

MEETING AGENDA

Meeting	Aboriginal Strategic Committee meeting		
Team Name:	Vibrant Places		
Date:	14 August 2023	Time:	11.30pm-1.30pm
Chairperson:	Mayor Ryan Palmer	Venue:	Committee Rooms or via zoom
Purpose of Meeting:	Meeting of the 355c Aboriginal Strategic Committee		
File:	PSC2005-0629		
Minutes:	22 March 2023		

Attendance

Ryan Palmer	Cr Anderson	Cr Kafer	Cr Francis
Tim Crosdale	Emily Livens	Steven Peart	Neville Lilley
Andrew Smith	John Manton	Nadine Russell	Kate Connor
Laura Mulvihill	Jen Underwood	Val Merrick	

Apologies

Janelle Gardner			

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
1.0	WELCOME				
1.1	Welcome to country	1min	Chair	Request from Aboriginal members in attendance	
2.0	URGENT MATTERS				
2.1	Guest Speaker: Terri Janke and Company, Aboriginal protocols development	20mins	Terri Janke and team	Introduction from Emily on Aboriginal protocols development project	
2.2	Outstanding actions from previous minutes	5mins	Janelle Gardner	ACTION 1: Birubi Information Centre status and interpretative signage: Broaden reference group to include the Worimi Conservation Lands representatives. To be actioned by council in consultation with Worimi.	Update
2.3	Reconnecting Regional Events Program	5min	Kate Connor	ACTION 2: Provide update	Update
2.4	Aboriginal Strategic Committee membership Attachment 1: Draft Aboriginal Strategic Committee Terms of Reference	10mins	Emily and Jen	ACTION 3: Review of Aboriginal Strategic Committee Terms of Reference	
3.0	OTHER MATTERS				
3.1	Update Worimi LALC	2min	Representative		
3.2	Update Karuah LALC	2min	Representative		
3.3	Feedback on Aboriginal Projects Fund applicants Attachment 2: Summary of two applicants Attachment 3: Application from Tomaree Neighbourhood Centre	10mins	Jen		

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
	Attachment 4: Application from Raymond Terrace Soccer Club Aboriginal Projects Fund – open all year versus openings rounds	5mins	Jen		
3.5	Feedback on NAIDOC Week 2023	10mins	All		
3.6	Yabang Gumba-Gu action items	15mins	Emily and Jen		Update
3.7	Community engagement program	5 mins	Emily		
3.0	GENERAL BUSINESS				

MEETING CLOSED AT:

NEXT MEETINGS

Date: TBA 2023

Time: TBA

Venue: TBA

MEETING CODE OF COOPERATION

We start on time and finish on time.

Respect for diversity of group and views.

No inappropriate language.

Chair has to maintain control.

Decisions will be ratified at the next meeting.

We will not threaten or intimidate each other.

Agenda is put out before meeting and followed.

Everyone has a voice.

Agreement by majority consensus.

Lateral thinking is encouraged.

No hidden agendas.

Do not speak over others.

Minutes distributed in 7 days by email.

Secret ballots can be called.

Share knowledge.	Publicly support the decisions of the Panel.
Actions will be completed on time.	Maintain our focus on the agenda item.
We will leave our personal conflicts at the door.	Stay within the boundary of our Purpose Statement.
Commit to attendance as a delegate.	Deputies will be briefed.
Meetings will be scheduled.	Minutes will have an "Action" sheet.
Meeting will not proceed with less than 4 Worimi community representatives.	Respect the decision of the Chair.
Panel members will be trained in cultural awareness.	Practice good listening – PLUS we will have fun