

# MEETING AGENDA

## Meeting

**Name:** Heritage Advisory Group

**Date:** 23 August 2023

**Time:** 5 pm to 7 pm

**Venue:** Port Stephens Council Admin Building and Zoom

**Chairperson:** Councillor Wells

**Minutes:** Matthew Borsato

**Purpose of Meeting:** To provide community representation for consultation, advice and advocacy on heritage matters in Port Stephens.

**File:** PSC2023-01498

## Attendance

Councillor Wells Port Stephens Council	Councillor Kafer Port Stephens Council	Stephen Niland Independent Representative	Glen Short Independent Representative
Carol Ridgeway-Bissett Independent Representative	John Clarke Fingal Bay Community Association	Paul Mulvaney Karuah History Group	Denise Gaudion Port Stephens Family History Society
Suzie Worth Raymond Terrace & District Historical Society	Fran Corner Tilligerry Community Association	Dennis Corr Tomaree Headland Heritage Group Inc.	Mary Sillince Tomaree Museum Association Inc.
Mr Lennie Anderson OAM ASM Worimi Nation Traditional Aboriginal Elders Custodian Group - Worimi LALC. Worimi Knowledge Holders Inc.	Mathew Egan Port Stephens Council	Emily Allen Port Stephens Council	Matthew Borsato Port Stephens Council

The following guests are invited to attend:

Brock Lamont  
Port Stephens Council

Elizabeth Akerman  
Port Stephens Council

Apologies

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
<b>1.0</b>	<b>WELCOME AND APOLOGIES</b>				
1.1	Acknowledgement of country We acknowledge the Worimi people as the original Custodians and inhabitants of Port Stephens. We acknowledge and pay respects to Worimi elders past and present. May we walk the road to tomorrow with mutual respect and admiration as we care for the beautiful land and waterways together.	2 mins	Chairperson		
1.2	Chair Welcome	2 mins	Chairperson		
1.3	Introductions	10mins	Chairperson		
<b>2.0</b>	<b>BUSINESS ITEMS</b>				
2.1	Meeting Code of Cooperation	5 mins	Mathew Egan		
2.2	Heritage Advisory Group – Terms of Reference	5 mins	Mathew Egan		
2.3	Meeting structure and format	5 mins	Mathew Egan		
2.4	Workshop – Group expectations	10 mins	Mathew Egan		
2.5	What’s happening across Council	10 mins	Mathew Egan		

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
2.6	Workshop – Upcoming events	20 mins	Chairperson		
2.7	Workshop – Action setting	30 mins	Elizabeth Akerman		
2.8	Wrap Up	10 mins	Mathew Egan		
<b>3.0 OTHER MATTERS</b>					
3.1	Nil.		Chairperson		
3.2					

**MEETING CLOSED AT:**

**NEXT MEETINGS:** TBC

**Date:** TBC

**Time:** TBC

**Venue:** TBC