

MEETING MINUTES

Meeting

Team Name:	Vibrant Places		
Date:	21 August 2023	Time:	4.00pm-5.00pm
Chairperson:	Jen Underwood	Venue:	Committee Rooms or zoom
Purpose of Meeting:	Strategic Arts Committee		
Minutes:	Emily Livens		
File:	PSC2012-05077		

Attendance

Jen Underwood	Ian Farnsworth	Jay Ross	Emily Livens
Meryl Miller	Anna Webster	Karen Wilgar	Kristina Petrow
Gregory Punshon	Roger Dunwell	Zephie Cerny	

Apologies

Chantelle Sives	Mayor Ryan Palmer	Cr Kafer	Cr Tucker
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Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
1.0	WELCOME				
1.1	Acknowledgement of Country	1min	Jen U	RECORD: Jen provided the Acknowledgment of Country	
2.0	URGENT MATTERS				

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
2.1	Outstanding Actions from previous minutes of last meeting 12 April 2023)	1min	Jen U	<p>RECORD: New Community projects officer, Strategic Arts Committee and wider arts committee to advocate somewhere artists can go and 'make'. Bobs Farm Community Hall was investigated. The hall's Community Facilities Officer stated it was at capacity and suggested meeting and talk about other halls that might be able to be offered. The availability of the halls as spaces seem to be not appropriate for resident artists for 'making'. This is a possibility to include these facilities as art gallery space.</p> <p>Interest in communication campaign targeting commercial basis that might have temporary spaces for artists at a low cost.</p> <p>Ian and Anna have priced construction of facility on Salamander Recycling Centre and would require grant money to be constructed. Trial project underway with a small space cleared out for one artist to seek feedback on how it works to assist in potential further funding applications. Potential artist could occupy from September through EOI. Details still to be formalised.</p>	
2.2	Cultural Forum- Revise Draft Brief-feedback	15mins	Jen U	<p>RECORD: Summary of the last Cultural Forum was provided.</p> <p>Pre-planning happening for the next Cultural Forum to focus on capacity building in the creative sector. The aim for the 2024 events was to build business with a networking event and undertake workshops in local schools as to where their career</p>	

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				<p>could go. Possible connection can be made between experienced artists and the local school students.</p> <p>Other possible ideas included:</p> <ul style="list-style-type: none"> - Opening of the recycling centre is the project goes ahead - Potentially hold something in the Art Centre in the afternoon <p>ACTION: Committee members to inform Council of any other ideas they may have</p>	
2.3	Art Walk	10mins	Jay Ross	<p>RECORD: Developing a Nelson Bay Art Walk linking all the artworks in Nelson Bay CBD. This will include panels with QR codes on each of them with information about who the artist is, the artist details and a story about the artwork. Karen has been assisting with the project and will be undertaking tours as part of the project. Anna designed the map. The program is expected to launch in October with the starting and end-point to be at the Visitor Information Centre.</p> <p>ACTION: Jay to include the Community Arts Centre in the Art Walk collateral.</p> <p>Jay to check whether all locations are accessible and if so, include this information on the collateral.</p> <p>Jay to share any communication through social media with the committee members to enable broader reach.</p>	
2.4	Upcoming events	10mins	Jay Ross	<p>RECORD: Mayor events program the events team has been working on this year. Update was provided on the events delivered including Karuah</p>	

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				<p>By Night and Illuminate Festival. Karuah By Night included a water light show, music food and drinks as well as a face painting and glow tunnel. Approximately 5000 people attended. Event has now been given to the community to run next year.</p> <p>The Illuminate Festival was to include the citizenship ceremony, live music, fire and light elements, community parade and fireworks. Unfortunately, this event was cancelled due to severe storm.</p> <p>Raymond Terrace Festival was held recently in July and included show and shine with car and boat displays, market stalls and service providers, local musicians, marching bands, line dancers and family fun activities. Approx 2,500 people attended.</p> <p>Information was also provided on the upcoming Night at the Beach at Anna Bay. This will be a celebration of place. It will include giant illuminated puppets and sea creatures, a sand artist, food trucks, aboriginal dancing and a learning lounge with story telling the Birubi lands from a Worimi perspective.</p> <p>ACTION: Jay to investigate whether questions can be incorporated into the events survey to determine the strategic cultural needs of the community</p>	

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2.5	Soldiers Point Memorial Hall	10mins	Jen	RECORD: Community space that is underutilised and a potential asset for theatre or cultural events and is managed by Thou Walla Caravan Park. Used to be an old cinema and has a large kitchen. Looking for additional funding for a PA system and fit out to support usage. Looking for feedback from Committee members as to whether they would like to be involved in a working group or assist Council in this project.	
3.0	OTHER MATTERS				
3.1	TiNA update	5mins	Zephie	RECORD: TiNA Festival will not be on this year and have missed out on the Create NSW funding.	
3.2	Councillor updates	15mins	Councillors	Nil	
3.3	Business Arising			<p>RECORD:</p> <p>Community Art Centre is about to open the café and awaiting Council approval. Springer Fair is coming up on 9th September and the Bonsai show in October. Toilet block is getting replaced and mural is going to be placed on the block once completed.</p> <p>Raymond Terrace Photography Club is continuing to hold free workshops and photography is growing in interest. Would like to grow participation in the club for a broader sphere such as artists that might want to include photography in their mix media work.</p>	

MEETING CLOSED AT: 5:00pm

NEXT MEETINGS

**Date: 11 October
2023**

**Time:4.00pm-
5.00pm**

**Venue:
Committee
rooms or zoom**

MEETING CODE OF COOPERATION

We start on time and finish on time.

Respect for diversity of group and views.

No inappropriate language.

Chair has to maintain control.

Decisions will be ratified at the next meeting.

We will not threaten or intimidate each other.

Agenda is put out before meeting and followed.

Everyone has a voice.

Agreement by majority consensus.

Lateral thinking is encouraged.

No hidden agendas.

Do not speak over others.

Share knowledge.

Publicly support the decisions of the Panel.

Actions will be completed on time.

Maintain our focus on the agenda item.

We will leave our personal conflicts at the door.

Stay within the boundary of our Purpose Statement.