

PORT STEPHENS COUNCIL FEES AND CHARGES 2013 – 2014





At its meetings on 28 May 2013 Port Stephens Council adopted the Fees & Charges 2013-2014.

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PRICING POLICY

Adopted: 26 June 2012
Minute No: 155
Amended:
Minute No:

FILE NO: PSC2007-2377
TITLE: PRICING POLICY
RESPONSIBLE OFFICER: MANAGER, FINANCIAL SERVICES

BACKGROUND

In accordance with section 608 of the Local Government Act, 1993 and other relevant legislation, Council charges and recovers approved fees and charges for any services it provides as contained within Council's annual fees and charges document.

This policy outlines the principles to be used when setting fees and charges. It needs to be read in conjunction with Council's annual fees and charges document and any guidelines developed by Council's Financial Services section to assist Council staff in calculating the amount of fees and charges.

OBJECTIVE

- 1) To provide a decision-making framework for the determination of fees and charges.
- 2) To enable determination of fees and charges that is equitable, consistent, timely and accountable.
- 3) To provide opportunities for cost recovery whilst meeting Council's community service obligations.
- 4) To meet Council's statutory requirements under the Local Government Act, 1993 and other relevant legislation in relation to setting fees and charges.
- 5) To assist Council staff, when reviewing existing fees and charges and/or considering new fees and charges.

PRINCIPLES

- 1) Council has a charter under the Local Government Act, 1993 of fair imposition of fees and charges.
- 2) Council has a charter under the Local Government Act, 1993 to effectively account for and manage the assets for which it is responsible.
- 3) Council will strive to provide equitable access to its facilities and services.
- 4) Council recognises that as a monopoly provider of some facilities and services it has a duty to deliver value for money to ratepayers and residents.

POLICY STATEMENT

1) General

Port Stephens Council recognises that it has community service obligations which are non-commercial requirements for identified social purposes, and that these obligations constitute a significant component of the social policies of Council. The concept of community service obligations informs the Council's Pricing policy.

2) Pricing policy

Section 608-610 of the Local Government Act, 1993 authorises Council to charge and recover fees for any service it provides apart from services for which the charging of a fee is prohibited. Council may waive all or part of a fee unless it is a fee regulated directly by the State Government. In determining whether a fee should be charged for a service Council will consider a number of principles, firstly, whether the service provides a public benefit or a private benefit.

A 'public' service is one where there is a general benefit to the community and where there is limited opportunity of collecting a fee, for example, roads and parks.

A 'private' service is one which provides a discernible private benefit to persons and which offers an opportunity of collecting a fee, for example processing a rezoning application. Where a service generates a private benefit then recovery of costs through a fee is appropriate.

In determining the cost of providing a service, Council will:

- Identify and quantify the fully absorbed cost including appropriate overheads, which reflect the proportion of 'centralised' support cost that should be recovered.
- Consider any community service obligations (CSO) where there are clear social or equity objectives in the provision of the service. In assessing the existence and level of a CSO, Council will consider:
 - The social or community objectives achieved or assisted by the consumption of the service;
 - The social or community values promoted by wider availability of the service;
 - Whether the direct consumers are unable to purchase a socially desirable level of service; and
 - Whether direct beneficiaries of the service are deserving of favourable pricing.
- If it is determined that a CSO is present, then Council will consider setting a fee below the level of full cost recovery. In determining the amount of discount or subsidy, Council will consider:
 - The level of CSO in the service;
 - The objectives of the service;
 - Consumers' ability to pay;
 - Price sensitivity of the service; and
 - The application of a suggested industry reference price.

In the case of fees set by statute, the fee will be set in accordance with the relevant statute.

3) Pricing methods

Fees and charges made by Council will be classified according to the pricing structures as outlined below. Full cost pricing will apply to all of Council's fees and charges, except in the circumstances outlined in the alternative pricing structures.

Full cost pricing

Council will recover all direct and indirect costs of the service (including on-costs, overheads and depreciation of assets employed).

Partial cost pricing

Council will recover less than the full cost (as defined above).

Partial cost pricing may be used if shared benefits are derived from the provision of the service that accrue to the community as a whole as well as to individual users. It may also be applied where charging full cost recovery pricing will result in widespread evasion.

The price structure may also be used to stimulate demand for a service in the short term, although foregoing full cost recovery must be for a defined term only.

Statutory pricing

The price of this service is determined by legislation and dependent on that price, Council may or may not recover its full costs, but has no discretion to do so.

Market pricing

The price of the service is determined by examining alternative prices of surrounding service providers (this also may or may not recover the full cost of the service).

This pricing structure should apply in cases where the service is in competition with that provided by another council, agency or commercial provider and there is consequent pressure to set a price that will attract adequate usage of the service.

Market pricing should also apply where a service is predominantly provided for Council's in-house use, but sale to external markets will defray costs.

Free (zero priced)

Some services may be provided free of charge and the whole cost determined as a community service obligation and may fall within the class of a public good. This price structure may be used where the services provide a broad community benefit; and/or it is impractical or inconceivable to charge for the service on a user basis.

The price structure may also apply where the service is a minor part of the overall operation of Council and the potential for revenue collection is so minor as to be outweighed by the cost of collection.

Rate of return pricing

This price includes the full cost pricing as defined above, with the addition of a profit margin to factor in a return to Council for assets employed.

This pricing structure should be applied when the service is a profit-making activity and the price is paid by users. The pricing should recover an amount greater than full cost recovery for providing that service. This pricing structure should also be used when it is necessary to create a penalty that is to act as a pricing disincentive.

RELATED POLICIES

- 1) Budget Control and Authorisation policy

SUSTAINABILITY IMPLICATIONS

SOCIAL IMPLICATIONS

The policy allows Council to exercise its community service obligations and to ensure equitable access to and consistent pricing of Council's services.

ECONOMIC IMPLICATIONS

The policy optimises returns to Council on the use of its assets and resources. At the same time, it recognises the principles associated with users' ability to pay, competition and market conditions.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this policy.

RELEVANT LEGISLATIVE PROVISIONS

- 1) Local Government Act, 1993
- 2) Division of Local Government Competitive Neutrality Guidelines
- 3) (Federal) A New Tax System (Goods and Services Tax) Act 1999 and regulations

IMPLEMENTATION RESPONSIBILITY

- 1) Manager Financial Services

REVIEW DATE

- 1) 1 July 2014

HOW TO USE FEES & CHARGES 2013-2014

The Fees & Charges 2013-2014 document is in two (2) sections. Section 1 contains fees and charges related to Development Applications, Construction and Building, Private Certification and associated Certificates. Section 2 contains all other fees and charges for 2013-2014.

If you have any questions regarding Port Stephens Council's Fees and Charges 2013-2014 please contact us:

Visit: Administration Building
116 Adelaide Street (PO Box 42)
Raymond Terrace NSW 2324

Telephone: 02 4980 0255

Facsimile: 02 4987 3612

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Website: www.portstephens.nsw.gov.au

Section 1: Development Applications, Construction and Building, Private Certification and associated Certificates

	Fee	GST	Total Fees	Pricing Policy	Clarification
Building Certificates					
NOTE: Set by Environmental Planning & Assessment Act 1979 - amended Regulation 2010					
Class 1 (dwelling) building including Class X (outbuildings)	\$250.00	\$0.00	\$250.00	Statutory Pricing	Per dwelling.
Class 2 - 9 buildings with floor area not exceeding 200m ²	\$250.00	\$0.00	\$250.00	Statutory Pricing	
Exceeding 200m ² but not exceeding 2,000m ²	\$250.00	\$0.00	\$250.00	Statutory Pricing	Fee plus \$0.50 per square metre above 200 square metres.
	\$0.50	\$0.00	\$0.50	Statutory Pricing	
Exceeding 2,000m ²	\$1,165.00	\$0.00	\$1,165.00	Statutory Pricing	Fee plus \$0.07 per square metre above 2,000 square metres.
	\$0.07	\$0.00	\$0.07	Statutory Pricing	
Applications relating to external walls only	\$250.00	\$0.00	\$250.00	Statutory Pricing	
Reinspection fee	\$90.00	\$0.00	\$90.00	Statutory Pricing	
Copy of Certificate	\$13.00	\$0.00	\$13.00	Statutory Pricing	
Certified copy of document or map	\$53.00	\$0.00	\$53.00	Statutory Pricing	
Certificates – NSW Fire Brigade Safety Report Fee					
This fee is estimated on the cost of development, the number of category 2 provisions to assess, and is subject to GST. Council is required to collect this fee and on forward it to the Fire & Rescue NSW. The figures below are examples and full quotation will be dependent upon the actual cost of development based on the construction certificate.					
1. Estimated Cost of Development up to \$780,000: first \$500,000	\$545.45	\$54.55	\$600.00	Statutory Pricing	
Fee for remaining \$280,000	\$76.36	\$7.64	\$84.00	Statutory Pricing	\$0.30 per \$1,000.
Flat Fee	\$163.64	\$16.36	\$180.00	Statutory Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
2. Estimated Cost of Development \$25,500,500: first \$1,000,000	\$681.82	\$68.18	\$750.00	Statutory Pricing	
Fee for remaining \$1,500,500	\$272.82	\$27.28	\$300.10	Statutory Pricing	\$0.20 per \$1,000.
Flat Fee	\$490.91	\$49.09	\$540.00	Statutory Pricing	
3. Cost of Development \$20,750,366: first \$10,000,000	\$2,318.18	\$231.82	\$2,550.00	Statutory Pricing	
Fee for remaining \$10,750,366	\$977.31	\$97.73	\$1,075.04	Statutory Pricing	\$0.10 per \$1,000.
Building Relocation Inspections					
Within Port Stephens Local Government Area	\$117.27	\$12.73	\$130.00	Market Pricing	Minimum Fee per half hour or part thereof.
Outside Port Stephens LGA	\$117.27	\$12.73	\$130.00	Market Pricing	Minimum Fee per half hour or part thereof.
	\$2.00	\$0.20	\$2.20	Market Pricing	Fee plus \$2.20 per kilometre.
PRIVATE CERTIFYING AUTHORITIES:					
Certificates - Private Part 4a Registration					
Construction Certificates Fee – Building, Complying Development Certificates & Occupation Certificates					
Registration of Private Part 4a Certificates including Construction Certificates, Occupation Certificates and Complying Development Certificates	\$36.00	\$0.00	\$36.00	Statutory Pricing	Per Certificate.
Certificates - Subdivision					
Archiving Fee	\$100.00	\$0.00	\$100.00	Partial Cost Pricing	
Per application	\$280.00	\$0.00	\$280.00	Market Pricing	Per application.
Plus fee per lot in application	\$130.00	\$0.00	\$130.00	Market Pricing	Per lot.
Release/extinguish/ modify restrictions as to user, covenants/caveats, rights of carriageway and easements	\$476.30	\$0.00	\$476.30	Market Pricing	Per application.
Strata Subdivision Compliance with DA/CC plans as built	\$68.20	\$0.00	\$68.20	Market Pricing	Per lot.
Certificates - Zoning					
Section 149(2) EP&A Act	\$53.00	\$0.00	\$53.00	Statutory Pricing	EP&A Act Regulations.
Section 149(2) & (5)	\$133.00	\$0.00	\$133.00	Statutory Pricing	EP&A Act Regulations.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Development & Building Applications					
Pre-Lodgement Advisory Service					
Proposal estimated \$1million or less	\$447.77	\$44.78	\$492.55	Market Pricing	Pre-arranged 45 minute appointment.
Proposal estimated more than \$1million	\$865.68	\$86.57	\$952.25	Market Pricing	Per appointment.
Subdivision less than 10 lots	\$447.73	\$44.77	\$492.50	Market Pricing	Per appointment.
Subdivision 10 or more lots	\$865.68	\$86.57	\$952.25	Market Pricing	Per appointment.
Pre-lodgement site inspection	\$132.73	\$13.27	\$146.00	Market Pricing	Per inspection.
Council Building Surveying or Planning professional officer providing consultant services	\$127.73	\$12.77	\$140.50	Market Pricing	Per half hour or part thereof.
Non development Assessment Panel	\$113.18	\$11.32	\$124.50	Full Cost Pricing	Per Appointment. New fee for service if regular customers require a fortnightly lodgement meeting with Council staff.
Professional/technical property advice	\$100.00	\$10.00	\$110.00	Market Pricing	Per hour with a minimum of one hour, and \$110.00 per hour thereafter.
Development Fees					
Value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.					
Development not involving building work/carrying out of work/subdivision of land/demolition work	\$285.00	\$0.00	\$285.00	Statutory Pricing	
Development up to \$5,000	\$110.00	\$0.00	\$110.00	Statutory Pricing	
Development \$5,001 - \$50,000	\$170.00	\$0.00	\$170.00	Statutory Pricing	Plus \$3 for each \$1,000 or part thereof the estimated cost.
	\$3.00	\$0.00	\$3.00	Statutory Pricing	
Development \$50,001 - \$250,000	\$352.00	\$0.00	\$352.00	Statutory Pricing	Plus \$3.64 for each \$1,000 or part thereof, by which the estimated cost exceeds \$50,000.
	\$3.64	\$0.00	\$3.64	Statutory Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
Development \$250,001 - \$500,000	\$1,160.00	\$0.00	\$1,160.00	Statutory Pricing	Plus \$2.34 for each \$1,000 or part thereof by which estimated cost exceeds \$250,000.
	\$2.34	\$0.00	\$2.34	Statutory Pricing	
Developments exceeding \$500,001 but not exceeding \$1,000,000	\$1,745.00	\$0.00	\$1,745.00	Statutory Pricing	Plus \$1.64 for each \$1,000 or part thereof by which the estimated cost exceeds \$500,000.
	\$1.64	\$0.00	\$1.64	Statutory Pricing	
Developments exceeding \$1,000,001 but not exceeding \$10,000,000	\$2,615.00	\$0.00	\$2,615.00	Statutory Pricing	Plus \$1.44 for each \$1,000 or part thereof by which the estimated cost exceeds \$1,000,000.
	\$1.44	\$0.00	\$1.44	Statutory Pricing	
Developments exceeding \$10,000,000	\$15,878.00	\$0.00	\$15,878.00	Statutory Pricing	Plus \$1.19 for each \$1,000 or part thereof by which the estimated cost exceeds \$10,000,000.
	\$1.19	\$0.00	\$1.19	Statutory Pricing	
Designated Development	\$920.00	\$0.00	\$920.00	Statutory Pricing	Minimum Fee plus the scaled fee.
Integrated Development	\$140.00	\$0.00	\$140.00	Statutory Pricing	Plus \$320 to each approved body.
Agency/Authority concurrence or approval request	\$140.00	\$0.00	\$140.00	Statutory Pricing	Plus \$320 to each approved body.
Outdoor Advertising Sign Fees	\$285.00	\$0.00	\$285.00	Statutory Pricing	Plus \$93.00 for each advertisement in excess of 1 or, the fee calculated in accordance with the scaled fee, whichever is the greater.
Residential flat development referred to in a SEPP 65 Panel	\$760.00	\$0.00	\$760.00	Statutory Pricing	
Archiving Fee	\$100.00	\$0.00	\$100.00	Partial Cost Pricing	
Development Application Fee for Alterations and Additions, Garages, Carports, Farm Sheds, Machinery Sheds, Swimming Pools					
Archiving Fee	\$100.00	\$0.00	\$100.00	Partial Cost Pricing	
Where value of development is:					

	Fee	GST	Total Fees	Pricing Policy	Clarification
Up to \$50,000	\$100.00	\$0.00	\$100.00	Statutory Pricing	
More than \$50,000 and less than \$100,000	\$455.00	\$0.00	\$455.00	Statutory Pricing	
Single dwelling up to \$100,000	\$455.00	\$0.00	\$455.00	Statutory Pricing	
Development more than \$100,000					As per scaled fee above.
Modifications – Section 96 Fee					
Section 96 (1) Description Error / Minor Error or Miscalculation	\$71.00	\$0.00	\$71.00	Statutory Pricing	
Section 96 (1A) Fee or 96AA (1) Fee (Minimum environmental impact)	\$645.00	\$0.00	\$645.00	Statutory Pricing	Or 50% of the original fee whichever is the lesser.
Modifications if notice is given	\$665.00	\$0.00	\$665.00	Statutory Pricing	Or 50% of original fee, whichever is less.
Section 96(2) - Fee - dwelling with value less than \$100,000; or 96AA (1) - not minimal environmental impact	\$190.00	\$0.00	\$190.00	Statutory Pricing	50% of original fee.
Additional modification fee - SEPP 65	\$760.00	\$0.00	\$760.00	Statutory Pricing	
Advertising Notification Fees					
Note: Assessed at time of lodging application.					
Development advertising pursuant to Council Policy (Advertising & notification)	\$275.00	\$0.00	\$275.00	Market Pricing	
Notification without advertising	\$198.00	\$0.00	\$198.00	Market Pricing	
JRPP Applicant Notification and Advertising	\$1,215.50	\$0.00	\$1,215.50	Market Pricing	
Designated developments	\$2,220.00	\$0.00	\$2,220.00	Statutory Pricing	
"Advertised" developments	\$1,105.00	\$0.00	\$1,105.00	Statutory Pricing	
Prohibited development	\$1,105.00	\$0.00	\$1,105.00	Statutory Pricing	
Other than above	\$1,105.00	\$0.00	\$1,105.00	Statutory Pricing	
S82A (3) EP&A Act – Review of Determination					
Archiving Fee	\$100.00	\$0.00	\$100.00	Partial Cost Pricing	
Where development doesn't involve erection of a building, carrying out of work or demolition of worker building					50% of the fee for the original development application.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Where development involves erection of a dwelling with an estimated cost of \$100,000 or less	\$190.00	\$0.00	\$190.00	Statutory Pricing	
Any other development, as below:					
1. Estimated cost up to \$5,000	\$55.00	\$0.00	\$55.00	Statutory Pricing	
2. Estimated cost \$5,001 - \$250,000	\$85.00	\$0.00	\$85.00	Statutory Pricing	Plus \$1.50 for each \$1,000 or part thereof the estimated cost.
	\$1.50	\$0.00	\$1.50	Statutory Pricing	
3. Estimated cost \$250,001 - \$500,000	\$500.00	\$0.00	\$500.00	Statutory Pricing	Plus \$0.85 for each \$1,000 or part thereof by which the estimated cost exceeds \$250,000.
	\$0.85	\$0.00	\$0.85	Statutory Pricing	
4. Estimated cost \$500,001 - \$1,000,000	\$712.00	\$0.00	\$712.00	Statutory Pricing	Plus \$0.50 for each \$1,000 or part thereof by which the estimated cost exceeds \$500,000.
	\$0.50	\$0.00	\$0.50	Statutory Pricing	
5. Estimated cost \$1,000,001 - \$10,000,000	\$987.00	\$0.00	\$987.00	Statutory Pricing	Plus \$0.40 for each \$1,000 or part thereof by which the estimated cost exceeds \$1,000,000.
	\$0.40	\$0.00	\$0.40	Statutory Pricing	
6. Estimated cost more than \$10,000,000	\$4,737.00	\$0.00	\$4,737.00	Statutory Pricing	Plus \$0.27 for each \$1,000 or part thereof by which the estimated cost exceeds \$10,000,000.
	\$0.27	\$0.00	\$0.27	Statutory Pricing	
S82B – Fee for Review of Decision to Reject a Development Application					
Estimated cost less than \$100,000	\$55.00	\$0.00	\$55.00	Statutory Pricing	EP&A Act.
Estimated cost \$100,000 but less than \$1,000,000	\$150.00	\$0.00	\$150.00	Statutory Pricing	EP&A Act.
Estimated cost more than \$1,000,000	\$250.00	\$0.00	\$250.00	Statutory Pricing	EP&A Act.
Request for Review of Determinations					
Public notice of review	\$620.00	\$0.00	\$620.00	Statutory Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
Dwelling houses less than \$100,000	\$190.00	\$0.00	\$190.00	Statutory Pricing	
Development Application Refunds					
If the application is withdrawn before investigations are made 60% of fee may be refunded.					
If the application is withdrawn prior to the preparation of an assessment report 15% of fee may be refunded.					
If the application is withdrawn after an assessment report has been prepared, but before determination is made, 10% of fees may be refunded.					
If advertised the advertising fee is retained.					
Subdivision Development Application					
Archiving Fee	\$100.00	\$0.00	\$100.00	Partial Cost Pricing	
New road	\$665.00	\$0.00	\$665.00	Statutory Pricing	EP&A Regulation 2000.
	\$65.00	\$0.00	\$65.00	Statutory Pricing	Plus \$65.00 per additional lot. EP&A Regulation 2000.
No new road	\$330.00	\$0.00	\$330.00	Statutory Pricing	EP&A Regulation 2010.
	\$53.00	\$0.00	\$53.00	Statutory Pricing	Plus \$53.00 per additional lot. EP&A Regulation 2010.
Strata	\$330.00	\$0.00	\$330.00	Statutory Pricing	EP&A Regulation 2010.
	\$65.00	\$0.00	\$65.00	Statutory Pricing	Plus \$65.00 per additional lot. EP&A Regulation 2010.
Consolidation of lots - no new road	\$250.00	\$0.00	\$250.00	Statutory Pricing	EP&A Regulation 2000.
	\$40.00	\$0.00	\$40.00	Statutory Pricing	Plus \$40 per new lot created. EP&A Regulation 2000.
Boundary realignment - no new road	\$210.00	\$0.00	\$210.00	Statutory Pricing	EP&A Regulation 2000.
	\$40.00	\$0.00	\$40.00	Statutory Pricing	Plus \$40 per new lot created. EP&A Regulation 2000.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Use of Road Reserve for Development					
Occupation of footpath	\$270.50	\$0.00	\$270.50	Market Pricing	\$250.00 for the first month and \$125 for each month thereafter per 50 m lineal frontage.
NOTE: Where part of a footpath or road reserve is required during building operations for stacking materials, erecting scaffolding or any other purpose an application must be made for a permit and the fee paid.					
S68 LGA- Swing or hoist goods across or over any part of a public road by means of a lift hoist or tackle projecting over the footway.	\$265.25	\$0.00	\$265.25	Market Pricing	Per lot
Reinspection Fee for Roads and Drainage	\$151.50	\$0.00	\$151.50	Market Pricing	\$132.00 per hour or part thereof - minimum 1 hour.
Business Administration Charges, Information Production					
Archiving Fee for all Development Applications and Amendments	\$100.00	\$0.00	\$100.00	Partial Cost Pricing	Per application.
Provision of information for State Agencies for Major Projects	\$220.00	\$0.00	\$220.00	Partial Cost Pricing	
Business Support Officer's time including researching of records for Professionals	\$80.00	\$0.00	\$80.00	Full Cost Pricing	Per hour Plus copying charges etc.
Compliance cost notices					Actual costs incurred.
NOTE: to recover reasonable costs & expenses incurred for ensuring compliance with orders under Section 121B of the EP&A Act					
Request for information, report and/or certification in relation to DA compliance issues, payment of contributions or meeting requirements of planning agreement or meeting DA Conditions	\$113.18	\$11.32	\$124.50	Partial Cost Pricing	\$113.60 minimum fee plus inspection and reporting costs at \$131.00 per half hour or part thereof.
Principal Certifying Authority - Inspection Fees: Subdivisions & Non- Building Works: ENGINEERING					
Construction Certificate – Subdivision & Non-Building:					
Urban, Industrial, Commercial and Rural Residential	\$12.36	\$1.24	\$13.60	Market Pricing	Per metre of road centre line - minimum \$268.80. Fee includes two reviews of submitted documentation.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Rural and half road or less	\$7.55	\$0.75	\$8.30	Market Pricing	Per metre of road centre line - minimum \$268.80. Fee includes two reviews of submitted documentation.
Drainage not part of road construction	\$6.36	\$0.64	\$7.00	Market Pricing	Per metre of drainage - minimum \$294.90. Fee includes two reviews of submitted documentation.
Miscellaneous - driveways, right of carriageways, car parks, bulk earthworks, footpath/cycleways etc	\$334.14	\$33.41	\$367.55	Market Pricing	Minimum fee OR 2% of cost of works, whichever is the greater. Fee includes two reviews of submitted documentation.
Water quality/quantity structures - detention basins, nutrient ponds, Gross Pollutant Traps, drainage studies, etc	\$472.64	\$47.26	\$519.90	Market Pricing	Per structure. Fee includes two reviews of submitted documentation.
Checking engineering assessment/review	\$127.77	\$12.78	\$140.55	Full Cost Pricing	Per hour or part thereof - minimum 1 hour.
Checking environmental assessment/review	\$127.77	\$12.78	\$140.55	Full Cost Pricing	Per hour or part thereof - minimum 1 hour.
Engineering Checking Fee	\$112.18	\$11.22	\$123.40	Market Pricing	Per hour. Checking revised Construction Certificate plans, revised drainage plans, revised Roads Act plans and engineering plans in general.
Engineering Advice to Private Certifiers	\$130.73	\$13.07	\$143.80	Market Pricing	Per hour.
Reinspection/additional inspection	\$127.77	\$12.78	\$140.55	Market Pricing	Per hour or part thereof - minimum 1 hour.
Principal Certifying Authority Inspection Fees – Subdivision & Non-Building					
Urban, Industrial, Commercial and Rural Residential	\$198.18	\$19.82	\$218.00	Market Pricing	Per metre of road centre line - minimum \$477.90. Fee includes two reviews of submitted documentation.
Rural and half road or less	\$15.14	\$1.51	\$16.65	Market Pricing	Per metre of road centre line - minimum \$477.90. Fee includes two reviews of submitted documentation.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Drainage not part of road construction	\$8.91	\$0.89	\$9.80	Market Pricing	Per metre of drainage - minimum \$407.80. Fee includes two reviews of submitted documentation.
Miscellaneous - driveways, right of carriageways, car parks, bulk earthworks, footpath/cycleways etc.	\$472.64	\$47.26	\$519.90	Market Pricing	Minimum fee OR 4% of cost of works, whichever is the greater. Fee includes two reviews of submitted documentation.
Water quality/quantity structures - detention basins, nutrient ponds, Gross Pollutant Traps, drainage studies, etc.	\$472.64	\$47.26	\$519.90	Market Pricing	Per structure. Fee includes two reviews of submitted documentation.
Checking engineering assessment/review	\$127.77	\$12.78	\$140.55	Market Pricing	Per hour or part thereof - minimum 1 hour.
Reinspection/additional inspection	\$127.77	\$12.78	\$140.55	Market Pricing	Per hour or part thereof - minimum 1 hour.
Local Environmental Plan (Rezoning)					
Category A					
Stage 1 - Lodgement (up to Gateway)	\$2,000	\$0.00	\$2,000	Full cost pricing	Minor amendments consistent with the parent LEP and do not require additional studies (i.e. minor map anomalies).
Stage 2 - Post Gateway (exhibition)	\$4,500	\$0.00	\$4,500	Full cost pricing	
Stage 3 - Gazettal	\$2,000	\$0.00	\$2,000	Full cost pricing	
TOTAL	\$8,500	\$0.00	\$8,500		
Category B					
Stage 1 - Lodgement (up to Gateway)	\$10,500	\$0.00	\$10,500	Full cost pricing	Proposals consistent with: - local area strategies; - surrounding land use zones/land uses; - Present no issues with regard to infrastructure servicing. Not a principal LEP.
Stage 2 - Post Gateway (exhibition)	\$21,500	\$0.00	\$21,500	Full cost pricing	
Stage 3 - Gazettal	\$7,500	\$0.00	\$7,500	Full cost pricing	
TOTAL	\$39,500	\$0.00	\$39,500		
Category C					
Stage 1 - Lodgement (up to Gateway)	\$40,000	\$0.00	\$40,000	Full cost pricing	Proposals which are significant and complex and include urban
Stage 2 - Post Gateway (exhibition)	\$43,000	\$0.00	\$43,000	Full cost pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
Stage 3 - Gazettal	\$23,000	\$0.00	\$23,000	Full cost pricing	release areas, Greenfield sites or those that may also require the preparation of an accompanying DCP, S94 Plan or VPA.
TOTAL	\$106,000	\$0.00	\$106,000		
Note 1: Category C Proposals outside of an endorsed Department of Planning and Infrastructure Strategy attract an additional fee above the total \$106,000 calculated on a per hectare basis (of all land subject to the LEP amendment regardless of the proposed zone) of \$1650 per ha, capped at \$100,000 (charges at a pro rata basis across each stage resulting in a maximum capped cost of a Category C Planning Proposal of \$206,000).					
Note 2: Actual cost of engaging consultants to review submissions or undertake studies will be charged in addition.					
Note 3: Public hearing at cost.					
Note 4: Full payment of each stage to be provided prior to commencement of the subject stage.					
Bonds - Release Fee					
Fee for release of a bond of an amount greater than \$10,000	\$600.00	\$0.00	\$649.50	Full Cost Pricing	Does not apply to Works Maintenance bonds.
Fee for release of a bond of the amount of \$10,000 or less	\$433.00	\$0.00	\$433.00	Full Cost Pricing	Does not apply to Works Maintenance bonds.
Substitute bond/partial refund	\$433.00	\$0.00	\$433.00	Full Cost Pricing	
Bonds - Works Maintenance & Outstanding Works					
Works Maintenance Bonds - 5% cost of works or minimum fee	\$3,090.91	\$309.09	\$3,400.00	Market Pricing	Minimum fee OR 5% Cost of works - (total cost of works excluding water and sewer), whichever is the greater.
Outstanding works bond (see advice) - Where Council accepts to bond outstanding works	\$3,090.91	\$309.09	\$3,400.00	Market Pricing	A minimum of 200% of the cost of outstanding works (min \$2750) will be considered depending on the nature and scale.
Certificates – Swimming Pools					
Application for pool fencing exemption	\$50.00	\$0.00	\$50.00	Statutory Pricing	Fee per application.

All application fees are to be as per a pre-lodgement estimate fee based upon the value of works as determined by Council, the professionalism of the submission, the applicant or applicants' agent and the business relationship with the Council as determined by, approved and/or negotiated by the Building Assessment Manager or delegate having regard to the ranges within this schedule of fees.

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
BUILDING – SECTION 608: COUNCIL FEE FOR SERVICE								
CONSTRUCTION CERTIFICATE FEE - BUILDING								
Variable component:								
i) Work up to \$5,000	\$100.00	\$10.00	\$110.00	Plus \$6 per thousand	\$150.00	\$15.00	\$165.00	Plus \$9 per thousand
ii) Work \$5,001 to \$100,000	\$100.00	\$10.00	\$110.00	Plus \$5 per \$1000 over \$5000.	\$150.00	\$15.00	\$165.00	Plus \$7.50 per \$1000 over \$5000.
iii) Work \$100,001 to \$400,000	\$575.00	\$57.50	\$632.50	Plus \$2.50 per \$1000 over \$100,000.	\$862.50	\$86.25	\$948.75	Plus \$3.75 per \$1000 over \$100,000.
iv) Work \$400,001 to \$1,000,000	\$1,325.00	\$132.50	\$1,457.50	Plus \$1.20 per \$1000 over \$400,000.	\$1,987.50	\$198.75	\$2,186.25	Plus \$1.80 per \$1000 over \$400,000.
v) Work over \$1,000,000 in value	\$2,200.00	10%	Quotation: staff time per hour plus cost of resources required.	Hourly rate is as per consultant officer below. Other resources at cost plus 20%	N/A			
Amend Construction Certificate - post determination.	\$70.00	\$7.00	\$77.00	20% of original fee or Minimum Fee whichever is greatest				

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
Construction Certificate Refunds								
i) If the application is withdrawn before site investigations are made, 70% of fee may be refunded on request of the applicant.								
ii) If the application is withdrawn prior to a BCA/DA compliance audit being commenced, 25% of fees may be refunded on request of the applicant.								
iii) If application is withdrawn after the BCA/DA compliance audit has been commenced, but before the certificate is issued, 10% of fee may be refunded on request of the applicant.								
BCA ALTERNATE SOLUTION - Loading of 50% to 100% on scheduled fee plus 130% of Council's direct cost for the provision of expert opinion, consultants, testing and on-costs to assess the alternate solution/s.								
REGISTRATION of Private Part 4a Certificates including Complying, Construction Certificates etc.	\$36.00	\$0.00	\$36.00	Per Certificate				
COMPLYING DEVELOPMENT CERTIFICATE Note: Must also appoint Council as PCA								
Variable Component Building Works								
i) Based on the value of the Building and all development works as determined by Council's Building Surveyor.	\$100.00	\$10.00	\$110.00	Plus \$6.00 per \$1,000	\$150.00	\$15.00	\$165.00	Plus \$9.00 per \$1,000
ii) Value \$5,001 to \$50,000	\$165.00	\$16.50	\$181.50	Plus \$6.00 per \$1,000	\$247.50	\$24.75	\$272.25	Plus \$9.00 per \$1,000
iii) Value \$50,001 to 400,000	\$220.00	\$22.00	\$242.00	Plus \$6.00 per \$1,000	\$330.00	\$33.00	\$363.00	Plus \$9.00 per \$1,000
iv) Value > \$400,001 to \$1,000,000	\$2,860.00	\$286.00	\$3,146.00	plus \$2.00 per \$1,000 over \$400,000	\$4,290.00	\$429.00	\$4,719.00	Plus \$3.00 per \$1,000 over \$400,000

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
v) Work over \$1,000,000 in value	\$2,200.00	10%	Quotation staff time per hour plus cost of resources required.	Hourly rate is as per consultant officer below. Other resources at cost plus 20%				
vi) Demolition of a single dwelling	\$363.00	\$36.30	\$399.30		\$544.50	\$54.45	\$598.95	
Complying Development Certificate Refunds								
i) If the application is withdrawn before site investigations are made, 70% of fee may be refunded on request of the applicant.								
ii) If the application is withdrawn prior to the preparation of an assessment/compliance audit, 25% of fees may be refunded on request of the applicant.								
iii) If application is withdrawn before the certificate is issued, 5% of fee may be refunded on request of the applicant.								
BCA ALTERNATE SOLUTION - Loading of 50% to 100% on scheduled fee plus 130% of Council's direct cost for the provision of expert opinion, consultants, testing and on-costs to assess the alternate solution/s.								
APPOINTMENT AS PRINCIPAL CERTIFYING AUTHORITY (INSPECTIONS) FOR BUILDING when Council officer has determined the Construction Certificate				For all additional inspections in excess of those listed additional inspection fees are applicable.				For all additional inspections in excess of those listed additional inspection fees are applicable.
Residential Development up to \$10,000	\$300.00	\$30.00	\$330.00	Up to 2 Inspections.	\$450.00	\$45.00	\$495.00	Up to 2 Inspections.
Residential Development \$10,001 - \$20,000	\$445.45	\$44.55	\$490.00	Up to 3 Inspections	\$668.18	\$66.82	\$735.00	Up to 3 Inspections.
Residential Development \$20,001 to \$50,000	\$590.91	\$59.09	\$650.00	Up to 4 Inspections	\$886.36	\$88.64	\$975.00	Up to 4 Inspections.

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
Residential Development \$50,001 to \$100,000	\$745.45	\$74.55	\$820.00	Per Unit - Up to 5 Inspections	\$1,118.18	\$111.82	\$1,230.00	Per Unit - Up to 5 Inspections
Residential Development more than \$100,001	\$890.91	\$89.09	\$980.00	Per Unit - Up to 6 inspections	\$1,336.36	\$133.64	\$1,470.00	Per Unit - Up to 6 inspections
Industrial/Commercial								
\$0 - \$10,000	\$300.00	\$30.00	\$330.00	Up to 2 Inspections	\$450.00	\$45.00	\$495.00	Up to 2 Inspections
\$10,001 - \$50,000	\$445.45	\$44.55	\$490.00	Up to 3 Inspections	\$668.18	\$66.82	\$735.00	Up to 3 Inspections
\$50,001 - \$250,000	\$745.45	\$74.55	\$820.00	Up to 5 Inspections	\$1,118.18	\$111.82	\$1,230.00	Up to 5 Inspections
\$250,001 plus	\$1,186.36	\$118.64	\$1,305.00	Up to 8 Inspections	\$1,779.55	\$177.95	\$1,957.50	Up to 8 Inspections
Motel								
i) Value up to \$10,000	\$300.00	\$30.00	\$330.00	Up to 2 Inspections	\$450.00	\$45.00	\$495.00	Up to 2 Inspections
ii) \$10,001 - \$20,000	\$445.45	\$44.55	\$490.00	Up to 3 Inspections	\$668.18	\$66.82	\$735.00	Up to 3 Inspections
iii) \$20,001 - \$50,000	\$590.91	\$59.09	\$650.00	Up to 4 Inspections	\$886.36	\$88.64	\$975.00	Up to 4 Inspections

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
iv) \$50,001 plus	\$745.45	\$74.55	\$820.00	Per Unit - Up to 5 Inspections	\$1,118.18	\$111.82	\$1,230.00	Per Unit - Up to 5 Inspections
NOTE: Required inspections and critical stage inspections will be done concurrently if possible and viable. Additional inspections may be required and must be paid for prior to inspection being done or may be invoiced at discretion of Building Assessment Manager (BAM).								
Additional Inspections/Re-inspection	\$118.18	\$11.82	\$130.00	Per half hour or part thereof	\$177.27	\$17.73	\$195.00	Per half hour or part thereof.
Out of Hours Inspection	\$163.64	\$16.36	\$180.00	Per half hour or part thereof				
APPOINTMENT AS PRINCIPAL CERTIFYING AUTHORITY (INSPECTIONS) FOR BUILDING when Construction Certificate has not been assessed by PSC Council officer.	140%-200% of the applicable fee or as otherwise determined by the BAM		Quotation based on above schedule and staff time per hour plus cost of resources required.	Hourly rate is as per consultant officer below. Other resources at cost plus 20%				
Out of Hours Inspection	\$163.64	\$16.36	\$180.00	Per half hour or part thereof.				
Consultant Officer	\$118.18	\$11.82	\$130.00	Per half hour or part thereof.	\$177.27	\$17.73	\$195.00	Per half hour or part thereof.
OCCUPATION CERTIFICATES								
Final Occupation Certificates (Paid at time of PCA appointment):								

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
Class 10 Building	\$136.36	\$13.64	\$150.00	Per Building				
Class 1 Building	\$181.82	\$18.18	\$200.00	Per Building				
Class 2-9 Building Works per Building	\$227.27	\$22.73	\$250.00	Per Building				
Interim Occupation Certificate			As per final Occupation Certificate					
Occupation Certificate for development involving a <u>change of building use only</u>								
Class 10 Building			\$150.00	Per Building				
Class 1 Building			\$200.00	Per Building				
Class 2-9 Building Works per Building			\$250.00	Per Building				
Costs for Other Services - Building Assessment Team:								
Bushfire Certificates	\$318.18	\$31.82	\$350.00					
Out of Hours Consultant Work or Inspection	\$163.64	\$16.36	\$180.00	Per half hour or part thereof.	\$245.45	\$24.55	\$270.00	Per half hour or part thereof.
Dilapidation report	\$118.18	\$11.82	\$130.00	Per half hour or part thereof.	\$177.27	\$17.73	\$195.00	Per half hour or part thereof.
Swimming Pool (Amendments) Act 2012, Barrier protection inspection - certificate	\$136.36	\$13.64	\$150.00					For 1st inspection,

	Minimum Fee	GST	Total Fee	Clarification	Maximum Fee	GST	Total Fee	Clarification
Swimming Pool (Amendments) Act 2012, Barrier protection reinspection	\$90.91	\$9.09	\$100.00					\$100 for one reinspection resulting from the first inspection
SEPP Certification or written advice in relation to exempt or complying development.	\$118.18	\$11.82	\$130.00	Per half hour or part thereof.	\$177.27	\$17.73	\$195.00	Per half hour or part thereof.
Compliance Certificates	\$118.18	\$11.82	\$130.00	Per half hour or part thereof.	\$177.27	\$17.73	\$195.00	Per half hour or part thereof.
Section 68A Local Government Act Application - Install a manufactured home, moveable dwelling or associated structure on land	\$340.91	\$34.09	\$375.00					

Section 2: General Fees & Charges

	Fee	GST	Total Fees	Pricing Policy	Clarification
Accessing Information (See Government Information (Public Access Act applications))					
Activity Van (See Children Services)					
Advertising (See also Development & Building Applications; Subdivision Applications; Road Closures)					
Administration Building - Hire of Rooms					
Committee Rooms Hire (Double)	\$166.00	\$16.60	\$182.60	Market Pricing	For four hours.
	\$39.32	\$3.93	\$43.25	Market Pricing	Per hour thereafter.
Committee Room Hire (Single)	\$82.73	\$8.27	\$91.00	Market Pricing	For four hours.
	\$39.32	\$3.93	\$43.25	Market Pricing	Per hour thereafter.
Cleaning Fee	\$64.55	\$6.45	\$71.00	Market Pricing	Per hour.
Hire of Kitchen Facilities (*Hirers must use Council Caterer)	\$64.55	\$6.45	\$71.00	Market Pricing	Per hour. Catering will be charged at staff cost plus materials.
Kitchen Cleaning Fee	\$62.32	\$6.23	\$68.55	Market Pricing	Per hour.
Training Room	\$105.73	\$10.57	\$116.30	Market Pricing	For four hours, or \$235 per day 9am to 5pm.
Security	\$46.36	\$4.64	\$51.00	Market Pricing	
Aerial Photographs (See Maps & Plans)					
After School Care (See Children's Services)					
Amenities Keys - Disabled (See Keys, MLAK keys)					
Animals (See Impounding)					
AQUATIC CENTRES					
Lakeside Leisure Centre					
General Admissions					
1. Adult and Child (3 years and over)	\$4.55	\$0.45	\$5.00	Market Pricing	Per visit.
2. Child (under 3 years)	\$0.00	\$0.00	\$0.00	Free (Zero Priced)	No charge for child under 3 with accompanying paying adult.

	Fee	GST	Total Fees	Pricing Policy	Clarification
3. Concession (Senior/Concession)	\$3.55	\$0.35	\$3.90	Market Pricing	Per visit. Concession card to be provided.
4. Family	\$13.82	\$1.38	\$15.20	Market Pricing	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address.
5. School Student	\$2.91	\$0.29	\$3.20	Market Pricing	School visit only.
6. Spectator	\$2.55	\$0.25	\$2.80	Market Pricing	
Multiple Visits					
1. Single - 20 visits	\$80.00	\$8.00	\$88.00	Market Pricing	Six months expiry term.
2. Family - 20 visits	\$209.09	\$20.91	\$230.00	Market Pricing	Six months expiry term.
Programs					
Aquatic Education (includes entry) (30 min lessons)					
1. Aquatic Education per lesson 1st child	\$12.00	\$1.20	\$13.20	Market Pricing	2nd Child in family to receive 5 % discount & further children in the family receive 10% discount. Free entry to family supervising or watching swimming lesson (non-swimming).
2. Private Lesson (15 min lessons)	\$24.00	\$2.40	\$26.40	Market Pricing	Free entry to family supervising or watching swimming lesson (non-swimming).
3. Aquatic Education Children with disabilities per lessons	\$10.50	\$1.05	\$11.55	Market Pricing	Free entry to family supervising or watching swimming lesson (non-swimming).
4. Private Aquatic Education Adult Lessons (30mins)	\$26.00	\$2.60	\$28.60	Market Pricing	
Squad (includes pool entry):					
Squad - Casual	\$11.82	\$1.18	\$13.00	Market Pricing	Pool Members 10% discount.
Squad - Monthly Bronze up to 2 sessions per week	\$65.91	\$6.59	\$72.50	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Squad - Monthly Bronze 1st child - 2 to 5 sessions per week	\$80.00	\$8.00	\$88.00	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount.
Squad - Monthly Silver 1st child up to 4 sessions per week	\$84.55	\$8.45	\$93.00	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount.
Squad - Monthly Silver 1st child 4 - 10 sessions per week	\$93.64	\$9.36	\$103.00	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount.
Squads (includes pool entry)					
Squad Gold 4 - 10 sessions per week	\$93.64	\$9.36	\$103.00	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount.
Squad Pool Member (includes pool entry)					
Aqua Fitness (includes entry)					
1. Aqua Fitness	\$10.45	\$1.05	\$11.50	Market Pricing	Per visit.
2. Aqua Fitness - concession (senior/Concession Card)	\$8.91	\$0.89	\$9.80	Market Pricing	Per visit. Concession card to be provided.
3. Aqua Fitness - Pool Member	\$6.36	\$0.64	\$7.00	Market Pricing	Per visit (Pool Members Only).
4. Aqua Fitness - 10 Visits	\$92.73	\$9.27	\$102.00	Market Pricing	
5. Aqua Fitness - concession (Senior/Concession Card)	\$66.36	\$6.64	\$73.00	Market Pricing	Per visit. Concession card to be provided.
Pool Memberships					
Direct Debit - Single	\$16.59	\$1.66	\$18.25	Market Pricing	Per fortnight.
1. Single - 12 Months	\$390.91	\$39.09	\$430.00	Market Pricing	
2. Single - 6 Months seasonal	\$218.18	\$21.82	\$240.00	Market Pricing	
Direct Debit Senior/Concession	\$14.55	\$1.45	\$16.00	Market Pricing	Per fortnight.
Senior Over 60's Concession 12 months	\$296.36	\$29.64	\$326.00	Market Pricing	
Senior Over 60's Concession 6 months	\$170.91	\$17.09	\$188.00	Market Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
Direct Debit - Family membership - No Programs Inclusive	\$63.64	\$6.36	\$70.00	Market Pricing	Per fortnight; includes all Aquatic Education & Gymnastics Programs.
Family - 12 Months Pool Only	\$545.45	\$54.55	\$600.00	Market Pricing	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address.
Family - 6 months Pool Only	\$390.91	\$39.09	\$430.00	Market Pricing	
Direct Debit - Family Pool Only	\$24.09	\$2.41	\$26.50	Market Pricing	Per fortnight.
Direct Debit - Port Stephens Pools Membership - Single	\$17.18	\$1.72	\$18.90	Market Pricing	Per fortnight.
Direct Debit - Port Stephens Pools - Membership Family	\$25.45	\$2.55	\$28.00	Market Pricing	Per fortnight.
Direct Debit - Administration Fee	\$57.27	\$5.73	\$63.00	Market Pricing	Once only fee.
Hire of Lane	\$21.82	\$2.18	\$24.00	Market Pricing	One lane for one hour.
Hire of Pool	\$118.18	\$11.82	\$130.00	Market Pricing	1 x Pool only for one hour - conditions apply.
Note: Family is defined as members of family on a Medicare card or proof of residence at the same address.					
Tomaree Aquatic Centre					
Casual Entry	\$4.18	\$0.42	\$4.60	Market Pricing	Per visit.
Concession (Senior/Concession Card)	\$3.18	\$0.32	\$3.50	Market Pricing	Per visit. Concession card to be provided.
Child (under 3 years)	\$0.00	\$0.00	\$0.00	Free (Zero Priced)	With accompanying paying adult.
School Student Entry	\$2.45	\$0.25	\$2.70	Market Pricing	Per visit.
Family Day Pass	\$15.27	\$1.53	\$16.80	Market Pricing	Per visit.
Spectator Fee	\$2.36	\$0.24	\$2.60	Market Pricing	
Waterslide Single Ride	\$0.91	\$0.09	\$1.00	Market Pricing	Market rate see Lambton Price comparison.
Waterslide 7 Rides	\$4.27	\$0.43	\$4.70	Market Pricing	
Waterslide Day Pass	\$12.27	\$1.23	\$13.50	Market Pricing	
Multi Visit Pass - 20 visits	\$70.91	\$7.09	\$78.00	Market Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
Pool Memberships					
Buddy 6 months	\$254.55	\$25.45	\$280.00	Market Pricing	
Buddy Yearly Membership	\$409.09	\$40.91	\$450.00	Market Pricing	Membership for 2 x people. Can be friends, doesn't need to be family.
Direct Debit - Buddy Membership	\$15.91	\$1.59	\$17.50	Market Pricing	Membership for 2 x people. Can be friends, doesn't need to be family.
Single Yearly Membership	\$256.36	\$25.64	\$282.00	Market Pricing	
Direct Debit - Single	\$10.91	\$1.09	\$12.00	Market Pricing	Per fortnight.
Family 6 months	\$318.18	\$31.82	\$350.00	Market Pricing	
Family Yearly Membership	\$454.55	\$45.45	\$500.00	Market Pricing	
Direct Debit - Family swim Only	\$18.18	\$1.82	\$20.00	Market Pricing	Per fortnight.
Port Stephens Pools Membership Single	\$17.18	\$1.72	\$18.90	Market Pricing	Per fortnight.
Port Stephens Pools Membership Family	\$25.45	\$2.55	\$28.00	Market Pricing	Per fortnight.
Direct Debit - Administration Fee	\$57.27	\$5.73	\$63.00	Market Pricing	Once only fee.
Programs					
Aquatic Education (includes pool entry) (30 min lessons)					
Aquatic Education per lesson	\$12.00	\$1.20	\$13.20	Market Pricing	2nd Child in family to receive 5 % discount & further children in the family receive 10% discount. Free entry to family supervising or watching swimming lesson (non-swimming).
Private Lesson (15 mins lessons)	\$24.00	\$2.40	\$26.40	Market Pricing	Free entry to family supervising or watching swimming lesson (non-swimming).
Aquatic Education: children with disabilities per lesson	\$11.00	\$1.00	\$12.00	Market Pricing	Free entry to family supervising or watching swimming lesson (non-swimming).
Aquatic Education Adult Lessons (30 mins)	\$26.00	\$2.60	\$28.60	Market Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
Squad - Monthly Bronze up to 2 sessions per week	\$61.82	\$6.18	\$68.00	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount. Free entry to family member supervising or watching (non-swimming).
Squad - Monthly Bronze 1st child - 2 to 5 sessions per week	\$76.82	\$7.68	\$84.50	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount.
Squad - Monthly Silver 1st child up to 4 sessions per week	\$86.36	\$8.64	\$95.00	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount.
Squad - Monthly Silver 1st child 4 - 10 sessions per week	\$93.64	\$9.36	\$103.00	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount.
Squad Gold 4 - 10 sessions per week	\$93.64	\$9.36	\$103.00	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount.
Squad - Casual	\$11.82	\$1.18	\$13.00	Market Pricing	Pool Members 10% discount. 2nd Child in family to receive 5 % discount & further children in the family receive 10% discount.
Aqua Fitness (includes entry)					
Aqua Fitness	\$10.45	\$1.05	\$11.50	Market Pricing	Per visit.
Aqua Fitness - concession (Senior/Concession Card)	\$8.91	\$0.89	\$9.80	Market Pricing	Per visit. Concession card to be provided.
Aqua Fitness - Pool Member	\$6.36	\$0.64	\$7.00	Market Pricing	Per visit (Pool Members Only).
Aqua Fitness - 10 visits	\$90.91	\$9.09	\$100.00	Market Pricing	
Aqua Fitness -10 visit (senior/Concession Card)	\$66.36	\$6.64	\$73.00	Market Pricing	Per visit. Concession card to be provided

	Fee	GST	Total Fees	Pricing Policy	Clarification
Tennis Court per hour - day	\$9.09	\$0.91	\$10.00	Market Pricing	
Tennis Court per hour - night	\$10.91	\$1.09	\$12.00	Market Pricing	
Hire of Lane	\$22.73	\$2.27	\$25.00	Market Pricing	
Floodlight Usage	\$20.91	\$2.09	\$23.00	Market Pricing	
Carnivals / Private Functions	\$113.64	\$11.36	\$125.00	Market Pricing	
Note: Family is defined as members of family on a Medicare card or proof of residence at the same address.					
Tilligerry Aquatic Centre					
General Admissions					
Gate Entry	\$3.55	\$0.35	\$3.90	Market Pricing	Per visit.
Concession (Senior/Concession Card)	\$2.73	\$0.27	\$3.00	Market Pricing	Per visit. Concession card to be provided.
Child (under 3 years)	\$0.00	\$0.00	\$0.00	Market Pricing	With accompanying paying adult.
School Entry (per student) - school visits only	\$2.27	\$0.23	\$2.50	Market Pricing	Per visit.
Spectator Fee	\$2.18	\$0.22	\$2.40	Market Pricing	
Multi - Visit Pass - (20 visits)	\$66.36	\$6.64	\$73.00	Market Pricing	Per block.
Family Casual Entry	\$13.18	\$1.32	\$14.50	Market Pricing	Per visit.
Pool Memberships					
12 Month Pass - Single	\$248.18	\$24.82	\$273.00	Market Pricing	Per season.
Direct Debit - Single	\$9.55	\$0.95	\$10.50	Market Pricing	Per fortnight.
Six Month Pass - Single	\$138.18	\$13.82	\$152.00	Market Pricing	6 monthly.
12 Month Pass - Family	\$477.27	\$47.73	\$525.00	Market Pricing	Per season.
Direct Debit - Family swim only	\$17.68	\$1.77	\$19.45	Market Pricing	Per fortnight.
Six Month Pass - Family	\$267.27	\$26.73	\$294.00	Market Pricing	6 monthly.
12 Month Buddy Pass	\$381.82	\$38.18	\$420.00	Market Pricing	
Direct Debit - Buddy Membership	\$14.73	\$1.47	\$16.20	Market Pricing	Membership for 2 x people. Can be friends, doesn't need to be family.
6 Months Buddy Pass	\$214.55	\$21.45	\$236.00	Market Pricing	6 monthly.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Port Stephens Pools Membership Single	\$17.27	\$1.73	\$19.00	Market Pricing	
Port Stephens Pools Membership Family	\$25.91	\$2.59	\$28.50	Market Pricing	
Direct Debit - Administration Fee	\$63.00	\$6.30	\$69.30	Market Pricing	Once only fee.
Programs					
Aquatic Education (includes entry) (30 mins lessons)					
Aquatic Education per lesson	\$12.00	\$1.20	\$13.20	Market Pricing	2nd Child in family to receive 5 % discount & further children Family receive 10% discount. Free entry to family supervising or watching swimming lesson (Non-Swimming).
Private Lesson (15 mins lessons)	\$24.00	\$2.40	\$26.40	Market Pricing	Free entry to family supervising or watching swimming lesson (Non Swimming).
Aquatic Education: children with disabilities per lesson	\$11.00	\$1.00	\$12.00	Market Pricing	Free entry to family supervising or watching swimming lesson (Non Swimming).
Aquatic Education Adult Lessons (30 mins)	\$26.00	\$2.60	\$28.60	Market Pricing	
Squad (includes pool entry)					
Squad - Casual	\$11.82	\$1.18	\$13.00	Market Pricing	Pool Members get 10% Discount.
Squad - Monthly Bronze up to 2 sessions per week	\$61.82	\$6.18	\$68.00	Market Pricing	Pool Members get 10% Discount. 2nd Child to in family to receive 5 % discount & 3rd child on to receive 10%.
Squad - Monthly Bronze 1st child - 2 to 5 sessions per week	\$76.82	\$7.68	\$84.50	Market Pricing	Pool Members get 10% Discount. 3rd Child to in family to receive 5 % discount & 3rd child on to receive 10%.
Squad - Monthly Silver 1st child up to 4 sessions per week	\$86.36	\$8.64	\$95.00	Market Pricing	Pool Members get 10% Discount. 4th Child to in family to receive 5 % discount & 3rd child on to receive 10%.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Squad - Monthly Silver 1st child 4 - 10 sessions per week	\$93.64	\$9.36	\$103.00	Market Pricing	Pool Members get 10% Discount. 5th Child to in family to receive 5 % discount & 3rd child on to receive 10%.
Squad Gold 4 - 10 sessions per week	\$93.64	\$9.36	\$103.00	Market Pricing	Pool Members get 10% Discount. 6th Child to in family to receive 5 % discount & 3rd child on to receive 10%.
Aqua Fitness (includes entry)					
Aqua Fitness	\$10.45	\$1.05	\$11.50	Market Pricing	Per visit.
Aqua Fitness - concession (senior/Concession Card)	\$9.09	\$0.91	\$10.00	Market Pricing	Per visit. Concession card to be provided.
Aqua Fitness - Pool Member	\$6.36	\$0.64	\$7.00	Market Pricing	Per visit (Pool Members Only).
Aqua Fitness - 10 visits	\$90.91	\$9.09	\$100.00	Market Pricing	
Aqua Fitness -concession (Senior/Concession Card)	\$67.27	\$6.73	\$74.00	Market Pricing	Per visit. Concession card to be provided.
Hire of Lane	\$22.73	\$2.27	\$25.00	Market Pricing	
Hire of Pool	\$91.82	\$9.18	\$101.00	Market Pricing	1 hour centre hire.
Note: The General Manager has the authority to negotiate and discount fees for marketing, promotional packages and special events.					
Note: Family is defined as members of family on a Medicare card or proof of residence at the same address.					
Bed & Breakfast Premises (See Food & Commercial Premises)					
Before School Care (See Children's Services)					
Boat Berths (See Wharves)					
Bonds - Hire Facilities (See Public Halls & Community Centres)					
Books (See Publication Sales)					
Building Specifications					
Building Specification Booklets - HIA Members	\$13.00	\$1.18	\$14.18	Market Pricing	Fee set by HIA
Building Specification Booklets - Non HIA Members	\$26.00	\$2.36	\$28.36	Market Pricing	Fee set by HIA
Note: The cost of the specifications to Council would be \$8.00 plus GST. There are no minimum or maximum order quantities. The recommended retail price to HIA member is \$13.00 (including GST) and \$26.00 (including GST) for non HIA members. These prices will increase in 2013 for a HIA member it will be \$13.40 (including GST) and \$26.80 for non HIA members.					
Bus Shelter Advertising					
Note: High profile refers to bus shelters located in high volume traffic areas; low profile refers to bus shelters with less exposure.					

	Fee	GST	Total Fees	Pricing Policy	Clarification
High Profile:					
Approach end, outside shelter	\$69.09	\$6.91	\$76.00	Full Cost Pricing	
Departure end, inside shelter	\$69.09	\$6.91	\$76.00	Full Cost Pricing	
Departure end, outside of shelter	\$69.09	\$6.91	\$76.00	Full Cost Pricing	
Low Profile:					
Approach end, outside shelter	\$52.27	\$5.23	\$57.50	Full Cost Pricing	
Departure end, inside shelter	\$52.27	\$5.23	\$57.50	Full Cost Pricing	
Departure end, outside of shelter	\$52.27	\$5.23	\$57.50	Full Cost Pricing	
Caravan Parks					
Approval to Operate (new approval)	\$5.40	\$0.00	\$5.40	Statutory Pricing	Fee per site (minimum fee \$65.00).
Renewal or continuation of approval to operate or periodic inspection required by a condition of approval to operate	\$3.75	\$0.00	\$3.75	Statutory Pricing	Fee per site (minimum fee \$65.00).
Re-inspection due to non-compliance at renewal, continuation or periodic inspection required by a condition of approval to operate	\$3.75	\$0.00	\$3.75	Statutory Pricing	Fee per site (minimum fee \$65.00).
Replacement approval in name of new proprietor	\$37.00	\$0.00	\$37.00	Statutory Pricing	
Re-inspection due to non-compliance at initial inspection	\$5.40	\$0.00	\$5.40	Statutory Pricing	Fee per site (minimum fee \$65.00).
Inspection and Issue of Certificate of completion for manufactured home and associated structure	\$65.00	\$0.00	\$65.00	Statutory Pricing	
Inspection and Certificate of Completion for associated structure not included in certificate of completion for manufactured home	\$32.50	\$0.00	\$32.50	Statutory Pricing	
Cemeteries					
Interment Fee	\$136.36	\$13.64	\$150.00	Market Pricing	Per Burial.
Burial Plot - Raymond Terrace, Seaham, Karuah, Nelson Bay	\$763.64	\$76.36	\$840.00	Market Pricing	
Burial Plot - Anna Bay - Concrete Beams	\$813.64	\$81.36	\$895.00	Market Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
Monumental Permit Fee	\$100.00	\$0.00	\$100.00	Market Pricing	
Transfer of Right of Burial Fee	\$82.00	\$0.00	\$82.00	Market Pricing	
Special requirements to be charged at hourly rate plus materials	\$74.55	\$7.45	\$82.00	Market Pricing	Per hour or part thereof plus materials at cost plus 20%.
Memorial Trees					
Memorial Tree - Raymond Terrace	\$113.64	\$11.36	\$125.00	Partial Cost Pricing	Memorial trees are only available at Raymond Terrace on advertised occasions and are provided by West Ward Cemeteries Committee. Not an ongoing provision of Council.
Memorial Tree - Anna Bay	\$150.00	\$15.00	\$165.00	Market Pricing	Memorial trees are only available on advertised occasions and are provided by volunteers. Not an ongoing provision of Council.
Columbarium Walls and Bushland Gardens					
A) Carumbah Memorial Gardens, Raymond Terrace Cemetery, Anna Bay Lawn Cemetery (Gazebo- E F).					
Niche	\$463.64	\$46.36	\$510.00	Market Pricing	
Plaque	\$572.73	\$57.27	\$630.00	Market Pricing	8 line bronze niche plaque including installation
Extra line inscription on plaque	\$50.91	\$5.09	\$56.00	Market Pricing	Each additional line.
Vase (Optional)	\$118.18	\$11.82	\$130.00	Market Pricing	
Additional Emblem	\$77.27	\$7.73	\$85.00	Market Pricing	
B) Anna Bay Lawn Cemetery (Front Walls A B C D)					
Niche	\$320.00	\$32.00	\$352.00	Market Pricing	
Plaque	\$572.73	\$57.27	\$630.00	Market Pricing	8 line bronze niche plaque including installation
Extra line inscription on plaque	\$50.91	\$5.09	\$56.00	Market Pricing	Each additional line.
Vase (Optional)	\$118.18	\$11.82	\$130.00	Market Pricing	
Additional Emblem	\$77.27	\$7.73	\$85.00	Market Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
C) Karuah Cemetery					
Niche	\$136.36	\$13.64	\$150.00	Market Pricing	Includes plaque and installation of small stainless steel plaque - for existing reservations only.
D) Bushland Memorial Gardens - Carumbah					
Niche	\$500.00	\$50.00	\$550.00	Market Pricing	
Plaque	\$718.18	\$71.82	\$790.00	Market Pricing	10-line bottle green gumleaf motif plaque including installation.
E) Terrazzo Walls - Carumbah Memorial Gardens & Karuah Cemetery					
Niche	\$463.64	\$46.36	\$510.00	Market Pricing	
Plaque	\$772.73	\$77.27	\$850.00	Market Pricing	Oval gum motif niche plaque with vase including installation.
F) Walls & Gardens					
Transfer of Right of Burial Fee	\$74.55	\$7.45	\$82.00	Market Pricing	
Special requirements to be charged at hourly rate plus materials	\$74.55	\$7.45	\$82.00	Market Pricing	Per hour or part thereof plus materials at cost plus 20%.
Removal of Ashes & Plaque from gardens and walls	\$136.36	\$13.64	\$150.00	Full Cost Pricing	
Exhumation Fee plus costs charged at \$82.00 an hour	\$363.64	\$36.36	\$400.00	Market Pricing	
CERTIFICATES					
Certificates - Noxious Weeds Act S64 (See Noxious Weed Control)					
Certificates - Rates					
Rate Certificates	\$70.00	\$0.00	\$70.00	Statutory Pricing	Each.
*24 hour service fee		\$0.00			*Additional 100% of Certificate fee.
Copy of Rate Notice, Invoice, Account, etc not for receipting purposes	\$7.00	\$0.00	\$7.00	Full Cost Pricing	Per copy.
Certificates - Flood Information					
Flood Information Certificate	\$180.00	\$0.00	\$180.00	Full Cost Pricing	Subject to availability.
Children's Activities (See also Libraries)					
CHILDREN'S SERVICES					
Family Day Care					
Administration Fee	\$0.80	\$0.00	\$0.80	Partial Cost Pricing	Fee per child per hour.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Orientation Fee	\$210.00	\$0.00	\$210.00	Partial Cost Pricing	Once off non-refundable orientation fee for new educators.
Orientation Fee	\$5.00	\$0.00	\$5.00	Partial Cost Pricing	Once off non-refundable orientation fee for registered educators transitioning directly from another Family Day Care Service.
Carer's Levy per week of operation	\$10.00	\$0.00	\$10.00	Partial Cost Pricing	
Enrolment Fee	\$50.00	\$0.00	\$50.00	Partial Cost Pricing	One off non-refundable fee to enrol a new family.
Enrolment Fee	\$5.00	\$0.00	\$5.00	Partial Cost Pricing	One off non-refundable fee to enrol a family transitioning directly from another Family Day Care Service.
Workshop/Training Fee (standard)		\$0.00			Fees will vary for some specialist workshops and will be based on cost recovery of the workshop.
Late Attendance Record Fee	\$3.64	\$0.36	\$4.00	Partial Cost Pricing	Per attendance record.
Activity Van Pre School					
Preschool session 5.5 hours Full fee	\$34.00	\$0.00	\$34.00	Partial Cost Pricing	
Preschool session 5.5 hours HCC Holders or DC's special category	\$21.00	\$0.00	\$22.00	Partial Cost Pricing	
Preschool session 5.5 hours HCC Holders plus DC's special category	\$14.50	\$0.00	\$14.50	Partial Cost Pricing	
Parent Roster Duty Default	\$31.18	\$3.12	\$34.30	Partial Cost Pricing	Per roster session.
Replacement Receipt	\$4.00	\$0.40	\$4.40	Partial Cost Pricing	Per receipt.
Fee Reminder	\$6.73	\$0.67	\$7.40	Partial Cost Pricing	Per notice.
Late Collection of child	\$14.09	\$1.41	\$15.50	Partial Cost Pricing	Fee charged for each 10 minutes late.
Fee Payment Transaction Charge	\$1.00	\$0.10	\$1.10	Partial Cost Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
Credit Card Declined	\$8.36	\$0.84	\$9.20	Partial Cost Pricing	
Activity Van Hall Hire	\$12.09	\$1.21	\$13.30	Partial Cost Pricing	Per hour.
Before and After School Care					
Before School Care 2 hours care - Permanent position	\$15.80	\$0.00	\$15.80	Partial Cost Pricing	
After School Care 3 hours care - Permanent Position	\$23.70	\$0.00	\$23.70	Partial Cost Pricing	
Before School Care 2 hours care - Casual Position	\$17.15	\$0.00	\$17.15	Partial Cost Pricing	
After School Care 3 hours care - Casual Position	\$25.15	\$0.00	\$25.15	Partial Cost Pricing	
Replacement Receipt	\$4.00	\$0.40	\$4.40	Partial Cost Pricing	Per receipt.
Fee Reminder	\$13.09	\$1.31	\$14.40	Partial Cost Pricing	Per notice.
Late Collection of child	\$14.09	\$1.41	\$15.50	Partial Cost Pricing	Per 10 minutes.
Failure to notify of child absence	\$13.18	\$1.32	\$14.50	Partial Cost Pricing	
Credit Card Declined	\$8.09	\$0.81	\$8.90	Partial Cost Pricing	
Change of Booking Fee (2 free per term)	\$8.09	\$0.81	\$8.90	Partial Cost Pricing	
Attendance without booking	\$10.91	\$1.09	\$12.00	Partial Cost Pricing	
Vacation Care					
Refund Application	\$25.00	\$2.50	\$27.50	Partial Cost Pricing	Cancelled care.
Vacation Care full day	\$64.50	\$0.00	\$64.50	Partial Cost Pricing	Per day per child.
Vacation Care weekly fee at one centre	\$288.00	\$0.00	\$288.00	Partial Cost Pricing	Per child.
Replacement Receipt	\$4.00	\$0.40	\$4.40	Partial Cost Pricing	Per receipt.
Late Collection of child	\$14.09	\$1.41	\$15.50	Partial Cost Pricing	Per 10 minutes.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Telephone Bookings	\$8.09	\$0.81	\$8.90	Partial Cost Pricing	
Fee Reminder	\$13.09	\$1.31	\$14.40	Partial Cost Pricing	Per notice.
Credit Card Declined	\$8.09	\$0.81	\$8.90	Partial Cost Pricing	
Attendance without booking	\$10.91	\$1.09	\$12.00	Partial Cost Pricing	
Medowie Child Care Centre:					
Long Day Care Child Centre					
Daily Fee	\$94.50	\$0.00	\$94.50	Partial Cost Pricing	
Late Collection of child	\$14.09	\$1.41	\$15.50	Partial Cost Pricing	Fee charged for each 10 minutes late.
Credit Card Declined	\$8.09	\$0.81	\$8.90	Partial Cost Pricing	
Fee Reminder	\$13.09	\$1.31	\$14.40	Partial Cost Pricing	Per notice.
Replacement Receipt	\$4.00	\$0.40	\$4.40	Partial Cost Pricing	Per receipt.
Casual Day	\$105.00	\$0.00	\$105.00	Partial Cost Pricing	
Occasional Child Care	\$13.20	\$0.00	\$13.20	Partial Cost Pricing	Per hour, minimum three hours.
Columbarium (See Cemeteries)					
Community Band					
Instrument hire per term	\$46.59	\$4.66	\$51.25	Partial Cost Pricing	
Band Membership per annum	\$11.64	\$1.16	\$12.80	Partial Cost Pricing	Per annum.
Band Practice:					
1 member	\$34.82	\$3.48	\$38.30	Partial Cost Pricing	Per term.
2 members	\$69.55	\$6.95	\$76.50	Partial Cost Pricing	Per term.
Family	\$79.18	\$7.92	\$87.10	Partial Cost Pricing	Per term.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Public Performance				Full Cost Pricing	Recovery of costs incurred.
Director's Fee	\$53	\$5.30	\$58.30	Market Pricing	Per hour.
Community (Adult) Choir					
Joining Fee	\$24.36	\$2.44	\$26.80	Partial Cost Pricing	
Fee per term	\$53.00	\$5.30	\$58.30	Partial Cost Pricing	
Weekly Fee	\$5.27	\$0.53	\$5.80	Partial Cost Pricing	
Payment to temporary accompanist	\$24.41	\$2.44	\$26.85	Partial Cost Pricing	Per performance.
Director	\$211.45	\$21.15	\$232.60	Partial Cost Pricing	Per performance.
	\$24.36	\$2.44	\$26.80	Partial Cost Pricing	Per performance.
Accompanist	\$36.64	\$3.66	\$40.30	Partial Cost Pricing	Per hour for rehearsal.
	\$24.41	\$2.44	\$26.85	Partial Cost Pricing	Per performance.
Public Performance	\$60.91	\$6.09	\$67.00	Partial Cost Pricing	Per performance plus recovery of actual costs incurred.
Community Options					
NOTE: Clients contribute wherever possible to services provided. Fees may be partially or fully waived for clients experiencing financial difficulty. (Under Community Options terms of deed of funding agreement). Negotiated depending on the cost of the care package and the client's capacity to pay. This could range from nil to a third of the cost of total package.					
Companion Animals (See Impounding)					
Credit Card Fee (See Payment Processing)					
Dishonoured Payments					
Direct Debit Dishonour	\$21.05	\$0.00	\$21.05	Full Cost Pricing	(Not where bank response is "customer deceased").
Cheque Dishonour (cheque paid directly to Council)	\$62.55	\$0.00	\$62.55	Full Cost Pricing	(Not where bank response is "customer deceased").
Cheque Dishonour (cheque paid via collection agent)	\$68.64	\$0.00	\$68.64	Full Cost Pricing	(Not where bank response is "customer deceased").

	Fee	GST	Total Fees	Pricing Policy	Clarification
Driveways - Applications (See Kerb & Guttering, Roads Act)					
Dog Collars					
Hire cat/dog trap & anti-barking collars	\$38.45	\$3.85	\$42.30	Market Pricing	Per week.
Refundable deposit	\$132.60	\$0.00	\$132.60	Market Pricing	Refund dependent upon return in working order.
Events Venue Hire Fees: Commercial, Community and Private Events. These fees apply to events outside the normal sporting calendar. All fees will be retained by Port Stephens Council. Additional sites hired will incur additional fees and charges.					
Category A Regional Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds and facilities)					
High Impact Event attracting 15000+ patrons Per Day. and/or utilising 95% or more of venue	\$4,545.45	\$454.55	\$5,000.00	Market Pricing	Per Day.
Set up and Pull down	\$2,272.73	\$227.27	\$2,500.00	Market Pricing	Per Day.
Bond	\$15,000.00	\$0.00	\$15,000.00	Market Pricing	Per Event.
High Impact Event attracting 12000+ patrons Per Day. and/or utilising 80-95% of venue	\$3,181.82	\$318.18	\$3,500.00	Market Pricing	Per Day.
Set up and Pull down	\$1,590.91	\$159.09	\$1,750.00	Market Pricing	Per Day.
Bond	\$12,000.00	\$0.00	\$12,000.00	Market Pricing	Per Event.
High Impact Event attracting 10000+ patrons Per Day. and/or utilising 70-80% of venue	\$2,272.73	\$227.27	\$2,500.00	Market Pricing	Per Day.
Set up and Pull down	\$1,136.36	\$113.64	\$1,250.00	Market Pricing	Per Day.
Bond	\$10,000.00	\$0.00	\$10,000.00	Market Pricing	Per Event.
Medium Impact Event attracting 8000+ patrons Per Day. and/or utilising 60-70% of venue	\$1,363.64	\$136.36	\$1,500.00	Market Pricing	Per Day.
Set up and Pull down	\$681.82	\$68.18	\$750.00	Market Pricing	Per Day.
Bond	\$8,000.00	\$0.00	\$8,000.00	Market Pricing	Per Event.
Medium Impact Event attracting 6000+ patrons Per Day. and/or utilising 50-60% of venue	\$909.09	\$90.91	\$1,000.00	Market Pricing	Per Day.
Set up and Pull down	\$454.55	\$45.45	\$500.00	Market Pricing	Per Day.
Bond	\$6,000.00	\$0.00	\$6,000.00	Market Pricing	Per Event.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Medium Impact Event attracting 4000+ patrons Per Day. and/or utilising 40-50% of venue	\$636.36	\$63.64	\$700.00	Market Pricing	Per Day.
Set up and Pull down	\$318.18	\$31.82	\$350.00	Market Pricing	Per Day.
Bond	\$4,000.00	\$0.00	\$4,000.00	Market Pricing	Per Event.
Low Impact Event attracting 2000+ patrons Per Day. and/or utilising 30-40% of venue	\$454.55	\$45.45	\$500.00	Market Pricing	Per Day.
Set up and Pull down	\$227.27	\$22.73	\$250.00	Market Pricing	Per Day.
Bond	\$2,000.00	\$0.00	\$2,000.00	Market Pricing	Per Event.
Low Impact Event attracting 500+ patrons Per Day. and/or utilising 20-30% of venue	\$272.73	\$27.27	\$300.00	Market Pricing	Per Day.
Set up and Pull down	\$136.36	\$13.64	\$150.00	Market Pricing	Per Day.
Bond	\$1,000.00	\$0.00	\$1,000.00	Market Pricing	Per Event.
Low Impact Event attracting 1 - 500 patrons Per Day. and/or utilising up to 20% of venue	\$136.36	\$13.64	\$150.00	Market Pricing	Per Day.
Set up and Pull down	\$68.18	\$6.82	\$75.00	Market Pricing	Per Day.
Bond	\$500.00	\$0.00	\$500.00	Market Pricing	Per Event.
Category B District Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds and facilities)					
High Impact Event attracting 15000+ patrons Per Day. and/or utilising 95% or more of venue	\$2,272.73	\$227.27	\$2,500.00	Market Pricing	Per Day.
Set up and Pull down	\$1,136.36	\$113.64	\$1,250.00	Market Pricing	Per Day.
Bond	\$7,500.00	\$0.00	\$7,500.00	Market Pricing	Per Event.
High Impact Event attracting 12000+ patrons Per Day. and/or utilising 80-95% of venue	\$2,000.00	\$200.00	\$2,200.00	Market Pricing	Per Day.
Set up and Pull down	\$1,000.00	\$100.00	\$1,100.00	Market Pricing	Per Day.
Bond	\$6,000.00	\$0.00	\$6,000.00	Market Pricing	Per Event.

	Fee	GST	Total Fees	Pricing Policy	Clarification
High Impact Event attracting 10000+ patrons Per Day. and/or utilising 70-80% of venue	\$1,727.27	\$172.73	\$1,900.00	Market Pricing	Per Day.
Set up and Pull down	\$863.64	\$86.36	\$950.00	Market Pricing	Per Day.
Bond	\$5,000.00	\$0.00	\$5,000.00	Market Pricing	Per Event.
Medium Impact Event attracting 8000+ patrons Per Day. and/or utilising 60-70% of venue	\$1,454.55	\$145.45	\$1,600.00	Market Pricing	Per Day.
Set up and Pull down	\$727.27	\$72.73	\$800.00	Market Pricing	Per Day.
Bond	\$3,000.00	\$0.00	\$3,000.00	Market Pricing	Per Event.
Medium Impact Event attracting 6000+ patrons Per Day. and/or utilising 50-60% of venue	\$1,090.91	\$109.09	\$1,200.00	Market Pricing	Per Day.
Set up and Pull down	\$545.45	\$54.55	\$600.00	Market Pricing	Per Day.
Bond	\$1,000.00	\$0.00	\$1,000.00	Market Pricing	Per Event.
Medium Impact Event attracting 4000+ patrons Per Day. and/or utilising 40-50% of venue	\$727.27	\$72.73	\$800.00	Market Pricing	Per Day.
Set up and Pull down	\$363.64	\$36.36	\$400.00	Market Pricing	Per Day.
Bond	\$800.00	\$0.00	\$800.00	Market Pricing	Per Event.
Low Impact Event attracting 2000+ patrons Per Day. and/or utilising 30-40% of venue	\$454.55	\$45.45	\$500.00	Market Pricing	Per Day.
Set up and Pull down	\$227.27	\$22.73	\$250.00	Market Pricing	Per Day.
Bond	\$500.00	\$0.00	\$500.00	Market Pricing	Per Event.
Low Impact Event attracting 500+ patrons Per Day. and/or utilising 20-30% of venue	\$272.73	\$27.27	\$300.00	Market Pricing	Per Day.
Set up and Pull down	\$136.36	\$13.64	\$150.00	Market Pricing	Per Day.
Bond	\$300.00	\$0.00	\$300.00	Market Pricing	Per Event.
Low Impact Event attracting 1 - 500 patrons Per Day. and/or utilising up to 20% of venue	\$136.36	\$13.64	\$150.00	Market Pricing	Per Day.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Set up and Pull down	\$68.18	\$6.82	\$75.00	Market Pricing	Per Day.
Bond	\$150.00	\$0.00	\$150.00	Market Pricing	Per Event.
Category C Local Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds and facilities)					
High Impact Event attracting 15000+ patrons Per Day. and/or utilising 95% or more of venue	\$1,136.36	\$113.64	\$1,250.00	Market Pricing	Per Day.
Set up and Pull down	\$681.82	\$68.18	\$750.00	Market Pricing	Per Day.
Bond	\$3,500.00	\$0.00	\$3,500.00	Market Pricing	Per Event.
High Impact Event attracting 12000+ patrons Per Day. and/or utilising 80-95% of venue	\$1,000.00	\$100.00	\$1,100.00	Market Pricing	Per Day.
Set up and Pull down	\$545.45	\$54.55	\$600.00	Market Pricing	Per Day.
Bond	\$2,250.00	\$0.00	\$2,250.00	Market Pricing	Per Event.
High Impact Event attracting 10000+ patrons Per Day. and/or utilising 70-80% of venue	\$909.09	\$90.91	\$1,000.00	Market Pricing	Per Day.
Set up and Pull down	\$454.55	\$45.45	\$500.00	Market Pricing	Per Day.
Bond	\$1,250.00	\$0.00	\$1,250.00	Market Pricing	Per Event.
Medium Impact Event attracting 8000+ patrons Per Day. and/or utilising 60-70% of venue	\$818.18	\$81.82	\$900.00	Market Pricing	Per Day.
Set up and Pull down	\$409.09	\$40.91	\$450.00	Market Pricing	Per Day.
Bond	\$950.00	\$0.00	\$950.00	Market Pricing	Per Event.
Medium Impact Event attracting 6000+ patrons Per Day. and/or utilising 50-60% of venue	\$727.27	\$72.73	\$800.00	Market Pricing	Per Day.
Set up and Pull down	\$363.64	\$36.36	\$400.00	Market Pricing	Per Day.
Bond	\$850.00	\$0.00	\$850.00	Market Pricing	Per Event.
Medium Impact Event attracting 4000+ patrons Per Day. and/or utilising 40-50% of venue	\$636.36	\$63.64	\$700.00	Market Pricing	Per Day.
Set up and Pull down	\$318.18	\$31.82	\$350.00	Market Pricing	Per Day.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Bond	\$750.00	\$0.00	\$750.00	Market Pricing	Per Event.
Low Impact Event attracting 2000+ patrons Per Day. and/or utilising 30-40% of venue	\$454.55	\$45.45	\$500.00	Market Pricing	Per Day.
Set up and Pull down	\$227.27	\$22.73	\$250.00	Market Pricing	Per Day.
Bond	\$500.00	\$0.00	\$500.00	Market Pricing	Per Event.
Low Impact Event attracting 500+ patrons Per Day. and/or utilising 20-30% of venue	\$272.73	\$27.27	\$300.00	Market Pricing	Per Day.
Set up and Pull down	\$136.36	\$13.64	\$150.00	Market Pricing	Per Day.
Bond	\$300.00	\$0.00	\$300.00	Market Pricing	Per Event.
Low Impact Event attracting 1 - 500 patrons Per Day. and/or utilising up to 20% of venue	\$136.36	\$13.64	\$150.00	Market Pricing	Per Day.
Set up and Pull down	\$68.18	\$6.82	\$75.00	Market Pricing	Per Day.
Bond	\$200.00	\$0.00	\$200.00	Market Pricing	Per Event.
Event Administration Fees:					
Commercial event organisers	\$409.09	\$40.91	\$450.00	Market Pricing	Per Event.
Not for Profit event organisers	\$135.45	\$13.55	\$149.00	Partial Cost pricing	Per Event.
Registered Charities	\$100.00	\$10.00	\$110.00	Partial Cost pricing	Per Event.
Private users (including weddings and christenings)	\$135.45	\$13.55	\$149.00	Market Pricing	Per Event.
Use of PSC Electricity (Private users, not for profit, registered charities)	\$32.73	\$3.27	\$36.00	Market Pricing	Per Day.
Site meetings (Parks coordinator/s, trade services, event staff)	\$77.27	\$7.73	\$85.00	Partial Cost pricing	Per hour or part thereof.
Facsimile Charges					
Outgoing - International	\$6.91	\$0.69	\$7.60	Market Pricing	Fee for 1st page.
	\$2.09	\$0.21	\$2.30	Market Pricing	Per additional page.
Outgoing - Australia	\$3.95	\$0.40	\$4.35	Market Pricing	Fee for 1st page.
	\$1.41	\$0.14	\$1.55	Market Pricing	Per additional page.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Incoming	\$5.09	\$0.51	\$5.60	Market Pricing	Fee for 1st 5 pages.
	\$1.41	\$0.14	\$1.55	Market Pricing	Per additional page.
Family Day Care (See Children's Services)					
Film & Television – Filming on Council-controlled Reserves and Foreshores					
Contact Screen Hunter Central Coast. Tel: 02 4978 4014			N/A		Fee negotiated by Screen Hunter Central Coast.
Fire Safety Measures					
Registration fee	\$40.00	\$0.00	\$40.00	Partial Cost Pricing	Receiving a Fire Safety Statement, including ensuring information on that Statement is dealt with as required by legislation.
Certification audit fee	\$40.00	\$0.00	\$40.00	Partial Cost Pricing	Per individual FSM type. Consider and determine whether a Fire Safety Statement complies with relevant legislation.
Inspection fee	\$135.00	\$0.00	\$135.00	Partial Cost Pricing	Per half hour or part thereof.
Flood Certificates (See Certificates - Flood Information)					
Food and Commercial Premises					
Annual Administration Charge - food premises (small - up to 5 FTE food handlers)	\$390.00	\$0.00	\$390.00	Statutory Pricing	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business.
Annual Administration Charge - food premises (medium - more than 5 but not more than 50 FTE food handlers)	\$800.00	\$0.00	\$800.00	Statutory Pricing	
Annual Administration Charge - food premises (large - more than 50 FTE food handlers)	\$3,500.00	\$0.00	\$3,500.00	Statutory Pricing	
Inspection Fee - small food premises Categories P1, P2, P3, P4)	\$111.75	\$0.00	\$111.75	Market Pricing	Per inspection.
Inspection Fee - medium and large food premises	\$250.00	\$0.00	\$250.00	Statutory Pricing	Per hour.
Inspection Fee - bed & breakfast premises	\$111.75	\$0.00	\$111.75	Market Pricing	Per hour.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Initial Application Fee - Mobile Food Vehicles	\$50.00	\$0.00	\$50.00	Market Pricing	Per vehicle. Community and charitable organisations are exempt. (Refer to Council's Mobile Food Vending Vehicle Policy).
Inspection Fee - Mobile Food Vehicles	\$106.50	\$0.00	\$106.50	Market Pricing	Per vehicle. Community and charitable organisations are exempt. (Refer to Council's Mobile Food Vending Vehicle Policy).
Food Safety Supervisor Notification Fee - Food Premises	\$50.00	\$5.00	\$55.00	Market Pricing	Per notification.
Food Business Registration	\$22.73	\$2.27	\$25.00	Market Pricing	New food business, change of food business, change of details.
Improvement Notice - Food Premises - Administration Fee	\$330.00	\$0.00	\$330.00	Statutory Pricing	Per notice.
Pre-purchase inspection - Commercial Premises	\$335.50	\$0.00	\$335.50	Market Pricing	Per inspection.
Consultancy Fee - general	\$227.27	\$22.73	\$250.00	Market Pricing	Per hour.
Application Fee - Temporary Event (single outlet, stall or van)	\$50.00	\$0.00	\$50.00	Market Pricing	Valid for 12 months. Community and charitable organisations exempt. Inspection Fee not included.
Application Fee - Temporary Event (multiple outlets, stalls, vans):					
First outlet	\$50.00	\$0.00	\$50.00	Market Pricing	Valid for 12 months. Inspection Fee not included.
Subsequent outlets	\$25.00	\$0.00	\$25.00	Market Pricing	Valid for 12 months. Inspection Fee not included. Maximum Fee \$300 including first outlet.
Inspection Fee - Temporary Event	\$250.00	\$0.00	\$250.00	Statutory Pricing	Per hour - minimum half hour charge excluding travelling time. Community and charitable organisations are exempt.
Inspection Fee - Hairdressers	\$106.50	\$0.00	\$106.50	Market Pricing	Per routine inspection.
Inspection Fee - Hair and Beauty/Skin Penetration	\$125.00	\$0.00	\$125.00	Market Pricing	Per routine inspection.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Inspection Fee - Tattoo Premises	\$220.00	\$0.00	\$220.00	Market Pricing	Per routine inspection.
Reinspection Fee - Commercial Premises	\$106.50	\$0.00	\$106.50	Market Pricing	Fee for inspections required between normal inspection intervals.
Food Stalls (See Food & Commercial Premises)					
Footpaths (See Kerb & Guttering)					
Government Information (Public Access)					
1. Formal Application:					
Formal Application Fee - Individual					(Refer 1a).
Formal Processing fee					(Refer 1b).
Formal Application fee - Corporation					(Refer 1c).
Formal Processing fee - Corporation					(Refer 1c).
a) Application fee - by natural person about their personal affairs	\$30.00	\$0.00	\$30.00	Statutory Pricing	*
b) Processing charge - by natural person about their personal affairs	\$30.00	\$0.00	\$30.00	Statutory Pricing	Charged per hour after first 20 hours*.
c) All other requests	\$30.00	\$0.00	\$30.00	Statutory Pricing	Application fee.
	\$30.00	\$0.00	\$30.00	Statutory Pricing	\$30.00 per hour processing*.
d) Internal Review***	\$40.00	\$0.00	\$40.00	Statutory Pricing	Application fee * and nil processing fee.
e) Amendment of records	\$0.00	\$0.00	\$0.00	Statutory Pricing	Nil.
* Subject to 50% reduction for financial hardship and public interest reasons.					
2. Informal Application	\$0.00	\$0.00	\$0.00	Free (Zero Priced)	Photocopy charges may apply.
Hair & Beauty Premises (See Food & Commercial Premises)					
Halls (See Public Halls & Centres)					
Health (See Privacy)					
Helicopter Landing Sites – Designated Sites					
Helicopter landing licence fee	\$750.00	\$75.00	\$825.00	Market Pricing	Per Licence

	Fee	GST	Total Fees	Pricing Policy	Clarification
Hire of Facilities (See Public Halls & Community Centres, Sport)					
Holiday Parks Charges					
Holiday Van Administration					
Holiday Van Annual Agreement Preparation Charge	\$9.55	\$0.95	\$10.50	Market Pricing	
Holiday Van Annual Agreement Postal Charge	\$4.77	\$0.48	\$5.25	Market Pricing	
Holiday Van Annual Agreement Sale Application Fee	\$381.82	\$38.18	\$420.00	Market Pricing	
Holiday Van Annual Agreement - addition of name/s to Occupancy Agreement	\$381.82	\$38.18	\$420.00	Market Pricing	
Holiday Van Sale Fee (outside annual sale period)	\$477.27	\$47.73	\$525.00	Market Pricing	
Accommodation Deposits					
Accommodation deposit (Excluding Christmas School Holidays)				Market Pricing	Deposit is first 2 nights' tariff for accommodation and sites.
Accommodation deposit for Christmas School Holidays				Market Pricing	Villas & Cabins - Deposit is 20% of full tariff or 1st nights tariff (whichever is the greater). Powered & unpowered sites - deposit is \$150.
Cancellations					
Cancellation - RMS online & general bookings (Excluding Christmas School Holidays)				Market Pricing	Reservations cancelled with less than 7 days' notice prior to arrival time will forfeit 50% of the deposit. Reservations cancelled more than 7 days' notice prior to arrival time will receive a credit letter or refund less the \$30 processing charge.
Cancellation - RMS online & general bookings for Christmas School Holidays				Market Pricing	Reservations cancelled prior to December will forfeit 50% of the deposit. Reservations cancelled from 1st December forfeit the full deposit.

	Fee	GST	Total Fees	Pricing Policy	Clarification
General Services & Ancillary Charges					
Use of Barbeques	\$0.00	\$0.00	\$0.00	Free (Zero Priced)	
Casual Showers	\$4.77	\$0.48	\$5.25	Market Pricing	Per person.
Extension Lead Hire	\$4.77	\$0.48	\$5.25	Market Pricing	Per day.
Washing Machines & Dryers	\$3.82	\$0.38	\$4.20	Market Pricing	Per token.
Gas				Market Pricing	Recommended Retail Price as charged by Service Provider.
Ice				Market Pricing	Recommended Retail Price as charged by Service Provider.
Internet Access				Market Pricing	Recommended Retail Price as charged by Service Provider.
Tennis Court Hire				Market Pricing	Recommended Retail Price as charged by Service Provider.
Additional Housekeeping Services	\$54.55	\$5.45	\$60.00	Market Pricing	Per hour.
Re-sanitation costs	\$227.27	\$22.73	\$250.00	Market Pricing	Per service to clean vomit or excreta.
Lost key replacement	\$45.45	\$4.55	\$50.00	Market Pricing	Per key.
Remote control replacement	\$136.36	\$13.64	\$150.00	Market Pricing	Per remote device.
Security Deposits					
Security Deposit - Camp Kitchen Key	\$20.00	\$0.00	\$20.00	Market Pricing	Security deposit required when photo ID is not available
Security Deposit - Extension Lead Hire	\$50.00	\$0.00	\$50.00	Market Pricing	
Communication & Administration Services					
Telephone Charges:					Local, STD & International calls charged at 3 times the standard rate.
Photocopying – Holiday Parks:					

	Fee	GST	Total Fees	Pricing Policy	Clarification
A4	\$0.64	\$0.06	\$0.70	Market Pricing	Per copy.
A3	\$0.91	\$0.09	\$1.00	Market Pricing	Per copy.
Note: First photocopy of Council owned and controlled documents is GST free, provided it is not produced for a commercial purpose.					
Facsimile Services – Holiday Parks:					
Outgoing - International	\$6.91	\$0.69	\$7.60	Market Pricing	Fee for 1st page.
	\$2.09	\$0.21	\$2.30	Market Pricing	Per additional page.
Outgoing - Australia	\$3.95	\$0.40	\$4.35	Market Pricing	Fee for 1st page.
	\$1.41	\$0.14	\$1.55	Market Pricing	Per additional page.
Incoming	\$5.09	\$0.51	\$5.60	Market Pricing	Fee for 1st 5 pages.
	\$1.41	\$0.14	\$1.55	Market Pricing	Per additional page.
Shoal Bay Holiday Park - Conference Room Hire					
Full Day	\$236.36	\$23.64	\$260.00	Market Pricing	Hire includes audio visual equipment.
Half Day	\$168.18	\$16.82	\$185.00	Market Pricing	Hire includes audio visual equipment.
Accommodation Tariffs (Minimum Nightly Rates)					These are the minimum rates not including any discounts. Rates increased through dynamic pricing via RMS.
Fingal Bay Holiday Park					
Surf Villa	\$145.45	\$14.55	\$160.00	Market Pricing	Weekday nightly rate.
Beach House	\$113.64	\$11.36	\$125.00	Market Pricing	Weekday nightly rate.
Garden Cabin	\$104.55	\$10.45	\$115.00	Market Pricing	Weekday nightly rate.
Palm Cabin	\$68.18	\$6.82	\$75.00	Market Pricing	Weekday nightly rate.
Holiday Cabin	\$68.18	\$6.82	\$65.00	Market Pricing	Weekday nightly rate.
Powered Site	\$59.09	\$5.91	\$32.00	Market Pricing	Weekday nightly rate.
Shoal Bay Holiday Park					
Outrigger Villa	\$109.09	\$10.91	\$120.00	Market Pricing	Weekday nightly rate.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Catamaran Villa	\$104.55	\$10.45	\$115.00	Market Pricing	Weekday nightly rate.
Sunseeker Villa	\$90.00	\$9.00	\$99.00	Market Pricing	Weekday nightly rate.
Safari Tent	\$45.45	\$4.55	\$50.00	Market Pricing	Weekday nightly rate.
Ensuite Site	\$45.45	\$4.55	\$49.00	Market Pricing	Weekday nightly rate.
Powered Site	\$44.55	\$4.45	\$32.00	Market Pricing	Weekday nightly rate.
Halifax Holiday Park					
Beach Villa	\$145.45	\$14.55	\$160.00	Market Pricing	Weekday nightly rate.
Quarterdeck Villa	\$109.09	\$10.91	\$120.00	Market Pricing	Weekday nightly rate.
Bay Villa	\$104.55	\$10.45	\$115.00	Market Pricing	Weekday nightly rate.
3 Bedroom Assisted Cabin	\$131.82	\$13.18	\$145.00	Market Pricing	Weekday nightly rate.
Powered Site	\$29.09	\$2.91	\$32.00	Market Pricing	Weekday nightly rate.
Soldiers Point Holiday Park					
Waterview & Sunset Villas	\$118.18	\$11.82	\$130.00	Market Pricing	Weekday nightly rate.
Lomandra Cabin	\$100.00	\$10.00	\$110.00	Market Pricing	Weekday nightly rate.
Headland Villa	\$89.09	\$8.91	\$98.00	Market Pricing	Weekday nightly rate.
Grevillia Villa	\$81.82	\$8.18	\$90.00	Market Pricing	Weekday nightly rate.
Powered Site	\$31.82	\$3.18	\$35.00	Market Pricing	Weekday nightly rate.
Unpowered Site	\$31.82	\$3.18	\$30.00	Market Pricing	Weekday nightly rate.
Accommodation Tariffs Maximum Nightly Rates These are the maximum rates chargeable.					
Fingal Bay Holiday Park					
Surf Villa	\$386.36	\$38.64	\$425.00	Market Pricing	Weekend nightly rate.
Beach House	\$345.45	\$34.55	\$380.00	Market Pricing	Weekend nightly rate.
Garden Cabin	\$277.27	\$27.73	\$305.00	Market Pricing	Weekend nightly rate.
Palm Cabin	\$145.45	\$14.55	\$160.00	Market Pricing	Weekend nightly rate.
Holiday Cabin	\$145.45	\$14.55	\$150.00	Market Pricing	Weekend nightly rate.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Powered Site	\$136.36	\$13.64	\$68.00	Market Pricing	Weekend nightly rate.
Shoal Bay Holiday Park					
Outrigger Cabin	\$263.64	\$26.36	\$290.00	Market Pricing	Weekend nightly rate.
Catamaran Villa	\$250.00	\$25.00	\$275.00	Market Pricing	Weekend nightly rate.
Sunseeker Villa	\$190.91	\$19.09	\$210.00	Market Pricing	Weekend nightly rate.
Safari Tent	\$117.27	\$11.73	\$129.00	Market Pricing	Weekend nightly rate.
Ensuite Site	\$117.27	\$11.73	\$87.00	Market Pricing	Weekend nightly rate.
Powered Site	\$79.09	\$7.91	\$68.00	Market Pricing	Weekend nightly rate.
Halifax Holiday Park					
Beach Villa	\$386.36	\$38.64	\$425.00	Market Pricing	Weekend nightly rate.
Quarterdeck Villa	\$281.82	\$28.18	\$310.00	Market Pricing	Weekend nightly rate.
Bay Villa	\$250.00	\$25.00	\$275.00	Market Pricing	Weekend nightly rate.
3 Bedroom Assisted Cabin	\$300.00	\$30.00	\$330.00	Market Pricing	Weekend nightly rate.
Powered Site	\$61.82	\$6.18	\$68.00	Market Pricing	Weekend nightly rate.
Soldiers Point Holiday Park					
Waterview & Sunset Villas	\$290.91	\$29.09	\$320.00	Market Pricing	Weekend nightly rate.
Lomandra Cabin	\$272.73	\$27.27	\$300.00	Market Pricing	Weekend nightly rate.
Headland Villa	\$236.36	\$23.64	\$260.00	Market Pricing	Weekend nightly rate.
Grevillia Villa	\$172.73	\$17.27	\$190.00	Market Pricing	Weekend nightly rate.
Powered Site	\$68.18	\$6.82	\$75.00	Market Pricing	Weekend nightly rate.
Unpowered Site	\$68.18	\$6.82	\$65.00	Market Pricing	Weekend nightly rate.
Holiday Van Monthly Occupancy Fees					
Holiday Van Site A (Fingal Bay Only)	\$61.82	\$6.18	\$435.00	Market Pricing	Monthly Occupancy fee up to 150 nights (Metered electricity usage charged separately, rate provided by IPART).

	Fee	GST	Total Fees	Pricing Policy	Clarification
Holiday Van Site B (Halifax, Fingal Bay & Shoal Bay)	\$395.45	\$39.55	\$425.00	Market Pricing	Monthly Occupancy fee up to 150 nights (Metered electricity usage charged separately, rate provided by IPART).
Impounding Fees – Dogs and Cats					
Impounding fee - first occurrence within 12 month period	\$59.00	\$0.00	\$59.00	Market Pricing	
Subsequent impounding within 12 month period	\$70.00	\$0.00	\$70.00	Market Pricing	
Sustenance / maintenance fee	\$26.00	\$0.00	\$26.00	Full Cost Pricing	Per day.
Surrender of Dog/Cat (first)	\$62.00	\$0.00	\$62.00	Full Cost Pricing	Fee for first dog/cat.
Each additional	\$33.25	\$0.00	\$33.25	Full Cost Pricing	\$32 for each animal thereafter.
Veterinary costs				Full Cost Pricing	Actual cost incurred.
Impounding Fees – Stock, Animals					
Walking fee	\$19.25	\$0.00	\$19.25	Full Cost Pricing	Per kilometre.
Transport fee (Float etc)	\$70.00	\$0.00	\$70.00	Full Cost Pricing	Per small animal.
	\$148.00	\$0.00	\$148.00	Full Cost Pricing	Per large animal.
Sustenance/maintenance:					
Small stock (sheep, goats, etc)	\$26.00	\$0.00	\$26.00	Full Cost Pricing	Per animal per day.
Large stock (horse, cattle, etc)	\$36.50	\$0.00	\$36.50	Full Cost Pricing	Per animal per day.
Destruction of stock/animals				Full Cost Pricing	Actual cost incurred.
Veterinary costs				Full Cost Pricing	Actual cost incurred.
Impounded Articles					
Small articles	\$40.00	\$0.00	\$40.00	Market Pricing	Per item.
Large articles	\$80.00	\$0.00	\$80.00	Market Pricing	Per item.
Storage fee	\$41.50	\$0.00	\$41.50	Market Pricing	Per day for up to 20 small articles or each large article.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Abandoned Vehicles					
Impounding fee - including towing					Actual costs incurred in securing, towing, transporting vehicle to holding yard by contractor.
Storage fee	\$41.50	\$0.00	\$41.50	Full Cost Pricing	Per day.
Advertising fee					Actual costs incurred (mostly for auctions or sale of vehicles).
Ranger Services (outsourcing)	\$110.00	\$0.00	\$110.00	Full Cost Pricing	Per hour.
Outstanding Notices: Section 735A/121ZP Certificates					
For outstanding notices issued under Local Government Act and Environmental Planning and Assessment Act	\$60.00	\$0.00	\$60.00	Market Pricing	Per property.
Kerb & Guttering/ Footpath Paving - Charges to Landowners					
Driveway crossing application	\$190.25	\$0.00	\$190.25	Market Pricing	Per driveway.
Corner Lots	\$37.82	\$3.78	\$41.60	Partial Cost Pricing	Per lineal metre.
Frontage (other than corner lots)	\$56.73	\$5.67	\$62.40	Partial Cost Pricing	Per lineal metre.
Rear Boundaries	\$28.36	\$2.84	\$31.20	Partial Cost Pricing	Per lineal metre.
Footpath Paving					
Corner lots	\$37.82	\$3.78	\$41.60	Partial Cost Pricing	Per square metre.
Front Boundary (other than corner lots)	\$56.73	\$5.67	\$62.40	Partial Cost Pricing	Per square metre.
Rear Boundaries	\$28.36	\$2.84	\$31.20	Partial Cost Pricing	Per square metre.
Gutter crossing (layback kerb)					By quotation - inclusive of GST. Quotation will be based on an estimate cost of labour, plant, materials, organisational overheads and allowance for profit to complete the work.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Concrete Driveways					
Residential type constructed in conjunction with K&G construction				Full Cost Pricing	By quotation - inclusive of GST. Quotation will be based on an estimate cost of labour, plant, materials, organisational overheads and allowance for profit to complete the work.
Commercial or Residential type constructed in isolation				Full Cost Pricing	By quotation - inclusive of GST. Quotation will be based on an estimate cost of labour, plant, materials, organisational overheads and allowance for profit to complete the work.
Pipe and Gravel Access				Full Cost Pricing	By quotation - inclusive of GST. Quotation will be based on an estimate cost of labour, plant, materials, organisational overheads and allowance for profit to complete the work.
Keys (See Public Halls & Centres, MLAK Keys)					
Laminating (See Libraries)					
Legal Services					
Subpoena – Formal Production:					
Conduct Money	\$113.00	\$0.00	\$113.00	Full Cost Pricing	When more than 7 days' notice is given. To be paid upon service of subpoena and includes payment for up to one hour of staff time.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Urgent Matters	\$205.00	\$0.00	\$205.00	Full Cost Pricing	When less than 7 days' notice is given. To be paid upon service of subpoena and includes payment for up to one hour of staff time.
Staff Time	\$48.00	\$0.00	\$48.00	Full Cost Pricing	Per Hour. Charged for work undertaken above 1 hour to comply with subpoena - may include searching, reviewing and collating files and/or documents.
Photocopying		\$0.00		Full Cost Pricing	Refer to charges under Photocopying.
Other Expenses				Full Cost Pricing	As incurred.
Subpoena – Information Production:					
File Retrieval	\$68.00	\$0.00	\$68.00	Full Cost Pricing	When more than 7 days' notice is given.
File Retrieval - Urgent	\$97.00	\$0.00	\$97.00	Full Cost Pricing	When less than 7 days' notice is given.
Staff Time	\$52.80	\$0.00	\$52.80	Full Cost Pricing	Per Hour. May include searching, reviewing and collating files and/or documents.
Photocopying		\$0.00		Full Cost Pricing	Refer to charges under Photocopying.
Other Expenses				Full Cost Pricing	As incurred.
Subpoena to Give Evidence		\$0.00		Full Cost Pricing	Ordinary salary of Council Officer and any additional expenses associated with attendance at Court may be required to be paid.
Leisure Centres (See Aquatic Centres)					
Libraries					
Overdue Fees:					
Adult	\$0.45	\$0.00	\$0.45	Partial Cost Pricing	Per item, per day.
Children under 17	\$0.00	\$0.00	\$0.00	Free (Zero Priced)	Per item, per day.
DVDs	\$0.45	\$0.00	\$0.45	Partial Cost Pricing	Per item, per day.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Lost stock items	\$7.00	\$0.00	\$7.00	Partial Cost Pricing	Replacement cost plus \$7.00 processing fee.
Replacement charge for lost/damaged covers/booklets of Music CD's or Videos.	\$7.00	\$0.00	\$7.00	Partial Cost Pricing	Replacement cost plus \$7.00 processing fee.
Reservation Fee	\$1.10	\$0.00	\$1.10	Partial Cost Pricing	
Inter-library loans (as determined by National Library of Australia:					
Inter-library loan (from public library)	\$7.27	\$0.73	\$8.00	Partial Cost Pricing	Fee or whatever is charged by the lending institution. * Indicative fee only.
Inter-library loan (from tertiary institution)	\$15.45	\$1.55	\$17.00	Partial Cost Pricing	Determined by National Library of Australia. * Indicative fee only.
Photocopies up to 30 pages	\$15.45	\$1.55	\$17.00	Partial Cost Pricing	* Indicative fee only - fee aligned with Newcastle Region Library.
International	\$45.68	\$4.57	\$50.25	Partial Cost Pricing	* Indicative fee only - fee aligned with Newcastle Region Library.
Fast-track (guarantee 48 hours service)	\$12.68	\$1.27	\$13.95	Partial Cost Pricing	* Indicative fee only - fee aligned with Newcastle Region Library.
Within Newcastle Region Library	\$0.68	\$0.07	\$0.75	Partial Cost Pricing	* Indicative fee only - fee aligned with Newcastle Region Library.
Internet access - Libraries	\$0.00	\$0.00	\$0.00	Free (Zero Priced)	Free core library service.
Photocopying & Printing - Libraries					
A4	\$0.18	\$0.02	\$0.20	Market Pricing	Per copy, exempt from GST if copy of Council controlled document.
A4 (Colour)	\$0.55	\$0.05	\$0.60	Market Pricing	
A3	\$0.36	\$0.04	\$0.40	Market Pricing	Per copy, exempt from GST if copy of Council controlled document.
A3 (Colour)	\$1.09	\$0.11	\$1.20	Market Pricing	
Purchase of compact disc	\$2.27	\$0.23	\$2.50	Market Pricing	
Programs and Activities					
Children's programs and activities		\$0.00		Partial Cost Pricing	Per person, determined by supplier cost.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Story time	\$1.09	\$0.11	\$1.20	Partial Cost Pricing	Per child.
Author Visits				Market Pricing	Per person, determined by supplier cost.
Libraries - membership card replacement	\$5.70	\$0.00	\$5.70	Partial Cost Pricing	* Indicative fee only - fee aligned with Newcastle Region Library.
Facsimile Service - Libraries					
Outgoing - International	\$6.36	\$0.64	\$7.00	Market Pricing	Fee for first page.
	\$2.00	\$0.20	\$2.20	Market Pricing	Per additional page.
Outgoing - Australia	\$3.36	\$0.34	\$3.70	Market Pricing	Fee for first page.
	\$1.18	\$0.12	\$1.30	Market Pricing	Per additional page.
Incoming	\$4.36	\$0.44	\$4.80	Market Pricing	Fee for first five pages.
	\$1.18	\$0.12	\$1.30	Market Pricing	Per additional page.
Laminating - Libraries					
A4	\$2.36	\$0.24	\$2.60	Market Pricing	
A3	\$4.73	\$0.47	\$5.20	Market Pricing	
Merchandise - Library Bags	\$1.36	\$0.14	\$1.50	Market Pricing	Indicative fee only, determined by supplier costs.
Meeting Room / Raymond Terrace Library	\$8.18	\$0.82	\$9.00	Partial Cost Pricing	Non Profit/Community Groups per hour.
	\$16.36	\$1.64	\$18.00	Market Pricing	Other per hour.
Tomaree Library & Community Centre - Hire of Facilities					
Non-profit Tenant/Community Groups:					
Activity Room/Office/Meeting Room/Half Auditorium	\$8.18	\$0.82	\$9.00	Market Pricing	Per hour.
Full Auditorium	\$16.36	\$1.64	\$18.00	Market Pricing	Per hour.
Private, Funded, Government or for profit organisations:					
Activity Room/Office/Meeting Room/Half Auditorium	\$18.18	\$1.82	\$20.00	Market Pricing	Per hour.
Full Auditorium	\$36.36	\$3.64	\$40.00	Market Pricing	Per hour.
Equipment Hire:					
TV/DVD Hire	\$7.73	\$0.77	\$8.50	Market Pricing	Per item.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Data Projector Hire	\$16.36	\$1.64	\$18.00	Market Pricing	Per item.
Licences					
Footway Dining Area Licences:					
Application for permit or right to place tables and chairs on part of the footway adjacent to the shop	\$231.00	\$0.00	\$231.00	Full Cost Pricing	
Annual rental fee for permit or right to place tables and chairs on part of the footway adjacent to the shop	\$253.00	\$0.00	\$253.00	Full Cost Pricing	Up to two square metres. Fee to be charged pro rata (year or months thereof).
Additional Space	\$90.20	\$0.00	\$90.20	Full Cost Pricing	Per square metre. Fee to be charged pro rata (year or months thereof).
Temporary Structures Including Sandwich Board					
Application for permit or right to place advertising sign or clothes rack etc on part of footway adjacent to the shop	\$231.00	\$0.00	\$231.00	Full Cost Pricing	
Annual rental fee for permit or right to place advertising sign or clothes rack etc on part of the footway adjacent to the shop	\$253.00	\$0.00	\$253.00	Full Cost Pricing	Up to two square metres. Fee to be charged pro rata (year or months thereof).
Additional Space	\$90.20	\$0.00	\$90.20	Full Cost Pricing	Per square metre. Fee to be charged pro rata (year or months thereof).
Licence –Structures Constructed at Stratum Level					
Part A Residential Stratum Structure:					
Licence preparation costs for residential structures at stratum level over Council land, roads and road reserves	\$204.00	\$20.40	\$224.40	Market Pricing	
Duplication of licence documentation previously issued	\$20.18	\$2.02	\$22.20	Market Pricing	
Part B Commercial Stratum Structure Licences:					
Cantilevered Awnings and like structures at stratum level over Council land, roads and road reserves	\$224.40	\$0.00	\$224.40	Market Pricing	Fee applicable once per licence. Required to have Port Stephens Council noted in the certificate of currency.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Awnings supported by posts at ground level and like structures at stratum level over Council land, roads and road reserves	\$224.40	\$0.00	\$224.40	Market Pricing	Fee applicable once per licence. Required to have Port Stephens Council noted in the certificate of currency.
Balcony utilised for commercial activities eg seating/entertainment areas of restaurant				Market Pricing	Commercial fee subject to market assessment.
Duplication of licence documentation previously issued	\$25.23	\$2.52	\$27.75	Market Pricing	
Long Day Care (See Children's Services)					
Maps & Plans					
G.I.S. Maps – Hard Copy Prints					
Standard:					
AO (1189mm x 841mm)	\$29.10	\$0.00	\$29.10	Full Cost Pricing	Per Print.
A1 (841mm x 594mm)	\$25.60	\$0.00	\$25.60	Full Cost Pricing	Per Print.
A2 (594mm x 420mm)	\$24.40	\$0.00	\$24.40	Full Cost Pricing	Per Print.
A3 (420mm x 297mm)	\$18.60	\$0.00	\$18.60	Full Cost Pricing	Per Print.
A4 (210mm x 297mm)	\$10.90	\$0.00	\$10.90	Full Cost Pricing	Per Print.
Standard (with Aerial Photograph):					
AO (1189mm x 841mm)	\$36.40	\$0.00	\$36.40	Full Cost Pricing	Per Print.
A1 (841mm x 594mm)	\$32.00	\$0.00	\$32.00	Full Cost Pricing	Per Print.
A2 (594mm x 420mm)	\$30.50	\$0.00	\$30.50	Full Cost Pricing	Per Print.
A3 (420mm x 297mm)	\$23.25	\$0.00	\$23.25	Full Cost Pricing	Per Print.
A4 (210mm x 297mm)	\$13.65	\$0.00	\$13.65	Full Cost Pricing	Per Print.
G.I.S. Electronic File – jpg or pdf format					
Standard:					
AO (1189mm x 841mm)	\$17.60	\$0.00	\$17.60	Full Cost Pricing	Per File.
A1 (841mm x 594mm)	\$15.40	\$0.00	\$15.40	Full Cost Pricing	Per File.
A2 (594mm x 420mm)	\$14.65	\$0.00	\$14.65	Full Cost Pricing	Per File.
A3 (420mm x 297mm)	\$11.20	\$0.00	\$11.20	Full Cost Pricing	Per File.

	Fee	GST	Total Fees	Pricing Policy	Clarification
A4 (210mm x 297mm)	\$10.90	\$0.00	\$10.90	Full Cost Pricing	Per File.
Standard (with aerial photograph):					
AO (1189mm x 841mm)	\$21.85	\$0.00	\$21.85	Full Cost Pricing	Per File.
A1 (841mm x 594mm)	\$19.20	\$0.00	\$19.20	Full Cost Pricing	Per File.
A2 (594mm x 420mm)	\$18.30	\$0.00	\$18.30	Full Cost Pricing	Per File.
A3 (420mm x 297mm)	\$13.95	\$0.00	\$13.95	Full Cost Pricing	Per File.
A4 (210mm x 297mm)	\$13.65	\$0.00	\$13.65	Full Cost Pricing	Per File.
Seniors, Students & Registered Charities					50% of scheduled fee, subject to production of proof of status.
Note: All prices include 15 minutes labour cost. Maps requiring additional customisation will be charged at \$10 per 15 minutes after the initial 15 minutes and per 15 minutes thereafter.					
Note: if maps and or plans are for commercial use, GST will apply in addition to the charges shown above.					
Meeting Room Hire (See Administration Building Room Hire, Public Halls & Community Centres, Sport, Libraries)					
Memorials/Memorial Trees (See Cemeteries)					
Motor Vehicles – Servicing and Certificates (See Workshops)					
Mortuaries					
Inspection Fee - Holding Room Only	\$132.60	\$0.00	\$132.60	Statutory Pricing	Per inspection.
Inspection Fee - Holding Room and Mortuary	\$149.10	\$0.00	\$149.10	Statutory Pricing	Per inspection.
Undertaker's Fee	\$77.70	\$0.00	\$77.70	Statutory Pricing	Per inspection.
MLAK Keys	\$11.82	\$1.18	\$13.00	Full Cost Pricing	Per key.
Nature Watch Diary & Booklet (See Publications Sales)					
Ngioka Horticultural Centre					
Plant Sales:					
Forestry tube (50mm)	\$1.82	\$0.18	\$2.00	Market Pricing	Per tube.
Bulk purchases 1,000 - 4,999	\$1.64	\$0.16	\$1.80	Market Pricing	Per tube.
Bulk purchase 5,000+	\$1.36	\$0.14	\$1.50	Market Pricing	Per tube.
Maxi tube (75mm)	\$3.64	\$0.36	\$4.00	Market Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
Bulk purchase 1,000 - 4,999	\$3.18	\$0.32	\$3.50	Market Pricing	Per tube.
Bulk purchase 5,000+	\$2.73	\$0.27	\$3.00	Market Pricing	Per tube.
150mm pots	\$6.82	\$0.68	\$7.50	Market Pricing	
Plant Services:					
Plant Delivery	\$40.91	\$4.09	\$45.00	Market Pricing	Per 1,000 plants; delivery within 25 km radius of Ngioka Centre. Delivery outside the 25 km radius will be at full cost recovery of transport and staff time.
Ngioka – Therapy					
Horticultural Therapy and Arts/Crafts Therapy: Program fee	\$4.55	\$0.45	\$5.00	Partial Cost Pricing	Per session.
Ngioka - Facility Hire					
Room Hire	\$7.55	\$0.75	\$8.30	Market Pricing	Per hour (first 4 hours).
Room Hire	\$50.45	\$5.05	\$55.50	Market Pricing	Per day.
Room Hire Bond - Event no alcohol	\$90.91	\$9.09	\$100.00	Market Pricing	Per Event. Bond is refundable less loss or damage deducted at cost.
Room Hire Bond - Cleaning fee	\$72.73	\$7.27	\$80.00	Market Pricing	Per Event.
Noxious Plant Control					
Labour	\$88.74	\$0.00	\$88.74	Full Cost Pricing	Per hour per officer.
Plant	\$55.50	\$0.00	\$55.50	Full Cost Pricing	Per hour per plant item.
Chemicals				Full Cost Pricing	At cost.
Regional noxious weed control undertaken in other local control authorities' areas as required by the Regional Strategy	\$61.18	\$6.12	\$67.30	Full Cost Pricing	Per officer per hour.
Development Application to remove or prune tree/s	\$56.10	\$0.00	\$56.10	Market Pricing	Per application.

	Fee	GST	Total Fees	Pricing Policy	Clarification
S82A (3) EP&A Act – Review of Determination	\$55.00	\$0.00	\$55.00	Statutory Pricing	Per application.
Certificates for Outstanding Notices under Section 64 of the Noxious Weeds Act	\$61.00	\$0.00	\$61.00	Full Cost Pricing	Per certificate.
On-Site Sewerage Management Systems (Septic Tanks)					
Annual Approval to operate and renewal	\$78.30	\$0.00	\$78.30	Market Pricing	Per system.
Inspection Fee - Residential	\$0.00	\$0.00	\$0.00	Market Pricing	
Inspection Fee - Commercial	\$240.00	\$0.00	\$240.00	Market Pricing	Per hour - minimum half hour charge excluding travelling.
Application Fee - Residential	\$260.00	\$0.00	\$260.00	Market Pricing	
Application Fee - Commercial (less than 10kl per day treatment capacity)	\$541.25	\$0.00	\$541.25	Market Pricing	
Application Fee - Commercial (greater than 10kl per day treatment capacity)		\$0.00		Market Pricing	By quotation prior to application lodgement. Quotation based on staff costs.
Application Amendment - Residential	\$130.00	\$0.00	\$130.00	Market Pricing	
Application Amendment - Commercial (less than 10kl per day treatment capacity)	\$270.60	\$0.00	\$270.60	Market Pricing	
Application Amendment - Commercial (greater than 10kl per day treatment capacity)				Market Pricing	By quotation prior to application lodgement. Quotation based on staff costs.
Peer Review - OSMS Application				Full Cost Recovery	Actual cost incurred.
Laboratory analysis		\$0.00		Full Cost Recovery	Actual cost incurred.
Consultancy	\$230.00	\$0.00	\$230.00	Market Pricing	Per hour - charged in half hour increments.
Pre-purchase inspection (Residential only)	\$223.50	\$0.00	\$223.50	Market Pricing	
Application Fee - Re use of waste treatment tank as rainwater tank	\$240.00	\$0.00	\$240.00	Market Pricing	
Regulate Systems (Legionella Control)					
Annual Registration	\$45.45	\$4.55	\$50.00	Market Pricing	Per system.
Inspection Fee	\$209.09	\$20.91	\$230.00	Market Pricing	Per hour.
Water Samples		\$0.00		Market Pricing	Actual cost of Samples.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Parking Meters					
Victoria Parade Car Park Nelson Bay:					
All weekends, all public holidays and every day between 27th December and 25th January inclusive.	\$2.45	\$0.25	\$2.70	Market Pricing	Per hour.
All other times	\$1.18	\$0.12	\$1.30	Market Pricing	Per hour.
Personal Information (See Privacy)					
Photocopying					
A4	\$0.70	\$0.00	\$0.70	Market Pricing	Per copy*. * First photocopy of Council owned and controlled documents is GST free, provided it is not produced for a commercial purpose.
A3	\$1.00	\$0.00	\$1.00	Market Pricing	Per copy*. * First photocopy of Council owned and controlled documents is GST free, provided it is not produced for a commercial purpose.
Pipe & Gravel Access (See Kerb & Guttering)					
Pools (See Aquatic Centres; Certificates - Swimming Pools)					
Roads Act Sections 13 and 223 – Approval and Inspection Fee					
Urban, Industrial, Commercial & Rural Residential	\$32.64	\$3.26	\$35.90	Market Pricing	Per metre of road centre line - Minimum \$749.00.
Rural & half road (or less)	\$22.14	\$2.21	\$24.35	Market Pricing	Per metre of road centre line - Minimum \$749.00.
Drainage - no road construction	\$14.45	\$1.45	\$15.90	Market Pricing	Per metre of drainage - minimum \$749.00.
Miscellaneous - driveways, right of carriageways, car parks, bulk earthworks, footpath/cycleway etc - 4% of cost of works or minimum fee*	\$743.50	\$74.35	\$817.85	Market Pricing	*Minimum Fee OR 4% of cost of works, whichever is the greater.
Water quality/ quantity structures-detention basins, nutrient ponds, GPT's etc	\$903.00	\$90.30	\$993.30	Market Pricing	Per structure.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Driveway Crossing Application	\$190.25	\$0.00	\$190.25	Market Pricing	Per driveway.
Reinspection/additional inspection	\$127.77	\$12.78	\$140.55	Market Pricing	Per hour or part thereof - minimum 1 hour.
Drainage – Approval and Inspection Fee – Section 68 Local Government Act					
Public drainage line	\$15.85	\$0.00	\$15.85	Market Pricing	Per metre of drainage - minimum \$7494.00.
Connect to public system	\$145.85	\$0.00	\$145.85	Market Pricing	Per connection.
Stormwater quality/quantity approval	\$496.75	\$0.00	\$496.75	Market Pricing	Per approval.
Stormwater quality/quantity annual fee	\$140.55	\$0.00	\$140.55	Market Pricing	Per year.
Reinspection/additional inspection	\$140.55	\$0.00	\$140.55	Market Pricing	Per hour or part thereof - minimum 1 hour.
Privacy and Personal Information Protection Act					
Application Fee	\$0.00	\$0.00	\$0.00	Free (Zero Priced)	Photocopy charges will apply.
Health Records & Information Privacy Act 2002					
Application Fee	\$33.00	\$0.00	\$33.00	Statutory Pricing	Photocopy charges will apply.
Payment Processing					
Credit Card Fees				Full Cost Pricing	1% of Transaction Value. Applicable to payments made by credit card. GST applies to the fee if the original item/service supplied is taxable.
Private Utility Installations (See Section 611 charges)					
Professional Advice - Development & Building (See Development and Building Applications)					
Property Information					
Property Enquiry	\$14.00	\$0.00	\$14.00	Full Cost Pricing	Per property. Not applicable to own property or bona fide adjoining fencing enquiry.
Search Fee – Property Information	\$56.50	\$0.00	\$56.50	Full Cost Pricing	Per hour or part thereof, plus any archive costs for retrieval and return.
Property Valuation					
Property Valuation	\$1,260.27	\$126.03	\$1,386.30	Market Pricing	Per valuation.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Public Halls & Centres					
All Council Facilities:					
Bond (except Medowie Community Centre & Williamstown Hall)	Bond will be determined according to the type of event (alcohol & non-alcohol). A bond will not apply for (1) Events for children under 10 years old with adult supervision and no alcohol; (2) Electoral Commissions (Federal and State) and Electoral companies where hire is for the purposes of conducting Federal, State and Local elections. Cleaning fee still applies. (3) Events where Council hires the facility for Council Business. The Cleaning Fee still applies.				
Bond – Event Category A	\$45.45	\$4.55	\$50.00	Market Pricing	Low Risk (Small gathering, no alcohol).
Bond – Event Category B	\$90.91	\$9.09	\$100	Market Pricing	Medium Risk (Medium numbers, no alcohol).
Bond - Event Category C	\$181.82	\$18.18	\$200.00	Market Pricing	Medium Risk (Facility capacity, no alcohol).
Bond - Event Category D	\$454.55	\$45.45	\$500.00	Market Pricing	Event with alcohol.
Bond – Election Day Hire	\$454.55	\$45.45	\$500.00	Market Pricing	Per Day.
Lost Key	\$37.27	\$3.73	\$41.00	Market Pricing	Each.
Cleaning Fee - (except Raymond Terrace Senior Citizens Hall - see individual entry): to be deducted from bond or charged if facility is not cleaned to satisfactory standard after use	\$72.73	\$7.27	\$80.00	Market Pricing	Per hour.
Anna Bay/Birubi Point Hall					
Meetings	\$6.36	\$0.64	\$7.00	Market Pricing	Per hour.
Day Function	\$45.45	\$4.55	\$50.00	Market Pricing	Key returned by 4pm.
Evening Function	\$104.55	\$10.45	\$115.00	Market Pricing	(4pm - midnight).
Full Day Function	\$150.00	\$15.00	\$165.00	Market Pricing	
Bobs Farm Public Hall					
Hall hire	\$84.55	\$8.45	\$93.00	Market Pricing	Per event.
Hall hire - half day hire	\$42.27	\$4.23	\$46.50	Market Pricing	Per event.
Meetings	\$12.09	\$1.21	\$13.30	Market Pricing	Per hour.
Corlette Community Hall					
Regular users (own Public Liability Insurance essential)	\$8.64	\$0.86	\$9.50	Market Pricing	Per hour.
Casual users - Daytime	\$9.09	\$0.91	\$10.00	Market Pricing	Per hour.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Casual Users - Evening	\$72.73	\$7.27	\$80.00	Market Pricing	First 4 hours.
Casual Users - Evening Extra Hours	\$13.64	\$1.36	\$15.00	Market Pricing	Per Hour after 4 Hours.
Booking Deposit for Casual Bookings	\$27.27	\$2.73	\$30.00	Market Pricing	
Casual Users - Charity/ Service Groups	\$4.55	\$0.45	\$5.00	Market Pricing	Per Hour. 50% of casual daytime rate for non-profit raising purposes.
Election Day hire	\$290.91	\$29.09	\$320.00	Market Pricing	
Kitchen Equipment Hire (for use within the Hall)	\$11.82	\$1.18	\$13.00	Market Pricing	Per function.
Fern Bay Public Hall					
Social functions	\$81.82	\$8.18	\$90.00	Market Pricing	Per function.
Community Groups	\$8.18	\$0.82	\$9.00	Market Pricing	Per hour.
Hinton School of Arts					
Hall Rental (Social functions etc)	\$137.27	\$13.73	\$151.00	Market Pricing	Per function.
Crockery (for use in hall)	\$12.00	\$1.20	\$13.20	Market Pricing	Per function.
Hire of tables & chairs (for use in hall)	\$24.00	\$2.40	\$26.40	Market Pricing	Per function.
Hall hire per hour	\$15.86	\$1.59	\$17.45	Market Pricing	Per hour.
Karuah Community Hall					
Functions:					
Private and Club	\$121.09	\$12.11	\$133.20	Market Pricing	Per function.
Charitable Organisations	\$34.59	\$3.46	\$38.05	Market Pricing	Per function.
Regular Users	\$6.73	\$0.67	\$7.40	Market Pricing	Per hour.
Meetings (Main Hall)	\$12.55	\$1.25	\$13.80	Market Pricing	Per hour.
Meeting Room	\$7.09	\$0.71	\$7.80	Market Pricing	Per hour.
Office	\$7.09	\$0.71	\$7.80	Market Pricing	Morning or Afternoon.
Kitchen - for functions	\$13.09	\$1.31	\$14.40	Market Pricing	
Hire of crockery	\$27.27	\$2.73	\$30.00	Market Pricing	
Lemon Tree Passage Old School Centre					
Community Rate	\$5.55	\$0.55	\$6.10	Market Pricing	Per hour.
Standard Rate	\$7.55	\$0.75	\$8.30	Market Pricing	Per hour.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Mallabula Community Centre					
Permanent Bookings:					
Non Profit Organisations	\$4.05	\$0.40	\$4.45	Market Pricing	Per hour.
Profit Organisations	\$8.09	\$0.81	\$8.90	Market Pricing	Per hour.
Casual Hall Hire	\$12.09	\$1.21	\$13.30	Market Pricing	Per hour.
Community Group Bookings	\$61.45	\$6.15	\$67.60	Market Pricing	Per event.
Family Network	\$25.18	\$2.52	\$27.70	Market Pricing	
Private Functions:					
Hire	\$121.82	\$12.18	\$134.00	Market Pricing	Per event.
Carpet Cleaning Fee	\$151.27	\$15.13	\$166.40	Market Pricing	If carpet left in unsatisfactory condition.
Medowie Community Centre					
Normal rate:					
Regular Users - hall or office	\$8.64	\$0.86	\$9.50	Market Pricing	Per hour (for use weekly, fortnightly or monthly).
Tougher & Waratah Offices (air conditioned)	\$9.64	\$0.96	\$10.60	Market Pricing	Per hour (for use weekly, fortnightly or monthly) fee includes a levy for air conditioning operation costs.
Hunter Area Health Hire of Wilkinson Room	\$26.00	\$2.60	\$28.60	Market Pricing	
Casual Bookings:					
Hall (Casual booking - other than functions)	\$13.91	\$1.39	\$15.30	Market Pricing	Per hour.
Tougher & Waratah Offices (air conditioned)	\$15.45	\$1.55	\$17.00	Market Pricing	Per hour fee includes a levy for air conditioning operation costs.
Functions:					
Old Hall & Kitchen	\$211.32	\$21.13	\$232.45	Market Pricing	Per function.
New Hall & Kitchen	\$269.00	\$26.90	\$295.90	Market Pricing	Per function.
Charity/Community Rate:					
Old Hall & Kitchen	\$105.68	\$10.57	\$116.25	Market Pricing	Per function.
New Hall & Kitchen	\$124.82	\$12.48	\$137.30	Market Pricing	Per function.
Deposit for either hall	\$35.55	\$3.55	\$39.10	Market Pricing	Per function.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Bonds:					
Normal Rate	\$257.45	\$25.75	\$283.20	Market Pricing	Per function. No alcohol.
Charity / Community Rate	\$124.91	\$12.49	\$137.40	Market Pricing	Per function. No alcohol.
Alcohol Served Rate	\$384.27	\$38.43	\$422.70	Market Pricing	Per function.
PA System	\$52.86	\$5.29	\$58.15	Market Pricing	Per function.
Extras:					
Single Storage Cupboards	\$28.82	\$2.88	\$31.70	Market Pricing	Annual Fee.
Double Storage Cupboards	\$57.27	\$5.73	\$63.00	Market Pricing	Annual Fee.
Crockery / Cutlery	\$12.09	\$1.21	\$13.30	Market Pricing	No bond for the hire of crockery and/or cutlery.
PA System	\$12.09	\$1.21	\$13.30	Market Pricing	\$55.00 bond for the hire of the PA System.
Salt Ash Community Hall					
Regular Users	\$7.73	\$0.77	\$8.50	Market Pricing	Per hour.
Casual Users - first five hours	\$140.91	\$14.09	\$155.00	Market Pricing	
Casual Users - each hour over five hours	\$16.14	\$1.61	\$17.75	Market Pricing	
Casual Users - Bond					Bond determined according to event: \$200 event with no alcohol; \$500 event with alcohol.
Crockery Fee	\$18.18	\$1.82	\$20.00	Market Pricing	
Meeting Fee - non-profit organisations	\$22.73	\$2.27	\$25.00	Market Pricing	Maximum 2 hours. Per event.
Meeting Fee - Casual Users	\$27.27	\$2.73	\$30.00	Market Pricing	Maximum 2 hours. Per event.
Williamstown Public Hall					
Bond	\$181.82	\$18.18	\$200.00	Market Pricing	Bond - no alcohol
Bond	\$909.09	\$90.91	\$1,000.00	Market Pricing	Bond - event with alcohol
Lost key	\$39.00	\$3.90	\$43.00	Market Pricing	Each.
Cleaning fee	\$70.00	\$72.73	\$80.00	Market Pricing	
Complete hall hire (Does not include cleaning)	\$161.45	\$16.15	\$180.00	Market Pricing	Per night.
Supper room	\$60.55	\$6.05	\$66.60	Market Pricing	Per night.
Regular users	\$8.18	\$0.82	\$12.00	Market Pricing	Per hour.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Church Groups and Community	\$12.00	\$1.20	\$13.20	Market Pricing	
Nelson Bay Senior Citizens Hall					
Nelson Bay Social & Welfare Club	\$806.91	\$80.69	\$887.60	Market Pricing	Per month for all usage.
Legacy	\$66.32	\$6.63	\$72.95	Market Pricing	Per meeting.
Integrated Living	\$25.00	\$2.50	\$27.50	Market Pricing	Per meeting.
Regular Users	\$16.32	\$1.63	\$17.95	Market Pricing	Per hour.
Not for Profit Users	\$12.55	\$1.25	\$13.80	Market Pricing	Per Hour.
Raymond Terrace Community Care Centre					
Small Upstairs Meeting Room (seats 15):					
Non-profit Tenant/Community, Groups	\$8.18	\$0.82	\$9.00	Market Pricing	Non Profit/Community Groups per hour.
Private Funded, Government or for profit organisations	\$16.36	\$1.64	\$18.00	Market Pricing	Other per hour.
Raymond Terrace Senior Citizens Hall					
Venue Hire - Hourly Rate:					
Regular Users	\$9.64	\$0.96	\$10.60	Market Pricing	Per hour.
Non-Profit Organisations	\$11.55	\$1.15	\$12.70	Market Pricing	Per hour.
For Profit Organisations	\$15.36	\$1.54	\$16.90	Market Pricing	Per hour.
Venue Hire - Half Day (up to 4 hours):					
Regular Users	\$34.59	\$3.46	\$38.05	Market Pricing	
Non-Profit Organisations	\$42.27	\$4.23	\$46.50	Market Pricing	
For Profit Organisations	\$57.64	\$5.76	\$63.40	Market Pricing	
Venue Hire - Full Day (up to 8 hours):					
Regular Users	\$69.18	\$6.92	\$76.10	Market Pricing	
Non-Profit Organisations	\$86.45	\$8.65	\$95.10	Market Pricing	
For Profit Organisations	\$115.27	\$11.53	\$126.80	Market Pricing	
Function Rates (including kitchen, cleaning fee and set-up time):					
Non-Profit Organisations	\$240.18	\$24.02	\$264.20	Market Pricing	Hire security at own expense.

	Fee	GST	Total Fees	Pricing Policy	Clarification
For Profit Organisations	\$384.27	\$38.43	\$422.70	Market Pricing	Hire security at own expense.
Use of crockery, glasses, cutlery	\$48.05	\$4.80	\$52.85	Market Pricing	Per event.
Cleaning Fee	\$67.23	\$6.72	\$73.95	Market Pricing	Per hour. Minimum 2 hours.
Key Deposit	\$96.09	\$9.61	\$105.70	Market Pricing	
Seaham School of Arts & Community Hall					
Hall hire for functions:					
Regular users	\$100.91	\$10.09	\$111.00	Market Pricing	Per day/night.
Community function	\$102.92	\$10.29	\$113.20	Market Pricing	Per day/night.
Standard function fee	\$201.73	\$20.17	\$221.90	Market Pricing	Per day/night.
Under 25s Party	\$403.45	\$40.35	\$443.80	Market Pricing	Per event.
Casual hire (community group)	\$10.09	\$1.01	\$11.10	Market Pricing	Per hour, up to 3 hours.
Standard Casual Hire Fee	\$20.18	\$2.02	\$22.20	Market Pricing	Per hour, up to 3 hours.
Booking fee (casual hirers only)	\$24.00	\$2.40	\$26.40	Market Pricing	Non-refundable if booking is cancelled.
Tanilba Foreshore Bay Hall					
Private Functions	\$134.25	\$0.00	\$134.25	Market Pricing	Per function.
Regular Users/per hour	\$7.73	\$0.77	\$8.50	Market Pricing	Per hour.
Non Profit Group/per hour	\$7.09	\$0.71	\$7.80	Market Pricing	Per hour.
Profit Group/per hour	\$18.27	\$1.83	\$20.10	Market Pricing	Per hour.
Half hall function charge	\$55.73	\$5.57	\$61.30	Market Pricing	For short afternoon functions.
Key deposit (on booking)	\$19.18	\$1.92	\$21.10	Market Pricing	Non-refundable if booking cancelled. Remainder of hire due one week before event.
Publications					
Development Control Plans:					
Port Stephens DCP 2007	\$59.20	\$0.00	\$59.20	Full Cost Pricing	Available free on web.
Maps (Hardcopy)	\$186.70	\$0.00	\$186.70	Full Cost Pricing	Available free on web.
LEP text (Hardcopy)	\$46.90	\$0.00	\$46.90	Full Cost Pricing	Available free on web.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Maps (Electronic)	\$117.30	\$0.00	\$117.30	Full Cost Pricing	Available free on web.
LEP text (Electronic)	\$23.50	\$0.00	\$23.50	Full Cost Pricing	Available free on web.
Zoning Maps (A3)	\$35.70	\$0.00	\$35.70	Full Cost Pricing	Available free on web.
Studies and Strategies	\$71.40	\$0.00	\$71.40	Full Cost Pricing	Available free on web.
Section 94 Plans:					
Port Stephens Section 94 Development Contributions Plan 2007	\$71.40	\$0.00	\$71.40	Full Cost Pricing	Available free on web.
Port Stephens Section 94A Development Contributions Plan 2007	\$46.90	\$0.00	\$46.90	Full Cost Pricing	Available free on web.
GIS Information:					
Digital layer (cost per data set)	\$65.30	\$0.00	\$65.30	Full Cost Pricing	
GIS Technician	\$65.30	\$0.00	\$65.30	Full Cost Pricing	Per hour.
Sale of Koala Plan of Management:					
i) Part 1 - The Plan	\$13.80	\$0.00	\$13.80	Full Cost Pricing	
ii) Part 2 - Resource Document	\$27.00	\$0.00	\$27.00	Full Cost Pricing	
iii) Part 3 - Appendices	\$54.10	\$0.00	\$54.10	Full Cost Pricing	
Books					
A History of Port Stephens, Tomaree and Yacaaba	\$21.91	\$2.19	\$24.10	Market Pricing	John Armstrong.
A History of Tilligerry Peninsula	\$21.91	\$2.19	\$24.10	Market Pricing	Port Stephens Family History Society Inc.
Anna Bay Lawn Cemetery CD	\$21.91	\$2.19	\$24.10	Market Pricing	Port Stephens Family History Society Inc.
Convicts of the Australian Agricultural Company	\$29.23	\$2.92	\$32.15	Market Pricing	Port Stephens Family History Society Inc.
Crimes & Lives of the Convicts Arriving in Sydney on the Salamander 1791	\$24.36	\$2.44	\$26.80	Market Pricing	Members of the Tomaree Family History Group.
Essays on Seaham	\$25.50	\$2.55	\$28.05	Market Pricing	Cynthia Hunter & Others.
Everyday Stories	\$9.73	\$0.97	\$10.70	Market Pricing	Cynthia Hunter.
Henry H Halloran in Port Stephens the Legacy	\$14.64	\$1.46	\$16.10	Market Pricing	Yvonne Fraser.
Monumental Inscriptions Index	\$8.59	\$0.86	\$9.45	Market Pricing	Port Stephens Historical Society.
Nelson Bay Heritage Walk	\$1.05	\$0.10	\$1.15	Market Pricing	Port Stephens Historical Society.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Port Stephens Heritage	\$32.00	\$3.20	\$35.20	Market Pricing	Cynthia Hunter.
Port Stephens Story	\$9.73	\$0.97	\$10.70	Market Pricing	Marianne Bartlett.
Port Stephens - The Ultimate Experience	\$34.09	\$3.41	\$37.50	Market Pricing	John Armstrong.
Raymond Terrace Cemetery Book	\$9.73	\$0.97	\$10.70	Market Pricing	Raymond Terrace & District Historical Society.
Raymond Terrace History and Heritage Book	\$25.50	\$2.55	\$28.05	Market Pricing	Cynthia Hunter.
Raymond Terrace Pioneer Register	\$29.23	\$2.92	\$32.15	Market Pricing	Raymond Terrace & District Historical Society.
Raymond Terrace "A Short History"	\$5.86	\$0.59	\$6.45	Market Pricing	Raymond Terrace & District Historical Society.
Soldiers & Memorials of Seaham WW1	\$29.23	\$2.92	\$32.15	Market Pricing	Moira Saunderson.
They Were Here	\$34.09	\$3.41	\$37.50	Market Pricing	June Reeks.
Nature Watch Diary	\$6.65	\$0.67	\$7.32	Full Cost Pricing	Per diary (copying charge only).
Nature Watch Diary Companion Booklet	\$7.18	\$0.72	\$7.90	Full Cost Pricing	Per copy (copying charge only).
Rates (See Certificates - Rates)					
Recycling (See Waste Management Services)					
Refunds (See Development & Building Applications; Subdivision Applications)					
Restorations of Roads, Footpaths and Associated Access and Drainage Structures					
Concrete: (roads & commercial driveways)	\$439.09	\$43.91	\$483.00	Full Cost Pricing	Per square metre.
The total fee is the sum of the square metre & the hourly charge.	\$328.18	\$32.82	\$361.00	Full Cost Pricing	Per hour.
Minimum total fee is \$1,155					
Concrete: (footpaths and domestic driveways)	\$121.82	\$12.18	\$134.00	Full Cost Pricing	Per square metre.
The total fee is the sum of the square metre & the hourly charge.	\$161.82	\$16.18	\$178.00	Full Cost Pricing	Per hour.
Minimum total fee is \$466.20					
Bituminous Surfaces:					
The total fee is the sum of the square metre & hourly charge.	\$151.82	\$15.18	\$167.00	Full Cost Pricing	Per square metre.
Minimum total fee is \$867.30	\$328.18	\$32.82	\$361.00	Full Cost Pricing	Per hour.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Kerb & Gutter:					
The total fee is the sum of the lineal metre & the hourly charge.	\$131.82	\$13.18	\$145.00	Full Cost Pricing	Per lineal metre.
Minimum total fee is \$1170.85	\$328.18	\$32.82	\$361.00	Full Cost Pricing	Per hour.
Earth, gravel and all other classes of unsealed pavements or shoulders:	\$66.36	\$6.64	\$73.00	Full Cost Pricing	Per square metre.
The total fee is the sum of the square metre & the hourly charge.	\$161.82	\$16.18	\$178.00	Full Cost Pricing	Per hour.
Note: Minimum charge of 1m2. Several openings made simultaneously within 45 metres may be grouped as one. Separate restoration costs for openings over 5m2 to be estimated by Council.					
Flood Certificate					
Flood Information Certificate	\$180.00	\$0.00	\$180.00	Full Cost Pricing	Subject to availability.
Reclassification & Rezoning Council/Community Land					
Administration Fee	\$400.00	\$40.00	\$440.00	Partial Cost Pricing	Fee applies for non-Council proponent.
Valuation fee for sale of rezoned / reclassified Council land				Market Pricing	Fee applies for non-Council proponent. External valuer.
Road Closures					
Temporary Road / Footpath Closures & Events:					
Administration and Advertising	\$326.34	\$0.00	\$326.34	Full Cost Pricing	
Inspection fee	\$163.17	\$0.00	\$163.17	Full Cost Pricing	Per hour min 2 hours.
Construction Zone	\$1,713.60	\$0.00	\$1,713.60	Market Pricing	Per 6 months per space.
Note: Council will waive road closure costs for Anzac Day Marches.					
Crane Permit	\$45.68	\$0.00	\$45.68	Full Cost Pricing	
Temporary Lane Closure for Construction Works	\$45.68	\$0.00	\$45.68	Full Cost Pricing	
Traffic Information Search - existing data	\$51.73	\$5.17	\$56.90	Full Cost Pricing	
Traffic Information Search - new data	\$285.55	\$28.55	\$314.10	Full Cost Pricing	
Roads -Closure & Purchase Applications					
Initial Fee (before Council Resolution stage)	\$440.00	\$0.00	\$440.00	Rate of Return Pricing	Non-refundable.
Subsequent fee (After Council Resolution)		\$0.00		Rate of Return Pricing	Land Value plus 120% of all costs.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Roads - Roads Act Approvals & Inspections					
Roads – New Road Naming: Application for New Road Name					
One Road	\$670.00	\$0.00	\$670.00	Full Cost Pricing	
More than one road	\$805.00	\$0.00	\$805.00	Full Cost Pricing	
Rubbish Collection (See Waste Management Services)					
Rural Address Post					
Issues and installation fee	\$136.68	\$13.67	\$150.35	Full Cost Pricing	Per address
Supply materials only	\$43.50	\$4.35	\$47.85	Full Cost Pricing	Per post and sign (unassembled).
Section 611 Charges For private utility installations upon, over or under public roads and places.					
Category 1 (up to 50mm diam. and over 10m length):					
Initial Fee	\$638.00	\$0.00	\$638.00	Market Pricing	Each.
Subsequent fee	\$132.00	\$0.00	\$132.00	Market Pricing	Per km per annum or part thereof.
Category 2 (over 50mm diam. and 10m length):					
Initial fee	\$2,920.00	\$0.00	\$2,920.00	Market Pricing	Each.
Subsequent fee	\$645.00	\$0.00	\$645.00	Market Pricing	Per km per annum or part thereof.
Septic Tanks (See On-Site Sewerage)					
Sister Cities - Membership					
Adult	\$9.09	\$0.91	\$10.00	Market Pricing	
Youth	\$4.55	\$0.45	\$5.00	Market Pricing	
Family	\$22.73	\$2.27	\$25.00	Market Pricing	
Survey & Land Services					
Senior Registered Surveyor	\$163.64	\$16.36	\$180.00	Full Cost Pricing	Per hour. Do and Charge basis.
Registered Surveyor	\$136.36	\$13.64	\$150.00	Full Cost Pricing	Per hour. Do and Charge basis.
Engineering Surveyor	\$90.91	\$9.09	\$100.00	Full Cost Pricing	Per hour. Do and Charge basis.
Survey Assistant	\$63.64	\$6.36	\$70.00	Full Cost Pricing	Per hour. Do and Charge basis.
Sport & Sports Facilities					
Sports Facilities Hierarchy:					
Category 1					

	Fee	GST	Total Fees	Pricing Policy	Clarification
• King Park Sports Complex					
• Lakeside Sports Complex					
• Tomaree Sports Complex					
Category 2					
• Bill Strong Oval					
• Ferodale Sports Complex					
• Fingal Bay Oval					
• Mallabula Sports Complex					
• Salamander Sports Complex					
• Salt Ash Equestrian Centre					
• Yulong Park					
Category 3					
• Anna Bay Oval					
• Boomerang Park					
• Bowthorne Oval					
• Boyd Park					
• Brandon Park					
• Green Wattle Creek Equestrian Centre					
• Karuah Oval					
• Kindlebark Oval					
• Salamander Bay Oval					
• Stuart Park					
• Vi Barnett Field					
Sports Council full fee paying members:					
Club - Junior Players	\$5.45	\$0.55	\$6.00	Market Pricing	Per season.
Club - Senior Players	\$7.73	\$0.77	\$8.50	Market Pricing	Per season.
Club on licence agreement	\$265.59	\$26.56	\$292.15	Market Pricing	Per year.
Minimum Ground Hire Fee and Sports Council Member fee for eligibility to access sports council generated income	\$280.32	\$28.03	\$308.35	Market Pricing	
Basic Sports Council Member Fee	\$81.82	\$8.18	\$90.00	Market Pricing	Member fee only, 1 voting right, no access to income.
Sports Council Gala Day Event Fee	\$136.36	\$13.64	\$150.00	Market Pricing	This Fee is for any additional gala days clubs hold. Member fee includes 2 gala days per season.
Market Hire Fee	\$672.73	\$67.27	\$740.00	Market Pricing	Per use.
Sailing and Aquatic Club Hire Fee	\$590.91	\$59.09	\$650.00	Market Pricing	Function Room Hire Fee (per day).
Electricity Levy:					

	Fee	GST	Total Fees	Pricing Policy	Clarification
Tier 1	\$690.91	\$69.09	\$760.00	Market Pricing	Core user payment per year.
Tier 2	\$365.45	\$36.55	\$402.00	Market Pricing	Core user payment per year.
Tier 3	\$210.45	\$21.05	\$231.50	Market Pricing	Core user payment per year.
Tier 4	\$52.09	\$5.21	\$57.30	Market Pricing	Core user payment per year.
Category 1 Sports Facility:					
Match Field Competition:					
Sports Council Member	\$221.95	\$22.20	\$244.15	Market Pricing	Per Day.
Port Stephens Community Group	\$467.27	\$46.73	\$514.00	Market Pricing	Per Day.
Group outside of LGA	\$759.68	\$75.97	\$835.65	Market Pricing	Per Day.
Canteen:					
Sports Council Member	\$79.45	\$7.95	\$87.40	Market Pricing	Per Day.
Non-member:	\$100.23	\$10.02	\$110.25	Market Pricing	Per Day.
Function Room:					
Sports Council Member	\$93.45	\$9.35	\$102.80	Market Pricing	No use of the bar.
Sports Council Member	\$108.55	\$10.85	\$119.40	Market Pricing	Use of the bar - no alcohol.
Non Member	\$111.00	\$11.10	\$122.10	Market Pricing	No use of the bar.
Non Member	\$141.36	\$14.14	\$155.50	Market Pricing	Use of the bar - no alcohol.
Group outside of LGA	\$221.97	\$22.20	\$244.17	Market Pricing	No use of the bar.
Alcohol Rights:					
Sports Council Member	\$52.09	\$5.21	\$57.30	Market Pricing	Per Day.
Non Member	\$90.91	\$9.09	\$100.00	Market Pricing	Per Day.
Kitchen:					
Sports Council Member	\$44.36	\$4.44	\$48.80	Market Pricing	Per Day.
Non Member	\$51.36	\$5.14	\$56.50	Market Pricing	Per Day.
Group outside of LGA	\$79.45	\$7.95	\$87.40	Market Pricing	Per Day.
Floodlights	\$90.91	\$9.09	\$100.00	Market Pricing	Per Day.
Sportsgrounds:					

	Fee	GST	Total Fees	Pricing Policy	Clarification
Sports Council Member	\$136.59	\$13.66	\$150.25	Market Pricing	Per Day.
Non Member	\$161.82	\$16.18	\$178.00	Market Pricing	Per Day.
Group outside of LGA	\$216.36	\$21.64	\$238.00	Market Pricing	Per Day.
Floodlights	\$90.91	\$9.09	\$100.00	Market Pricing	Per Day.
Special Events:					
Ground infrastructure set up	\$227.27	\$22.73	\$250.00	Market Pricing	Per Service, Per Field.
Garbage Bins	\$22.73	\$2.27	\$25.00	Market Pricing	Per Service, Per Bin.
Clean and Stock Toilets	\$221.95	\$22.20	\$244.15	Market Pricing	Per Day.
Bond	\$578.80	\$0.00	\$578.80	Market Pricing	
Category 2 Sportsgrounds					
Sports Council Member	\$136.59	\$13.66	\$150.25	Market Pricing	Per Day.
Non Member	\$161.82	\$16.18	\$178.00	Market Pricing	Per Day.
Group outside of LGA	\$216.36	\$21.64	\$238.00	Market Pricing	Per Day.
Function Room:					
Sports Council Member	\$80.18	\$8.02	\$88.20	Market Pricing	Per Day.
Non Member	\$95.23	\$9.52	\$104.75	Market Pricing	Per Day.
Group outside of LGA	\$190.45	\$19.05	\$209.50	Market Pricing	Per Day.
Floodlights	\$90.91	\$9.09	\$100.00	Market Pricing	
Special Events:					
Ground infrastructure set up	\$227.27	\$22.73	\$250.00	Market Pricing	Per Service, Per Field.
Equestrian Facility:					
Sports Council Member	\$3.18	\$0.32	\$3.50	Market Pricing	Per Person, Per Day.
Major Site User	\$727.27	\$72.73	\$800.00	Market Pricing	Per Month.
Group Hire	\$318.18	\$31.82	\$350.00	Market Pricing	
Bond	\$25.00	\$0.00	\$25.00	Market Pricing	Per Service, Per Bin.
Bond	\$244.15	\$0.00	\$244.15	Market Pricing	Per Service.

	Fee	GST	Total Fees	Pricing Policy	Clarification
Bond	\$578.00	\$0.00	\$578.80	Market Pricing	Per Event.
Category 3 Sportsgrounds:					
Sports Council Member	\$100.23	\$10.02	\$110.25	Market Pricing	Per Day.
Non Member	\$116.36	\$11.64	\$128.00	Market Pricing	Per Day.
Group outside of LGA	\$180.00	\$18.00	\$198.00	Market Pricing	Per Day.
Floodlights	\$90.91	\$9.09	\$100.00	Market Pricing	Per Day.
Special Events:					
Ground infrastructure set up	\$227.27	\$22.73	\$250.00	Market Pricing	Per Service, Per Field.
Equestrian Facility:					
Sports Council Member	\$4.55	\$0.45	\$5.00	Market Pricing	Per Person Per Day.
Non Member	\$9.09	\$0.91	\$10.00	Market Pricing	Per Person Per Day.
Group Hire	\$72.73	\$7.27	\$80.00	Market Pricing	Per Day.
Garbage Bins	\$22.73	\$7.27	\$25.00	Market Pricing	Per Service, Per Bin.
Clean and Stock Toilets	\$221.95	\$7.27	\$244.15	Market Pricing	Per Service.
Bond	\$578.80	\$0.00	\$578.80	Market Pricing	Per Event.
Sports Committees (See Sport)					
Subdivision Applications (See Certificates - Subdivision)					
Subpoena Fees (See Legal)					
Swimming Pools (See also Certificates, Aquatic Centres)					
Swimming Pools – Registration Input or Amendment	\$10.00	\$0.00	\$10.00	Statutory Pricing	Per registration or amendment. Fee for Council officers to input or amend registration details for swimming pools (Swimming Pools Amendment Act 2012)
Traffic Information (See Temporary Road Closures)					
Tender Documents					
Standard Tender	\$44.30	\$0.00	\$44.30	Market Pricing	

	Fee	GST	Total Fees	Pricing Policy	Clarification
Expression of Interest	\$33.15	\$0.00	\$33.15	Market Pricing	
Regulated Tenders	\$49.80	\$0.00	\$49.80	Market Pricing	
Complex Tenders	\$66.40	\$0.00	\$66.40	Market Pricing	
Trees – Tree Preservation Order (DA) Application	\$56.10	\$0.00	\$56.10	Market Pricing	Per application.
Vacation Care (See Children's Services)					
Valuation (See Property Valuation)					
Vehicles (See Impounding)					
Visitor Information Centre					
Brochure Display - DL	\$510.00	\$51.00	\$561.00	Market Pricing	Per brochure.
Souvenirs		Yes		Market Pricing	Prices as displayed on items in store.
In Centre advertising	245.45	\$24.55	\$270.00	Market Pricing	Annual fee. This fee is charged pro rata from commencement date.
Set Up Fee	50.00	\$5.00	\$55.00	Market Pricing	Per set up.
Amendments/Changes	50.00	\$5.00	\$55.00	Market Pricing	Per Change.
Booking Fee	\$3.18	\$0.32	\$3.50	Partial cost pricing	Per booking.
Waste – See below.					
Weddings (See Events, Reserves & Parks, Public Halls & Community Centres, Holiday Parks)					
Weeds (See Noxious Plant Control)					
Wharves, Recreational Berthing	\$31.90	\$3.05	\$33.50	Market Pricing	Per Day

Waste

	Fee	GST	State Govt Waste Levy	Total Fees	Pricing Policy	Comments
General Processable Waste:						
1. Per tonne	\$208.18	\$20.82	\$53.83	\$229.00	Partial Cost Pricing	
2. Minimum fee	\$18.18	\$1.82	\$0.00	\$20.00	Partial Cost Pricing	

	Fee	GST	State Govt Waste Levy	Total Fees	Pricing Policy	Comments
3. Commercial Quantities					Market Pricing	Commercial quantities delivered from Council sites may be eligible for discounts of up to 40%.
Mixed inert waste:						
1. Per tonne	\$208.18	\$20.82	\$107.65	\$229.00	Partial Cost Pricing	
2. Minimum fee	\$18.18	\$1.82	\$0.00	\$20.00	Partial Cost Pricing	
Special Waste:						
1. Per tonne	\$281.82	\$28.18	\$107.65	\$300.00	Partial Cost Pricing	
2. Minimum fee	\$18.18	\$1.82	\$0.00	\$20.00	Partial Cost Pricing	
Sorted garden or wood waste:						
1. Per tonne	\$104.55	\$10.45		\$115.00	Partial Cost Pricing	
2. Minimum fee	\$18.18	\$1.82		\$20.00	Partial Cost Pricing	
Sorted concrete, bricks and Roof tiles:						
1. Per tonne	\$104.55	\$10.45		\$115.00	Market Pricing	
2. Minimum fee	\$18.18	\$1.82		\$20.00	Market Pricing	
Sorted metals, batteries and motor oil:						
Per tonne	\$0.00	\$0.00		\$0.00	Free (Zero Priced)	No charge if sorted from other waste.
Tyres:						
1. Small	\$9.09	\$0.91		\$10.00	Partial Cost Pricing	Per tyre.
2. Large	\$13.64	\$1.36		\$15.00	Partial Cost Pricing	Per tyre.
Household recyclables (cardboard, paper, glass containers, plastic containers, steel cans, aluminium cans.):						
1. Per tonne	\$104.55	\$10.45		\$115.00	Partial Cost Pricing	Per tonne for sorted loads of cardboard and paper only.
2. Minimum fee	\$18.18	\$1.82		\$20.00	Partial Cost Pricing	
Mattresses & Bases:						
1 piece	\$22.73	\$2.27		\$25.00	Partial Cost Pricing	
Additional pieces	\$18.18	\$1.82		\$20.00	Partial Cost Pricing	Each.
E-Waste:						
Residential (up to 14 items)	\$0.00	\$0.00		\$0.00	Free (Zero Priced)	No charge if sorted from other waste.
Commercial	\$545.45	\$54.55		\$600.00	Market Pricing	Per Tonne.
Waste Sales:						
1. Mulch for residents	\$0.00	\$0.00		\$0.00	Free (Zero Priced)	Mulch is free to Port Stephens residents.

	Fee	GST	State Govt Waste Levy	Total Fees	Pricing Policy	Comments
2. Mulch for commercial quantities	\$18.18	\$1.82		\$20.00	Market Pricing	Per tonne. (Equivalent to approximately 2 cubic metres). Mulch is made from garden and wood waste delivered to the Waste Transfer Station that has been processed by a tub grinder after limited sorting to remove weed species.
3. Mulch loading fee	\$10.91	\$1.09		\$12.00	Market Pricing	Loading fee.
4. Weighbridge Ticket	\$27.27	\$2.73		\$30.00	Market Pricing	Per item.
5. Compost A Bin (210 Litres)	\$45.46	\$4.54		\$50.00	Market Pricing	Per item.
6. Compost Mate garden tool	\$22.73	\$2.27		\$25.00	Market Pricing	Per item.
7. Worm Farm kits	\$63.64	\$6.36		\$70.00	Market Pricing	Per item.
Special Event Bin Hire:						
1. Recycle bin (240 litres)	\$22.73	\$2.27		\$25.00	Market Pricing	Per bin. Minimum three bins per order.
2. Garbage bin (240 litres)	\$22.73	\$2.27		\$25.00	Market Pricing	Per bin. Minimum three bins per order.
Additional Service	\$6.36	\$0.64		\$7.00	Market Pricing	Per additional Service
Holiday Rental Bin Service:						
1. Garbage Bin (240 litres)	\$118.18	\$11.82		\$130.00	Market Pricing	Minimum 10 weeks service per bin.
2. Recycle Bin (240 litres)	\$63.64	\$6.36		\$70.00	Market Pricing	Minimum 10 weeks service per bin.

	Fee	GST	Total Fees	Pricing Policy	Clarification
WORKSHOP					
Inspections at price scheduled by Roads and Maritime Services per vehicle. Other rates based on the benchmarking of commercial local suppliers of this service. However all work subject to availability as upkeep of Council fleet is workshop priority. Appointment necessary.					
1. Mechanical servicing and repair of vehicles	\$100.00	\$10.00	\$110.00	Market Pricing	Per hour or part thereof. Parts will be charged in line with Council's Pricing Policy. Appointment necessary.
2. Mechanical servicing and repair of vehicles - Emergency Service Vehicles Only	\$82.50	\$0.00	\$82.50	Market Pricing	Per hour or part thereof. Parts will be charged in line with Council's Pricing Policy. Appointment necessary.
3. Pink Slips - Light Vehicles	\$35.70	\$0.00	\$35.70	Statutory Pricing	
4. Pink Slips - Motor Cycles	\$21.20	\$0.00	\$21.20	Statutory Pricing	
5. Pink Slips - Trailer without brakes	\$19.30	\$0.00	\$19.30	Statutory Pricing	
6. Pink Slips - Trailer with brakes	\$28.20	\$0.00	\$28.20	Statutory Pricing	
7. Blue Slips - Light Vehicles	\$57.80	\$0.00	\$57.80	Statutory Pricing	
8. Blue Slips - Motor Cycles	\$35.20	\$0.00	\$35.20	Statutory Pricing	
9. Blue Slip - Trailer without brakes	\$29.50	\$0.00	\$29.50	Statutory Pricing	
10. Blue Slip - Trailer with brakes	\$41.30	\$0.00	\$41.30	Statutory Pricing	
11. Design Check – no Compliance Certificate	\$26.80	\$0.00	\$26.80	Statutory Pricing	
12. Design Check – with Compliance Certificate	\$40.60	\$0.00	\$40.60	Statutory Pricing	
13. Adjustment of Records	\$26.20	\$0.00	\$26.20	Statutory Pricing	
14. Gas Inspection	\$15.10	\$0.00	\$15.10	Statutory Pricing	
15. Safety Check only	\$37.50	\$0.00	\$37.50	Statutory Pricing	<ul style="list-style-type: none"> • Rigid truck over 4.5 tonne GVM but not over 5 tonne tare. (Not prime movers). • Buses over 2.5 tonne tare but not over 5 tonne tare. • Tow trucks not over 5 tonne tare.

	Fee	GST	Total Fees	Pricing Policy	Clarification
16. Safety Check only	\$72.70	\$0.00	\$72.70	Statutory Pricing	<ul style="list-style-type: none"> · Rigid trucks or buses over 5 tonne tare or any prime mover. · Rigid truck over 4.5 tonne GVM with power operated brakes.
17. Safety Check only	\$43.40	\$0.00	\$43.40	Statutory Pricing	<ul style="list-style-type: none"> · Trailers over 2 tonne GTM including tow truck trailers. · Any trailer fitted with breakaway brakes.

