
**Port Stephens
Local Traffic Committee Minutes**

**Meeting held in the Port Stephens Council Committee room and via Zoom on
Tuesday 4th June 2024 at 9:30am**

Present:

Rachel Smoothy representing Kate Washington MP, Cr Leah Anderson, Senior Constable Josh Tyacke - NSW Police, Kane Hitchcock – Transport for NSW, Andrew Behrens, John Maretich, Joe Gleeson (Chairperson), Adam Stewart and Anna Brown – Port Stephens Council

Apologies:

Tim Crakanthorp MP, Mayor Ryan Palmer, Cr Giacomo Arnott, Anthony Biscan – Port Stephens Coaches, William Ridley - CDC Hunter Valley Buses, Dave Davies - Busways

A. Business arising from previous meeting

27_05/22 Cook Parade, Lemon Tree Passage – Request for accessible parking

B. Listed matters

13_06/24 Tuna Crescent, Fingal Bay – Request for parking restrictions

14_06/24 Boulder Bay Road, Fingal Bay – Request for No Stopping

15_06/24 Market Street, Fingal Bay – Request for parking restrictions

16_06/24 King Albert Avenue, Tanilba Bay – Changes to parking restrictions at Tanilba Bay Public School

A. Business arising from previous meetings

Item: 27_05/22

Cook Parade, Lemon Tree Passage – Request for accessible parking

Requested by: Cr Tucker

File:

Background:

The Local Traffic committee has previously recommended the installation of accessible parking at the medical centre and pharmacy in Cook Parade, Lemon Tree Passage. An access ramp has now been constructed but the proposed parking now needs to be relocated to match the location of the ramp.

Comment:

In order to meet the required standard for the width of accessible parking spaces (3.2m), parking would need to be removed from the opposite side of the road. This will result in the loss of 4 parking spaces.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 203 - Stopping in a parking area for people with disabilities

AS2890.5 – Parking Facilities – On-street parking

RTA signs database – R5-1-3

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Committee’s recommendation:

Install accessible parking and ‘No parking’ in Cook Parade, Lemon Tree Passage, as shown on the attached sketch, Annexure A.

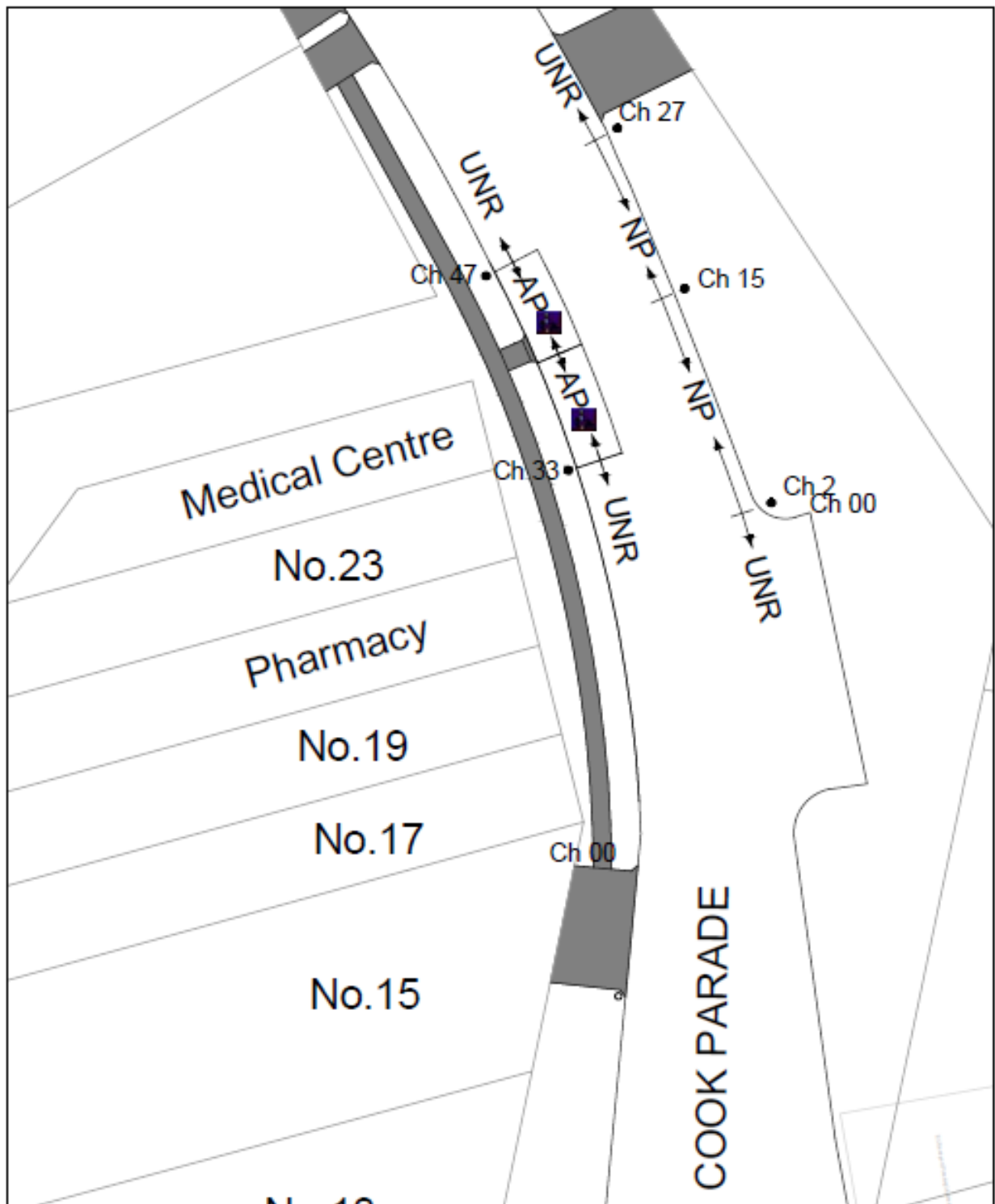
Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

- AP = Accessible parking
- NP = No parking
- UNR = Unrestricted parking

○ = Existing post

● = New post

⦿ = Utility pole

B. Listed matters

Item: 13_06/24

Tuna Crescent, Fingal Bay – Request for parking restrictions

Requested by: PSC

File: 386919

Background:

In a recent onsite meeting between Council officers and members of the Fingal Bay Community Association (FBCA), concerns were raised regarding the width of Tuna Crescent between Marine Drive and Short Street and that this posed a safety risk. The issue raised by community members was that the pavement width of Tuna Crescent makes it unsafe for buses and delivery trucks to access. The suggested mitigation measure put forward is to make one side Tuna Crescent a “No Parking” zone.

Comment:

It was noted that 'No Stopping' will also be required around the intersections.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 167 – No stopping signs, – Rule 168 – No parking signs

RMS signs database – R5-40, R5-400

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

Cr Anderson requested that Council officers monitor the area during a peak holiday period to gauge what impact the metered parking has on the surrounding streets.

Committee’s recommendation:

Install ‘No parking’ restrictions on the southern side, and ‘No Stopping’ in Tuna Crescent, Fingal Bay, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Item: 14_06/24

Boulder Bay Road, Fingal Bay – Request for No Stopping

Requested by: A resident

File: 386919

Background:

A resident requests 'No Stopping' in front No.13 Boulder Bay Road. The property is on the corner and the resident is concerned that holiday makers will park in the side streets, following the introduction of metered parking.

Comment:

It was noted that 'No Stopping' around the intersection would improve safety.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 167 – No stopping signs

RMS signs database – R5-400

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Committee's recommendation:

Install 'No Stopping' in Boulder Bay Road and Tuna Crescent, Fingal Bay, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Item: 15_06/24

Market Street, Fingal Bay – Request for parking restrictions

Requested by: PSC

File:

Background:

In a recent onsite meeting between Council officers and FBCA, concerns were raised regarding the manner in which delivery trucks are servicing the businesses on Market Street. The feedback provided suggested that delivery trucks are “stopping” to unload and making it difficult/unsafe for other vehicles to pass. It was highlighted that the additional traffic movements from the addition of the one-way arrangement are increasing this issue. The inclusion of this street within the smart parking network was also flagged as increasing the issue. A “No Parking” area has also been requested.

Comment:

It was noted that the narrow section of Market Street would benefit from ‘No Parking’ along one side.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 168 – No parking signs

RMS signs database – R5-40

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Committee’s recommendation:

Install ‘No Parking’ restrictions in Market Street, Fingal Bay, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Item: 16_06/24

King Albert Avenue, Tanilba Bay – Changes to parking restrictions at Tanilba Bay Public School

Requested by: PSC

File:

Background:

Council's Road Safety Officer has been in consultation with Tanilba Bay Public School in relation to parking and traffic movement issues at the school. Some minor changes are proposed to assist with driver behaviour at school pick-up and drop-off times.

Comment:

Currently, 'No Parking' restrictions around the centre island, allow drivers to stop and wait in the middle of the road which encourages children to walk through traffic and restricts traffic flow.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 169 – Stopping on a road with a yellow edge line
Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Committee's recommendation:

Item deferred

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	

