

Contents

PRICING POLICY	5
HOW TO USE FEES and CHARGES 2014-2015	9
Section 1: Development Applications, Construction and Building, Certification and associated Certificates	10
BUILDING CERTIFICATES	10
BUILDING RELOCATION INSPECTIONS	11
CERTIFICATES - SUBDIVISION	11
CERTIFICATES - ZONING	11
DEVELOPMENT and BUILDING APPLICATIONS	12
PRE-LODGEMENT ADVISORY SERVICE	12
DEVELOPMENT FEES	12
DEVELOPMENT APPLICATION FEE FOR ALTERATIONS AND ADDITIONS, GARAGES, CARPORTS, FARM SHEDS, MACHINERY SHEDS, SWIMMING POOLS	14
MODIFICATIONS SECTION 96 FEE	14
ADVERTISING NOTIFICATION FEES	15
REVIEW OF DETERMINATION S82A (3) EP and A ACT	15
REVIEW OF DECISION TO REJECT A DEVELOPMENT APPLICATION S82B	16
REQUEST FOR REVIEW OF DETERMINATIONS	16
DEVELOPMENT APPLICATION REFUND	17
SUBDIVISION DEVELOPMENT APPLICATION	17
USE OF A ROAD RESERVE FOR DEVELOPMENT	18
BUSINESS ADMINISTRATION CHARGES, INFORMATION PRODUCTION	18
PRINCIPAL CERTIFYING AUTHORITY – INSPECTION FEES – SUBDIVISIONS AND NON-BUILDING WORKS	19
ENGINEERING	19
CONSTRUCTION CERTIFICATE - SUBDIVISION and NON BUILDING WORKS: ENGINEERING	19
PRINCIPAL CERTIFYING AUTHORITY - INSPECTION FEES - SUBDIVISION and NON-BUILDING WORKS	20
LOCAL ENVIRONMENT PLAN (RE-ZONING)	20
BUILDING – SECTION 608: COUNCIL FEE FOR SERVICE	23
CONSTRUCTION CERTIFICATE FEE - BUILDING	23
COMPLYING DEVELOPMENT CERTIFICATE	24
APPOINTMENT AS PRINCIPAL CERTIFYING AUTHORITY (INSPECTIONS) FOR BUILDING	27
OCCUPATION CERTIFICATES	28
Section 2: General Fees and Charges	32
ACCESSING INFORMATION	32
ACTIVITY VAN	32
ADVERTISING	32
ADMINISTRATION BUILDING – HIRE OF ROOMS	32
AERIAL PHOTOGRAPHS	32
AFTER SCHOOL CARE	32

AMENITIES KEYS – DISABLED	32
ANIMALS	32
ANTI-BARKING COLLARS.....	32
AQUATIC CENTRES.....	32
BOOKS & BEANS COFFEE SHOP – RAYMOND TERRACE LIBRARY	42
BED & BREAKFAST PREMISES	42
BEFORE SCHOOL CARE	42
BOAT BERTHS.....	42
BOOKS	42
BUILDING SPECIFICATIONS	42
BUS SHELTER ADVERTISING	42
CARAVAN PARK OPERATIONS	43
CEMETERY FEES	43
CERTIFICATES - OTHER.....	45
CERTIFICATES - RATES.....	45
CERTIFICATES – FLOOD INFORMATION.....	46
CHILDREN'S ACTIVITIES.....	46
CHILDREN'S SERVICES	46
COFFEE SHOP: BOOKS & BEANS – RAYMOND TERRACE LIBRARY	48
COLUMBARIUMS.....	49
COMMUNITY BAND	49
COMMUNITY (ADULT) CHOIR	50
COMMUNITY OPTIONS.....	50
COMPANION ANIMALS.....	50
CONTRACTOR CARD REPLACEMENT.....	50
CREDIT CARD FEE	50
DISHONoured PAYMENTS	50
DRIVEWAY APPLICATIONS.....	51
DOG COLLARS	51
EVENTS	51
FACSIMILE CHARGES	57
FAMILY DAY CARE	57
FILM & TELEVISION.....	57
FIRE SAFETY	57
FLOOD CERTIFICATES.....	58
FOOD & COMMERCIAL PREMISES.....	58
FOOD STALLS	60
FOOTPATHS.....	60
GOVERNMENT INFORMATION (PUBLIC ACCESS).....	60
HAIR & BEAUTY PREMISES.....	61
HALLS	61
HEALTH.....	61
HELICOPTER LANDING SITES – DESIGNATED SITES.....	61

HIRE OF FACILITIES.....	61
HOLIDAY PARK CHARGES.....	61
IMPOUNDING	70
KERB & GUTTERING, FOOTPATH PAVING, DRIVEWAY CROSSING	71
KEYS	72
LAMINATING	72
LEGAL SERVICES	72
LIBRARY SERVICES.....	74
LICENCES.....	76
MAPS & PLANS.....	78
MEETING ROOM HIRE	79
MEMORIALS/MEMORIAL TREES.....	79
MOTOR VEHICLES – SERVICING & CERTIFICATES.....	79
MORTUARIES	79
MLAK KEYS	80
NATURE WATCH DIARY & BOOKLET.....	80
NGIOKA HORTICULTURAL CENTRE.....	80
ON-SITE SEWERAGE MANAGEMENT SYSTEMS (SEPTIC TANKS).....	81
PARKING METERS	82
PERSONAL INFORMATION	82
PHOTOCOPYING	82
PIPE & GRAVEL ACCESS	82
POOLS.....	82
ROADS ACT s138, s223 APPROVAL AND INSPECTION FEE.....	82
LGA S68 DRAINAGE APPROVAL AND INSPECTION FEE.....	83
PRIVACY & PERSONAL INFORMATION PROTECTION ACT	83
HEALTH RECORDS & INFORMATION PRIVACY ACT 2002.....	83
PAYMENT PROCESSING	83
PRIVATE UTILITY INSTALLATIONS.....	84
PROFESSIONAL ADVICE – DEVELOPMENT & BUILDING	84
PROPERTY INFORMATION	84
PROPERTY VALUATION.....	84
PUBLIC HALLS & COMMUNITY CENTRES	84
PUBLICATIONS.....	94
RATES	96
RECYCLING.....	96
REFUNDS	96
RESTORATIONS OF ROADS, FOOTPATHS AND ASSOCIATED ACCESS, DRAINAGE STRUCTURES	96
RECLASSIFICATION & REZONING COUNCIL/COMMUNITY LAND.....	97
ROAD CLOSURES: TEMPORARY ROAD/FOOTPATH CLOSURES & EVENTS	98
ROADS – CLOSURES & PURCHASE APPLICATIONS	98
ROADS – ROADS ACT APPROVALS & INSPECTIONS.....	98
RUBBISH COLLECTION.....	98

RURAL ADDRESS POST.....	98
SECTION 611 CHARGES	98
SEPTIC TANKS	99
SISTER CITIES - MEMBERSHIP	99
SURVEY & LAND SERVICES	99
SPORTS FACILITIES	99
SPORTS – HIRE OF FACILITIES	100
SPORTS COMMITTEES	102
SUBDIVISION APPLICATIONS	102
SUBPOENA FEES	102
SWIMMING POOLS	102
SWIMMING POOLS - REGISTRATION	102
TRAFFIC INFORMATION.....	103
TENDER DOCUMENTS.....	103
TREES – TREE PRESERVATION ORDER (DA) APPLICATION	103
VACATION CARE.....	103
VALUATIONS	103
VEHICLES.....	103
VISITOR INFORMATION CENTRE	103
WASTE MANAGEMENT SERVICES.....	104
WEDDINGS.....	104
WEEDS.....	104
WHARVES, RECREATIONAL BERTHING	104
WORKSHOP.....	104
WASTE MANAGEMENT SERVICES.....	107

Port Stephens Council adopted the Fees and Charges 2014-2015 at its meeting on 27 May 2014 (Minute # 121).



PRICING POLICY

Adopted: 26 June 2012
Minute No: 155
Amended:
Minute No:

FILE NO: PSC2007-2377
TITLE: PRICING POLICY
RESPONSIBLE OFFICER: MANAGER, FINANCIAL SERVICES

BACKGROUND

In accordance with section 608 of the Local Government Act, 1993 and other relevant legislation, Council charges and recovers approved fees and charges for any services it provides as contained within Council's annual fees and charges document.

This policy outlines the principles to be used when setting fees and charges. It needs to be read in conjunction with Council's annual fees and charges document and any guidelines developed by Council's Financial Services section to assist Council staff in calculating the amount of fees and charges.

OBJECTIVE

- 1) To provide a decision-making framework for the determination of fees and charges.
- 2) To enable determination of fees and charges that is equitable, consistent, timely and accountable.
- 3) To provide opportunities for cost recovery whilst meeting Council's community service obligations.
- 4) To meet Council's statutory requirements under the Local Government Act, 1993 and other relevant legislation in relation to setting fees and charges.
- 5) To assist Council staff, when reviewing existing fees and charges and/or considering new fees and charges.

PRINCIPLES

- 1) Council has a charter under the Local Government Act, 1993 of fair imposition of fees and charges.
- 2) Council has a charter under the Local Government Act, 1993 to effectively account for and manage the assets for which it is responsible.
- 3) Council will strive to provide equitable access to its facilities and services.
- 4) Council recognises that as a monopoly provider of some facilities and services it has a duty to deliver value for money to ratepayers and residents.

POLICY STATEMENT

1) General

Port Stephens Council recognises that it has community service obligations which are non-commercial requirements for identified social purposes, and that these obligations constitute a significant component of the social policies of Council. The concept of community service obligations informs the Council's Pricing policy.

2) Pricing policy

Section 608-610 of the Local Government Act, 1993 authorises Council to charge and recover fees for any service it provides apart from services for which the charging of a fee is prohibited. Council may waive all or part of a fee unless it is a fee regulated directly by the State Government. In determining whether a fee should be charged for a service Council will consider a number of principles, firstly, whether the service provides a public benefit or a private benefit.

A 'public' service is one where there is a general benefit to the community and where there is limited opportunity of collecting a fee, for example, roads and parks.

A 'private' service is one which provides a discernible private benefit to persons and which offers an opportunity of collecting a fee, for example processing a rezoning application. Where a service generates a private benefit then recovery of costs through a fee is appropriate.

In determining the cost of providing a service, Council will:

- Identify and quantify the fully absorbed cost including appropriate overheads, which reflect the proportion of 'centralised' support cost that should be recovered.
- Consider any community service obligations (CSO) where there are clear social or equity objectives in the provision of the service. In assessing the existence and level of a CSO, Council will consider:
 - The social or community objectives achieved or assisted by the consumption of the service;
 - The social or community values promoted by wider availability of the service;
 - Whether the direct consumers are unable to purchase a socially desirable level of service; and
 - Whether direct beneficiaries of the service are deserving of favourable pricing.
- If it is determined that a CSO is present, then Council will consider setting a fee below the level of full cost recovery. In determining the amount of discount or subsidy, Council will consider:
 - The level of CSO in the service;
 - The objectives of the service;
 - Consumers' ability to pay;
 - Price sensitivity of the service; and
 - The application of a suggested industry reference price.

In the case of fees set by statute, the fee will be set in accordance with the relevant statute.

3) Pricing methods

Fees and charges made by Council will be classified according to the pricing structures as outlined below. Full cost pricing will apply to all of Council's fees and charges, except in the circumstances outlined in the alternative pricing structures.

Full cost pricing

Council will recover all direct and indirect costs of the service (including on-costs, overheads and depreciation of assets employed).

Partial cost pricing

Council will recover less than the full cost (as defined above).

Partial cost pricing may be used if shared benefits are derived from the provision of the service that accrue to the community as a whole as well as to individual users. It may also be applied where charging full cost recovery pricing will result in widespread evasion.

The price structure may also be used to stimulate demand for a service in the short term, although foregoing full cost recovery must be for a defined term only.

Statutory pricing

The price of this service is determined by legislation and dependent on that price, Council may or may not recover its full costs, but has no discretion to do so.

Market pricing

The price of the service is determined by examining alternative prices of surrounding service providers (this also may or may not recover the full cost of the service).

This pricing structure should apply in cases where the service is in competition with that provided by another council, agency or commercial provider and there is consequent pressure to set a price that will attract adequate usage of the service.

Market pricing should also apply where a service is predominantly provided for Council's in-house use, but sale to external markets will defray costs.

Free (zero priced)

Some services may be provided free of charge and the whole cost determined as a community service obligation and may fall within the class of a public good. This price structure may be used where the services provide a broad community benefit; and/or it is impractical or inconceivable to charge for the service on a user basis.

The price structure may also apply where the service is a minor part of the overall operation of Council and the potential for revenue collection is so minor as to be outweighed by the cost of collection.

Rate of return pricing

This price includes the full cost pricing as defined above, with the addition of a profit margin to factor in a return to Council for assets employed.

This pricing structure should be applied when the service is a profit-making activity and the price is paid by users. The pricing should recover an amount greater than full cost recovery for providing that service. This pricing structure should also be used when it is necessary to create a penalty that is to act as a pricing disincentive.

RELATED POLICIES

- 1) Budget Control and Authorisation policy

SUSTAINABILITY IMPLICATIONS

SOCIAL IMPLICATIONS

The policy allows Council to exercise its community service obligations and to ensure equitable access to and consistent pricing of Council's services.

ECONOMIC IMPLICATIONS

The policy optimises returns to Council on the use of its assets and resources. At the same time, it recognises the principles associated with users' ability to pay, competition and market conditions.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this policy.

RELEVANT LEGISLATIVE PROVISIONS

- 1) Local Government Act, 1993
- 2) Division of Local Government Competitive Neutrality Guidelines
- 3) (Federal) A New Tax System (Goods and Services Tax) Act 1999 and regulations

IMPLEMENTATION RESPONSIBILITY

- 1) Manager Financial Services

REVIEW DATE

- 1) 1 July 2014

HOW TO USE FEES and CHARGES 2014-2015

The Fees and Charges 2014-2015 document is in two (2) sections. Section 1 contains fees and charges related to Development Applications, Construction and Building, Private Certification and associated Certificates. Section 2 contains all other fees and charges for 2014-2015.

If you have any questions regarding Port Stephens Council's Fees and Charges 2014-2015 please contact us:

Visit: Administration Building
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Section 1: Development Applications, Construction and Building, Certification and associated Certificates

2014-2015 Fees and Charges					
Description of Service	Prescribed Fee	GST	Total Fees	Pricing Policy	Clarification
BUILDING CERTIFICATES					
NOTE: Set by Environmental Planning and Assessment Act 1979 - amended Regulation 2010					
Class 1 (dwelling) building including Class 10 (outbuildings)	\$250.00	\$0.00	\$250.00	Statutory Pricing	Per dwelling
Class 2 - 9 buildings with floor area not exceeding 200m ²	\$250.00	\$0.00	\$250.00	Statutory Pricing	
Exceeding 200m ² but not exceeding 2,000m ²	\$250.00	\$0.00	\$250.00	Statutory Pricing	Fee plus \$0.50 per square metre above 200 square metres.
	\$0.50	\$0.00	\$0.50	Statutory Pricing	
Exceeding 2,000m ²	\$1,165.00	\$0.00	\$1,165.00	Statutory Pricing	Fee plus \$0.07 per square metre above 2,000 square metres.
	\$0.07	\$0.00	\$0.07	Statutory Pricing	
Applications relating to external walls only	\$250.00	\$0.00	\$250.00	Statutory Pricing	
Reinspection fee	\$90.00	\$0.00	\$90.00	Statutory Pricing	
Copy of Certificate	\$13.00	\$0.00	\$13.00	Statutory Pricing	
Certified copy of document or map	\$53.00	\$0.00	\$53.00	Statutory Pricing	
NSW Fire Brigade Safety Report Fee					
This fee is estimated on the cost of development, the number of category 2 provisions to assess, and is subject to GST. Council is required to collect this fee and on forward it to the Fire and Rescue NSW. The figures below are examples and full quotation will be dependent upon the actual cost of development based on the construction certificate.					
1. Estimated Cost of Development up to \$780,000: first \$500,000	\$545.45	\$54.55	\$600.00	Statutory Pricing	
Fee for remaining \$280,000	\$76.36	\$7.64	\$84.00	Statutory Pricing	\$0.30 per \$1,000
Flat Fee	\$163.64	\$16.36	\$180.00	Statutory Pricing	

2014-2015 Fees and Charges					
Description of Service	Prescribed Fee	GST	Total Fees	Pricing Policy	Clarification
2. Estimated Cost of development \$25,500,500: first \$1,000,000	\$681.82	\$68.18	\$750.00	Statutory Pricing	
Fee for remaining \$1,500,500	\$272.82	\$27.28	\$300.10	Statutory Pricing	\$0.20 per \$1,000
Flat Fee	\$490.91	\$49.09	\$540.00	Statutory Pricing	
3. Cost of Development \$20,750,366: first \$10,000,000	\$2,318.18	\$231.82	\$2,550.00	Statutory Pricing	
Fee for remaining \$10,750,366	\$977.31	\$97.73	\$1,075.04	Statutory Pricing	\$0.10 per \$1,000
BUILDING RELOCATION INSPECTIONS					
Within Port Stephens Local Government Area	\$121.00	\$12.10	\$133.10	Market Pricing	Minimum Fee per half hour or part thereof.
Outside Port Stephens LGA	\$121.00	\$12.10	\$133.10	Market Pricing	Minimum Fee per half hour or part thereof.
	\$2.05	\$0.20	\$2.25	Market Pricing	Fee plus \$2.25 per kilometre.
Section 68 A Local Government Act Application - Install a manufactured home, moveable dwelling or associated structure on land	\$384.00	\$0.00	\$384.00	Market Pricing	Installation of manufactured home.
CERTIFICATES - SUBDIVISION					
Archiving Fee	\$102.50	\$0.00	\$102.50	Partial Cost Pricing	
Per application	\$286.75	\$0.00	\$286.75	Market Pricing	Per application.
Plus fee per lot in application	\$133.10	\$0.00	\$133.10	Market Pricing	Per lot.
Release/extinguish/modify restrictions as to user, covenants/caveats, rights of carriageway and easements	\$487.75	\$0.00	\$487.75	Market Pricing	Per application.
Strata Subdivision Compliance with DA/CC plans as built	\$69.85	\$0.00	\$69.85	Market Pricing	Per lot.
CERTIFICATES - ZONING					
Section 149(2) EP and A Act	\$53.00	\$0.00	\$53.00	Statutory Pricing	EP&A Act Regulations.

2014-2015 Fees and Charges					
Description of Service	Prescribed Fee	GST	Total Fees	Pricing Policy	Clarification
Section 149(2) and (5)	\$133.00	\$0.00	\$133.00	Statutory Pricing	EP&A Act Regulations.
DEVELOPMENT and BUILDING APPLICATIONS					
PRE-LODGEMENT ADVISORY SERVICE					
Pre-arranged 45 minute appointment.	\$0.00	\$0.00	\$0.00	Free (Zero Pricing)	
Council Building Surveying or Planning professional officer providing consultant services	\$130.91	\$13.09	\$144.00	Market Pricing	Per half hour or part thereof.
Non development Assessment Panel	\$115.91	\$11.59	\$127.50	Full Cost Pricing	Per Appointment. Fee for service if regular customers require a fortnightly lodgement meeting with Council staff.
Professional OR technical property advice	\$102.41	\$10.24	\$112.65	Market Pricing	Minimum and \$112.65 per hour thereafter.
DEVELOPMENT FEES					
Value as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.					
Development not involving building work/carrying out of work/subdivision of land/demolition work	\$285.00	\$0.00	\$285.00	Statutory Pricing	
Development up to \$5,000	\$110.00	\$0.00	\$110.00	Statutory Pricing	
Development \$5,001 - \$50,000	\$170.00	\$0.00	\$170.00	Statutory Pricing	Plus \$3 for each \$1,000 or part thereof the estimated cost.
	\$3.00	\$0.00	\$3.00	Statutory Pricing	
Development \$50,001 - \$250,000	\$352.00	\$0.00	\$352.00	Statutory Pricing	Plus \$3.64 for each \$1,000 or part thereof, by which the estimated cost exceeds \$50,000.
	\$3.64	\$0.00	\$3.64	Statutory Pricing	

2014-2015 Fees and Charges					
Description of Service	Prescribed Fee	GST	Total Fees	Pricing Policy	Clarification
Development \$250,001 - \$500,000	\$1,160.00	\$0.00	\$1,160.00	Statutory Pricing	Plus \$2.34 for each \$1,000 or part thereof by which estimated cost exceeds \$250,000.
	\$2.34	\$0.00	\$2.34	Statutory Pricing	
Developments exceeding \$500,001 but not exceeding \$1,000,000	\$1,745.00	\$0.00	\$1,745.00	Statutory Pricing	Plus \$1.64 for each \$1,000 or part thereof by which the estimated cost exceeds \$500,000.
	\$1.64	\$0.00	\$1.64	Statutory Pricing	
Developments exceeding \$1,000,001 but not exceeding \$10,000,000	\$2,615.00	\$0.00	\$2,615.00	Statutory Pricing	Plus \$1.44 for each \$1,000 or part thereof by which the estimated cost exceeds \$1,000,000.
	\$1.44	\$0.00	\$1.44	Statutory Pricing	
Developments exceeding \$10,000,000	\$15,875.00	\$0.00	\$15,875.00	Statutory Pricing	Plus \$1.19 for each \$1,000 or part thereof by which the estimated cost exceeds \$10,000,000. Incorrect figure, when checked Regulations.
	\$1.19	\$0.00	\$1.19	Statutory Pricing	
Designated Development	\$920.00	\$0.00	\$920.00	Statutory Pricing	Minimum Fee plus the scaled fee.
Integrated Development	\$140.00	\$0.00	\$140.00	Statutory Pricing	Plus \$320 to each approved body.
Agency/Authority concurrence or approval request	\$140.00	\$0.00	\$140.00	Statutory Pricing	Plus \$320 to each approved body.

2014-2015 Fees and Charges					
Description of Service	Prescribed Fee	GST	Total Fees	Pricing Policy	Clarification
Outdoor Advertising Sign Fees	\$285.00	\$0.00	\$285.00	Statutory Pricing	Plus \$93.00 for each advertisement in excess of 1 or, the fee calculated in accordance with the scaled fee, whichever is the greater.
Residential flat development referred to in a SEPP 65 Panel	\$760.00	\$0.00	\$760.00	Statutory Pricing	
Archiving Fee	\$102.50	\$0.00	\$102.50	Partial Cost Pricing	
DEVELOPMENT APPLICATION FEE FOR ALTERATIONS AND ADDITIONS, GARAGES, CARPORTS, FARM SHEDS, MACHINERY SHEDS, SWIMMING POOLS					
Archiving Fee	\$102.50	\$0.00	\$102.50	Partial Cost Pricing	
Where value of development is:					
1. Up to \$50,000	\$100.00	\$0.00	\$100.00	Statutory Pricing	
2. More than \$50,000 and less than \$100,000	\$455.00	\$0.00	\$455.00	Statutory Pricing	
3. Single dwelling up to \$100,000	\$455.00	\$0.00	\$455.00	Statutory Pricing	
4. Development more than \$100,000					As per scaled fee above.
MODIFICATIONS SECTION 96 FEE					
Section 96 (1) Incorrect description/Minor Error or Miscalculation	\$71.00	\$0.00	\$71.00	Statutory Pricing	
Section 96 (1A) Fee or 96AA (1) Fee (Minimum environmental impact)	\$645.00	\$0.00	\$645.00	Statutory Pricing	Or 50% of the original fee whichever is the lesser.
Modifications if notice is given	\$665.00	\$0.00	\$665.00	Statutory Pricing	Or 50% of original fee, whichever is less.
Section 96(2) - Fee - dwelling with value less than \$100,000; or 96AA (1) - not minimal environmental impact	\$190.00	\$0.00	\$190.00	Statutory Pricing	50% of original fee.

2014-2015 Fees and Charges					
Description of Service	Prescribed Fee	GST	Total Fees	Pricing Policy	Clarification
Additional modification fee - SEPP 65	\$760.00	\$0.00	\$760.00	Statutory Pricing	
ADVERTISING NOTIFICATION FEES					
Note: Assessed at time of lodging application					
Development advertising pursuant to Council Policy (Advertising and notification)	\$282.00	\$0.00	\$282.00	Market Pricing	
Notification without advertising	\$203.00	\$0.00	\$203.00	Market Pricing	
Joint Regional Planning Panel Applicant Notification and Advertising	\$1,244.50	\$0.00	\$1,244.50	Market Pricing	
Designated developments	\$2,220.00	\$0.00	\$2,220.00	Statutory Pricing	
"Advertised" developments	\$1,105.00	\$0.00	\$1,105.00	Statutory Pricing	
Prohibited development	\$1,105.00	\$0.00	\$1,105.00	Statutory Pricing	
Other than above	\$1,105.00	\$0.00	\$1,105.00	Statutory Pricing	
REVIEW OF DETERMINATION S82A (3) EP and A ACT					
Archiving Fee	\$102.50	\$0.00	\$102.50	Partial Cost Pricing	
Where development doesn't involve erection of a building, carrying out of work or demolition of worker building					50% of the fee for the original development application
Where development involves erection of a dwelling with an estimated cost of \$100,000 or less	\$190.00	\$0.00	\$190.00	Statutory Pricing	
Any other development, as below:					
1. Estimated cost up to \$5,000	\$55.00	\$0.00	\$55.00	Statutory Pricing	

2014-2015 Fees and Charges						
Description of Service	Prescribed Fee	GST	Total Fees		Pricing Policy	Clarification
2. Estimated cost \$5,001 - \$250,000	\$85.00	\$0.00	\$85.00		Statutory Pricing	Plus \$1.50 for each \$1,000 or part thereof the estimated cost
	\$1.50	\$0.00	\$1.50		Statutory Pricing	
3. Estimated cost \$250,001 - \$500,000	\$500.00	\$0.00	\$500.00		Statutory Pricing	Plus \$0.85 for each \$1,000 or part thereof by which the estimated cost exceeds \$250,000
	\$0.85	\$0.00	\$0.85		Statutory Pricing	
4. Estimated cost \$500,001 - \$1,000,000	\$712.00	\$0.00	\$712.00		Statutory Pricing	Plus \$0.50 for each \$1,000 or part thereof by which the estimated cost exceeds \$500,000
	\$0.50	\$0.00	\$0.50		Statutory Pricing	
5. Estimated cost \$1,000,001 - \$10,000,000	\$987.00	\$0.00	\$987.00		Statutory Pricing	Plus \$0.40 for each \$1,000 or part thereof by which the estimated cost exceeds \$1,000,000
	\$0.40	\$0.00	\$0.40		Statutory Pricing	
6. Estimated cost more than \$10,000,000	\$4,737.00	\$0.00	\$4,737.00		Statutory Pricing	Plus \$0.27 for each \$1,000 or part thereof by which the estimated cost exceeds \$10,000,000
	\$0.27	\$0.00	\$0.27		Statutory Pricing	
REVIEW OF DECISION TO REJECT A DEVELOPMENT APPLICATION S82B						
Estimated cost less than \$100,000	\$55.00	\$0.00	\$55.00		Statutory Pricing	
Estimated cost \$100,000 but less than \$1,000,000	\$150.00	\$0.00	\$150.00		Statutory Pricing	
Estimated cost more than \$1,000,000	\$250.00	\$0.00	\$250.00		Statutory Pricing	
REQUEST FOR REVIEW OF DETERMINATIONS						
Public notice of review	\$620.00	\$0.00	\$620.00		Statutory Pricing	

2014-2015 Fees and Charges					
Description of Service	Prescribed Fee	GST	Total Fees	Pricing Policy	Clarification
Dwelling houses less than \$100,000	\$190.00	\$0.00	\$190.00	Statutory Pricing	
DEVELOPMENT APPLICATION REFUND					
If the application is withdrawn before investigations are made 60% of fee may be refund					
If the application is withdrawn prior to the preparation of an assessment report 15% of fee may be refunded					
If the application is withdrawn after an assessment report has been prepared, but before determination is made, 10% of fees may be refunded					
If advertised the advertising fee is retained					
SUBDIVISION DEVELOPMENT APPLICATION					
Archiving Fee	\$102.50	\$0.00	\$102.50	Partial Cost Pricing	
New road	\$665.00	\$0.00	\$665.00	Statutory Pricing	
	\$65.00	\$0.00	\$65.00	Statutory Pricing	Plus \$65.00 per additional lot. EP&A Regulation 2000
No new road	\$330.00	\$0.00	\$330.00	Statutory Pricing	
	\$53.00	\$0.00	\$53.00	Statutory Pricing	Plus \$53.00 per additional lot. EP&A Regulation 2010
Strata	\$330.00	\$0.00	\$330.00	Statutory Pricing	
	\$65.00	\$0.00	\$65.00	Statutory Pricing	Plus \$65.00 per additional lot. EP&A Regulation 2010
Consolidation of lots - no new road	\$250.00	\$0.00	\$250.00	Statutory Pricing	
	\$40.00	\$0.00	\$40.00	Statutory Pricing	Plus \$40 per new lot created. EP&A Regulation 2000
Boundary realignment - no new road	\$210.00	\$0.00	\$210.00	Statutory Pricing	
	\$40.00	\$0.00	\$40.00	Statutory Pricing	Plus \$40 per new lot created. EP&A Regulation 2000

2014-2015 Fees and Charges						
Description of Service	Prescribed Fee	GST	Total Fees		Pricing Policy	Clarification
USE OF A ROAD RESERVE FOR DEVELOPMENT						
Occupation of footpath	\$50.00	\$0.00	\$50.00		Market Pricing	Rate per week (minimum \$200) includes first 50m frontage with pro-rata thereafter.
NOTE: Where part of a footpath or road reserve is required during building operations for stacking materials, erecting scaffolding or any other purpose an application must be made for a permit and the fee paid.						
S68 Local Government Act- Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.	\$271.65	\$0.00	\$271.65		Market Pricing	Per lot.
REINSPECTION FEE FOR ROADS AND DRAINAGE	\$155.15	\$0.00	\$155.15		Market Pricing	\$155.15 per hour or part thereof - MINIMUM 1 hour.
BUSINESS ADMINISTRATION CHARGES, INFORMATION PRODUCTION						
Archiving Fee for all Development Applications and Amendments	\$102.40	\$0.00	\$102.40		Partial Cost Pricing	Per application.
Provision of information for State Agencies for Major Projects	\$225.30	\$0.00	\$225.30		Partial Cost Pricing	
Business Support Officers time including researching of records for Professionals	\$81.95	\$0.00	\$81.95		Full Cost Pricing	Per hour Plus copying charges etc
Compliance cost notices						Actual costs.
NOTE: to recover reasonable costs and expenses incurred for ensuring compliance with orders under Section 121B of the EP&A Act						
Request for information, report and/or certification in relation to DA compliance issues, payment of contributions or meeting requirements of planning agreement or meeting DA Conditions	\$115.91	\$11.59	\$127.50		Partial Cost Pricing	\$127.50 minimum fee plus inspection and reporting costs at \$131.00 per half hour or part thereof.

2014-2015 Fees and Charges						
Description of Service	Prescribed Fee	GST	Total Fees		Pricing Policy	Clarification
PRINCIPAL CERTIFYING AUTHORITY – INSPECTION FEES – SUBDIVISIONS AND NON-BUILDING WORKS ENGINEERING						
CONSTRUCTION CERTIFICATE - SUBDIVISION and NON BUILDING WORKS: ENGINEERING						
Urban, Industrial, Commercial and Rural Residential	\$12.68	\$1.27	\$13.95		Market Pricing	Per metre of road centre line - minimum \$275.25. Fee includes two reviews of submitted documentation.
Rural and half road or less	\$7.73	\$0.77	\$8.50		Market Pricing	Per metre of road centre line - minimum \$275.25. Fee includes two reviews of submitted documentation.
Drainage not part of road construction	\$6.55	\$0.65	\$7.20		Market Pricing	Per metre of drainage - minimum \$275.25. Fee includes two reviews of submitted documentation.
Miscellaneous - driveways, right of carriageways, car parks, bulk earthworks, footpath/cycleways etc	\$342.18	\$34.22	\$376.40		Market Pricing	Minimum fee OR 2% of cost of works, whichever is the greater. Fee includes two reviews of submitted documentation.
Water quality/quantity structures - detention basins, nutrient ponds, Gross Pollutant Traps, drainage studies, etc.	\$484.00	\$48.40	\$532.40		Market Pricing	Per structure. Fee includes two reviews of submitted documentation.
Checking engineering assessment/review	\$130.82	\$13.08	\$143.90		Full Cost Pricing	Per hour or part thereof - minimum 1 hour.
Environmental Checking Fee	\$130.82	\$13.08	\$143.90		Market Pricing	Per hour. Checking revised Construction Certificate plans, revised drainage plans, revised Roads Act plans and engineering plans in general.
Reinspection or additional inspection	\$141.05	\$14.10	\$155.15		Market Pricing	Per hour or part thereof - minimum 1 hour.

2014-2015 Fees and Charges						
Description of Service	Prescribed Fee	GST	Total Fees		Pricing Policy	Clarification
PRINCIPAL CERTIFYING AUTHORITY - INSPECTION FEES - SUBDIVISION and NON-BUILDING WORKS						
Urban, Industrial, Commercial and Rural Residential	\$22.50	\$2.25	\$24.75		Market Pricing	Per metre of road centre line - minimum \$489.00. Fee includes two reviews of submitted documentation.
Rural and half road or less	\$15.50	\$1.55	\$17.05		Market Pricing	Per metre of road centre line - minimum \$477.90. Fee includes two reviews of submitted documentation.
Drainage not part of road construction	\$9.14	\$0.91	\$10.05		Market Pricing	Per metre of drainage - minimum \$407.80. Fee includes two reviews of submitted documentation.
Miscellaneous - driveways, right of carriageways, car parks, bulk earthworks, footpath/cycleways etc	\$484.00	\$48.40	\$532.40		Market Pricing	Minimum fee OR 4% of cost of works, whichever is the greater. Fee includes two reviews of submitted documentation.
Water quality/quantity structures - detention basins, nutrient ponds, Gross Pollutant Traps, drainage studies, etc.	\$484.00	\$48.40	\$532.40		Market Pricing	Per structure. Fee includes two reviews of submitted documentation.
Checking engineering assessment/review	\$130.82	\$13.08	\$143.90		Market Pricing	Per hour or part thereof - minimum 1 hour.
Checking environmental assessment / review	\$130.82	\$13.08	\$143.90		Market Pricing	Per hour or part thereof - minimum 1 hour.
Reinspection or additional inspection	\$141.05	\$14.10	\$155.15		Market Pricing	Per hour or part thereof - minimum 1 hour.
LOCAL ENVIRONMENT PLAN (RE-ZONING)						
Category A						
Stage 1 - Lodgement (up to Gateway)	\$2,000	\$0.00	\$2,000		Full cost pricing	Minor amendments consistent with the parent LEP and do not require
Stage 2 – Post Gateway (exhibition)	\$4,500	\$0.00	\$4,500		Full cost pricing	

2014-2015 Fees and Charges					
Description of Service	Prescribed Fee	GST	Total Fees	Pricing Policy	Clarification
Stage 3 - Gazettal	\$2,000	\$0.00	\$2,000	Full cost pricing	additional studies (i.e. minor map anomalies).
TOTAL	\$8,500	\$0.00	\$8,500	Full cost pricing	
Category B					
Stage 1 - Lodgement (up to Gateway)	\$10,500	\$0.00	\$10,500	Full cost pricing	Proposals consistent with: <ul style="list-style-type: none"> - local area strategies; - surrounding land use zones/land uses; - Present no issues with regard to infrastructure servicing. Not a principal LEP
Stage 2 – Post Gateway (exhibition)	\$21,500	\$0.00	\$21,500	Full cost pricing	
Stage 3 - Gazettal	\$7,500	\$0.00	\$7,500	Full cost pricing	
TOTAL	\$39,500	\$0.00	\$39,500	Full cost pricing	
Category C					
Stage 1 - Lodgement (up to Gateway)	\$40,000	\$0.00	\$40,000	Full cost pricing	Proposals which are significant and complex and include urban release areas, Greenfield sites or those that may also require the preparation of an accompanying DCP, S94 Plan or VPA.
Stage 2 – Post Gateway (exhibition)	\$43,000	\$0.00	\$43,000	Full cost pricing	
Stage 3 - Gazettal	\$23,000	\$0.00	\$23,000	Full cost pricing	
TOTAL	\$106,000	\$0.00	\$106,000	Full cost pricing	
<p>Note 1: Category C Proposals outside of an endorsed Department of Planning and Infrastructure Strategy attract an additional fee above the total \$106,000 calculated on a per hectare basis (of all land subject to the LEP amendment regardless of the proposed zone) of \$1650 per ha, capped at \$100,000 (charges at a pro rata basis across each stage resulting in a maximum capped cost of a Category C Planning Proposal of \$206,000).</p>					
Fee for release of a bond of an amount greater than \$10,000	\$700.00	\$0.00	\$700.00	Full Cost Pricing	Does not apply to Works Maintenance bonds.

2014-2015 Fees and Charges					
Description of Service	Prescribed Fee	GST	Total Fees	Pricing Policy	Clarification
Fee for release of a bond of the amount of \$10000 or less	\$515.00	\$0.00	\$515.00	Full Cost Pricing	Does not apply to Works Maintenance bonds.
Substitute bond/partial refund	\$515.00	\$0.00	\$515.00	Full Cost Pricing	Also applies to Works Maintenance bonds.
Works Maintenance Bonds - 5% cost of works or minimum fee	\$3,163.64	\$316.36	\$3,480.00	Market Pricing	Minimum fee OR 5% Cost of works - (total cost of works excluding water and sewer), whichever is the greater.
Outstanding works bond (see advice) - Where Council accepts to bond outstanding works	\$3,163.64	\$316.36	\$3,480.00	Market Pricing	Minimum fee OR 200% of the Cost of works - will be considered depending on the nature and scale.

All application fees are to be as per a pre-lodgement estimate fee based upon the value of works as determined by Council, the professionalism of the submission, the applicant or applicants' agent and the business relationship with the Council as determined by, approved and/or negotiated by the Building Assessment Manager or delegate having regard to the ranges within this schedule of fees.

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
BUILDING – SECTION 608: COUNCIL FEE FOR SERVICE								
CONSTRUCTION CERTIFICATE FEE - BUILDING								
Variable component:								
i) Work up to \$5,000	\$100.00	\$10.00	\$110.00	Plus \$6 per thousand	\$150.00	\$15.00	\$165.00	Plus \$9 per thousand
ii) Work \$5,001 to \$100,000	\$100.00	\$10.00	\$110.00	Plus \$5 per \$1000 over \$5000.	\$150.00	\$15.00	\$165.00	Plus \$7.50 per \$1000 over \$5000.
iii) Work \$100,001 to \$400,000	\$575.00	\$57.50	\$632.50	Plus \$2.50 per \$1000 over \$100,000.	\$862.50	\$86.25	\$948.75	Plus \$3.75 per \$1000 over \$100,000.
iv) Work \$400,001 to \$1,000,000	\$1,325.00	\$132.50	\$1,457.50	Plus \$1.20 per \$1000 over \$400,000.	\$1,987.50	\$198.75	\$2,186.25	Plus \$1.80 per \$1000 over \$400,000.
v) Work over \$1,000,000 in value	\$2,200.00	10%	Quotation: staff time per hour plus cost of resources required.	Hourly rate is as per consultant officer below. Other resources at cost plus 20%	N/A			
Amend Construction Certificate - post determination.	\$70.00	\$7.00	\$77.00	20% of original fee or Minimum Fee whichever is greatest	N/A			

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
CONSTRUCTION CERTIFICATE REFUNDS								
i) If the application is withdrawn before site investigations are made, 70% of fee may be refunded on request of the applicant.								
ii) if the application is withdrawn prior to a BCA/DA compliance audit being commenced, 25% of fees may be refunded on request of the applicant.								
iii) If application is withdrawn after the BCA/DA compliance audit has been commenced, but before the certificate is issued, 10% of fee may be refunded on request of the applicant.								
BCA ALTERNATE SOLUTION - Loading of 50% to 100% on scheduled fee plus 130% of Council's direct cost for the provision of expert opinion, consultants, testing and on-costs to assess the alternate solution/s.								
REGISTRATION of Private Part 4a Certificates including Complying, Construction Certificates etc.	\$36.00	\$0.00	\$36.00	Per Certificate. Statutory Pricing				
COMPLYING DEVELOPMENT CERTIFICATE Note: Must also appoint Council as PCA								
Variable Component Building Works								
i) Based on the value of the Building and all development works as determined by Council's Building Surveyor.	\$100.00	\$10.00	\$110.00	Plus \$6.00 per \$1,000	\$150.00	\$15.00	\$165.00	Plus \$9.00 per \$1,000
ii) Value \$5,001 to \$50,000	\$165.00	\$16.50	\$181.50	Plus \$6.00 per \$1,000	\$247.50	\$24.75	\$272.25	Plus \$9.00 per \$1,000
iii) Value \$50,001 to 400,000	\$220.00	\$22.00	\$242.00	Plus \$6.00 per \$1,000	\$330.00	\$33.00	\$363.00	Plus \$9.00 per \$1,000
iv) Value > \$400,001 to \$1,000,000	\$2,860.00	\$286.00	\$3,146.00	plus \$2.00 per \$1,000 over \$400,000	\$4,290.00	\$429.00	\$4,719.00	Plus \$3.00 per \$1,000 over \$400,000

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
v) Work over \$1,000,000 in value	\$2,200.00	\$220.00	\$2,420.00		By quotation based on staff time per hour plus cost of resources required at cost plus 20%			
vi) Demolition of a single dwelling	\$363.00	\$36.30	\$399.30		\$544.50	\$54.45	\$598.95	
COMPLYING DEVELOPMENT CERTIFICATE REFUNDS								
i) If the application is withdrawn before site investigations are made, 70% of fee may be refunded on request of the applicant.								
ii) if the application is withdrawn prior to the preparation of an assessment/compliance audit, 25% of fees may be refunded on request of the applicant.								
iii) If application is withdrawn before the certificate is issued, 5% of fee may be refunded on request of the applicant.								
BCA ALTERNATE SOLUTION - Loading of 50% to 100% on scheduled fee plus 130% of Council's direct cost for the provision of expert opinion, consultants, testing and on-costs to assess the alternate solution/s.								
APPOINTMENT AS PRINCIPAL CERTIFYING AUTHORITY (INSPECTIONS) FOR BUILDING when Council officer has determined the Construction Certificate				For all additional inspections in excess of those listed additional inspection fees are applicable and include GST.				For all additional inspections in excess of those listed additional inspection fees are applicable and include GST.
Residential Development up to \$10,000 where a single site visit only is required for critical stage inspections	\$150.00	\$15.00	\$165.00	Single inspection only.	\$300.00	\$30.00	\$330.00	Single inspection only

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
Residential Development up to \$10,000 where two site visits only are required for all post-approval critical stage inspections	\$300.00	\$30.00	\$330.00	Up to 2 inspections.	\$450.00	\$45.00	\$495.00	Up to 2 inspections e.g. shed footings and S/W done concurrently, frame and final done concurrently.
Residential Development \$10,001 - \$20,000	\$445.45	\$44.55	\$490.00	Up to 3 Inspections	\$668.18	\$66.82	\$735.00	Up to 3 Inspections.
Residential Development \$20,001 to \$50,000	\$590.91	\$59.09	\$650.00	Up to 4 Inspections	\$886.36	\$88.64	\$975.00	Up to 4 Inspections.
Residential Development \$50,001 to \$100,000	\$745.45	\$74.55	\$820.00	Per Unit - Up to 5 Inspections	\$1,118.18	\$111.82	\$1,230.00	Per Unit - Up to 5 Inspections
Residential Development more than \$100,001	\$890.91	\$89.09	\$980.00	Per Unit - Up to 6 inspections	\$1,336.36	\$133.64	\$1,470.00	Per Unit - Up to 6 inspections
Industrial/Commercial								
\$0 - \$10,000	\$300.00	\$30.00	\$330.00	Up to 2 Inspections	\$450.00	\$45.00	\$495.00	Up to 2 Inspections
\$10,001 - \$50,000	\$445.45	\$44.55	\$490.00	Up to 3 Inspections	\$668.18	\$66.82	\$735.00	Up to 3 Inspections
\$50,001 - \$250,000	\$745.45	\$74.55	\$820.00	Up to 5 Inspections	\$1,118.18	\$111.82	\$1,230.00	Up to 5 Inspections
\$250,001 plus	\$1,186.36	\$118.64	\$1,305.00	Up to 8 Inspections	\$1,779.55	\$177.95	\$1,957.50	Up to 8 Inspections
Motel Building Works								
i) Value up to \$10,000	\$300.00	\$30.00	\$330.00	Up to 2 Inspections	\$450.00	\$45.00	\$495.00	Up to 2 Inspections

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
ii) \$10,001 - \$20,000	\$445.45	\$44.55	\$490.00	Up to 3 Inspections	\$668.18	\$66.82	\$735.00	Up to 3 Inspections
iii) \$20,001 - \$50,000	\$590.91	\$59.09	\$650.00	Up to 4 Inspections	\$886.36	\$88.64	\$975.00	Up to 4 Inspections
iv) \$50,001 plus	\$745.45	\$74.55	\$820.00	Per Unit - Up to 5 Inspections	\$1,118.18	\$111.82	\$1,230.00	Per Unit - Up to 5 Inspections
NOTE: Required inspections and critical stage inspections will be done concurrently if possible and viable. Additional inspections may be required and must be paid for prior to inspection being done or may be invoiced at discretion of Building Assessment Manager (BAM).								
Additional Inspections/Re-inspection	\$118.18	\$11.82	\$130.00	Per half hour or part thereof	\$177.27	\$17.73	\$195.00	Per half hour or part thereof.
Out of Hours Inspection	\$163.64	\$16.36	\$180.00	Per half hour or part thereof				
Consultant Officer	\$118.18	\$11.82	\$130.00	Per half hour or part thereof.	\$177.27	\$17.73	\$195.00	Per half hour or part thereof.
APPOINTMENT AS PRINCIPAL CERTIFYING AUTHORITY (INSPECTIONS) FOR BUILDING when Construction Certificate has not been assessed by PSC Council officer.	140%-200% of the applicable fee or as otherwise determined by the BAM		Quotation based on above schedule and staff time per hour plus cost of other resources at cost plus 20%.					

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
OCCUPATION CERTIFICATES								
Final Occupation Certificates (Paid at time of PCA appointment) Class 1 or Class 10 Building Work								
i) Work UP TO \$5,000	\$90.91	\$9.09	\$100.00	Covers single dwelling and ancillary out buildings				
ii) Work \$5,001 - \$20,000	\$136.36	\$13.64	\$150.00	Covers single dwelling and ancillary out buildings				
iii) Work 20,001 - \$400,000	\$181.82	\$18.18	\$200.00	Covers single dwelling and ancillary out buildings				
iv) Work \$400,001 - \$1,000,000	\$227.28	\$22.73	\$250.00	Covers single dwelling and ancillary out buildings				
Class 2-9 Building Works per Building								
i) Work up to \$20,000	\$136.36	\$13.64	\$150.00	Per Building				
ii) Work \$20,001 - \$200,000	\$181.82	\$18.18	\$200.00	Per Building				
iii) Work \$200,001 to \$400,000	\$181.82	\$18.18	\$200.00	Per Building				
iv) Work \$400,001 - \$1,000,000	\$227.28	\$22.73	\$250.00	Per Building				

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
v) Work greater than \$1,000,001	\$227.28	\$22.73	\$250.00	Per Building plus \$0.25 per \$1,000 over \$1 million.				
Interim Occupation Certificate			As per final Occupation Certificate					
Occupation Certificate for development involving a change of building use only:								
Class 10 Building	\$136.36	\$13.64	\$150.00	Per Building				
Class 1 Building	\$181.82	\$18.18	\$200.00	Per Building				
Class 2-9 Building Works per Building	\$227.28	\$22.73	\$250.00	Per Building				

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
COSTS FOR OTHER SERVICES – BUILDING ASSESSMENT TEAM								
Bushfire Certificates	\$318.18	\$31.82	\$350.00					
Out of Hours Consultant Work or Inspection	\$163.64	\$16.36	\$180.00	Per half hour or part thereof.	\$245.45	\$24.55	\$270.00	Per half hour or part thereof.
Dilapidation report	\$118.18	\$11.82	\$130.00	Per half hour or part thereof.	\$177.27	\$17.73	\$195.00	Per half hour or part thereof.
Swimming Pool (Amendments) Act 2012, Barrier protection inspection - certificate	\$136.36	\$13.64	\$150.00					For 1st inspection,
Swimming Pool (Amendments) Act 2012, Barrier protection reinspection	\$90.91	\$9.09	\$100.00					\$100 for one reinspection resulting from the first inspection
SWIMMING POOLS (See also Aquatic Centres)								
Application for pool fencing exemption	\$50.00	\$0.00	\$50.00	Fee per application	Statutory Pricing			

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
Swimming Pools - Registration Input or Amendment	\$10.00	\$0.00	\$10.00	Per registration or amendment. Fee for Council officers to input or amend registration details for swimming pools (Swimming Pools Amendment Act 2012).	Statutory Pricing			
SEPP Certification or written advice in relation to exempt or complying development.	\$118.18	\$11.82	\$130.00	Per half hour or part thereof.	\$177.27	\$17.73	\$195.00	Per half hour or part thereof.
Compliance Certificates	\$118.18	\$11.82	\$130.00	Per half hour or part thereof.	\$177.27	\$17.73	\$195.00	Per half hour or part thereof.
Section 68A Local Government Act Application - Install a Manufactured home, moveable dwelling or associated structure on land	\$340.91	\$34.09	\$375.00					

Section 2: General Fees and Charges

	Fee	GST	Total Fee		Pricing Policy	Clarification
ACCESSING INFORMATION						
<i>See Government Information (Public Access) Act applications</i>						
ACTIVITY VAN						
<i>See Children's Services</i>						
ADVERTISING						
<i>See Development and Building Applications, Subdivision Applications, Road Closures, Bus Shelters</i>						
ADMINISTRATION BUILDING – HIRE OF ROOMS						
Committee Rooms Hire (Double)	\$170.00	\$17.00	\$187.00		Market Pricing	For four hours.
	\$40.18	\$4.02	\$44.20		Market Pricing	Per hour thereafter.
Committee Room Hire (Single)	\$84.55	\$8.45	\$93.00		Market Pricing	For four hours.
	\$40.18	\$4.02	\$44.20		Market Pricing	Per hour thereafter.
Cleaning Fee	\$66.36	\$6.64	\$73.00		Market Pricing	Per hour.
Hire of Kitchen Facilities (* Hirers must use Council Caterer)	\$66.36	\$6.64	\$73.00		Market Pricing	Per hour.
Kitchen Cleaning Fee	\$63.82	\$6.38	\$70.20		Market Pricing	Per hour.
Training Room	\$108.18	\$10.82	\$119.00		Market Pricing	For four hours, or \$240 per day 9am to 5pm.
Security	\$47.27	\$4.73	\$52.00		Market Pricing	
AERIAL PHOTOGRAPHS						
<i>See Maps and Plans</i>						
AFTER SCHOOL CARE						
<i>See Children's services</i>						
AMENITIES KEYS – DISABLED						
<i>See Keys, MLAK keys</i>						
ANIMALS						
<i>See Impounding</i>						
ANTI-BARKING COLLARS						
<i>See Dog Collars</i>						
AQUATIC CENTRES						
Lakeside Leisure Centre						
General Admission:						
1. Adult and Child (3 years and over)	\$4.55	\$0.45	\$5.00		Market Pricing	Per visit.
2. Child (under 3 years)	\$0.00	\$0.00	\$0.00		Free (Zero Priced)	No charge for child under 3 with accompanying paying adult.

	Fee	GST	Total Fee		Pricing Policy	Clarification
3. Concession (Senior/Concession)	\$3.64	\$0.36	\$4.00		Market Pricing	Per visit. Concession card to be provided.
4. Family	\$13.64	\$1.36	\$15.00		Market Pricing	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address.
5. School Student	\$3.18	\$0.32	\$3.50		Market Pricing	School visit only.
6. Spectator	\$2.55	\$0.25	\$2.80		Market Pricing	
Multiple Visits						
1. Single - 20 visits	\$81.82	\$8.18	\$90.00		Market Pricing	Six months expiry term.
2. Family - 20 visits	\$213.64	\$21.36	\$235.00		Market Pricing	Six months expiry term.
Programs						
Aquatic Education – 30 minutes lesson (includes pool entry)						
1. Aquatic Education per lesson 1st child	\$12.50	\$0.00	\$12.50		Market Pricing	2nd Child in family to receive 5 % discount and further children in the family receive 10% discount. Free entry to family supervising or watching swimming lesson (non-swimming).
2. Private Lesson (15 min lessons)	\$24.50	\$0.00	\$24.50		Market Pricing	Free entry to family supervising or watching swimming lesson (non-swimming).
3. Aquatic Education Children with disabilities per lessons	\$10.50	\$0.00	\$10.50		Market Pricing	Free entry to family supervising or watching swimming

	Fee	GST	Total Fee		Pricing Policy	Clarification
						lesson (non-swimming).
4. Private Aquatic Education Adult Lessons (30mins)	\$25.00	\$0.00	\$25.50		Market Pricing	
Squad (includes pool entry)						
Squad - Casual	\$12.27	\$1.23	\$13.50		Market Pricing	Pool Members 10% discount
Squad - Monthly Bronze up to 2 sessions per week	\$65.91	\$6.59	\$72.50		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further children in the family receive 10% discount.
Squad - Monthly Bronze 1st child - 2 to 5 sessions per week	\$79.55	\$7.95	\$87.50		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further children in the family receive 10% discount.
Squad - Monthly Silver 1st child up to 4 sessions per week	\$84.55	\$8.45	\$93.00		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further children in the family receive 10% discount.
Squad - Monthly Silver 1st child 4 - 10 sessions per week	\$94.55	\$9.45	\$104.00		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further children in the family receive 10% discount.
Squads (includes pool entry):						
Squad Gold 4 - 10 sessions per week	\$94.55	\$9.45	\$104.00		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further

	Fee	GST	Total Fee		Pricing Policy	Clarification
						children in the family receive 10% discount.
Squad Pool Member (includes pool entry)						
Aqua Fitness (includes entry)						
1. Aqua Fitness	\$10.91	\$1.09	\$12.00		Market Pricing	Per visit.
2. Aqua Fitness - concession (senior/Concession Card)	\$10.00	\$1.00	\$11.00		Market Pricing	Per visit. Concession card to be provided.
3. Aqua Fitness - 10 Visits	\$92.73	\$9.27	\$102.00		Market Pricing	
4. Aqua Fitness - concession (Senior/Concession Card) 10 visit pass	\$67.27	\$6.73	\$74.00		Market Pricing	Per visit. Concession card to be provided.
Pool Memberships						
Direct Debit - Single	\$17.27	\$1.73	\$19.00		Market Pricing	Per fortnight.
Single - 12 Months	\$400.00	\$40.00	\$440.00		Market Pricing	
Direct Debit Senior/Concession	\$15.27	\$1.53	\$16.80		Market Pricing	Per fortnight.
Senior Over 60's Concession 12 months	\$309.09	\$30.91	\$340.00		Market Pricing	
Direct Debit - Family membership - Programs Inclusive	\$67.27	\$6.73	\$74.00		Market Pricing	Per fortnight; includes all Aquatic Education and Gymnastics Programs.
Family - 12 Months Pool Only	\$545.45	\$54.55	\$600.00		Market Pricing	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address.
Direct Debit - Family Pool Only	\$24.55	\$2.45	\$27.00		Market Pricing	Per fortnight.
Direct Debit - Administration Fee	\$57.27	\$5.73	\$63.00		Market Pricing	Once only fee.
Hire of Lane	\$22.73	\$2.27	\$25.00		Market Pricing	One lane for one hour.

	Fee	GST	Total Fee		Pricing Policy	Clarification
NOTE: The General Manager has the authority to negotiate and discount fees for marketing, promotional packages and special events.						
Note: Family is defined as members of family on a Medicare card or proof of residence at the same address.						
Tomaree Aquatic Centre						
General Admissions:						
Casual Entry	\$4.36	\$0.44	\$4.80		Market Pricing	Per visit.
Concession (Senior/Concession Card)	\$3.27	\$0.33	\$3.60		Market Pricing	Per visit. Concession card to be provided.
Child (under 3 years)	\$0.00	\$0.00	\$0.00		Free (Zero Priced)	With accompanying paying adult.
School Student Entry	\$2.55	\$0.25	\$2.80		Market Pricing	Per visit.
Family Day Pass	\$15.91	\$1.59	\$17.50		Market Pricing	Per visit.
Spectator Fee	\$2.55	\$0.25	\$2.80		Market Pricing	
Waterslide Single Ride	\$1.00	\$0.10	\$1.10		Market Pricing	
Waterslide 7 Rides	\$4.36	\$0.44	\$4.80		Market Pricing	
Waterslide Day Pass	\$12.73	\$1.27	\$14.00		Market Pricing	
Multi Visit Pass - 20 visits	\$72.73	\$7.27	\$80.00		Market Pricing	
Programs						
Aquatic Education – 30 minutes lesson (includes pool entry)						
Aquatic Education per lesson	\$12.00	\$0.00	\$12.00		Market Pricing	2nd Child in family to receive 5 % discount and further children in the family receive 10% discount. Free entry to family supervising or watching swimming lesson (non-swimming).
Private Lesson (15 mins lessons)	\$25.00	\$0.00	\$25.00		Market Pricing	Free entry to family supervising or watching swimming lesson (non-swimming).

	Fee	GST	Total Fee		Pricing Policy	Clarification
Aquatic Education: children with disabilities per lesson	\$11.20	\$0.00	\$11.20		Market Pricing	Free entry to family supervising or watching swimming lesson (non-swimming).
Aquatic Education Adult Lessons (30 mins)	\$27.00	\$0.00	\$27.00		Market Pricing	
Squad						
Squad - Monthly Bronze up to 2 sessions per week	\$65.91	\$6.59	\$72.50		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further children in the family receive 10% discount. Free entry to family member supervising or watching (non-swimming).
Squad - Monthly Bronze 1st child - 2 to 5 sessions per week	\$79.55	\$7.95	\$87.50		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further children in the family receive 10% discount.
Squad - Monthly Silver 1st child up to 4 sessions per week	\$84.55	\$8.45	\$93.00		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further children in the family receive 10% discount.
Squad - Monthly Silver 1st child 4 - 10 sessions per week	\$94.55	\$9.45	\$104.00		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further children in the family receive 10% discount.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Squad Gold 4 - 10 sessions per week	\$94.55	\$9.45	\$104.00		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further children in the family receive 10% discount.
Squad - Casual	\$12.27	\$1.23	\$13.50		Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount and further children in the family receive 10% discount.
Aqua Fitness (includes entry)						
Aqua Fitness	\$10.73	\$1.07	\$11.80		Market Pricing	Per visit.
Aqua Fitness - concession (Senior/Concession Card)	\$9.09	\$0.91	\$10.00		Market Pricing	Per visit. Concession card to be provided
Aqua Fitness - Pool Member	\$6.55	\$0.65	\$7.20		Market Pricing	Per visit (Pool Members Only).
Aqua Fitness - 10 visits	\$92.73	\$9.27	\$102.00		Market Pricing	
Aqua Fitness -10 visit (senior/Concession Card)	\$68.18	\$6.82	\$75.00		Market Pricing	Per visit. Concession card to be provided.
Tennis Court per hour - day	\$9.27	\$0.93	\$10.20		Market Pricing	
Tennis Court per hour - night	\$11.36	\$1.14	\$12.50		Market Pricing	
Hire of Lane	\$23.64	\$2.36	\$26.00		Market Pricing	
Floodlight Usage	\$21.82	\$2.18	\$24.00		Market Pricing	
Carnivals / Private Functions	\$118.18	\$11.82	\$130.00		Market Pricing	
NOTE: The General Manager has the authority to negotiate and discount fees for marketing, promotional packages and special events.						
Note: Family is defined as members of family on a Medicare card or proof of residence at the same address.						
Pool Memberships						
Buddy 6 months	\$259.09	\$25.91	\$285.00		Market Pricing	
Buddy Yearly Membership	\$418.18	\$41.82	\$460.00		Market Pricing	Membership for 2 x people. Can be

	Fee	GST	Total Fee		Pricing Policy	Clarification
						friends, doesn't need to be family.
Direct Debit - Buddy Membership	\$16.36	\$1.64	\$18.00		Market Pricing	Membership for 2 x people. Can be friends, doesn't need to be family.
Single Yearly Membership	\$263.64	\$26.36	\$290.00		Market Pricing	
Direct Debit - Single	\$11.36	\$1.14	\$12.50		Market Pricing	Per fortnight.
Family 6 months	\$327.27	\$32.73	\$360.00		Market Pricing	
Family Yearly Membership	\$463.64	\$46.36	\$510.00		Market Pricing	
Direct Debit - Family swim Only	\$19.09	\$1.91	\$21.00		Market Pricing	Per fortnight.
Port Stephens Pools Membership Single	\$17.73	\$1.77	\$19.50		Market Pricing	Per fortnight.
Port Stephens Pools Membership Family	\$26.36	\$2.64	\$29.00		Market Pricing	Per fortnight.
Direct Debit - Administration Fee	\$59.09	\$5.91	\$65.00		Market Pricing	Once only fee.
Tilligerry Aquatic Centre						
General Admissions:						
Gate Entry	\$3.64	\$0.36	\$4.00		Market Pricing	Per visit.
Concession (Senior/Concession Card)	\$2.73	\$0.27	\$3.00		Market Pricing	Per visit. Concession card to be provided.
Child (under 3 years)	\$0.00	\$0.00	\$0.00		Market Pricing	With accompanying paying adult.
School Entry (per student) - school visits only	\$2.55	\$0.25	\$2.80		Market Pricing	Per visit.
Spectator Fee	\$2.27	\$0.23	\$2.50		Market Pricing	
Multi - Visit Pass - (20 visits)	\$68.18	\$6.82	\$75.00		Market Pricing	Per block.
Family Casual Entry	\$13.64	\$1.36	\$15.00		Market Pricing	Per visit.
Pool Memberships:						
12 Month Pass - Single	\$254.55	\$25.45	\$280.00		Market Pricing	Per season.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Direct Debit - Single	\$9.82	\$0.98	\$10.80		Market Pricing	Per fortnight.
Six Month Pass - Single	\$145.45	\$14.55	\$160.00		Market Pricing	6 monthly.
12 Month Pass - Family	\$490.91	\$49.09	\$540.00		Market Pricing	Per season.
Direct Debit - Family swim only	\$18.18	\$1.82	\$20.00		Market Pricing	Per fortnight.
Six Month Pass - Family	\$277.27	\$27.73	\$305.00		Market Pricing	6 monthly.
12 Month Buddy Pass	\$395.45	\$39.55	\$435.00		Market Pricing	
Direct Debit - Buddy Membership	\$15.00	\$1.50	\$16.50		Market Pricing	Membership for 2 x people. Can be friends, doesn't need to be family.
6 Months Buddy Pass	\$222.73	\$22.27	\$245.00		Market Pricing	6 monthly.
Port Stephens Pools Membership Single	\$17.73	\$1.77	\$19.50		Market Pricing	
Port Stephens Pools Membership Family	\$27.27	\$2.73	\$30.00		Market Pricing	
Direct Debit - Administration Fee	\$65.00	\$0.00	\$65.00		Market Pricing	Once only fee.
Programs						
Aquatic Education – 30 minutes lesson (includes pool entry):						
Aquatic Education per lesson	\$12.00	\$0.00	\$12.00		Market Pricing	2nd Child in family to receive 5 % discount & further children Family receive 10% discount. Free entry to family supervising or watching swimming lesson(Non-Swimming)
Private Lesson (15 mins lessons)	\$25.00	\$0.00	\$25.00		Market Pricing	Free entry to family supervising or watching swimming lesson (Non-Swimming).
Aquatic Education: children with disabilities per lesson	\$11.20	\$0.00	\$11.20		Market Pricing	Free entry to family supervising or watching

	Fee	GST	Total Fee		Pricing Policy	Clarification
						swimming lesson (Non-Swimming).
Aquatic Education Adult Lessons (30 mins)	\$27.00	\$0.00	\$27.00		Market Pricing	
Squad (includes pool entry)						
Squad - Casual	\$12.27	\$1.23	\$13.50		Market Pricing	Pool Members get 10% Discount
Squad - Monthly Bronze up to 2 sessions per week	\$63.64	\$6.36	\$70.00		Market Pricing	Pool Members get 10% Discount. 2nd Child to in family to receive 5 % discount & 3rd child on to receive 10% discount.
Squad - Monthly Bronze 1st child - 2 to 5 sessions per week	\$79.09	\$7.91	\$87.00		Market Pricing	Pool Members get 10% Discount. 2nd Child to in family to receive 5 % discount & 3rd child on to receive 10% discount.
Squad - Monthly Silver 1st child up to 4 sessions per week	\$88.91	\$8.89	\$97.80		Market Pricing	Pool Members get 10% Discount. 2nd Child to in family to receive 5 % discount & 3rd child on to receive 10% discount.
Squad - Monthly Silver 1st child 4 - 10 sessions per week	\$95.82	\$9.58	\$105.40		Market Pricing	Pool Members get 10% Discount. 2nd Child to in family to receive 5 % discount & 3rd child on to receive 10% discount.
Squad Gold 4 - 10 sessions per week	\$95.82	\$9.58	\$105.40		Market Pricing	Pool Members get 10% Discount. 2nd Child to in family to receive 5 % discount & 3rd child on to receive 10% discount.
Aqua Fitness (includes entry)						

	Fee	GST	Total Fee		Pricing Policy	Clarification
Aqua Fitness	\$10.91	\$1.09	\$12.00		Market Pricing	Per visit.
Aqua Fitness - concession (senior/Concession Card)	\$9.55	\$0.95	\$10.50		Market Pricing	Per visit. Concession card to be provided.
Aqua Fitness - Pool Member	\$6.55	\$0.65	\$7.20		Market Pricing	Per visit (Pool Members Only).
Aqua Fitness - 10 visits	\$93.64	\$9.36	\$103.00		Market Pricing	
Aqua Fitness - concession (Senior/Concession Card)	\$69.09	\$6.91	\$76.00		Market Pricing	Per visit. Concession card to be provided.
Hire of Lane	\$22.73	\$2.27	\$25.00		Market Pricing	
Hire of Pool	\$91.82	\$9.18	\$101.00		Market Pricing	1 hour centre hire
NOTE: The General Manager has the authority to negotiate and discount fees for marketing, promotional packages and special events.						
Note: Family is defined as members of family on a Medicare card or proof of residence at the same address.						
BOOKS & BEANS COFFEE SHOP – RAYMOND TERRACE LIBRARY						
<i>See Coffee Shop</i>						
BED & BREAKFAST PREMISES						
<i>See Food & Commercial Premises</i>						
BEFORE SCHOOL CARE						
<i>See Children's Services</i>						
BOAT BERTHS						
<i>See Wharves</i>						
BOOKS						
<i>See Publications</i>						
BUILDING SPECIFICATIONS						
Building Specifications - HIA Members	\$12.90	\$1.29	\$14.20		Market Pricing	
Building Specifications - Non HIA Members	\$28.06	\$0.29	\$28.35		Market Pricing	
BUS SHELTER ADVERTISING						
Note: High profile refers to bus shelters located in high volume traffic areas; low profile refers to bus shelters with less exposure.						
High Profile:						
1. Approach end, outside shelter	\$70.45	\$7.05	\$77.50		Full Cost Pricing	
2. Departure end, inside shelter	\$70.45	\$7.05	\$77.50		Full Cost Pricing	
3. Departure end, outside of shelter	\$70.45	\$7.05	\$77.50		Full Cost Pricing	
Low Profile:						
1. Approach end, outside shelter	\$53.64	\$5.36	\$59.00		Full Cost Pricing	
2. Departure end, inside shelter	\$53.64	\$5.36	\$59.00		Full Cost Pricing	

	Fee	GST	Total Fee		Pricing Policy	Clarification
3. Departure end, outside of shelter	\$53.64	\$5.36	\$59.00		Full Cost Pricing	
CARAVAN PARK OPERATIONS						
Approval to Operate (new approval)	\$5.40	\$0.00	\$5.40		Statutory Pricing	Fee per site (minimum fee \$65.00)
Renewal or continuation of approval to operate or periodic inspection required by a condition of approval to operate	\$3.75	\$0.00	\$3.75		Statutory Pricing	Fee per site (minimum fee \$65.00)
Re-inspection due to non-compliance at renewal, continuation or periodic inspection required by a condition of approval to operate	\$3.75	\$0.00	\$3.75		Statutory Pricing	Fee per site (minimum fee \$65.00)
Replacement approval in name of new proprietor	\$37.00	\$0.00	\$37.00		Statutory Pricing	
Re-inspection due to non-compliance at initial inspection	\$5.40	\$0.00	\$5.40		Statutory Pricing	Fee per site (minimum fee \$65.00)
Inspection and Issue of Certificate of completion for manufactured home and associated structure	\$65.00	\$0.00	\$65.00		Statutory Pricing	
Inspection and Certificate of Completion for associated structure not included in certificate of completion for manufactured home		\$0.00			Statutory Pricing	
CEMETERY FEES						
Interment Fee	\$136.36	\$13.64	\$150.00		Market Pricing	Per Burial.
Burial Plot - Raymond Terrace, Seaham, Karuah, Nelson Bay	\$818.18	\$81.82	\$900.00		Market Pricing	
Burial Plot - Anna Bay - Concrete Beams	\$863.64	\$86.36	\$950.00		Market Pricing	
Monumental Permit Fee	\$100.00	\$0.00	\$100.00		Market Pricing	Per permit

	Fee	GST	Total Fee		Pricing Policy	Clarification
Transfer of Right of Burial Fee	\$90.00	\$0.00	\$90.00		Market Pricing	
Special requirements to be charged at hourly rate plus materials	\$81.82	\$8.18	\$90.00		Market Pricing	Per hour plus materials at cost plus 20%.
MEMORIAL TREES;						
Memorial Tree - Raymond Terrace	\$118.18	\$11.82	\$130.00		Partial Cost Pricing	Memorial trees are only available at Raymond Terrace on advertised occasions and are provided by West Ward Cemeteries Committee. Not an ongoing provision of Council.
Memorial Tree - Anna Bay	\$154.55	\$15.45	\$170.00		Market Pricing	Memorial trees are only available on advertised occasions and are provided by volunteers. Not an ongoing provision of Council.
COLUMBARIUM WALLS & BUSHLAND GARDENS						
Carumbah Memorial Gardens, Raymond Terrace Cemetery, Anna Bay Lawn Cemetery (Gazebo - E F):						
Niche	\$490.91	\$49.09	\$540.00		Market Pricing	
Plaque	\$631.82	\$63.18	\$695.00		Market Pricing	8 line bronze niche plaque including installation.
Extra line inscription on plaque	\$56.36	\$5.64	\$62.00		Market Pricing	Each additional line.
Vase (Optional)	\$131.82	\$13.18	\$145.00		Market Pricing	
Additional Emblem	\$86.36	\$8.64	\$95.00		Market Pricing	
Anna Bay Lawn Cemetery (Front Walls A B C D):						
Niche	\$336.36	\$33.64	\$370.00		Market Pricing	
Plaque	\$631.82	\$63.18	\$695.00		Market Pricing	8 line bronze niche plaque including installation.
Extra line inscription on plaque	\$56.36	\$5.64	\$62.00		Market Pricing	Each additional line.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Vase (Optional)	\$131.82	\$13.18	\$145.00		Market Pricing	
Additional Emblem	\$86.36	\$8.64	\$95.00		Market Pricing	
Karuah Cemetery:						
Niche	\$136.36	\$13.64	\$150.00		Market Pricing	Includes plaque and installation of small stainless steel plaque - for existing reservations only.
Bushland Memorial Gardens – Carumbah:						
Niche	\$522.73	\$52.27	\$575.00		Market Pricing	
Plaque	\$790.91	\$79.09	\$870.00		Market Pricing	10 line bottle green gumleaf motif plaque including installation.
Terrazzo Walls - Carumbah Memorial Gardens & Karuah Cemetery:						
Niche	\$490.91	\$49.09	\$540.00		Market Pricing	
Plaque	\$850.00	\$85.00	\$935.00		Market Pricing	Oval gum motif niche plaque with vase including installation.
Walls & Gardens						
Transfer of Right of Burial Fee	\$81.82	\$8.18	\$90.00		Market Pricing	
Special requirements to be charged at hourly rate plus materials at cost plus 20%	\$81.82	\$8.18	\$90.00		Market Pricing	Per hour or part thereof plus materials at cost plus 20%.
Removal of Ashes & Plaque from gardens and walls	\$150.00	\$15.00	\$165.00		Market Pricing	
Exhumation Fee plus costs charged at \$90.00 an hour	\$454.55	\$45.45	\$500.00		Market Pricing	
CERTIFICATES - OTHER						
Certificates – Noxious Weeds Act S64 See Noxious Weed Control						
CERTIFICATES - RATES						
Rate Certificates	\$70.00	\$0.00	\$70.00		Statutory Pricing	Each.

	Fee	GST	Total Fee		Pricing Policy	Clarification
24 hour service fee		\$0.00				Additional 100% of Certificate fee.
Copy of Rate Notice, Invoice, Account etc (not for receipting purposes)	\$7.20	\$0.00	\$7.20		Full Cost Pricing	Per copy.
CERTIFICATES – FLOOD INFORMATION						
Flood Information Certificate		\$0.00			Full Cost Pricing	Subject to availability.
CHILDREN'S ACTIVITIES						
<i>See also Children's Services, Libraries</i>						
CHILDREN'S SERVICES						
Family Day Care						
Administration Fee	\$0.92	\$0.00	\$0.92		Partial Cost Pricing	Fee per child per hour.
Orientation Fee	\$220.00	\$0.00	\$220.00		Partial Cost Pricing	Once off non-refundable orientation fee for new educators.
Orientation Fee	\$5.50	\$0.00	\$5.50		Partial Cost Pricing	Once off non-refundable orientation fee for Registered educators transitioning directly from another FDC service.
Carer Levy per week of operation	\$12.00	\$0.00	\$12.00		Partial Cost Pricing	
Enrolment Fee	\$50.00	\$5.00	\$55.00		Partial Cost Pricing	Once-off non-refundable fee to enrol a new family.
Enrolment Fee	\$5.50	\$0.00	\$5.50		Partial Cost Pricing	One off non-refundable fee to enrol a family transitioning directly from another Family Day Care Service.
Workshop/Training Fee (standard)						Fees will vary for some specialist workshops

	Fee	GST	Total Fee		Pricing Policy	Clarification
						and will be based on cost recovery of the workshop.
Late Attendance Record Fee	\$3.82	\$0.38	\$4.20		Partial Cost Pricing	Per attendance record.
ACTIVITY VAN						
Pre School						
Preschool session 5.5 hours Full fee	\$34.80	\$0.00	\$34.80		Partial Cost Pricing	
Preschool session 5.5 hours HCC Holders or DC's special category	\$22.50	\$0.00	\$22.50		Partial Cost Pricing	
Preschool session 5.5 hours HCC Holders plus DC's special category	\$14.60	\$0.00	\$14.60		Partial Cost Pricing	
Parent Roster Duty Default	\$31.64	\$3.16	\$34.80		Partial Cost Pricing	Per roster session.
Replacement Receipt	\$4.09	\$0.41	\$4.50		Partial Cost Pricing	Per receipt.
Fee Reminder	\$6.91	\$0.69	\$7.60		Partial Cost Pricing	Per notice.
Late Collection of child	\$15.70	\$0.00	\$15.70		Partial Cost Pricing	Fee charged for each 10 minutes late.
Fee Payment Transaction Charge	\$1.05	\$0.10	\$1.15		Partial Cost Pricing	
Credit Card Declined	\$8.45	\$0.85	\$9.30		Partial Cost Pricing	
Activity Van Hall Hire	\$12.18	\$1.22	\$13.40		Partial Cost Pricing	Per hour.
Before and after school care						
Before School Care 2 hours care - Permanent position	\$16.20	\$0.00	\$16.20		Partial Cost Pricing	
After School Care 3 hours care - Permanent Position	\$24.30	\$0.00	\$24.30		Partial Cost Pricing	
Before School Care 2 hours care - Casual Position	\$17.60	\$0.00	\$17.60		Partial Cost Pricing	
After School Care 3 hours care - Casual Position	\$25.80	\$0.00	\$25.80		Partial Cost Pricing	
Replacement Receipt	\$4.09	\$0.41	\$4.50		Partial Cost Pricing	Per receipt.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Fee Reminder	\$13.36	\$1.34	\$14.70		Partial Cost Pricing	Per notice.
Late Collection of child	\$15.90	\$0.00	\$15.90		Partial Cost Pricing	Per 10 minutes.
Failure to notify of child absence	\$13.55	\$1.35	\$14.90		Partial Cost Pricing	
Credit Card Declined	\$8.27	\$0.83	\$9.10		Partial Cost Pricing	
Change of Booking Fee (2 free per term)	\$8.27	\$0.83	\$9.10		Partial Cost Pricing	
Attendance without booking	\$11.18	\$1.12	\$12.30		Partial Cost Pricing	
Pupil-free Day	\$66.00	\$0.00	\$66.00		Partial Cost Pricing	Per day per child, no meals provided.
Vacation Care						
Refund Application	\$13.36	\$1.34	\$14.70		Partial Cost Pricing	Cancelled care.
Vacation Care full day	\$66.00	\$0.00	\$66.00		Partial Cost Pricing	Per day per child.
Vacation Care weekly fee at one centre	\$294.00	\$0.00	\$294.00		Partial Cost Pricing	Per child.
Replacement Receipt	\$4.09	\$0.41	\$4.50		Partial Cost Pricing	Per receipt.
Late Collection of child	\$15.90	\$0.00	\$15.90		Partial Cost Pricing	Per 10 minutes.
Telephone Bookings	\$8.27	\$0.83	\$9.10		Partial Cost Pricing	
Fee Reminder	\$13.36	\$1.34	\$14.70		Partial Cost Pricing	Per notice.
Credit Card Declined	\$8.27	\$0.83	\$9.10		Partial Cost Pricing	
Attendance without booking	\$11.18	\$1.12	\$12.30		Partial Cost Pricing	
Activity Van Hall Hire	\$12.18	\$1.22	\$13.40		Partial Cost Pricing	Per hour.
COFFEE SHOP: BOOKS & BEANS – RAYMOND TERRACE LIBRARY						
Beverages:						
Coffee:						
Large	\$4.00	\$0.40	\$4.00		Market Price	
Medium	\$3.60	\$0.24	\$3.60		Market Price	
Small	\$3.20	\$0.32	\$3.20		Market Price	
Babycino	\$1.00	\$0.10	\$1.00		Market Price	
Tea	\$3.50	\$0.35	\$3.50		Market Price	
Cold drinks:						
Milkshakes	\$3.60	\$0.36	\$3.60		Market Price	
Children's milkshakes	\$2.50	\$0.25	\$2.50		Market Price	

	Fee	GST	Total Fee		Pricing Policy	Clarification
Syrup	\$0.50	\$0.05	\$0.50		Market Price	
Soy Milk	\$0.50	\$0.05	\$0.50		Market Price	
Menu:						
Sandwiches	\$5.50	\$0.55	\$5.50		Market Price	
Wraps/Rolls	\$7.00	\$0.70	\$7.00		Market Price	
Turkish Bread	\$7.00	\$0.70	\$7.00		Market Price	
Salads	\$8.50	\$0.85	\$8.50		Market Price	
Devonshire Tea	\$5.00	\$0.50	\$5.50		Market Price	
Ice Cream in a cone	\$0.45	\$0.05	\$0.50		Market Price	
Banana Bread	\$2.73	\$0.27	\$3.00		Market Price	
Sushi	\$4.00	\$0.40	\$4.00		Market Price	
Soup	\$6.00	\$0.60	\$6.00		Market Price	
Fruit Salad	\$4.00	\$0.40	\$4.00		Market Price	
Quiche or similar	\$5.50	\$0.55	\$5.50		Market Price	
Quiche or similar with salad	\$6.50	\$0.65	\$6.50		Market Price	
Raisin Toast (per slice)	\$2.50	\$0.25	\$2.50		Market Price	
Cinnamon Toast (2 slices)	\$3.00	\$0.30	\$3.00		Market Price	
Rice Paper Rolls	\$1.09	\$0.11	\$1.20		Market Price	
Toasted	\$0.20	\$0.02	\$0.20		Market Price	
Snacks						
Cakes					Market Price	Supplier - Recommended Retail
Slices					Market Price	Supplier - Recommended Retail
Biscuits					Market Price	Supplier - Recommended Retail
Lollies					Market Price	Supplier - Recommended Retail
Loyalty Card - free hot beverage after purchase of 9					Market Price	
COLUMBARIUMS See Cemeteries						
COMMUNITY BAND						
Instrument hire per term	\$46.59	\$4.66	\$51.25		Partial Cost Pricing	
Band Membership per annum	\$11.64	\$1.16	\$12.80		Partial Cost Pricing	Per annum.
Band Practice						
1 member	\$34.82	\$3.48	\$38.30		Partial Cost Pricing	Per term.
2 members	\$69.55	\$6.95	\$76.50		Partial Cost Pricing	Per term.
Family	\$79.18	\$7.92	\$87.10		Partial Cost Pricing	Per term.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Cost of Public Performance					Partial Cost Pricing	Recovery of costs incurred.
Director's Fee	\$53.00	\$5.30	\$58.30		Market Pricing	Per hour.
COMMUNITY (ADULT) CHOIR						
Joining Fee	\$24.36	\$2.44	\$26.80		Partial Cost Pricing	
Fee per term	\$53.00	\$5.30	\$58.30		Partial Cost Pricing	
Weekly Fee	\$5.27	\$0.53	\$5.80		Partial Cost Pricing	
Payment to temporary accompanist	\$24.41	\$2.44	\$26.85		Partial Cost Pricing	Per performance.
Director	\$211.45	\$21.15	\$232.60		Partial Cost Pricing	Per performance.
	\$24.36	\$2.44	\$26.80		Partial Cost Pricing	Per hour for rehearsal.
Accompanist	\$36.64	\$3.66	\$40.30		Partial Cost Pricing	Per performance.
	\$24.41	\$2.44	\$26.85		Partial Cost Pricing	Per hour for rehearsal.
Public Performance	\$60.91	\$6.09	\$67.00		Partial Cost Pricing	Per performance plus actual costs incurred.
COMMUNITY OPTIONS						
Note: Community Options is a brokerage service on behalf of its community clients to arrange care packages. Clients contribute wherever possible to services provided by third parties. Fees may be partially or fully waived for clients experiencing financial difficulty under Community Options terms of deed of funding agreement. Community Options negotiates on behalf of clients the cost of the care package and the client's capacity to pay. This could range from nil to a third of the cost of the total package.						
COMPANION ANIMALS						
<i>See Impounding</i>						
CONTRACTOR CARD						
REPLACEMENT	\$20.00	\$0.00	\$20.00		Full Cost Pricing	
CREDIT CARD FEE						
<i>See Payment Processing</i>						
DISHONoured PAYMENTS						
Direct Debit Dishonour	\$21.60	\$0.00	\$21.60		Full Cost Pricing	(not where bank response is "customer deceased")
Cheque Dishonour (cheque paid directly to Council)	\$64.10	\$0.00	\$64.10		Full Cost Pricing	(not where bank response is "customer deceased")

	Fee	GST	Total Fee		Pricing Policy	Clarification
Cheque Dishonour (cheque paid via collection agent)	\$70.30	\$0.00	\$70.30		Full Cost Pricing	(not where bank response is "customer deceased")
DRIVEWAY APPLICATIONS						
See Kerb & Guttering, Roads Act						
DOG COLLARS						
Hire of cat/dog trap & anti-barking collars	\$39.36	\$3.94	\$43.30		Market Pricing	Per week.
Refundable deposit	\$135.80	\$0.00	\$135.80		Market Pricing	Refund dependent upon return in working order.
EVENTS						
Venue Hire Fees: Commercial, Community and Private events. These fees apply to events outside the normal sporting calendar. All fees will be retained by Port Stephens Council. Additional sites hired will incur additional fees and charges.						
Category A Regional Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
High Impact Event attracting 15000+ patrons Per Day. and/or utilising 95% or more of venue	\$4,545.45	\$454.55	\$5,000.00		Market Pricing	Per Day.
Set up and Pull down	\$2,272.73	\$227.27	\$2,500.00		Market Pricing	Per Day.
Bond	\$15,000.00	\$0.00	\$15,000.00		Market Pricing	Per Event.
High Impact Event attracting 12000+ patrons Per Day. and/or utilising 80-95% of venue	\$3,181.82	\$318.18	\$3,500.00		Market Pricing	Per Day.
Set up and Pull down	\$1,590.91	\$159.09	\$1,750.00		Market Pricing	Per Day.
Bond	\$12,000.00	\$0.00	\$12,000.00		Market Pricing	Per Event.
High Impact Event attracting 10000+ patrons Per Day. and/or utilising 70-80% of venue	\$2,272.73	\$227.27	\$2,500.00		Market Pricing	Per Day.
Set up and Pull down	\$1,136.36	\$113.64	\$1,250.00		Market Pricing	Per Day.
Bond	\$10,000.00	\$0.00	\$10,000.00		Market Pricing	Per Event.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Medium Impact Event attracting 8000+ patrons Per Day. and/or utilising 60-70% of venue	\$1,363.64	\$136.36	\$1,500.00		Market Pricing	Per Day.
Set up and Pull down	\$681.82	\$68.18	\$750.00		Market Pricing	Per Day.
Bond	\$8,000.00	\$0.00	\$8,000.00		Market Pricing	Per Event.
Medium Impact Event attracting 6000+ patrons Per Day. and/or utilising 50-60% of venue	\$909.09	\$90.91	\$1,000.00		Market Pricing	Per Day.
Set up and Pull down	\$454.55	\$45.45	\$500.00		Market Pricing	Per Day.
Bond	\$6,000.00	\$0.00	\$6,000.00		Market Pricing	Per Event.
Medium Impact Event attracting 4000+ patrons Per Day. and/or utilising 40-50% of venue	\$636.36	\$63.64	\$700.00		Market Pricing	Per Day.
Set up and Pull down	\$318.18	\$31.82	\$350.00		Market Pricing	Per Day.
Bond	\$4,000.00	\$0.00	\$4,000.00		Market Pricing	Per Event.
Low Impact Event attracting 2000+ patrons Per Day. and/or utilising 30-40% of venue	\$454.55	\$45.45	\$500.00		Market Pricing	Per Day.
Set up and Pull down	\$227.27	\$22.73	\$250.00		Market Pricing	Per Day.
Bond	\$2,000.00	\$0.00	\$2,000.00		Market Pricing	Per Event.
Low Impact Event attracting 500+ patrons Per Day. and/or utilising 20-30% of venue	\$272.73	\$27.27	\$300.00		Market Pricing	Per Day.
Set up and Pull down	\$136.36	\$13.64	\$150.00		Market Pricing	Per Day.
Bond	\$1,000.00	\$0.00	\$1,000.00		Market Pricing	Per Event.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Low Impact Event attracting 1 - 500 patrons Per Day. and/or utilising up to 20% of venue	\$136.36	\$13.64	\$150.00		Market Pricing	Per Day.
Set up and Pull down	\$68.18	\$6.82	\$75.00		Market Pricing	Per Day.
Bond	\$500.00	\$0.00	\$500.00		Market Pricing	Per Event.
Category B District Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
High Impact Event attracting 15000+ patrons Per Day. and/or utilising 95% or more of venue	\$2,272.73	\$227.27	\$2,500.00		Market Pricing	Per Day.
Set up and Pull down	\$1,136.36	\$113.64	\$1,250.00		Market Pricing	Per Day.
Bond	\$7,500.00	\$0.00	\$7,500.00		Market Pricing	Per Event.
High Impact Event attracting 12000+ patrons Per Day. and/or utilising 80-95% of venue	\$2,000.00	\$200.00	\$2,200.00		Market Pricing	Per Day.
Set up and Pull down	\$1,000.00	\$100.00	\$1,100.00		Market Pricing	Per Day.
Bond	\$6,000.00	\$0.00	\$6,000.00		Market Pricing	Per Event.
High Impact Event attracting 10000+ patrons Per Day. and/or utilising 70-80% of venue	\$1,727.27	\$172.73	\$1,900.00		Market Pricing	Per Day.
Set up and Pull down	\$863.64	\$86.36	\$950.00		Market Pricing	Per Day.
Bond	\$5,000.00	\$0.00	\$5,000.00		Market Pricing	Per Event.
Medium Impact Event attracting 8000+ patrons Per Day. and/or utilising 60-70% of venue	\$1,454.55	\$145.45	\$1,600.00		Market Pricing	Per Day.
Set up and Pull down	\$727.27	\$72.73	\$800.00		Market Pricing	Per Day.
Bond	\$3,000.00	\$0.00	\$3,000.00		Market Pricing	Per Event.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Medium Impact Event attracting 6000+ patrons Per Day. and/or utilising 50-60% of venue	\$1,090.91	\$109.09	\$1,200.00		Market Pricing	Per Day.
Set up and Pull down	\$545.45	\$54.55	\$600.00		Market Pricing	Per Day.
Bond	\$1,000.00	\$0.00	\$1,000.00		Market Pricing	Per Event.
Medium Impact Event attracting 4000+ patrons Per Day. and/or utilising 40-50% of venue	\$727.27	\$72.73	\$800.00		Market Pricing	Per Day.
Set up and Pull down	\$363.64	\$36.36	\$400.00		Market Pricing	Per Day.
Bond	\$800.00	\$0.00	\$800.00		Market Pricing	Per Event.
Low Impact Event attracting 2000+ patrons Per Day. and/or utilising 30-40% of venue	\$454.55	\$45.45	\$500.00		Market Pricing	Per Day.
Set up and Pull down	\$227.27	\$22.73	\$250.00		Market Pricing	Per Day.
Bond	\$500.00	\$0.00	\$500.00		Market Pricing	Per Event.
Low Impact Event attracting 500+ patrons Per Day. and/or utilising 20-30% of venue	\$272.73	\$27.27	\$300.00		Market Pricing	Per Day.
Set up and Pull down	\$136.36	\$13.64	\$150.00		Market Pricing	Per Day.
Bond	\$300.00	\$0.00	\$300.00		Market Pricing	Per Event.
Low Impact Event attracting 1 - 500 patrons Per Day. and/or utilising up to 20% of venue	\$136.36	\$13.64	\$150.00		Market Pricing	Per Day.
Set up and Pull down	\$68.18	\$6.82	\$75.00		Market Pricing	Per Day.
Bond	\$150.00	\$0.00	\$150.00		Market Pricing	Per Event.
Category C Local Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						

	Fee	GST	Total Fee		Pricing Policy	Clarification
High Impact Event attracting 15000+ patrons Per Day. and/or utilising 95% or more of venue	\$1,136.36	\$113.64	\$1,250.00		Market Pricing	Per Day.
Set up and Pull down	\$681.82	\$68.18	\$750.00		Market Pricing	Per Day.
Bond	\$3,500.00	\$0.00	\$3,500.00		Market Pricing	Per Event.
High Impact Event attracting 12000+ patrons Per Day. and/or utilising 80-95% of venue	\$1,000.00	\$100.00	\$1,100.00		Market Pricing	Per Day.
Set up and Pull down	\$545.45	\$54.55	\$600.00		Market Pricing	Per Day.
Bond	\$2,250.00	\$0.00	\$2,250.00		Market Pricing	Per Event.
High Impact Event attracting 10000+ patrons Per Day. and/or utilising 70-80% of venue	\$909.09	\$90.91	\$1,000.00		Market Pricing	Per Day.
Set up and Pull down	\$454.55	\$45.45	\$500.00		Market Pricing	Per Day.
Bond	\$1,250.00	\$0.00	\$1,250.00		Market Pricing	Per Event.
Medium Impact Event attracting 8000+ patrons Per Day. and/or utilising 60-70% of venue	\$818.18	\$81.82	\$900.00		Market Pricing	Per Day.
Set up and Pull down	\$409.09	\$40.91	\$450.00		Market Pricing	Per Day.
Bond	\$950.00	\$0.00	\$950.00		Market Pricing	Per Event.
Medium Impact Event attracting 6000+ patrons Per Day. and/or utilising 50-60% of venue	\$727.27	\$72.73	\$800.00		Market Pricing	Per Day.
Set up and Pull down	\$363.64	\$36.36	\$400.00		Market Pricing	Per Day.
Bond	\$850.00	\$0.00	\$850.00		Market Pricing	Per Event.
Medium Impact Event attracting 4000+ patrons Per Day. and/or utilising 40-50% of venue	\$636.36	\$63.64	\$700.00		Market Pricing	Per Day.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Set up and Pull down	\$318.18	\$31.82	\$350.00		Market Pricing	Per Day.
Bond	\$750.00	\$0.00	\$750.00		Market Pricing	Per Event.
Low Impact Event attracting 2000+ patrons Per Day. and/or utilising 30-40% of venue	\$454.55	\$45.45	\$500.00		Market Pricing	Per Day.
Set up and Pull down	\$227.27	\$22.73	\$250.00		Market Pricing	Per Day.
Bond	\$500.00	\$0.00	\$500.00		Market Pricing	Per Event.
Low Impact Event attracting 500+ patrons Per Day. and/or utilising 20-30% of venue	\$272.73	\$27.27	\$300.00		Market Pricing	Per Day.
Set up and Pull down	\$136.36	\$13.64	\$150.00		Market Pricing	Per Day.
Bond	\$300.00	\$0.00	\$300.00		Market Pricing	Per Event.
Low Impact Event attracting 1 - 500 patrons Per Day. and/or utilising up to 20% of venue	\$136.36	\$13.64	\$150.00		Market Pricing	Per Day.
Set up and Pull down	\$68.18	\$6.82	\$75.00		Market Pricing	Per Day.
Bond	\$0.00	\$0.00	\$0.00		Market Pricing	Per Event.
Event Administration Fees						
Commercial event organisers	\$409.09	\$40.91	\$450.00		Market Pricing	Per Event.
Port Stephens Local Government Area Community Groups and Registered Charities	\$50.00	\$5.00	\$55.00		Partial Cost pricing	Per Event.
Community Groups and Registered Charities	\$135.45	\$13.55	\$149.00		Partial Cost pricing	Per Event.
Private users (including weddings and christenings)	\$135.45	\$13.55	\$149.00		Market Pricing	Per Event.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Use of PSC Electricity for commercial events		\$0.00			Full Cost Recovery	Per Event.
Use of PSC Electricity (Port Stephens Local Government Area Community Groups and Registered Charities)	\$32.73	\$3.27	\$36.00		Market Pricing	Per Day.
Site meetings (Parks coordinator/s, trade services, event staff)	\$77.27	\$7.73	\$85.00		Partial Cost pricing	Per hour or part thereof.
FACSIMILE CHARGES						
Outgoing - International	\$7.08	\$0.72	\$7.80		Market Pricing	Fee for 1st page,
	\$2.14	\$0.21	\$2.35		Market Pricing	Per additional page.
Outgoing - Australia	\$4.05	\$0.40	\$4.45		Market Pricing	Fee for 1st page,
	\$1.44	\$0.16	\$1.60		Market Pricing	Per additional page.
Incoming	\$5.18	\$0.52	\$5.70		Market Pricing	Fee for 1st 5 pages,
	\$1.44	\$0.16	\$1.60		Market Pricing	Per additional page.
FAMILY DAY CARE <i>See Children's Services</i>						
FILM & TELEVISION						
Filming on Council-controlled Reserves and Foreshores, contact Screen Hunter Central Coast. Telephone 02 4978 4014. The fee is negotiated by Screen Hunter Central Coast.						
FIRE SAFETY						
Registration fee	\$41.00	\$0.00	\$41.00		Partial Cost Pricing	Receiving a Fire Safety Statement, including ensuring information on that Statement is dealt with as required by legislation.
Certification audit fee	\$41.00	\$0.00	\$41.00		Partial Cost Pricing	Per individual Fire Safety Measure type.

	Fee	GST	Total Fee		Pricing Policy	Clarification
						Consider and determine whether a Fire Safety Statement complies with relevant legislation.
Inspection fee	\$138.00	\$0.00	\$138.00		Partial Cost Pricing	Per half hour or part thereof.
FLOOD CERTIFICATES						
<i>See Certificates – Flood Information</i>						
FOOD & COMMERCIAL PREMISES						
Annual Administration Charge - food premises (small - up to 5 FTE food handlers)	\$390.00	\$0.00	\$390.00		Statutory Pricing	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business.
Annual Administration Charge - food premises (medium - more than 5 but not more than 50 FTE food handlers)	\$800.00	\$0.00	\$800.00		Statutory Pricing	
Annual Administration Charge - food premises (large - more than 50 FTE food handlers)	\$3,500.00	\$0.00	\$3,500.00		Statutory Pricing	
Inspection Fee - small food premises (Categories P1, P2, P3, P4)	\$114.00	\$0.00	\$114.00		Market Pricing	Per inspection.
Inspection Fee - medium and large food premises	\$250.00	\$0.00	\$250.00		Statutory Pricing	Per hour.
Inspection Fee - bed & breakfast premises	\$114.00	\$0.00	\$114.00		Market Pricing	Per hour.
Initial Application Fee - Mobile Food Vehicles	\$51.20	\$0.00	\$51.20		Market Pricing	Per vehicle. Community and charitable organisations are

	Fee	GST	Total Fee		Pricing Policy	Clarification
						exempt. (Refer to Council's Mobile Food Vending Vehicle Policy).
Inspection Fee - Mobile Food Vehicles	\$109.00	\$0.00	\$109.00		Market Pricing	Per vehicle. Community and charitable organisations are exempt. (Refer to Council's Mobile Food Vending Vehicle Policy).
Food Safety Supervisor Notification Fee - Food Premises	\$51.20	\$5.10	\$56.30		Market Pricing	Per notification.
Food Business Registration	\$23.27	\$2.33	\$25.60		Market Pricing	New Food Business, change of food business, change of details
Improvement Notice - Food Premises - Administration Fee	\$330.00	\$0.00	\$330.00		Statutory Pricing	Per notice.
Pre-purchase inspection - Commercial Premises	\$343.50	\$0.00	\$343.50		Market Pricing	Per inspection.
Consultancy Fee - general	\$232.63	\$23.27	\$255.90		Market Pricing	Per hour.
Application Fee - Temporary Event (single outlet, stall or van)	\$51.20	\$0.00	\$51.20		Market Pricing	Valid for 12 months. Community and charitable organisations exempt. Inspection Fee not included.
Application Fee - Temporary Event (multiple outlets, stalls, vans):						
First outlet	\$51.20	\$0.00	\$51.20		Market Pricing	Valid for 12 months. Inspection Fee not

	Fee	GST	Total Fee		Pricing Policy	Clarification
						included.
Subsequent outlets	\$25.60	\$0.00	\$25.60		Market Pricing	Valid for 12 months. Inspection Fee not included. Maximum Fee \$300 including first outlet.
Inspection Fee - Temporary Event	\$250.00	\$0.00	\$250.00		Statutory Pricing	Per hour - minimum half hour charge excluding travelling time. Community and charitable organisations are exempt.
Inspection Fee - Hairdressers	\$109.00	\$0.00	\$109.00		Market Pricing	Per routine inspection.
Inspection Fee - Hair and Beauty/Skin Penetration	\$128.00	\$0.00	\$128.00		Market Pricing	Per routine inspection.
Inspection Fee - Tattoo Premises	\$225.00	\$0.00	\$225.00		Market Pricing	Per routine inspection.
Reinspection Fee - Commercial Premises	\$109.00	\$0.00	\$109.00		Market Pricing	Fee for inspections required between normal inspection intervals.
FOOD STALLS						
See Food & Commercial Premises						
FOOTPATHS						
See Kerb & Guttering						
GOVERNMENT INFORMATION (PUBLIC ACCESS)						
1. Formal Application:						
Formal Application Fee - Individual						(Refer 1a)
Formal Processing fee						(Refer 1b)
Formal Application fee - Corporation						(Refer 1c)
Formal Processing fee - Corporation						(Refer 1c)

	Fee	GST	Total Fee		Pricing Policy	Clarification
1 (a) Application fee - by natural person about their personal affairs	\$30.00	\$0.00	\$30.00		Statutory Pricing	*
1 (b) Processing charge - by natural person about their personal affairs	\$30.00	\$0.00	\$30.00		Statutory Pricing	Charged per hour after first 20 hours*.
1 (c) All other requests	\$30.00	\$0.00	\$30.00		Statutory Pricing	Application fee.
	\$30.00	\$0.00	\$30.00		Statutory Pricing	\$30.00 per hour processing*.
Internal Review***	\$40.00	\$0.00	\$40.00		Statutory Pricing	Application fee * and nil processing fee.
Amendment of records	\$0.00	\$0.00	\$0.00		Statutory Pricing	Nil.
* Subject to 50% reduction for financial hardship and public interest reasons.						
2. Informal Application	\$0.00	\$0.00	\$0.00		Free (Zero Priced)	Photocopy charges may apply.
HAIR & BEAUTY PREMISES						
<i>See Food & Commercial Premises</i>						
HALLS						
<i>See Public Halls and Centres</i>						
HEALTH						
<i>See Privacy</i>						
HELICOPTER LANDING SITES – DESIGNATED SITES						
Helicopter landing licence fee	\$825.00	\$24.75	\$849.75		Market Pricing	Per Licence.
HIRE OF FACILITIES						
<i>See Public Halls and Centres, sport</i>						
HOLIDAY PARK CHARGES						
Holiday Van Administration						
Holiday Van Annual Agreement Preparation Charge	\$10.00	\$1.00	\$11.00		Market Pricing	
Holiday Van Annual Agreement Postal Charge	\$5.00	\$0.50	\$5.50		Market Pricing	
Holiday Van Annual Agreement Sale/ Transfer of Ownership Fee	\$400.00	\$40.00	\$440.00		Market Pricing	Fee payable by owner upon transfer of ownership through ballot process

	Fee	GST	Total Fee		Pricing Policy	Clarification
Holiday Parks - Accommodation Deposits						
Accommodation deposit (Excluding Christmas School Holidays)					Market Pricing	Deposit is first 2 nights tariff for accommodation and sites
Accommodation deposit for Christmas School Holidays **					Market Pricing	Villas & Cabins - Deposit is 20% of full tariff or 1st nights tariff (whichever is the greater) Powered & unpowered sites - Deposit is \$150 - Full payment received by 1 December
Holiday Parks - Cancellations						
Cancellation - RMS online & general bookings (Excluding Christmas School Holidays)					Market Pricing	Reservations cancelled with less than 7 days' notice prior to arrival time will forfeit 50% of the deposit. Reservations cancelled more than 7 days' notice prior to arrival time will receive a credit letter or refund less the \$30 processing charge.
Cancellation - RMS online & general bookings for Christmas School Holidays					Market Pricing	Reservations cancelled prior to December will forfeit 50% of the deposit. ** Reservations cancelled

	Fee	GST	Total Fee		Pricing Policy	Clarification
						from 1st December forfeit the full deposit. **
Holiday Parks - General Services & Ancillary charges						
Use of Barbeques	\$0.00	\$0.00	\$0.00		Free (Zero Priced)	
Casual Showers	\$5.00	\$0.50	\$5.50		Market Pricing	Per person
Extension Lead Hire	\$5.00	\$0.50	\$5.50		Market Pricing	Per day
Washing Machines & Dryers	\$3.82	\$0.38	\$4.20		Market Pricing	Per token
Gas					Market Pricing	Recommended Retail Price as charged by Service Provider
Ice					Market Pricing	Recommended Retail Price as charged by Service Provider
Internet Access					Market Pricing	Recommended Retail Price as charged by Service Provider
Tennis Court Hire					Market Pricing	Recommended Retail Price as charged by Service Provider
Additional Housekeeping Services	\$54.55	\$5.45	\$60.00		Market Pricing	Per hour
Re-sanitation costs	\$227.27	\$22.73	\$250.00		Market Pricing	Per service to clean vomit or excreta
Lost key replacement	\$45.45	\$4.55	\$50.00		Market Pricing	Per key
Remote control replacement	\$136.36	\$13.64	\$150.00		Market Pricing	Per remote device

	Fee	GST	Total Fee		Pricing Policy	Clarification
Holiday Parks - MINIMUM Nightly Additional Person Charges						
Extra person cabin accommodation (Adult)	\$13.64	\$1.36	\$15.00		Market Pricing	Per additional adult per night
Extra person cabin accommodation (Child)	\$0.00	\$0.00	\$0.00		Free (Zero Priced)	Per additional child per night
Extra person site accommodation (Adult)	\$9.09	\$0.91	\$10.00		Market Pricing	Per additional adult per night
Extra person site accommodation (child)	\$4.55	\$0.45	\$5.00		Market Pricing	Per additional child per night
Holiday Parks - MAXIMUM Nightly Additional Person Charges						
Extra person cabin accommodation (Adult)	\$22.73	\$2.27	\$25.00		Market Pricing	Per additional adult per night
Extra person cabin accommodation (Child)	\$0.00	\$0.00	\$0.00		Free (Zero Priced)	Per additional child per night
Extra person site accommodation (Adult)	\$13.64	\$1.36	\$15.00		Market Pricing	Per additional adult per night
Extra person site accommodation (child)	\$9.09	\$0.91	\$10.00		Market Pricing	Per additional child per night
Holiday Parks - Security Deposit						
Security Deposit - Camp Kitchen Key	\$20.00	\$0.00	\$20.00		Market Pricing	Security deposit required when photo ID is not available
Security Deposit - Extension Lead Hire	\$50.00	\$0.00	\$50.00		Market Pricing	
Holiday Parks - Communication & Administration Services						
Telephone Charges					Market Pricing	Local, STD & International calls charged at 3 times the standard rate
Photocopying:						
A4	\$0.64	\$0.06	\$0.70		Market Pricing	Per copy
A3	\$0.91	\$0.09	\$1.00		Market Pricing	Per copy

	Fee	GST	Total Fee		Pricing Policy	Clarification
Note: the first photocopy of Council owned and controlled documents is GST free, provided it is not produced for a commercial purpose.						
Facsimile Services:						
Outgoing - International	\$6.91	\$0.69	\$7.60		Market Pricing	Fee for 1st page,
	\$2.09	\$0.21	\$2.30		Market Pricing	Per additional page.
Outgoing - Australia	\$4.00	\$0.40	\$4.40		Market Pricing	Fee for 1st page,
	\$1.45	\$0.15	\$1.60		Market Pricing	Per additional page.
Incoming	\$5.09	\$0.51	\$5.60		Market Pricing	Fee for 1st 5 pages,
	\$1.45	\$0.15	\$1.60		Market Pricing	Per additional page.
SHOAL BAY HOLIDAY PARK – CONFERENCE ROOM HIRE						
Note: Advanced bookings for 2015-2016 will be subject to increases to reflect CPI.						
Note: Both packages include one of either morning or afternoon tea.						
Full Day Standard Package	\$236.36	\$23.64	\$260.00		Market Pricing	Flat Rate - includes cleaning costs, audio visual equipment & standard catering package up to 20 people.
Additional Person - standard package surcharge	\$1.82	\$0.18	\$2.00		Market Pricing	Per person added to full day standard package rate
Full Day Premium Package	\$259.09	\$25.91	\$285.00		Market Pricing	Flat Rate - includes cleaning costs, audio visual equipment & premium catering package up to 20 people.
Additional Person - premium package surcharge	\$7.27	\$0.73	\$8.00		Market Pricing	Per person added to full day standard package rate

	Fee	GST	Total Fee		Pricing Policy	Clarification
Half Day Standard Package	\$168.18	\$16.82	\$185.00		Market Pricing	Flat Rate - includes cleaning costs, audio visual equipment & standard catering package up to 20 people
Half Day Premium Package	\$181.82	\$18.18	\$200.00		Market Pricing	Flat Rate - includes cleaning costs, audio visual equipment & premium catering package up to 20 people.
Additional Person - premium package surcharge	\$7.27	\$0.73	\$8.00		Market Pricing	Per person added to half day premium package rate
Holiday Parks - Group Bookings by Quotation						
Note: Advanced bookings for 2015-2016 will be subject to increases to reflect CPI.						
Initial Deposit		\$0.00			Market Pricing	Within 50 days of reservation 10% to hold accommodation
Final Deposit		\$0.00			Market Pricing	Within one month of arrival date 30% of total quoted costs
Final Payment		\$0.00			Market Pricing	Balance to be paid at least one week prior to arrival
Cancellations		\$0.00			Market Pricing	Notice less than 50 days, a cancellation fee of 10% will be charged. Cancellation between 21

	Fee	GST	Total Fee		Pricing Policy	Clarification
						- 30 days a fee of 20% will be charged. Cancellation less than 21 days, there will be no refund of deposit monies paid.
Security deposits		\$0.00			Market Pricing	A credit card imprint must be provided on arrival as security to cover costs if damage is incurred by the park during the group's stay
Holiday Parks - Accommodation Tariffs (MINIMUM Nightly Rates)						
These are the minimum rates not including any discounts. Rates increase through dynamic pricing via RMS depending on availability. Note: Advanced bookings for 2015-2016 will be subject to increases to reflect CPI.						
FINGAL BAY						
Surf Villa	\$145.45	\$14.55	\$160.00		Market Pricing	Weekday nightly rate
Beach House	\$122.73	\$12.27	\$135.00		Market Pricing	Weekday nightly rate
Garden Cabin	\$113.64	\$11.36	\$125.00		Market Pricing	Weekday nightly rate
Getaway Cabin	\$90.00	\$9.00	\$99.00		Market Pricing	Weekday nightly rate
Powered Site	\$30.91	\$3.09	\$34.00		Market Pricing	Weekday nightly rate
SHOAL BAY						
Outrigger Villa	\$113.64	\$11.36	\$125.00		Market Pricing	Weekday nightly rate
Catamaran Villa	\$104.55	\$10.45	\$115.00		Market Pricing	Weekday nightly rate
Sunseeker Villa	\$90.00	\$9.00	\$99.00		Market Pricing	Weekday nightly rate
Safari Tent	\$50.00	\$5.00	\$55.00		Market Pricing	Weekday nightly rate
Ensuite Site	\$47.27	\$4.73	\$52.00		Market Pricing	Weekday nightly rate
Powered Site	\$30.91	\$3.09	\$34.00		Market Pricing	Weekday nightly rate
HALIFAX						

	Fee	GST	Total Fee		Pricing Policy	Clarification
Beach Villa	\$145.45	\$14.55	\$160.00		Market Pricing	Weekday nightly rate
Quarterdeck Villa	\$113.64	\$11.36	\$125.00		Market Pricing	Weekday nightly rate
Bay Villa	\$104.55	\$10.45	\$115.00		Market Pricing	Weekday nightly rate
3 Bedroom Assisted Cabin	\$136.36	\$13.64	\$150.00		Market Pricing	Weekday nightly rate
Castaway Cabin	\$90.00	\$9.00	\$99.00			
Powered Site	\$30.91	\$3.09	\$34.00		Market Pricing	Weekday nightly rate
SOLDIERS POINT						
Waterview & Sunset Villas	\$113.64	\$11.36	\$125.00		Market Pricing	Weekday nightly rate
Lomandra Cabin	\$104.55	\$10.45	\$115.00		Market Pricing	Weekday nightly rate
Headland Villa	\$95.45	\$9.55	\$105.00		Market Pricing	Weekday nightly rate
Grevillea Villa	\$81.82	\$8.18	\$90.00		Market Pricing	Weekday nightly rate
Powered Site	\$30.91	\$3.09	\$34.00		Market Pricing	Weekday nightly rate
Unpowered Site	\$27.27	\$2.73	\$30.00		Market Pricing	Weekday nightly rate
Holiday Parks - Accommodation Tariffs (MAXIMUM Nightly Rates)						
These are the peak season rates chargeable. Rates may increase through dynamic pricing via RMS depending on availability. Note: Advanced bookings for 2015-201 will be subject to increases to reflect CPI.						
FINGAL BAY						
Surf Villa	\$390.91	\$39.09	\$430.00		Market Pricing	Weekend nightly rate
Beach House	\$350.00	\$35.00	\$385.00		Market Pricing	Weekend nightly rate
Garden Cabin	\$290.91	\$29.09	\$320.00		Market Pricing	Weekend nightly rate
Getaway Cabin	\$204.55	\$20.45	\$225.00		Market Pricing	Weekend nightly rate
Powered Site	\$65.45	\$6.55	\$72.00		Market Pricing	Weekend nightly rate
SHOAL BAY						
Outrigger Cabin	\$290.91	\$29.09	\$320.00		Market Pricing	Weekend nightly rate
Catamaran Villa	\$259.09	\$25.91	\$285.00		Market Pricing	Weekend nightly rate
Sunseeker Villa	\$204.55	\$20.45	\$225.00		Market Pricing	Weekend nightly rate
Safari Tent	\$122.73	\$12.27	\$135.00		Market Pricing	Weekend nightly rate
Ensuite Site	\$86.36	\$8.64	\$95.00		Market Pricing	Weekend nightly rate

	Fee	GST	Total Fee		Pricing Policy	Clarification
Powered Site	\$65.45	\$6.55	\$72.00		Market Pricing	Weekend nightly rate
HALIFAX						
Beach Villa	\$390.91	\$39.09	\$430.00		Market Pricing	Weekend nightly rate
Quarterdeck Villa	\$290.91	\$29.09	\$320.00		Market Pricing	Weekend nightly rate
Bay Villa	\$259.09	\$25.91	\$285.00		Market Pricing	Weekend nightly rate
3 Bedroom Assisted Cabin	\$340.91	\$34.09	\$375.00		Market Pricing	Weekend nightly rate
Castaway Cabin	\$204.55	\$20.45	\$225.00		Market Pricing	Weekend nightly rate
Powered Site	\$65.45	\$6.55	\$72.00		Market Pricing	Weekend nightly rate
SOLDIERS POINT						
Waterview & Sunset Villas	\$290.91	\$29.09	\$320.00		Market Pricing	Weekend nightly rate
Lomandra Cabin	\$272.73	\$27.27	\$300.00		Market Pricing	Weekend nightly rate
Headland Villa	\$245.45	\$24.55	\$270.00		Market Pricing	Weekend nightly rate
Grevillea Villa	\$190.91	\$19.09	\$210.00		Market Pricing	Weekend nightly rate
Powered Site	\$65.45	\$6.55	\$72.00		Market Pricing	Weekend nightly rate
Unpowered Site	\$59.09	\$5.91	\$65.00		Market Pricing	Weekend nightly rate
Holiday Van Occupancy Fees						
Holiday Van Site A (Fingal Bay Only)	\$404.55	\$40.45	\$445.00		Market Pricing	Monthly Occupancy fee up to 150 nights
Holiday Van Site B (Halifax, Fingal Bay & Shoal Bay)	\$404.55	\$40.45	\$435.00		Market Pricing	Monthly Occupancy fee up to 150 nights
Holiday Van Site Electricity Usage					Market Pricing	Metered electricity usage charged quarterly at the rate provided by the NSW Independent Pricing and Regulatory Tribunal

	Fee	GST	Total Fee		Pricing Policy	Clarification
Electricity Account Administration	\$4.55	\$0.45	\$5.00		Market Pricing	Per quarter.
IMPOUNDING						
IMPOUNDING FEES – DOGS & CATS						
Impounding fee - first occurrence within 12 month period	\$60.40	\$0.00	\$60.40		Market Pricing	
Subsequent impounding within 12 month period	\$71.60	\$0.00	\$71.60		Market Pricing	
Sustenance / maintenance fee	\$26.60	\$0.00	\$26.60		Full Cost Pricing	Per day.
Surrender of Dog/Cat (first)	\$63.00	\$0.00	\$63.00		Full Cost Pricing	Fee for first dog/cat.
Each additional	\$34.00	\$0.00	\$34.00		Full Cost Pricing	\$34.05 for each animal thereafter.
Veterinary costs					Full Cost Pricing	Actual cost incurred.
IMPOUNDING FEES - STOCK/ANIMALS						
Walking fee	\$19.70	\$0.00	\$19.70		Full Cost Pricing	Per kilometre.
Transport fee (Float etc)	\$71.60	\$0.00	\$71.60		Full Cost Pricing	Per small animal.
	\$151.50	\$0.00	\$151.50		Full Cost Pricing	Per large animal.
Sustenance/maintenance						
Small stock (sheep, goats, etc)	\$26.60	\$0.00	\$26.60		Full Cost Pricing	Per animal per day.
Large stock (horse, cattle, etc)	\$37.00	\$0.00	\$37.00		Full Cost Pricing	Per animal per day.
Destruction of stock/animals					Full Cost Pricing	Actual cost incurred.
Veterinary costs					Full Cost Pricing	Actual cost incurred.
IMPOUNDED ARTICLES						
Small articles	\$40.90	\$0.00	\$40.90		Market Pricing	Per item.
Large articles	\$81.90	\$0.00	\$81.90		Market Pricing	Per item.
Storage fee	\$42.50	\$0.00	\$42.50		Market Pricing	Per day for up to 20 small articles or each large article.

	Fee	GST	Total Fee		Pricing Policy	Clarification
IMPOUNDING - ABANDONED VEHICLES						
Impounding fee - including towing		\$0.00				Actual costs incurred in securing, towing, transporting vehicle to holding yard by contractor.
Storage fee	42..495	\$0.00	\$42.50		Full Cost Pricing	Per day.
IMPOUNDING - MISCELLANEOUS						
Advertising fee		\$0.00				Actual costs incurred (mostly for auctions or sale of vehicles).
Impounding fee - including towing		\$0.00				Actual costs incurred in securing, towing, transporting vehicle to holding yard by contractor.
Storage fee	42..495	\$0.00	\$42.50		Full Cost Pricing	Per day.
Ranger Services (outsourcing)	\$112.60	\$0.00	\$112.60		Full Cost Pricing	Per hour.
Outstanding Notices (Sections 735A/121ZP)						
For outstanding notices issued under Local Government Act and Environmental Planning and Assessment Act	\$61.40	\$0.00	\$61.40		Market Pricing	Per property.
KERB & GUTTERING, FOOTPATH PAVING, DRIVEWAY CROSSING						
Driveway Crossing Application	\$194.80	\$0.00	\$194.80		Market Pricing	
Kerb & Guttering						
1. Corner Lots	\$38.73	\$3.87	\$42.60		Partial Cost Pricing	Per lineal metre.
2. Frontage (other than corner lots)	\$58.09	\$5.81	\$63.90		Partial Cost Pricing	Per lineal metre.
3. Rear Boundaries	\$29.05	\$2.90	\$31.95		Partial Cost Pricing	Per lineal metre.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Footpath Paving						
1. Corner lots	\$38.73	\$3.87	\$42.60		Partial Cost Pricing	Per square metre.
2. Front Boundary (other than corner lots)	\$58.09	\$5.81	\$63.90		Partial Cost Pricing	Per square metre.
3. Rear Boundaries	\$29.05	\$2.90	\$31.95		Partial Cost Pricing	Per square metre.
4. Gutter crossing (layback kerb)						By quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the work.
Pipe & Gravel Access						
					Full Cost Pricing	By quotation - inclusive of GST. Quotation will be based on an estimate cost of labour, plant, materials, organisational overheads and allowance for profit to complete the work.
KEYS See <i>Public Halls & Centre, MLAK Keys</i>)						
LAMINATING See <i>Libraries</i>						
LEGAL SERVICES						
Subpoena – Formal Application:						

	Fee	GST	Total Fee		Pricing Policy	Clarification
Conduct Money	\$116.00	\$0.00	\$116.00		Full Cost Pricing	When more than 7 days' notice is given. To be paid upon service of subpoena and includes payment for up to one hour of staff time.
Urgent Matters	\$210.00	\$0.00	\$210.00		Full Cost Pricing	When less than 7 days' notice is given. To be paid upon service of subpoena and includes payment for up to one hour of staff time.
Staff Time	\$49.00	\$0.00	\$49.00		Full Cost Pricing	Per Hour. Charged for work undertaken above 1 hour to comply with subpoena - may include searching, reviewing and collating files and/or documents.
Photocopying					Full Cost Pricing	Refer to charges under Photocopying.
Provision of documents burnt to CD/DVD	\$25.00	\$0.00	\$25.00		Full Cost Pricing	
Other Expenses					Full Cost Pricing	As incurred.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Subpoena to Give Evidence		\$0.00			Full Cost Pricing	Ordinary salary of Council Officer and any additional expenses associated with attendance at Court may be required to be paid.
LIBRARY SERVICES						
Overdue Fees						
Adult	\$0.45	\$0.00	\$0.45		Partial Cost Pricing	Per item, per day.
Children under 17	\$0.00	\$0.00	\$0.00		Free (Zero Priced)	Per item, per day.
DVDs	\$0.45	\$0.00	\$0.45		Partial Cost Pricing	Per item, per day.
Lost stock items	\$6.36	\$0.64	\$7.00		Partial Cost Pricing	Processing fee for replacing lost stock items.
Replacement of lost or damaged covers, cases or booklets of CD's and DVD's	\$5.18	\$0.52	\$5.70		Partial Cost Pricing	Processing fee for replacing covers, booklets or cases of CD's and DVD's
Reservation Fee	\$1.00	\$0.10	\$1.10		Partial Cost Pricing	
Inter-library loans (as determined by National Library of Australia):						
Inter-library loan (from public library)	\$10.00	\$1.00	\$11.00		Partial Cost Pricing	Fee or whatever is charged by the lending institution. *Indicative fee only

	Fee	GST	Total Fee		Pricing Policy	Clarification
Inter-library loan (from tertiary institution)	\$19.09	\$1.91	\$21.00		Partial Cost Pricing	Determined by National Library of Australia * Indicative fee only
Photocopies up to 30 pages					Partial Cost Pricing	Fee will be whatever is charged by the lending institution.
International					Partial Cost Pricing	Fee will be whatever is charged by the lending institution.
Fast-track (guarantee 48 hours service)					Partial Cost Pricing	Fee will be whatever is charged by the lending institution.
Within Newcastle Region Library					Partial Cost Pricing	Fee will be whatever is charged by the lending institution.
Internet access	\$0.00	\$0.00	\$0.00		Free (Zero Priced)	Free core library service.
Photocopying & Printing:						
A4	\$0.18	\$0.02	\$0.20		Market Pricing	Per copy, exempt from GST if copy of Council controlled document.
A4 (Colour)	\$0.55	\$0.05	\$0.60		Market Pricing	
A3	\$0.36	\$0.04	\$0.40		Market Pricing	Per copy, exempt from GST if copy of Council controlled document.
A3 (Colour)	\$1.09	\$0.11	\$1.20		Market Pricing	
Purchase of compact disc	\$2.27	\$0.23	\$2.50		Market Pricing	
Programs and Activities:						
Children's programs and activities		\$0.00			Partial Cost Pricing	Charged per person and determined

	Fee	GST	Total Fee		Pricing Policy	Clarification
						by supplier cost.
Story time	\$1.18	\$0.12	\$1.30		Partial Cost Pricing	Per child.
Author Visits					Market Pricing	Charged per person and determined by supplier cost.
Membership card replacement	\$5.18	\$0.52	\$5.70		Partial Cost Pricing	*Indicative Fee only
Laminating						
A4	\$2.45	\$0.25	\$2.70		Market Pricing	
A3	\$4.91	\$0.49	\$5.40		Market Pricing	
Merchandise - Library Bags	\$1.36	\$0.14	\$1.50		Market Pricing	Indicative fee only, determined by supplier costs.
Meeting Room / Raymond Terrace Library	\$8.18	\$0.82	\$9.00		Partial Cost Pricing	Registered Charities and Community Groups per hour.
	\$16.36	\$1.64	\$18.00		Market Pricing	For profit per hour.
LICENCES						
Footway Dining Area Licences:						
Application for permit or right to place tables and chairs on part of the footway adjacent to the shop	\$236.50	\$0.00	\$236.50		Full Cost Pricing	
Annual rental fee for permit or right to place tables and chairs on part of the footway adjacent to the shop	\$259.00	\$0.00	\$259.00		Full Cost Pricing	Up to two square metres. Fee to be charged pro rata (year or months thereof).

	Fee	GST	Total Fee		Pricing Policy	Clarification
Additional Space	\$92.30	\$0.00	\$92.30		Full Cost Pricing	Per square metre. Fee to be charged pro rata (year or month thereof).
Property Licences:						
Temporary Licences	\$208.91	\$20.89	\$229.80		Market Pricing	
Formal Licences:						
Community Groups	\$156.36	\$15.64	\$172.00		Market Pricing	
Commercial / Corporate	\$522.73	\$52.27	\$575.00		Market Pricing	
Duplication of Lease/Licence documentation previously issued.	\$25.91	\$2.59	\$28.50		Market Pricing	
Temporary Structures (including sandwich board licences)						
Application for permit or right to place advertising sign or clothes rack etc on part of footway adjacent to the shop	\$236.50	\$0.00	\$236.50		Full Cost Pricing	
Annual rental fee for permit or right to place advertising sign or clothes rack etc on part of the footway adjacent to the shop	\$235.50	\$0.00	\$235.50		Full Cost Pricing	Up to two square metres. Fee to be charges pro rata (year or month).
Additional Space	\$84.00	\$0.00	\$84.00		Full Cost Pricing	Per square metre. Fee to be charged pro rata (year or month thereof).
Licence – Structures constructed at stratum level						
Part A Residential Stratum Structure						
Licence preparation costs for residential structures at stratum level over Council land, roads and road reserves	\$209.09	\$20.91	\$230.00		Market Pricing	
Duplication of licence documentation previously issued	\$20.64	\$2.06	\$22.70		Market Pricing	
Part B Commercial Stratum Structure Licence						

	Fee	GST	Total Fee		Pricing Policy	Clarification
Cantilevered Awnings and like structures at stratum level over Council land, roads and road reserves	\$230.00	\$0.00	\$230.00		Market Pricing	Fee applicable once per licence. Required to have Port Stephens Council noted in the certificate of currency.
Awnings supported by posts at ground level and like structures at stratum level over Council land, roads and road reserves	\$230.00	\$0.00	\$230.00		Market Pricing	Fee applicable once per licence. Required to have Port Stephens Council noted in the certificate of currency.
Balcony utilised for commercial activities eg seating/entertainment areas of restaurant					Market Pricing	Commercial fee subject to market assessment.
Duplication of licence documentation previously issued	\$25.91	\$2.59	\$28.50		Market Pricing	
MAPS & PLANS						
G.I.S. Maps – Hard Copies						
Standard:						
AO (1189mm x 841mm)	\$29.80	\$0.00	\$29.80		Full Cost Pricing	Per Print.
A1 (841mm x 594mm)	\$26.20	\$0.00	\$26.20		Full Cost Pricing	Per Print.
A2 (594mm x 420mm)	\$25.00	\$0.00	\$25.00		Full Cost Pricing	Per Print.
A3 (420mm x 297mm)	\$19.05	\$0.00	\$19.05		Full Cost Pricing	Per Print.
A4 (210mm x 297mm)	\$11.15	\$0.00	\$11.15		Full Cost Pricing	Per Print.
Standard with Aerial Photograph:						
AO (1189mm x 841mm)	\$37.25	\$0.00	\$37.25		Full Cost Pricing	Per Print.
A1 (841mm x 594mm)	\$32.75	\$0.00	\$32.75		Full Cost Pricing	Per Print.
A2 (594mm x 420mm)	\$31.25	\$0.00	\$31.25		Full Cost Pricing	Per Print.
A3 (420mm x 297mm)	\$23.80	\$0.00	\$23.80		Full Cost Pricing	Per Print.

	Fee	GST	Total Fee		Pricing Policy	Clarification
A4 (210mm x 297mm)	\$14.00	\$0.00	\$14.00		Full Cost Pricing	Per Print.
G.I.S. Electronic File – pdf or jpg format:						
Standard:						
AO (1189mm x 841mm)	\$18.00	\$0.00	\$18.00		Full Cost Pricing	Per File.
A1 (841mm x 594mm)	\$15.75	\$0.00	\$15.75		Full Cost Pricing	Per File.
A2 (594mm x 420mm)	\$15.00	\$0.00	\$15.00		Full Cost Pricing	Per File.
A3 (420mm x 297mm)	\$11.45	\$0.00	\$11.45		Full Cost Pricing	
A4 (210mm x 297mm)	\$11.15	\$0.00	\$11.15		Full Cost Pricing	Per File.
Standard with Aerial Photograph:						
AO (1189mm x 841mm)	\$22.35	\$0.00	\$22.35		Full Cost Pricing	Per File.
A1 (841mm x 594mm)	\$19.65	\$0.00	\$19.65		Full Cost Pricing	Per File.
A2 (594mm x 420mm)	\$18.75	\$0.00	\$18.75		Full Cost Pricing	Per File.
A3 (420mm x 297mm)	\$14.30	\$0.00	\$14.30		Full Cost Pricing	Per File.
A4 (210mm x 297mm)	\$14.00	\$0.00	\$14.00		Full Cost Pricing	Per File.
Seniors, Students & Registered Charities		\$0.00			Partial Cost Pricing	50% of scheduled fee, subject to production of proof of status.
Note: All prices include 15 minutes labour cost. Maps requiring additional customisation will be charged at \$10 per 15 minutes after the initial 15 minutes and per 15 minutes thereafter.						
MEETING ROOM HIRE <i>See Administration Building Room Hire, Public Halls and Centres, Libraries, Sport)</i>						
MEMORIALS/MEMORIAL TREES <i>See Cemeteries</i>						
MOTOR VEHICLES – SERVICING & CERTIFICATES <i>(See Workshop)</i>						
MORTUARIES						
Inspection Fee - Holding Room Only	\$132.60	\$0.00	\$132.60		Statutory Pricing	Per inspection.
Inspection Fee - Holding Room and Mortuary	\$149.10	\$0.00	\$149.10		Statutory Pricing	Per inspection.
Undertaker's Fee	\$77.70	\$0.00	\$77.70		Statutory Pricing	Per inspection.

	Fee	GST	Total Fee	Pricing Policy	Clarification
MLAK KEYS	\$9.09	\$0.91	\$10.00	Full Cost Recovery	Per key.
NATURE WATCH DIARY & BOOKLET					
<i>See Publications Sales</i>					
NGIOKA HORTICULTURAL CENTRE					
Plant Sales:					
Forestry tube (50mm)	\$1.82	\$0.18	\$2.00	Market Pricing	Per tube.
Bulk purchases 1,000 - 4,999	\$1.64	\$0.16	\$1.80	Market Pricing	Per tube.
Bulk purchase 5,000+	\$1.36	\$0.14	\$1.50	Market Pricing	Per tube.
Maxi tube (75mm)	\$3.64	\$0.36	\$4.00	Market Pricing	Per tube.
Bulk purchase 1,000 - 4,999	\$3.18	\$0.32	\$3.50	Market Pricing	Per tube.
Bulk purchase 5,000+	\$2.73	\$0.27	\$3.00	Market Pricing	Per tube.
150mm pots	\$7.27	\$0.73	\$8.00	Market Pricing	
Plant Services:					
Plant Delivery	\$43.64	\$4.36	\$48.00	Market Pricing	Per 1,000 plans within 25km radius of Ngioka Centre. Delivery of plants outside 25km radius to specified site will be at full cost recovery of transport and staff time.
Therapy					
Horticultural Therapy and Arts/Craft Therapy: Program fee	\$4.55	\$0.45	\$5.00	Partial Cost Recovery	Per session.
Facility Hire					
Room Hire	\$7.73	\$0.77	\$8.50	Market Pricing	Per hour (first 4 hours).
Room Hire	\$51.82	\$5.18	\$57.00	Market Pricing	Per day.
Room Hire Bond - Event no alcohol	\$100.00	\$0.00	\$100.00	Market Pricing	Per Event. Bond is refundable less loss or damage deducted at cost.
NOXIOUS PLANT CONTROL					
Labour	\$90.90	\$0.00	\$90.90	Full Cost Pricing	Per hour per officer.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Plant	\$56.85	\$0.00	\$56.85		Full Cost Pricing	Per hour per plant item.
Chemicals					Full Cost Pricing	At cost.
REGIONAL NOXIOUS PLANT CONTROL						
Regional noxious weed control undertaken in other local control authorities' areas as required by the Regional Strategy	\$62.73	\$6.27	\$69.00		Full Cost Pricing	Per officer per hour.
Development application to remove or prune tree/s	\$57.50	\$0.00	\$57.50		Full Cost Pricing	Per Application.
S82A (3) EP&A ACT - REVIEW OF DETERMINATION	\$55.00	\$0.00	\$55.00		Statutory Pricing	Per application.
CERTIFICATES FOR OUTSTANDING NOTICES UNDER S64 OF NOXIOUS WEEDS ACT	\$62.50	\$0.00	\$62.50		Full Cost Pricing	Per certificate.
ON-SITE SEWERAGE MANAGEMENT SYSTEMS (SEPTIC TANKS)						
Annual Approval to operate and renewal	\$80.18	\$0.00	\$80.20		Market Pricing	Per system.
Inspection Fee - Commercial	\$245.75	\$0.00	\$245.75		Market Pricing	Per hour - minimum half hour charge excluding travelling.
Application Fee - Residential	\$266.25	\$0.00	\$266.25		Market Pricing	
Application Fee - Commercial (less than 10kl per day treatment capacity)	\$554.25	\$0.00	\$554.25		Market Pricing	
Application Fee - Commercial (greater than 10kl per day treatment capacity)		\$0.00			Market Pricing	By quotation prior to application lodgement. Quotation based on staff costs.
Application Amendment - Residential	\$133.10	\$0.00	\$133.10		Market Pricing	
Application Amendment - Commercial (less than 10kl per day treatment capacity)	\$277.10	\$0.00	\$277.10		Market Pricing	
Application Amendment - Commercial (greater than 10kl per day treatment capacity)					Market Pricing	By quotation prior to application lodgement. Quotation based on staff costs.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Peer Review - OSMS Application						Actual cost incurred.
Laboratory analysis						Actual cost incurred.
Consultancy	\$235.50	\$0.00	\$235.50		Market Pricing	Per hour - charged in half hour increments.
Pre-purchase inspection (Residential only)	\$228.80	\$0.00	\$228.80		Market Pricing	
Application Fee - Re use of waste treatment tank as rainwater tank	\$245.75	\$0.00	\$245.75		Market Pricing	
REGULATED SYSTEMS (Legionella Control)						
Annual Registration	\$46.54	\$4.66	\$51.20		Market Pricing	Per system.
Inspection Fee	\$214.09	\$21.41	\$235.50		Market Pricing	Per hour.
Water Samples					Market Pricing	Actual Cost of Samples.
PARKING METERS						
Victoria Parade Car Park Nelson Bay						
1. All weekends, all public holidays and every day between 27th December and 25th January inclusive.	\$2.64	\$0.26	\$2.90		Market Pricing	Per hour.
2. All other times	\$1.27	\$0.13	\$1.40		Market Pricing	Per hour.
PERSONAL INFORMATION See <i>Privacy</i>						
PHOTOCOPYING						
A4	\$0.70	\$0.00	\$0.70		Market Pricing	Per copy*.
A3	\$1.05	\$0.00	\$1.05		Market Pricing	Per copy*. * First photocopy of Council owned and controlled documents is GST free, provided it is not produced for a commercial purpose.
PIPE & GRAVEL ACCESS See <i>Kerb & Guttering</i>						
POOLS See <i>Aquatic Centres, Certificates, Registration – Swimming Pools</i>						
ROADS ACT s138, s223 APPROVAL AND INSPECTION FEE						
Urban, Industrial, Commercial & Rural Residential	\$35.18	\$3.52	\$38.70		Market Pricing	Per metre of road centre line - Minimum \$765.00.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Rural & half road (or less)	\$23.23	\$2.32	\$25.55		Market Pricing	Per metre of road centre line - Minimum \$765.00
Drainage - no road construction	\$15.68	\$1.57	\$17.25		Market Pricing	Per metre of drainage - minimum \$765.00.
Miscellaneous - driveways, right of carriageways, car parks, bulk earthworks, footpath/cycleway etc - 4% of cost of works or minimum fee*	\$826.18	\$82.62	\$908.80		Market Pricing	*Minimum Fee OR 4% of cost of works, whichever is the greater.
Water quality/ quantity structures- detention basins, nutrient ponds, GPT's etc	\$968.00	\$96.80	\$1,064.80		Market Pricing	Per structure.
Driveway Crossing Application	\$177.09	\$17.71	\$194.80		Market Pricing	Per driveway.
Reinspection/additional inspection	\$141.05	\$14.10	\$155.15		Market Pricing	Per hour or part thereof - minimum 1 hour.
LGA S68 DRAINAGE APPROVAL AND INSPECTION FEE						
Public drainage line	\$16.25	\$0.00	\$16.25		Market Pricing	Per metre of drainage - minimum \$749.00.
Connect to public system	\$149.35	\$0.00	\$149.35		Market Pricing	Per connection.
Stormwater quality/quantity approval	\$508.65	\$0.00	\$508.65		Market Pricing	Per approval - minimum fee
Stormwater quality/quantity annual fee	\$143.90	\$0.00	\$143.90		Market Pricing	Per year.
Reinspection/additional inspection	\$155.15	\$0.00	\$155.15		Market Pricing	Per hour or part thereof - minimum 1 hour.
PRIVACY & PERSONAL INFORMATION PROTECTION ACT						
Application Fee	\$0.00	\$0.00	\$0.00		Free (Zero Priced)	Photocopy charges will apply.
HEALTH RECORDS & INFORMATION PRIVACY ACT 2002						
Application Fee	\$33.00	\$0.00	\$33.00		Statutory Pricing	Photocopy charges will apply.
PAYMENT PROCESSING						
Credit Card Fees					Full Cost Pricing	Up to 1% of Transaction Value. Applicable to payments

	Fee	GST	Total Fee		Pricing Policy	Clarification
						made by credit card. GST applies to the fee if the original item/service supplied is taxable.
PRIVATE UTILITY INSTALLATIONS						
<i>See Section 611 charges</i>						
PROFESSIONAL ADVICE – DEVELOPMENT & BUILDING						
<i>See Development & Building Applications</i>						
PROPERTY INFORMATION						
Property Enquiry	\$14.40	\$0.00	\$14.40		Full Cost Pricing	Per property. Not applicable to own property or bona fide adjoining fencing enquiry
Search Fee – Property Information	\$57.90	\$0.00	\$57.90		Full Cost Pricing	Per hour or part thereof, plus any archive costs for retrieval and return.
Administration costs for acquisition of Council land	\$727.27	\$72.73	\$800.00		Full Cost Pricing	
PROPERTY VALUATION						
Property Valuation	\$1,290.55	\$129.05	\$1,419.60		Market Pricing	Per valuation
PUBLIC HALLS & COMMUNITY CENTRES						
Bond – all Council halls except Medowie Community Centre (see separate entry below)						
Bond will be determined according to the type of event (alcohol & non-alcohol). A bond will not apply for (1) events for children under 10 years old with adult supervision and no alcohol; (2) Electoral Commissions (Federal and State) and Electoral companies where hire is for the purpose of conducting Federal, State and Local elections. Cleaning fee still applies. (3) Events where Council hires the facility for Council Business. The Cleaning Fee still applies.						
Bond - Event Category A	\$51.20	\$0.00	\$51.20		Market Pricing	Low Risk (Small gathering. No alcohol).
Bond - Event Category B	\$102.40	\$0.00	\$102.40		Market Pricing	Medium Risk (Medium numbers, no alcohol).
Bond - Event Category C	\$204.80	\$0.00	\$204.80		Market Pricing	Medium Risk (Facility capacity. No alcohol.)

	Fee	GST	Total Fee		Pricing Policy	Clarification
Bond - Event Category D (except Williamstown Hall)	\$512.00	\$0.00	\$512.00		Market Pricing	Event with alcohol.
Public Halls/Centres: Lost Key	\$38.18	\$3.82	\$42.00		Market Pricing	Each.
Public Halls/Centres: Cleaning Fee - (except Raymond Terrace Senior Citizens Hall & Williamstown Hall- see individual entries): to be deducted from bond or charged if facility is not cleaned to a satisfactory standard after use	\$74.45	\$7.45	\$81.90		Market Pricing	Per hour.
ANNA BAY / BIRUBI POINT HALL						
Meeting Fee:						
Registered Charities	\$6.50	\$0.65	\$7.15		Market Pricing	Per hour.
For Profit	\$7.82	\$0.78	\$8.60		Market Pricing	Per hour.
Community Groups	\$7.18	\$0.72	\$7.90		Market Pricing	Per hour.
Day Function:						
Registered Charities	\$46.55	\$4.65	\$51.20		Market Pricing	Key returned before 4.00pm.
For Profit	\$46.55	\$4.65	\$51.20		Market Pricing	Key returned before 4.00pm.
Community Groups	\$55.86	\$5.59	\$61.45		Market Pricing	Key returned before 4.00pm.
Evening Function:						
Registered Charities	\$107.05	\$10.70	\$117.75		Market Pricing	4.00pm - midnight.
For Profit	\$107.05	\$10.70	\$117.75		Market Pricing	4.00pm - midnight.
Community Groups	\$128.45	\$12.85	\$141.30		Market Pricing	4.00pm - midnight.
Full Day Function:						
Registered Charities	\$153.59	\$15.36	\$168.95		Market Pricing	Per event.
For Profit	\$103.91	\$10.39	\$114.30		Market Pricing	Per event.
Community Groups	\$95.27	\$9.53	\$104.80		Market Pricing	Per event.
BOBS FARM HALL						
Hall hire:						
Registered Charities	\$86.59	\$8.66	\$95.25		Market Pricing	Per event.

	Fee	GST	Total Fee		Pricing Policy	Clarification
For Profit	\$103.91	\$10.39	\$114.30		Market Pricing	Per event.
Community Groups	\$95.27	\$9.53	\$104.80		Market Pricing	Per event.
Hall hire - half day hire:						
Registered Charities	\$43.27	\$4.33	\$47.60		Market Pricing	Per event.
For Profit	\$51.91	\$5.19	\$57.10		Market Pricing	Per event.
Community Groups	\$47.59	\$4.76	\$52.35		Market Pricing	Per event.
Meetings:						
Registered Charities	\$12.36	\$1.24	\$13.60		Market Pricing	Per hour.
For Profit	\$14.82	\$1.48	\$16.30		Market Pricing	Per hour.
Community Groups	\$13.55	\$1.35	\$14.90		Market Pricing	Per hour.
CORLETTE COMMUNITY HALL						
Hours of Hall Use: Monday: Friday 7 am – 10 pm Saturday: 7 am – 11 pm Sunday: 7 am – 10 pm						
All regular users must have public liability insurance.						
Hall Hire:						
For Profit:						
Casual User	\$9.55	\$0.95	\$10.50		Market Pricing	Per hour, day or night hire.
Regular Booking	\$9.09	\$0.91	\$10.00		Market Pricing	Per hour, day or night hire.
Community Group (Not for Profit):						
Casual User	\$9.09	\$0.91	\$10.00		Market Pricing	Per hour, day or night hire.
Regular Booking	\$8.64	\$0.86	\$9.50		Market Pricing	Per hour, day or night hire.
Registered Charity:	\$4.55	\$0.45	\$5.00		Market Pricing	Per hour, day or night hire.
Casual User Night time Functions:						Evening hire is between 6 pm and 11 pm.
First 4 hours	\$74.55	\$7.45	\$82.00		Market Pricing	First 4 hours.
After 4 hours	\$14.09	\$1.41	\$15.50			Per hour after first four hours.

	Fee	GST	Total Fee	Pricing Policy	Clarification
Booking deposit all user categories	\$30.70		\$30.70	Market Pricing	Refundable deposit.
Election Day Hire	\$300.00		\$320.00	Market Pricing	
Kitchen Equipment Hire for use within Hall	\$12.27	\$1.23	\$13.50	Market Pricing	Per function.
FERN BAY HALL					
Hall Hire:					
Registered Charities	\$83.77	\$8.38	\$92.15	Market Pricing	Per function.
Community Groups	\$8.36	\$0.84	\$9.20	Market Pricing	Per hour.
For Profit	\$90.91	\$9.09	\$100.00	Market Pricing	Per function.
HINTON SCHOOL OF ARTS					
Hall Hire - Functions:					
Registered Charities	\$140.55	\$14.05	\$154.60	Market Pricing	Per function.
Community Groups	\$154.55	\$15.45	\$170.00	Market Pricing	Per function.
For Profit	\$168.64	\$16.86	\$185.50	Market Pricing	Per function.
Hall Hire - Hourly Rate:					
Registered Charities	\$16.23	\$1.62	\$17.85	Market Pricing	Per hour.
Community Groups	\$17.86	\$1.79	\$19.65	Market Pricing	Per hour.
For Profit	\$19.45	\$1.95	\$21.40	Market Pricing	Per hour.
Crockery (for use in hall) - all groups	\$12.27	\$1.23	\$13.50	Market Pricing	Per function.
Hire of tables & chairs (for use in hall) - All Users	\$24.59	\$2.46	\$27.05	Market Pricing	Per function.
KARUAH COMMUNITY HALL					
Functions:					
For Profit	\$124.00	\$12.40	\$136.40	Market Pricing	Per function.
Regular Users	\$7.62	\$0.76	\$8.40	Market Pricing	Per hour.
Community Groups	\$35.41	\$3.54	\$38.95	Market Pricing	Per function.
Registered Charities	\$6.91	\$0.69	\$7.60	Market Pricing	Per hour.
Meetings (Main Hall)	\$12.82	\$1.28	\$14.10	Market Pricing	Per hour.

	Fee	GST	Total Fee	Pricing Policy	Clarification
Meeting Room	\$7.27	\$0.73	\$8.00	Market Pricing	Per hour.
Office	\$8.00	\$0.80	\$8.80	Market Pricing	Morning or Afternoon
Kitchen - for functions - All Users:	\$15.00	\$1.50	\$16.50	Market Pricing	
Hire of crockery - All Users:	\$27.27	\$2.73	\$30.00	Market Pricing	
LEMON TREE PASSAGE OLD SCHOOL CENTRE					
Hire:					
For Profit	\$7.73	\$0.77	\$8.50	Market Pricing	Per hour.
Community Groups	\$5.55	\$0.55	\$6.10	Market Pricing	Per hour.
Registered Charities	\$5.68	\$0.57	\$6.25	Market Pricing	Per hour.
MALLABULA COMMUNITY CENTRE					
Hire:					
Registered Charities	\$8.27	\$0.83	\$9.10	Market Pricing	Per hour.
Community Groups	\$12.36	\$1.24	\$13.60	Market Pricing	Per hour.
For Profit	\$62.91	\$6.29	\$69.20	Market Pricing	Per event
Carpet Cleaning Fee	\$154.91	\$15.49	\$170.40	Market Pricing	If carpet left in unsatisfactory condition.
MEDOWIE COMMUNITY CENTRE					
Registered Charities - hall or office	\$8.86	\$0.89	\$9.75	Market Pricing	Per hour (for use weekly, fortnightly or monthly).
Community Groups - hall or office	\$8.86	\$0.89	\$9.75	Market Pricing	Per hour (for use weekly, fortnightly or monthly).
For Profit - hall or office	\$8.86	\$0.89	\$9.75	Market Pricing	Per hour (for use weekly, fortnightly or monthly).
Tougher & Waratah Offices (air conditioned)	\$9.86	\$0.99	\$10.85	Market Pricing	Per hour (for use weekly, fortnightly or monthly).

	Fee	GST	Total Fee		Pricing Policy	Clarification
Registered Charities						monthly) fee includes a levy for air conditioning operation costs.
Tougher & Waratah Offices (air conditioned) Community Groups	\$9.86	\$0.99	\$10.85		Market Pricing	Per hour (for use weekly, fortnightly or monthly) fee includes a levy for air conditioning operation costs.
Tougher & Waratah Offices (air conditioned) For Profit	\$9.86	\$0.99	\$10.85		Market Pricing	Per hour (for use weekly, fortnightly or monthly) fee includes a levy for air conditioning operation costs.
Hunter Area Health Hire of Wilkinson Room	\$26.64	\$2.66	\$29.30		Market Pricing	
Casual Bookings (All Users)						
Hall	\$14.23	\$1.42	\$15.65		Market Pricing	Per hour.
Tougher & Waratah Offices (Air conditioned)	\$15.82	\$1.58	\$17.40		Market Pricing	Per hour.
FUNCTIONS:						
Old Hall & Kitchen:						
For Profit	\$216.41	\$21.64	\$238.05		Market Pricing	Per function.
Registered Charities	\$108.23	\$10.82	\$119.05		Market Pricing	Per function.
Community Groups	\$162.32	\$16.23	\$178.55		Market Pricing	Per function.
New Hall & Kitchen:						
For Profit	\$275.45	\$27.55	\$303.00		Market Pricing	Per function.
Community Rate	\$127.82	\$12.78	\$140.60		Market Pricing	Per function.
Registered Charities	\$127.82	\$12.78	\$140.60		Market Pricing	Per function.

	Fee	GST	Total Fee		Pricing Policy	Clarification	
Deposit for either hall - all users	\$40.05		\$0.00	\$40.05		Market Pricing	Per function.
Bonds							
For Profit	\$290.00		\$0.00	\$290.00		Market Pricing	Per function - no alcohol.
Community Groups	\$140.70		\$0.00	\$140.70		Market Pricing	Per function - no alcohol.
Registered Charities	\$140.70		\$0.00	\$140.70		Market Pricing	Per function - no alcohol.
Alcohol Served Rate - all users	\$432.85		\$0.00	\$432.85		Market Pricing	Per function.
PA System - Bond all users	\$59.55		\$0.00	\$59.55		Market Pricing	Per function.
Extras - all users							
Single Storage Cupboards	\$29.50		\$2.95	\$32.45		Market Pricing	Annual Fee.
Double Storage Cupboards	\$58.64		\$5.86	\$64.50		Market Pricing	Annual Fee.
Crockery / Cutlery	\$12.36		\$1.24	\$13.60		Market Pricing	No bond for the hire of crockery and/or cutlery.
PA System	\$12.36		\$1.24	\$13.60		Market Pricing	Hire of the PA System.
Cleaning Fee: to be deducted from Bond (or charged) if facility is not cleaned to a satisfactory standard after use.	\$74.45		\$7.45	\$81.90		Market Pricing	Per hour.
NELSON BAY SENIOR CITIZENS HALL							
Legacy	\$67.91		\$6.79	\$74.70		Market Pricing	Per meeting.
Community Groups	\$16.73		\$1.67	\$18.40		Market Pricing	Per hour.
Registered Charities	\$12.86		\$1.29	\$14.15		Market Pricing	Per hour.
For Profit	\$18.41		\$1.84	\$20.25		Market Pricing	Per hour.
RAYMOND TERRACE COMMUNITY CARE CENTRE							
Small Upstairs Meeting Room (seats 15)							

	Fee	GST	Total Fee	Pricing Policy	Clarification
Non-profit Tenant/Community, Groups	\$9.00	\$0.45	\$9.45	Market Pricing	Non Profit/Community Groups per hour.
Private Funded, Government or for profit organisations	\$18.00	\$0.90	\$18.90	Market Pricing	Other per hour.
RAYMOND TERRACE SENIOR CITIZENS HALL					
Bond	Bond will be determined according to the type of event (alcohol & non-alcohol). A bond will not apply for (1) events for children under 10 years old with adult supervision and no alcohol; (2) Electoral Commissions (Federal and State) and Electoral companies where hire is for the purpose of conducting Federal, State and Local elections. Cleaning fee still applies. (3) Events where Council hires the facility for Council Business. The Cleaning Fee still applies.				
Bond - Event Category A	\$50.00	\$5.00	\$55.00	Market Pricing	Low Risk (Small gathering. No alcohol).
Bond Event Category B	\$95.45	\$9.55	\$105.00	Market Pricing	Medium Risk (Medium numbers, no alcohol).
Bond - Event Category C	\$190.91	\$19.09	\$210.00	Market Pricing	Medium Risk (Facility capacity. No alcohol.)
Bond - Event Category D	\$500.00	\$50.00	\$550.00	Market Pricing	Event with alcohol.
Lost Key	\$45.45	\$4.55	\$50.00	Market Pricing	Each.
Cleaning Fee	\$77.27	\$7.73	\$85.00	Market Pricing	Per hour.
Venue Hire – Hourly Rate:					
Community Groups	\$10.00	\$1.00	\$11.00	Market Pricing	Per hour.
Registered Charities	\$11.82	\$1.18	\$13.00	Market Pricing	Per hour.
For Profit	\$16.36	\$1.64	\$18.00	Market Pricing	Per hour.
Venue Hire - Half Day (up to 4 hours):					
Community Groups	\$35.45	\$3.55	\$39.00	Market Pricing	

	Fee	GST	Total Fee	Pricing Policy	Clarification
Registered Charities	\$43.64	\$4.36	\$48.00	Market Pricing	
For Profit	\$59.09	\$5.91	\$65.00	Market Pricing	
Venue Hire - Full Day (up to 8 hours):					
Community Groups	\$70.91	\$7.09	\$78.00	Market Pricing	
Registered Charities	\$89.09	\$8.91	\$98.00	Market Pricing	
For Profit	\$118.18	\$11.82	\$130.00	Market Pricing	
Function Rates (including kitchen, cleaning fee and set-up time):					
Community Groups	\$336.36	\$33.64	\$370.00	Market Pricing	Hire security at own expense.
Registered Charities	\$318.18	\$31.82	\$350.00	Market Pricing	Hire security at own expense.
For Profit	\$354.55	\$35.45	\$390.00	Market Pricing	Hire security at own expense.
Use of crockery, glasses, cutlery - all users	\$54.55	\$5.45	\$60.00	Market Pricing	Per event.
Cleaning Fee - all users	\$68.82	\$6.88	\$75.70	Market Pricing	Per Hour - Minimum 2 hours
Key Deposit - all users	\$100.00	\$0.00	\$100.00	Market Pricing	
SALT ASH COMMUNITY HALL					
Hall Hire:					
Community Groups	\$7.91	\$0.79	\$8.70	Market Pricing	Per hour
For Profit	\$144.27	\$14.43	\$158.70	Market Pricing	First five hours.
Registered Charities				Market Pricing	Per hour
For Profit - each hour over five hours	\$16.55	\$1.65	\$18.20	Market Pricing	Each hour or part thereof over five hours.
Meeting Fees:					

	Fee	GST	Total Fee		Pricing Policy	Clarification
Registered Charities	\$23.27		\$2.33	\$25.60	Market Pricing	Maximum 2 hours per event.
Community Groups	\$25.00		\$2.50	\$27.50	Market Pricing	Maximum 2 hours per event.
For Profit	\$27.91		\$2.79	\$30.70	Market Pricing	Maximum 2 hours per event.
Crockery Fee - All Users	\$18.64		\$1.86	\$20.50	Market Pricing	
SEAHAM SCHOOL OF ARTS & COMMUNITY HALL						
Hall hire for functions:						
Registered Charities	\$103.32		\$10.33	\$113.65	Market Pricing	Per Day / Night.
Community Groups	\$105.36		\$10.54	\$115.90	Market Pricing	Per Day / Night.
For Profit	\$206.59		\$20.66	\$227.25	Market Pricing	Per Day / Night.
Under 25's Party: all users	\$413.14		\$41.31	\$454.45	Market Pricing	Per Event
Community Groups / Registered Charities hire for less than a full day	\$10.09		\$1.01	\$11.10	Market Pricing	Per hour for total hire of less than five (5) hours.
Booking fee - All users	\$24.59		\$2.46	\$27.05	Market Pricing	Non-refundable if booking is cancelled.
TANILBA FORESHORE BAY HALL						
Registered Charities	\$7.27		\$0.73	\$8.00	Market Pricing	Per hour.
Community Groups	\$7.73		\$0.77	\$8.50	Market Pricing	Per hour.
For Profit	\$18.73		\$1.87	\$20.60	Market Pricing	Per hour.
Half hall function charge - All Users	\$57.05		\$5.70	\$62.75	Market Pricing	For short afternoon functions.
Key deposit (on booking) - All Users	\$21.60		\$0.00	\$21.60	Market Pricing	Non-refundable if booking cancelled. Remainder of hire due one week before event.
TOMAREE LIBRARY & COMMUNITY CENTRE						
Non-profit Tenant/Community Groups:						

	Fee	GST	Total Fee		Pricing Policy	Clarification
Activity Room / Office / Meeting Room / Half Auditorium	\$8.18		\$0.82	\$9.00	Market Pricing	Per hour.
Full Auditorium	\$16.36		\$1.64	\$18.00	Market Pricing	Per hour.
Private, Funded, Government or for profit organisations:						
Activity Room / Office / Meeting Room / Half Auditorium	\$19.09		\$1.91	\$21.00	Market Pricing	Per hour.
Full Auditorium	\$38.18		\$3.82	\$42.00	Market Pricing	Per hour.
Equipment Hire:						
TV/DVD Hire	\$7.73		\$0.77	\$8.50	Market Pricing	Per hire
Data Projector Hire	\$16.36		\$1.64	\$18.00	Market Pricing	Per hire
WILLIAMTOWN HALL						
Bond - Event with Alcohol	\$1,024.00		\$0.00	\$1,024.00	Market Pricing	
Complete hall hire (includes cleaning) - All Users	\$167.55		\$16.75	\$184.30	Market Pricing	Per night.
Supper room per night - All Users	\$62.00		\$6.20	\$68.20	Market Pricing	Per night.
Registered Charities	\$11.18		\$1.12	\$12.30	Market Pricing	Per hour.
Community Groups	\$12.27		\$1.23	\$13.50	Market Pricing	Per hour.
For Profit	\$13.50		\$1.35	\$14.85	Market Pricing	Per hour.
PUBLICATIONS						
Development Control Plans						
Port Stephens DCP 2007	\$60.60		\$0.00	\$60.60	Full Cost Pricing	Available free on web.
Port Stephens LEP 2000:						
Maps (Hardcopy)	\$191.20		\$0.00	\$191.20	Full Cost Pricing	Available free on web.
LEP text (Hardcopy)	\$48.05		\$0.00	\$48.05	Full Cost Pricing	Available free on web.
Maps (Electronic)	\$120.10		\$0.00	\$120.10	Full Cost Pricing	Available free on web.
LEP text (Electronic)	\$24.05		\$0.00	\$24.05	Full Cost Pricing	Available free on web.
Zoning Maps (A3)	\$36.55		\$0.00	\$36.55	Full Cost Pricing	Available free on web.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Studies and Strategies	\$73.10	\$0.00	\$73.10		Full Cost Pricing	Available free on web.
Section 94 Plans						
Port Stephens Section 94 Development Contributions Plan 2007	\$73.10	\$0.00	\$73.10		Full Cost Pricing	Available free on web.
Port Stephens Section 94A Development Contributions Plan 2007	\$48.05	\$0.00	\$48.05		Full Cost Pricing	Available free on web.
Integrated Plans, Resource Strategy, Annual Report	\$113.64	\$11.36	\$125.00		Full Cost Pricing	Available free on web.
GIS Information						
Digital layer (cost per data set)	\$66.90	\$0.00	\$66.90		Full Cost Pricing	
GIS Technician	\$66.90	\$0.00	\$66.90		Full Cost Pricing	Per hour.
Koala Plan of Management						
i) Part 1 - The Plan	\$15.00	\$0.00	\$15.00		Full Cost Pricing	Available free on web.
ii) Part 2 - Resource Document	\$30.00	\$0.00	\$30.00		Full Cost Pricing	Available free on web.
iii) Part 3 - Appendices	\$70.00	\$0.00	\$70.00		Full Cost Pricing	Available free on web.
Books						
A History of Port Stephens, Tomaree and Yacaaba	\$22.45	\$2.25	\$24.70		Market Pricing	John Armstrong
A History of Tilligerry Peninsula	\$22.45	\$2.25	\$24.70		Market Pricing	Port Stephens Family History Society Inc.
Anna Bay Lawn Cemetery CD	\$22.45	\$2.25	\$24.70		Market Pricing	Port Stephens Family History Society Inc.
Convicts of the Australian Agricultural Company	\$29.91	\$2.99	\$32.90		Market Pricing	Port Stephens Family History Society Inc.
Crimes & Lives of the Convicts Arriving in Sydney on the Salamander 1791	\$24.95	\$2.50	\$27.45		Market Pricing	Members of the Tomaree Family History Group
Essays on Seaham	\$26.09	\$2.61	\$28.70		Market Pricing	Cynthia Hunter & Others
Everyday Stories	\$9.95	\$1.00	\$10.95		Market Pricing	Cynthia Hunter
Henry H Halloran in Port Stephens the Legacy	\$15.00	\$1.50	\$16.50		Market Pricing	Yvonne Fraser

	Fee	GST	Total Fee		Pricing Policy	Clarification
Monumental Inscriptions Index	\$8.82	\$0.88	\$9.70		Market Pricing	Port Stephens Historical Society
Nelson Bay Heritage Walk	\$1.09	\$0.11	\$1.20		Market Pricing	Port Stephens Historical Society
Port Stephens Heritage	\$32.73	\$3.27	\$36.00		Market Pricing	Cynthia Hunter
Port Stephens Story	\$9.95	\$1.00	\$10.95		Market Pricing	Marianne Bartlett
Port Stephens - The Ultimate Experience	\$34.91	\$3.49	\$38.40		Market Pricing	John Armstrong
Raymond Terrace Cemetery Book	\$9.95	\$1.00	\$10.95		Market Pricing	Raymond Terrace & District Historical Society
Raymond Terrace History and Heritage Book	\$26.09	\$2.61	\$28.70		Market Pricing	Cynthia Hunter
Raymond Terrace Pioneer Register	\$29.91	\$2.99	\$32.90		Market Pricing	Raymond Terrace & District Historical Society
Raymond Terrace "A Short History"	\$6.00	\$0.60	\$6.60		Market Pricing	Raymond Terrace & District Historical Society
Soldiers & Memorials of Seaham WW1	\$29.91	\$2.99	\$32.90		Market Pricing	Moira Saunderson
They Were Here	\$34.91	\$3.49	\$38.40		Market Pricing	June Reeks
Nature Watch Diary	\$6.82	\$0.68	\$7.50		Full Cost Pricing	Per diary (copying charge only).
Nature Watch Diary Companion Booklet	\$6.82	\$0.68	\$7.50		Full Cost Pricing	Per copy (copying charge only)
RATES						
<i>See Certificates - Rates</i>						
RECYCLING						
<i>See Waste Management Services</i>						
REFUNDS						
<i>See Development & Building Applications, Subdivision Applications</i>						
RESTORATIONS OF ROADS, FOOTPATHS AND ASSOCIATED ACCESS, DRAINAGE STRUCTURES						
Concrete – Roads and Commercial Driveways						
Roads & commercial driveways	\$450.00	\$45.00	\$495.00		Full Cost Pricing	Per square metre.
The total fee is the sum of the square metre & the hourly charge.	\$336.36	\$33.64	\$370.00		Full Cost Pricing	Per hour. Minimum total fee is \$1,183.00.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Concrete – Footpaths and Domestic Driveways						
Footpaths and domestic driveways	\$124.55	\$12.45	\$137.00		Full Cost Pricing	Per square metre.
The total fee is the sum of the square metre & the hourly charge.	\$165.45	\$16.55	\$182.00		Full Cost Pricing	Per hour. Minimum total fee is \$477.00.
Bituminous Surfaces						
The total fee is the sum of the square metre & hourly charge.	\$155.45	\$15.55	\$171.00		Full Cost Pricing	Per square metre.
	\$336.36	\$33.64	\$370.00		Full Cost Pricing	Per hour. Minimum total fee is \$890.00.
Kerb & Gutter						
The total fee is the sum of the lineal metre & the hourly charge.	\$135.00	\$13.50	\$148.50		Full Cost Pricing	Per lineal metre.
	\$336.36	\$33.64	\$370.00		Full Cost Pricing	Per hour. The minimum total fee is \$1,199.00
5. Earth, gravel and all other classes of unsealed pavements or shoulders.	\$67.95	\$6.80	\$74.75		Full Cost Pricing	Per square metre.
The total fee is the sum of the square metre & the hourly charge.	\$449.64	\$44.96	\$494.60		Full Cost Pricing	Per hour.
NOTE: Minimum charge of 1m ²						
NOTE: Several openings made simultaneously within 45 metres may be grouped as one. Separate restoration costs for openings over 5m ² to be estimated by Council.						
RECLASSIFICATION & REZONING COUNCIL/COMMUNITY LAND						
Administration Fee	\$409.60	\$40.95	\$450.55		Partial Cost Pricing	Fee applies for non-Council proponent.
Valuation fee for sale of rezoned / reclassified Council land					Market Pricing	Fee applies for non-Council proponent. External valuer.
ROADS: HEAVY VEHICLE PERMITS						
Over Size Over Mass Permits	\$70.00	\$0.00	\$70.00		Statutory Pricing	Per Permit

Fee	GST	Total Fee	Pricing Policy	Clarification	
ROAD CLOSURES: TEMPORARY ROAD/FOOTPATH CLOSURES & EVENTS					
Administration and Advertising	\$334.15	\$0.00	\$334.15	Full Cost Pricing	
Inspection fee	\$167.10	\$0.00	\$167.10	Full Cost Pricing	Per hour min 2 hours.
Construction Zone	\$1,754.75	\$0.00	\$1,754.75	Market Pricing	Per 6 months per space.
Note: Council will waive road closure costs for Anzac Day Marches.					
Crane Permit	\$46.80	\$0.00	\$46.80	Full Cost Pricing	
Temporary Lane Closure for Construction Works	\$46.80	\$0.00	\$46.80	Full Cost Pricing	
Traffic Information Search - existing data	\$52.97	\$5.28	\$58.25	Full Cost Pricing	
Traffic Information Search - new data	\$292.40	\$29.25	\$321.65	Full Cost Pricing	
ROADS – CLOSURES & PURCHASE APPLICATIONS					
1. Initial Fee (before Council Resolution stage)	\$453.20	\$0.00	\$453.20	Rate of Return Pricing	Non-refundable.
2. Subsequent fee (After Council Resolution)				Rate of Return Pricing	Land Value plus 120% of all costs.
ROADS – ROADS ACT APPROVALS & INSPECTIONS					
New Road Naming Application					
One Road	\$623.64	\$62.36	\$686.00	Full Cost Pricing	
More than one road	\$749.09	\$74.91	\$824.00	Full Cost Pricing	
RUBBISH COLLECTION See Waste Management Services					
RURAL ADDRESS POST					
Issues and installation fee	\$139.95	\$14.00	\$153.95	Full Cost Pricing	Per address
Supply materials only	\$44.55	\$4.45	\$49.00	Full Cost Pricing	Per post and sign (unassembled)
SECTION 611 CHARGES For private utility installation upon, over or under public roads and places.					
Category 1 (up to 50mm diameter and over 10m length)					
1. Initial Fee	\$653.00	\$0.00	\$653.00	Market Pricing	Each.
2. Subsequent fee	\$135.00	\$0.00	\$135.00	Market Pricing	Per km per annum or part thereof.
Category 2 (over 50mm diameter and 10m length)					
1. Initial fee	\$2,990.00	\$0.00	\$2,990.00	Market Pricing	Each.

	Fee	GST	Total Fee		Pricing Policy	Clarification
2. Subsequent fee	\$660.50	\$0.00	\$660.50		Market Pricing	Per km per annum or part thereof.
SEPTIC TANKS						
<i>See On-Site Sewerage Management</i>						
SISTER CITIES - MEMBERSHIP						
Adult	\$9.09	\$0.91	\$10.00		Market Pricing	
Youth	\$4.55	\$0.45	\$5.00		Market Pricing	
Family	\$22.73	\$2.27	\$25.00		Market Pricing	
SURVEY & LAND SERVICES						
Senior Registered Surveyor	\$178.95	\$17.90	\$196.85		Full Cost Pricing	Per hour. Do and Charge basis.
Registered Surveyor	\$139.64	\$13.96	\$153.60		Full Cost Pricing	Per hour. Do and Charge basis.
Engineering Surveyor	\$115.82	\$11.58	\$127.40		Full Cost Pricing	Per hour. Do and Charge basis.
Survey Technician	\$90.45	\$9.05	\$99.50		Full Cost Pricing	Per hour. Do and Charge basis.
Survey Assistant	\$65.16	\$6.54	\$71.70		Full Cost Pricing	Per hour. Do and Charge basis.
SPORTS FACILITIES						
Sporting Facility Hierarchy						
Category 1						
King Park Sports Complex						
Lakeside Sports Complex						
Tomaree Sports Complex						
Category 2						
Bill Strong Oval						
Ferodale Sports Complex						
Fingal Bay Oval						
Mallabula Sports Complex						
Salamander Sports Complex						
Salt Ash Equestrian Centre						
Yulong Park						
Category 3						
Anna Bay Oval						
Boomerang Park						
Bowthorne Oval						
Boyd Park						
Brandon Park						
Green Wattle Creek Equestrian Centre						
Karuah Oval						
Kindlebark Oval						

	Fee	GST	Total Fee		Pricing Policy	Clarification
Salamander Bay Oval						
Stuart Park						
Vi Barnett Field						
Sports Council full fee paying members:						
Club - Junior Players	\$5.64	\$0.56	\$6.20		Market Pricing	Per season
Club - Senior Players	\$7.91	\$0.79	\$8.70		Market Pricing	Per season
Club on license agreement	\$270.91	\$27.09	\$298.00		Market Pricing	Per year
Minimum Ground Hire Fee and Sports Council Member fee for eligibility to access sports council generated income	\$286.36	\$28.64	\$315.00		Market Pricing	
Basic Sports Council Member Fee	\$83.64	\$8.36	\$92.00		Market Pricing	Member fee only, 1 voting right, no access to income
Sports Council Gala Day Event Fee	\$139.09	\$13.91	\$153.00		Market Pricing	This Fee is for any additional gala days clubs hold. Member fee includes 2 gala days per season.
Market Hire Fee	\$686.36	\$68.64	\$755.00		Market Pricing	Per use
Sailing and Aquatic Club Hire Fee	\$602.73	\$60.27	\$663.00		Market Pricing	Function Room Hire Fee (per day)
Capital Works Induction Fee	\$109.09	\$10.91	\$120.00		Market Pricing	Per project
Electricity Levy:						
Tier 1	\$704.55	\$70.45	\$775.00		Market Pricing	Core user payment per year
Tier 2	\$372.73	\$37.27	\$410.00		Market Pricing	Core user payment per year
Tier 3	\$214.55	\$21.45	\$236.00		Market Pricing	Core user payment per year
Tier 4	\$53.64	\$5.36	\$59.00		Market Pricing	Core user payment per year
SPORTS – HIRE OF FACILITIES						
Category 1 Sports Facility						
1. Match Field Competition						
Sports Council Member	\$226.36	\$22.64	\$249.00		Market Pricing	Per Day.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Port Stephens Community Group	\$476.36	\$47.64	\$524.00		Market Pricing	Per Day.
Group outside of LGA	\$774.55	\$77.45	\$852.00		Market Pricing	Per Day.
Canteen:						
Sports Council Member	\$81.82	\$8.18	\$90.00		Market Pricing	Per Day.
Non-member:	\$101.82	\$10.18	\$112.00		Market Pricing	Per Day.
Function Room:						
Sports Council Member	\$95.45	\$9.55	\$105.00		Market Pricing	No use of the bar.
Sports Council Member	\$110.91	\$11.09	\$122.00		Market Pricing	Use of the bar - no alcohol.
Non Member	\$113.64	\$11.36	\$125.00		Market Pricing	No use of the bar.
Non Member	\$143.64	\$14.36	\$158.00		Market Pricing	Use of the bar - no alcohol.
Group outside of LGA	\$226.36	\$22.64	\$249.00		Market Pricing	No use of the bar.
Alcohol Rights:						
Sports Council Member	\$53.64	\$5.36	\$59.00		Market Pricing	Per Day.
Non Member	\$92.73	\$9.27	\$102.00		Market Pricing	Per Day.
Kitchen:						
Sports Council Member	\$45.45	\$4.55	\$50.00		Market Pricing	Per Day.
Non Member	\$52.73	\$5.27	\$58.00		Market Pricing	Per Day.
Group outside of LGA	\$80.91	\$8.09	\$89.00		Market Pricing	Per Day.
2. Sportsgrounds						
Sports Council Member	\$139.09	\$13.91	\$153.00		Market Pricing	Per Day.
Non Member	\$165.45	\$16.55	\$182.00		Market Pricing	Per Day.
Group outside of LGA	\$220.91	\$22.09	\$243.00		Market Pricing	Per Day.
Floodlights	\$92.73	\$9.27	\$102.00		Market Pricing	Per Day.
3. Special Events						
Ground infrastructure set up	\$231.82	\$23.18	\$255.00		Market Pricing	Per Service, Per Field.
5. Garbage Bins	\$23.64	\$2.36	\$26.00		Market Pricing	Per Service, Per Bin.
6. Clean and Stock Toilets	\$226.36	\$22.64	\$249.00		Market Pricing	Per Day.
8. Bond	\$590.00	\$0.00	\$590.00		Market Pricing	
Category 2 Sports Facility						
1. Sportsgrounds						
Sports Council Member	\$139.09	\$13.91	\$153.00		Market Pricing	Per Day.
Non Member	\$165.45	\$16.55	\$182.00		Market Pricing	Per Day.
Group outside of LGA	\$220.91	\$22.09	\$243.00		Market Pricing	Per Day.
Function Room:						
Sports Council Member	\$81.82	\$8.18	\$90.00		Market Pricing	Per Day.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Non Member	\$97.27	\$9.73	\$107.00		Market Pricing	Per Day.
Group outside of LGA	\$194.55	\$19.45	\$214.00		Market Pricing	Per Day.
Floodlights	\$92.73	\$9.27	\$102.00		Market Pricing	
2. Special Events						
Ground infrastructure set up	\$231.82	\$23.18	\$255.00		Market Pricing	Per Service, Per Field.
4. Garbage Bins	\$23.64	\$2.36	\$26.00		Market Pricing	Per Service, Per Bin.
5. Clean and Stock Toilets	\$226.36	\$22.64	\$249.00		Market Pricing	Per Service.
6. Bond	\$590.00	\$0.00	\$590.00		Market Pricing	Per Event.
Category 3 Sports Facility						
1. Sportsgrounds						
Sports Council Member	\$102.73	\$10.27	\$113.00		Market Pricing	Per Day.
Non Member	\$119.09	\$11.91	\$131.00		Market Pricing	Per Day.
Group outside of LGA	\$183.64	\$18.36	\$202.00		Market Pricing	Per Day.
Floodlights	\$92.73	\$9.27	\$102.00		Market Pricing	Per Day.
2. Special Events						
Ground infrastructure set up	\$231.82	\$23.18	\$255.00		Market Pricing	Per Service, Per Field.
3. Equestrian Facility						
Sports Council Member	\$4.64	\$0.46	\$5.10		Market Pricing	Per Person Per Day.
Non Member	\$9.27	\$0.93	\$10.20		Market Pricing	Per Person Per Day.
Group Hire	\$74.55	\$7.45	\$82.00		Market Pricing	Per Day.
4. Garbage Bins	\$23.64	\$2.36	\$26.00		Market Pricing	Per Service, Per Bin.
5. Clean and Stock Toilets	\$226.36	\$22.64	\$249.00		Market Pricing	Per Service.
6. Bond	\$590.00	\$0.00	\$590.00		Market Pricing	Per Event.
SPORTS COMMITTEES (See Sport)						
SUBDIVISION APPLICATIONS See Certificates – Subdivision						
SUBPOENA FEES See Legal						
SWIMMING POOLS See also Certificates, Aquatic Centres						
SWIMMING POOLS - REGISTRATION						
Swimming Pools - Registration Input or Amendment	\$10.00	\$0.00	\$10.00		Statutory Pricing	Per registration or amendment. Fee for Council officers to input or amend registration details for swimming

	Fee	GST	Total Fee		Pricing Policy	Clarification
						pools (Swimming Pools Amendment Act 2012).
TRAFFIC INFORMATION						
<i>See Road Closures</i>						
TENDER DOCUMENTS						
NOTE: Tender documents free on website						
Standard Tender	\$27.00	\$0.00	\$27.00		Full Cost Pricing	Actual Costs subject to \$27.00 minimum
Expression of Interest	\$21.00	\$0.00	\$21.00		Full Cost Pricing	Actual Costs subject to \$21.00 minimum
Regulated Tenders	\$27.00	\$0.00	\$27.00		Full Cost Pricing	Actual Costs subject to \$27.00 minimum
Complex Tenders	\$63.00	\$0.00	\$63.00		Full Cost Pricing	Actual Costs subject to \$63.00 minimum
TREES – TREE PRESERVATION ORDER (DA) APPLICATION						
Development Application to remove or prune tree/s	\$57.50	\$0.00	\$57.50			Per Application.
VACATION CARE						
<i>See Children's Services</i>						
VALUATIONS						
<i>See Property Valuation</i>						
VEHICLES						
<i>See Impounding, Workshop</i>						
VISITOR INFORMATION CENTRE						
Brochure Display - (Non-members of Destination Port Stephens)	\$180.00	\$18.00	\$198.00		Market Pricing	Includes one DL or A4 size brochure stocked and displayed in the VIC. Annual fee based on financial year
2nd Brochure display	\$100.00	\$10.00	\$110.00		Market Pricing	Per brochure (DL or A4). Annual fee based on

	Fee	GST	Total Fee		Pricing Policy	Clarification
						financial year
Brochure Display and consumer website presence - (Non-members of Destination Port Stephens)	\$436.36	\$43.64	\$480.00		Market Pricing	Includes one DL or A4 size brochure stocked and displayed in the VIC and business name and contact details on the DPS consumer website. Annual fee based on financial year.
Souvenirs					Market Pricing	Prices as displayed on items in store.
In Centre advertising	\$245.45	\$24.55	\$270.00		Market Pricing	Annual fee. This fee is charged pro rata from commencement date.
Booking Engine Training fee	\$50.00	\$5.00	\$55.00		Market Pricing	Per hour
Set up fee	\$50.00	\$5.00	\$55.00		Market Pricing	Per Set up.
Amendments / changes to bookings	\$22.73	\$2.27	\$25.00		Market Pricing	Per change.
Cancellation Fee	\$45.45	\$4.55	\$50.00		Partial cost pricing	Per booking.
Booking Fee	\$3.18	\$0.32	\$3.50		Partial cost pricing	Per booking.
WASTE MANAGEMENT SERVICES						
See separate Waste section below						
WEDDINGS						
See Events, Reserves & Parks, Public Halls and Centres, Holiday Parks						
WEEDS						
See Noxious Plant Control						
WHARVES, RECREATIONAL BERTHING						
Recreational / Event Berthing	\$33.50	\$3.35	\$36.85		Market Pricing	Per day.
WORKSHOP						
NOTE: Inspections at prices scheduled by Roads & Maritime Services per vehicle. Other rates based on the benchmarking of commercial local suppliers of this service. However all work subject to availability as upkeep of Council fleet is the Workshop's priority. Appointment necessary.						
Mechanical servicing and repair of vehicles	\$100.00	\$10.00	\$110.00		Market Pricing	Per hour or part thereof. Parts will be charged in

	Fee	GST	Total Fee		Pricing Policy	Clarification
						line with Council's Pricing Policy. Appointment necessary.
Mechanical servicing and repair of vehicles - Emergency Service Vehicles Only	\$82.50	\$0.00	\$82.50		Full Cost Pricing	Per hour or part thereof. Parts will be charged in line with Council's Pricing Policy. Appointment necessary.
Pink Slips - Light Vehicles	\$33.09	\$3.31	\$36.40		Statutory Pricing	Each.
Pink Slips - Motor Cycles	\$19.64	\$1.96	\$21.60		Statutory Pricing	Each.
Pink Slips - Trailer without brakes	\$17.91	\$1.79	\$19.70		Statutory Pricing	Each.
Pink Slips - Trailer with brakes	\$26.09	\$2.61	\$28.70		Statutory Pricing	Each.
Blue Slips - Light Vehicles	\$53.64	\$5.36	\$59.00		Statutory Pricing	Each.
Blue Slips - Motor Cycles	\$32.64	\$3.26	\$35.90		Statutory Pricing	Each.
Blue Slip - Trailer without brakes	\$27.36	\$2.74	\$30.10		Statutory Pricing	Each.
Blue Slip - Trailer with brakes	\$38.27	\$3.83	\$42.10		Statutory Pricing	Each.
Design Check - No Compliance Certificate	\$24.91	\$2.49	\$27.40		Statutory Pricing	
Design Check - with Compliance Certificate	\$37.64	\$3.76	\$41.40		Statutory Pricing	
Adjustment of Records	\$24.27	\$2.43	\$26.70		Statutory Pricing	
Gas Inspection	\$14.00	\$1.40	\$15.40		Statutory Pricing	
Safety Check only	\$34.82	\$3.48	\$38.30		Statutory Pricing	* Rigid truck over 4.5 tonne GVM but not over 5 tonne tare. (Not prime movers). *Buses over 2.5 tonne tare but not over 5 tonne tare. *Tow trucks not over 5 tonne tare.

	Fee	GST	Total Fee		Pricing Policy	Clarification
Safety Check only		\$67.36	\$6.74	\$74.10		Statutory Pricing * Rigid trucks or buses over 5 tonne tare or any prime mover. *Rigid truck over 4.5 tonne GVM with power operated brakes.
Safety Check only		\$40.27	\$4.03	\$44.30		Statutory Pricing *Trailers over 2 tonne GTM including tow truck trailers. * Any trailer fitted with breakaway brakes.

WASTE MANAGEMENT SERVICES

	Fee	GST	State Govt Waste Levy	Total Fees	% Increase	Pricing Policy	Clarification
General Processable Waste:							
1. Per tonne	\$226.36	\$22.64	\$116.85	\$249.00		Partial Cost Pricing	
2. Minimum fee	\$18.18	\$1.82		\$20.00		Partial Cost Pricing	
3. Commercial Quantities							Commercial quantities delivered from Council sites may be eligible for discounts of up to 40%.
Mixed Inert Waste:							
1. Per tonne	\$226.36	\$22.64	\$58.43	\$249.00		Partial Cost Pricing	
2. Minimum fee	\$18.18	\$1.82		\$20.00		Partial Cost Pricing	
Sorted Garden or Wood Waste:							
1. Per tonne	\$136.36	\$13.64		\$150.00		Partial Cost Pricing	
2. Minimum fee	\$18.18	\$1.82		\$20.00		Partial Cost Pricing	
Sorted concrete, bricks and roof tiles:							
1. Per tonne	\$113.64	\$11.36		\$125.00		Market Pricing	
2. Minimum fee	\$18.18	\$1.82		\$20.00		Market Pricing	
Sorted metals, batteries and motor oil:							
Per tonne	\$0.00	\$0.00		\$0.00		Free (Zero Priced)	No charge if sorted from other waste.
Tyres:							
1. Small	\$9.09	\$0.91		\$10.00		Partial Cost Pricing	Per tyre.
2. Large	\$13.64	\$1.36		\$15.00		Partial Cost Pricing	Per tyre.
Household recyclables:							
NOTE: Cardboard, paper, glass containers, plastic containers, steel cans, and aluminium cans.							

	Fee	GST	State Govt Waste Levy	Total Fees	% Increase	Pricing Policy	Clarification
1. Per tonne	\$0.00	\$0.00		\$0.00		Partial Cost Pricing	Free for sorted loads of cardboard, paper, bottles and cans only.
2. Minimum fee	\$0.00	\$0.00		\$0.00		Partial Cost Pricing	Free for sorted loads of cardboard, paper, bottles and cans only.
Mattresses & Bases:							
1 piece	\$22.73	\$2.27		\$25.00		Partial Cost Pricing	
Additional pieces	\$20.45	\$2.05		\$22.50		Partial Cost Pricing	Each.
E-Waste:							
Residential (up to 14 items)	\$0.00			\$0.00		Free (Zero Priced)	No charge if sorted from other waste.
Commercial	\$545.45	\$54.55		\$600.00		Market Pricing	Per tonne.
WASTE SALES							
1. Mulch for residents	\$0.00	\$0.00		\$0.00		Free (Zero Priced)	Mulch is free to Port Stephens residents.
2. Mulch for commercial quantities	\$0.00	\$0.00		\$0.00		Market Pricing	Per tonne. (Equivalent to approximately 2 cubic metres). Mulch is made from garden and wood waste delivered to the Waste Transfer Station that has been processed by a tub grinder after limited sorting to remove weed species.

	Fee	GST	State Govt Waste Levy	Total Fees	% Increase	Pricing Policy	Clarification
3. Mulch loading fee	\$10.91	\$1.09		\$12.00		Market Pricing	Loading fee.
4. Weighbridge Ticket	\$27.27	\$2.73		\$30.00		Market Pricing	Per item.
5. Compost A Bin (210 Litres)	\$54.55	\$5.45		\$60.00		Market Pricing	Per item.
6. Compost Mate garden tool	\$22.73	\$2.27		\$25.00		Market Pricing	Per item.
7. Worm Farm kits	\$72.73	\$7.27		\$80.00		Market Pricing	Per item.
Special Event Bin Hire:							
1. Recycle bin (240 litres)	\$22.73	\$2.27		\$25.00		Market Pricing	Per bin. Minimum three bins per order.
2. Garbage bin (240 litres)	\$22.73	\$2.27		\$25.00		Market Pricing	Per bin. Minimum three bins per order.
Additional Service	\$6.36	\$0.64		\$7.00		Market Pricing	Per additional Service
Holiday Rental Bin Service							
1. Garbage Bin (240 litres)	\$118.18	\$11.82		\$130.00		Market Pricing	Minimum 10 weeks service per bin.
2. Recycle Bin (240 litres)	\$63.64	\$6.36		\$70.00		Market Pricing	Minimum 10 weeks service per bin.
Additional Bins:							
Red Bin	\$180.00	\$0.00		\$180.00		Full Cost Pricing	Per bin.
Yellow Bin	\$90.00	\$0.00		\$90.00		Full Cost Pricing	Per bin.
Charity Waste Disposal							
Less than 20 Tonnes	\$0.00	\$0.00		\$0.00		Free (Zero Priced)	Per Tonne
20 to 60 Tonnes	\$33.00	\$0.00		\$33.00		Partial Cost Pricing	Per Tonne
60 to 150 Tonnes	\$66.00	\$0.00		\$66.00		Partial Cost Pricing	Per Tonne
Greater than 150 Tonnes	Full Gate Rate	\$0.00		Full Gate Rate		Full Cost Pricing	Per Tonne