



# Fees and Charges

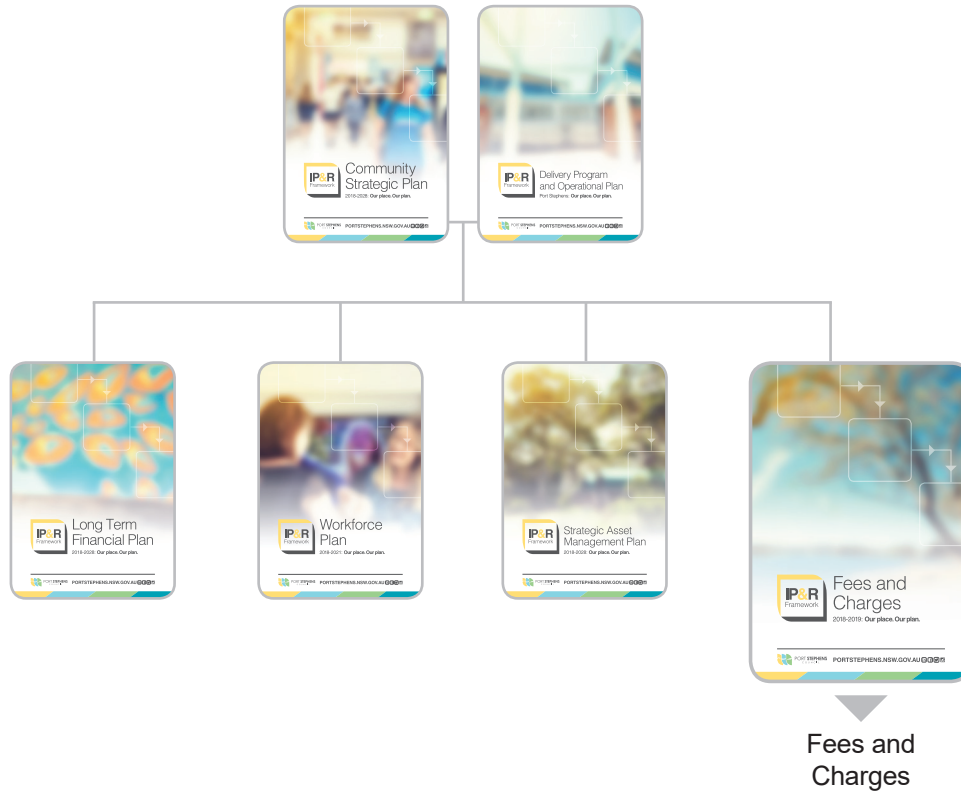
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# Integrated Plans and resourcing strategies



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## **Pricing Policy**

Sections 608-610 of the Local Government Act 1993 authorise Council to charge and recover fees for any service it provides apart from services for which the charging of a fee is prohibited. Council may waive all or part of a fee unless it is a fee regulated directly by the State Government. In determining whether a fee should be charged for a service Council will consider a number of principles, firstly, whether the service provides a public benefit or a private benefit.

A 'public' service is one where there is a general benefit to the community and where there is limited opportunity of collecting a fee, for example, roads and parks.

A 'private' service is one which provides a discernible private benefit to persons and which offers an opportunity of collecting a fee, for example processing a rezoning application. Where a service generates a private benefit then recovery of costs through a fee is appropriate.

## **Pricing methods**

Fees and charges made by Council will be classified according to the pricing structures as outlined below. Full cost pricing will apply to all of Council's fees and charges, except in the circumstances outlined in the alternative pricing structures.

### **Full cost pricing**

Council will recover all direct and indirect costs of the service (including on-costs, overheads and depreciation of assets employed).

### **Partial cost pricing**

Council will recover less than the full cost (as defined above).

Partial cost pricing may be used if shared benefits are derived from the provision of the service that accrue to the community as a whole as well as to individual users. It may also be applied where charging full cost recovery pricing will result in widespread evasion.

The price structure may also be used to stimulate demand for a service in the short term, although foregoing full cost recovery must be for a defined term only.

### **Statutory pricing**

The price of this service is determined by legislation and dependent on that price, Council may or may not recover its full costs, but has no discretion to do so.

### **Market pricing**

The price of the service is determined by examining alternative prices of surrounding service providers (this also may or may not recover the full cost of the service).

This pricing structure should apply in cases where the service is in competition with that provided by another council, agency or commercial provider and there is consequent pressure to set a price that will attract adequate usage of the service.

Market pricing should also apply where a service is predominantly provided for Council's in-house use, but sale to external markets will defray costs.

**Free (zero priced)**

Some services may be provided free of charge and the whole cost determined as a community service obligation and may fall within the class of a public good. This price structure may be used where the services provide a broad community benefit; and/or it is impractical or inconceivable to charge for the service on a user basis.

The price structure may also apply where the service is a minor part of the overall operation of Council and the potential for revenue collection is so minor as to be outweighed by the cost of collection.

## ADMINISTRATION SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Administration fees</b>						
Facsimile charge - incoming (first page)	Facsimile charge - incoming (first page)		\$0.57	\$6.25	Per page	Market Pricing
Facsimile charge - incoming (additional pages)	Facsimile charge - additional pages		\$0.16	\$1.80	Per page	Market Pricing
Facsimile charge - outgoing Australia (first page)	Facsimile charge - outgoing Australia (first page)		\$0.44	\$4.90	Per page	Market Pricing
Facsimile charge - outgoing Australia (additional pages)	Facsimile charge - outgoing Australia (additional pages)		\$0.16	\$1.80	Per page	Market Pricing
Facsimile charge - outgoing international (first page)	Facsimile charge - outgoing international (first page)		\$0.78	\$8.55	Per page	Market Pricing
Facsimile charge - outgoing international (additional pages)	Facsimile charge - outgoing international (additional pages)		\$0.24	\$2.65	Per page	Market Pricing
<b>Advertising Spaces</b>						
<b>Bus Shelter Panels</b>						
Economy Panel	An advertising space that provides a combination of low exposure panels along lower trafficked roads. Best suited to the marketer on a tight budget.		\$6.36	\$69.95	Per year or part thereof	Full Cost Pricing
Premium Panel	A mix of panel exposures affixed to shelters on an assortment of trafficked roads. A popular choice amongst many advertisers.		\$7.72	\$84.95	Per year or part thereof	Full Cost Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Platinum Panel	Our highest exposure panels on roads that receive moderate to very high traffic volumes. For those looking to make a substantial marketing impact.		\$13.63	\$149.95	Per year or part thereof	Full Cost Pricing
<b>Contractor Management</b>						
Replacement of PSC Contractor Verification card			\$2.05	\$22.50	Per item	Full Cost Pricing
<b>Events Management</b>						
Category A Regional Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
<b>High Impact Event attracting 15,000+ patrons per day and/or utilising 95% or more of venue</b>						
Venue Hire			\$491.18	\$5,403.00	Per day	Market Pricing
Set up and pull down			\$245.73	\$2,703.00	Per day	Market Pricing
Bond			\$0.00	\$16,220.00	Per event	Market Pricing
<b>High Impact Event attracting 12,000+ patrons per day and/or utilising 80-95% of venue</b>						
Venue Hire			\$343.82	\$3,782.00	Per day	Market Pricing
Set up and pull down			\$172.09	\$1,893.00	Per day	Market Pricing
Bond			\$0.00	\$12,990.00	Per event	Market Pricing
<b>High Impact Event attracting 10,000+ patrons per day and/or utilising 70-80% of venue</b>						
Venue Hire			\$245.73	\$2,703.00	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Set up and pull down			\$123.00	\$1,353.00	Per day	Market Pricing
Bond			\$0.00	\$10,810.00	Per event	Market Pricing
<b>Medium Impact Event attracting 8,000+ patrons per day and/or utilising 60-70% of venue</b>						
Venue Hire			\$147.55	\$1,623.00	Per day	Market Pricing
Set up and pull down			\$74.09	\$815.00	Per day	Market Pricing
Bond			\$0.00	\$8,645.00	Per event	Market Pricing
<b>Medium Impact Event attracting 6,000+ patrons per day and/or utilising 50-60% of venue</b>						
Venue Hire			\$98.54	\$1,084.00	Per day	Market Pricing
Set up and pull down			\$49.09	\$540.00	Per day	Market Pricing
Bond			\$0.00	\$6,485.00	Per event	Market Pricing
<b>Medium Impact Event attracting 4,000+ patrons per day and/or utilising 40-50% of venue</b>						
Venue Hire			\$70.00	\$770.00	Per day	Market Pricing
Set up and pull down			\$34.64	\$381.00	Per day	Market Pricing
Bond			\$0.00	\$4,321.00	Per event	Market Pricing
<b>Low Impact Event attracting 2,000+ patrons per day and/or utilising 30-40% of venue</b>						
Venue Hire			\$39.64	\$436.00	Per day	Market Pricing
Set up and pull down			\$24.54	\$270.00	Per day	Market Pricing
<b>Low Impact Event attracting 500+ patrons Per Day. and/or utilising 20-30% of venue</b>						
Venue Hire			\$29.82	\$328.00	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Set up and pull down			\$14.91	\$164.00	Per day	Market Pricing
<b>Low Impact Event attracting 1 - 500 patrons per day and/or utilising up to 20% of venue</b>						
Venue Hire			\$14.91	\$164.00	Per day	Market Pricing
Set up and pull down			\$7.27	\$80.00	Per day	Market Pricing
Category B District Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
<b>High Impact Event attracting 15,000+ patrons per day and/or utilising 95% or more of venue</b>						
Venue Hire			\$245.91	\$2,705.00	Per day	Market Pricing
Set up and pull down			\$123.00	\$1,353.00	Per day	Market Pricing
Bond			\$0.00	\$8,106.00	Per event	Market Pricing
<b>High Impact Event attracting 12,000+ patrons per day and/or utilising 80-95% of venue</b>						
Venue Hire			\$216.00	\$2,376.00	Per day	Market Pricing
Set up and pull down			\$108.00	\$1,188.00	Per day	Market Pricing
Bond			\$0.00	\$6,485.00	Per event	Market Pricing
<b>High Impact Event attracting 10,000+ patrons per day and/or utilising 70-80% of venue</b>						
Venue Hire			\$187.27	\$2,060.00	Per day	Market Pricing
Set up and pull down			\$93.18	\$1,025.00	Per day	Market Pricing
Bond			\$0.00	\$5,402.00	Per event	Market Pricing
<b>Medium Impact Event attracting 8,000+ patrons per day and/or utilising 60-70% of venue</b>						
Venue Hire			\$157.45	\$1,732.00	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Set up and pull down			\$78.73	\$866.00	Per day	Market Pricing
Bond			\$0.00	\$3,242.00	Per event	Market Pricing
<b>Medium Impact Event attracting 6,000+ patrons per day and/or utilising 50-60% of venue</b>						
Venue Hire			\$118.18	\$1,300.00	Per day	Market Pricing
Set up and pull down			\$59.09	\$650.00	Per day	Market Pricing
Bond			\$0.00	\$1,083.00	Per event	Market Pricing
<b>Medium Impact Event attracting 4,000+ patrons per day and/or utilising 40-50% of venue</b>						
Venue Hire			\$78.73	\$866.00	Per day	Market Pricing
Set up and pull down			\$39.36	\$433.00	Per day	Market Pricing
Bond			\$0.00	\$866.00	Per event	Market Pricing
<b>Low Impact Event attracting 2,000+ patrons per day and/or utilising 30-40% of venue</b>						
Venue Hire			\$49.00	\$539.00	Per day	Market Pricing
Set up and pull down			\$24.54	\$270.00	Per day	Market Pricing
<b>Low Impact Event attracting 500+ patrons per day and/or utilising 20-30% of venue</b>						
Venue Hire			\$29.36	\$323.00	Per day	Market Pricing
Set up and Pull down			\$14.91	\$164.00	Per day	Market Pricing
<b>Low Impact Event attracting 1 - 500 patrons per day and/or utilising up to 20% of venue</b>						
Venue Hire			\$14.91	\$164.00	Per day	Market Pricing
Set up and pull down			\$7.27	\$80.00	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category C Local Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
<b>High Impact Event attracting 15,000+ patrons per day and/or utilising 95% or more of venue</b>						
Venue Hire			\$123.00	\$1,353.00	Per day	Market Pricing
Set Up and Pull Down			\$74.00	\$814.00	Per day	Market Pricing
Bond			\$0.00	\$3,780.00	Per event	Full Cost Pricing
<b>High Impact Event attracting 12,000+ patrons per day and/or utilising 80-95% of venue</b>						
Venue Hire			\$108.00	\$1,188.00	Per day	Market Pricing
Set Up and Pull Down			\$59.09	\$650.00	Per day	Market Pricing
Bond			\$0.00	\$2,430.00		Full Cost Pricing
<b>High Impact Event attracting 10,000+ patrons per day and/or utilising 70-80% of venue</b>						
Venue Hire			\$98.45	\$1,083.00	Per day	Market Pricing
Set Up and Pull Down			\$49.09	\$540.00	Per day	Market Pricing
Bond			\$0.00	\$1,353.00	Per event	Full Cost Pricing
<b>Medium Impact Event attracting 8,000+ patrons per day and/or utilising 60-70% of venue</b>						
Venue Hire			\$88.36	\$972.00	Per day	Market Pricing
Set Up and Pull Down			\$44.27	\$487.00	Per day	Market Pricing
Bond			\$0.00	\$1,026.00	Per event	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Medium Impact Event attracting 6,000+ patrons per day and/or utilising 50-60% of venue</b>						
Venue Hire			\$78.73	\$866.00	Per day	Market Pricing
Set Up and Pull Down			\$39.36	\$433.00	Per day	Market Pricing
Bond			\$0.00	\$920.00	Per event	Full Cost Pricing
<b>Medium Impact Event attracting 4,000+ patrons per day and/or utilising 40-50% of venue</b>						
Venue Hire			\$68.73	\$756.00	Per day	Market Pricing
Set Up and Pull Down			\$34.09	\$375.00		Market Pricing
Bond			\$0.00	\$814.00		Full Cost Pricing
<b>Low Impact Event attracting 2000+ patrons per day and/or utilising 30-40% of venue</b>						
Venue Hire			\$49.09	\$540.00	Per day	Market Pricing
Set up and Pull Down			\$24.54	\$270.00		Market Pricing
<b>Low Impact Event attracting 500+ patrons per day and/or utilising 20-30% of venue</b>						
Venue Hire			\$29.36	\$323.00	Per day	Market Pricing
Set Up and Pull Down			\$14.91	\$164.00		Market Pricing
<b>Low Impact Event attracting 1 - 500 patrons per day and/or utilising up to 20% of venue</b>						
Venue Hire			\$14.91	\$164.00	Per day	Market Pricing
Set Up and Pull Down			\$7.27	\$80.00		Market Pricing
<b>Event Administration Fees</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Event Administration Charge - Commercial event organisers			\$44.18	\$486.00	Per event	Market Pricing
Event Administration Charge - Community Groups and Registered Charities based in Port Stephens Local Government Area			\$5.46	\$60.00	Per event	Partial Cost Pricing
Event Administration Charge - Community Groups and Registered Charities based outside Port Stephens Council Local Government Area			\$14.91	\$164.00	Per event	Partial Cost Pricing
Event Administration Charge - Private ceremonies (including weddings and christenings)			\$15.27	\$168.00	Per event	Market Pricing
Site meetings (Parks coordinator/s, trade services, event staff)			\$8.73	\$96.00	Per hour or part thereof	Partial Cost Pricing
Use of Council Electricity (Port Stephens Local Government Area Community Groups and Registered Charities)			\$3.27	\$36.00	Per day	Market Pricing
Use of PSC Electricity for commercial events			\$0.00	Usage based on meter readings and charged at Council's rate	Per event	Full Cost Pricing
Use of PSC electricity for commercial events rated low impact			\$3.55	\$39.00	Per event	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Event - Electrical inspection fee			\$33.64	\$370.00	Per event	Market Pricing
Event - Electrical Test and Tag			\$0.64	\$7.00	Per item	Market Pricing
Event Administration Charge - Commercial event organisers - Low Impact Event			\$14.36	\$158.00	Per event	Market Pricing
<b>Markets</b>						
Not for Profit and Charity Market Operators - Administration Fee			\$0.00	\$135.00		Market Pricing
Not for Profit and Charity Market Operators - Annual Fee			\$0.00	15% of gross stall holder fee		Market Pricing
Not for Profit and Charity Market Operators - Site Maintenance Fee			\$0.00	As per event management fees		Market Pricing
Not for Profit and Charity Market Operators - Site Maintenance Fee Priority Locations			\$0.00	As per event management fees		Market Pricing
Commercial Market Operators - Administration Fee			\$0.00	\$270.00		Market Pricing
Commercial Market Operators - Annual Fee			\$0.00	25% of gross stall holder fee		Market Pricing
Commercial Market Operators - Site Maintenance Fee Per Market			\$0.00	As per event management fees		Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Commercial Market Operators - Site Maintenance Fee Priority Locations			\$0.00	As per event management fees		Market Pricing
<b>Financial Management</b>						
<b>Tenders</b>						
Expression of Interest	Minimum fee	Available free on web	\$0.00	\$55.00	Per Tender	Full Cost Pricing
Standard Tender	Minimum fee	Available free on web	\$0.00	\$55.00	Per Tender	Full Cost Pricing
Regulated Tenders	Minimum fee	Available free on web	\$0.00	\$55.00	Per Tender	Full Cost Pricing
Complex Tenders	Minimum fee	Available free on web	\$0.00	\$70.00	Per Tender	Full Cost Pricing
<b>Payment processing</b>						
Credit card fees	Applicable to payments made by credit card	GST applies to the fee if the original item/service supplied is taxable	\$0.00	Up to 1% of transaction value.		Full Cost Pricing
<b>Government Information Public Access</b>						
<b>Formal application</b>						
Formal application fee - individual	Application fee by a natural person about their personal affairs or other person (Government Information (Public Access) Act 2009)	Subject to 50% reduction for financial hardship and public interest reasons.	\$0.00	\$30.00	Per application	Statutory Pricing
Formal application fee - corporation	(Government Information (Public Access) Act 2009)		\$0.00	\$30.00	Per application	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Formal application processing fee	Processing charge payable by a natural person about their personal affairs (Government Information (Public Access) Act 2009)	Charged per hour after first 20 hours for an individual, or if about another person or body, the fee is per hour. Subject to 50% reduction for financial hardship and public interest reasons.	\$0.00	\$30.00	Per application	Statutory Pricing
Formal application: Internal Review - application fee	No processing fee applies. (Government Information (Public Access) Act 2009)	Subject to 50% reduction for financial hardship and public interest reasons.	\$0.00	\$40.00	Per review	Statutory Pricing
Informal application						
Informal application	No processing fee applies. Government Information (Public Access) Act 2009		\$0.00	\$0.00		Statutory Pricing
Information Privacy						
<b>Applications</b>						
Amendment of records	Privacy and Personal Information Protection Act 1998		\$0.00	\$0.00		Statutory Pricing
Application fee for private information - not related to health records	Photocopy charges will apply. Privacy and Personal Information Protection Act 1998		\$0.00	\$0.00		Free (zero priced)
<b>Legal Services</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Subpoena</b>						
Subpoena to give evidence			\$0.00	Ordinary salary of Council Officer and any additional expenses associated with attendance at Court may be required to be paid.		Full Cost Pricing
Subpoena to produce documents	Conduct money at time of service		\$0.00	\$125.50		Full Cost Pricing
Subpoena to produce documents	Conduct Money - Urgent Matters at time of service		\$0.00	\$227.10		Full Cost Pricing
Subpoena to produce documents	Photocopying		\$0.00	Refer to charges under photocopying		
Subpoena to produce documents	Provision of documents burned to CD/DVD		\$0.00	\$10.19		Full Cost Pricing
Subpoena to produce documents	Statutory fee for producing documents - hourly rate for staff time, charged in accordance with the Local Government Act		\$0.00	\$53.10	Per hour	Full Cost Pricing
<b>Licences</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Commercial Operator's Licence - Water/Land Activities						
<p><b>Category 1 Location:</b> Shoal Bay Foreshore Boat Ramp (A), Shoal Bay Foreshore Adjacent Public Wharf (B), Shoal Bay Beach Road Adjacent Harbourside Haven (C), Shoal Bay Foreshore at Intersection of Harwood Avenue and Beach Road (D), Nelson Bay Foreshore on Victoria Parade adjacent to Kiosk and Carpark, Nelson Bay Foreshore on Victoria Parade adjacent Fly Point amenities. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, and Other Tourism and Adventure Activities.</p> <p><b>Category 1 Location:</b> Fly Point (suitable as dive site), Nelson Bay Foreshore on Victoria Parade adjacent to Kiosk and Carpark (bike hire and tours)</p>						
Administration fee	Establishment and management of licence	Payable once at the commencement or recommencement of a licence	\$0.00	\$622.00	Per licence	Market Pricing
Licence fee	Category 1	Annual fee	\$255.00	\$2,805.00	Per licence	Market Pricing
Commercial Operator's Licence - Water/Land Activities						
<p><b>Category 2 Location:</b> Birubi Beach, Fingal Beach (A), Fingal Beach (B), One Mile Beach. These locations are suitable for example for Surf School, Other Tourism, Adventure and Beach Activities.</p> <p><b>Category 2 Location:</b> Dutchman's Beach 1, Dutchman's Beach 2, Fitzgerald Bridge Boat Ramp, Roy Wood Reserve. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, Other Tourism and Adventure Activities</p>						
Administration fee	Establishment and management of licence	Payable one at the commencement or recommencement of a licence	\$0.00	\$622.00	Per licence	Market Pricing
Licence fee	Category 2	Annual fee	\$0.00	\$1,696.00	Per licence	Market Pricing
Commercial Operator's Licence - Water/Land Activities						
<p><b>Category 3 Location:</b> Fisherman's Bay Foreshore Reserve, Bagnall Beach Foreshore adjacent Pantawarra Street, Caswell Reserve, George's Reserve, Forster Park Foreshore, Peace Park Boat Ramp, Taylors Beach. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, Other Tourism and Adventure Activities.</p> <p><b>Category 3 Location:</b> Bagnall Beach Foreshore adjacent Pantawarra Street. This location is suitable for example for Bike hire and Tours</p>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Administration fee	Establishment and management of licence	Payable once at the commencement or recommencement of a licence	\$0.00	\$622.00	Per licence	Market Pricing
Licence fee	Category 3	Annual fee	\$0.00	\$1,191.00	Per licence	Market Pricing
<b>Commercial Operator's Licence - Land-based Activities</b>						
<p>The following sites are suitable for example for Boot camps, Personal Training, Tai Chi, Pilates, Other Suitable Fitness Activities: Birubi Beach, Robinson Reserve, Conroy Park, Fingal Bay Foreshore Reserve, Fingal Bay Oval, Fingal Beach (A), Fingal Beach (B) Boat ramp end, Tom O Dwyer Oval, Fisherman's Bay Park, Hinton Foreshore, Stuart Park, Aliceton Reserve, Lionel Morton Oval, Kooindah Park, Mallabula Sports Complex, Boyd Oval, Coachwood Drive Reserve 2, Ferodale Sports Park, Kindlebark Oval, Yulong Oval, Bill Strong Oval, Dutchman's Beach Reserve, Fly Point Reserve, Little Beach Reserve, Neil Carroll Park, Tomaree Sports Complex, One Mile Beach, Alton Park Reserve, Boomerang Park, King Park Sports Complex, Lakeside Reserve 2, Lakeside Reserve 3, Lakeside Sports Complex, Ross Walbridge Reserve, Vi Barnett Oval, Bagnall Beach Road Detention Basin, Joe Redman Reserve, Korora Oval, Salamander Sports Complex, Brandon Park, Seaham Park, Everitt Park, Bowthorne Park.</p>						
Administration fee	Establishment and management of licence	Payable once at the commencement or recommencement of a licence	\$0.00	\$189.00	Per licence	Market Pricing
Licence fee	One to three sites. Maximum 3 sites per licence.	Payable once at the commencement or recommencement of a licence.	\$0.00	\$324.00	Per licence	Market Pricing
<b>Liquor Licences</b>						
Liquor Licence Application Search Fee			\$0.00	\$105.00	Per search	Market Pricing
<b>Property Licences</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Licence Administration fee - commercial/ corporate	Applicable once per licence term, exclusive of licence fees which are subject to market assessment.		\$0.00	\$565.00		Market Pricing
Licence Administration fee - Community Groups	Applicable once per licence term, exclusive of licence fees which are subject to individual assessment.		\$0.00	\$171.00		Market Pricing
Temporary Licences	Temporary Licences		\$0.00	\$226.00		Market Pricing
<b>Part A Residential Stratum Structure</b>						
Licence preparation costs	Residential structures at stratum level over Council land, roads and road reserves		\$0.00	\$226.00		Market Pricing
Duplication of licence documentation previously issued	Duplication of licence documentation previously issued		\$0.00	\$23.00		Market Pricing
<b>Part B Commercial Stratum Structure Licence</b>						
Awnings supported by posts at ground level and like structures at stratum level over Council land, roads and road reserves	Fee applicable once per licence term.	Required to have Port Stephens Council noted in the certificate of currency.	\$0.00	\$250.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Balcony utilised for commercial activities eg seating/entertainment areas of restaurant	Commercial fee subject to market assessment.	Required to have Port Stephens Council noted in the certificate of currency.	\$0.00	Commercial fee subject to market assessment.		Market Pricing
Cantilevered Awnings and like structures at stratum level over Council land, roads and road reserves	Fee applicable once per licence.	Required to have Port Stephens Council noted in the certificate of currency.	\$0.00	\$250.00		Market Pricing
Duplication of licence documentation previously issued	Duplication of licence documentation previously issued		\$0.00	\$28.00		Market Pricing
<b>Temporary footway structures</b>						
Application for permit	Permit or right to place advertising sign or clothes rack etc. on part of footway adjacent to the shop		\$0.00	\$286.00		Full Cost Pricing
Annual rental for permit	Permit or right to place advertising sign or clothes rack etc on part of footway adjacent to the shop	Up to two square metres. Fee to be charged pro rata (year or months thereof).	\$0.00	\$310.00		Full Cost Pricing
Additional space	Fee to be charged pro rata (year or months thereof).		\$0.00	\$130.00	Per square metre	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Duplication of Lease/Licence documentation previously issued	Duplication of Lease/Licence documentation previously issued		\$2.82	\$31.00		Market Pricing
<b>Memberships</b>						
<b>Sister Cities</b>						
Adult			\$0.91	\$10.00	Per annum	Market Pricing
Family			\$2.27	\$25.00	Per annum	Market Pricing
Youth			\$0.46	\$5.00	Per annum	Market Pricing
<b>Parking</b>						
<b>Parking Meters</b>						
Off-peak A	4P & 8P \$3.00 per hour Mon-Fri		\$0.27	\$3.00	Per hour	Market Pricing
Off-peak B	4P & 8P \$4.00 per hour Sat-Sun and Public Holidays		\$0.36	\$4.00	Per hour	Market Pricing
Peak	4P & 8P \$4.00 per hour Mon-Sun for the period 00:00am 27th December – 00:00am 26th January		\$0.36	\$4.00	Per hour	Market Pricing
<b>Payments Management</b>						
Cheque Dishonour (cheque paid directly to Council)	Not applied where bank response is "customer deceased"		\$0.00	\$69.40	Per occurrence	Full Cost Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Cheque Dishonour (cheque paid via collection agent)	Not applied where bank response is "customer deceased"		\$0.00	\$76.20	Per occurrence	Full Cost Pricing
Direct Debit Dishonour	Not applied where bank response is "customer deceased"		\$0.00	\$23.50	Per occurrence	Full Cost Pricing
Refund Fee	GST applies to the fee if the original item/service supplied is taxable		\$0.00	\$24.00	Per refund	Full Cost Pricing
<b>Production Services</b>						
Photocopying	A4	First photocopy of Council owned and controlled documents is GST free if not produced for commercial purposes	\$0.00	\$0.70	Per page	Market Pricing
Photocopying	A3	First photocopy of Council owned and controlled documents is GST free if not produced for commercial purposes	\$0.00	\$1.25	Per page	Market Pricing
<b>Property Administration</b>						
Duplicate Rate Notice, Invoice, Account etc. (not for receipting purposes)			\$0.00	\$7.85	Per copy	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Rates Certificate	Provides details of any outstanding rates on a property. Issued within 5 business days of receipt of request.		\$0.00	\$80.00 base fee. Plus 100% loading for urgent issue within 24hours / one business day	Per item	Statutory Pricing
<b>Property Services</b>						
Administration Costs						
Acquisition of Council land	Administration costs		\$92.64	\$1,019.00	Per application	Full Cost Pricing
<b>Property Information</b>						
Property Enquiry	Not applicable to own property		\$0.00	\$15.80	Per property	Full Cost Pricing
Search fee - property information	Fee plus any archive costs for retrieval and return.		\$0.00	\$62.80	Per hour or part thereof	Full Cost Pricing
<b>Property Valuation</b>						
Property Valuation	Maximum charge \$2,000	Charge varies depending on type of valuation	\$185.28	\$2,038.00	Per valuation	Market Pricing
Property Valuation	Minimum charge \$400	Charge varies depending on type of valuation	\$37.06	\$407.70		Market Pricing
<b>Publications</b>						
<b>Books</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
A History of Port Stephens, Tomaree and Yacaaba		Port Stephens Family History Society Inc.	\$2.44	\$26.80	Each	Market Pricing
A History of Tilligerry Peninsula	Port Stephens Family History Society Inc.		\$2.44	\$26.80	Each	Market Pricing
Anna Bay Lawn Cemetery CD	Port Stephens Family History Society Inc.		\$2.44	\$26.80	Each	Market Pricing
Convicts of the Australian Agricultural Company	Port Stephens Family History Society Inc.		\$3.24	\$35.70	Each	Market Pricing
Henry H Halloran in Port Stephens the Legacy	Yvonne Fraser		\$1.64	\$18.00	Each	Market Pricing
Nelson Bay Heritage Walk	Port Stephens Historical Society		\$0.13	\$1.40	Each	Market Pricing
Port Stephens - The Ultimate Experience	John Armstrong		\$3.79	\$41.70	Each	Market Pricing
Port Stephens Heritage	Cynthia Hunter		\$3.55	\$39.10	Each	Market Pricing
Raymond Terrace Pioneer Register	Raymond Terrace & District Historical Society		\$3.24	\$35.70	Each	Market Pricing
They Were Here	June Reeks		\$3.79	\$41.70	Each	Market Pricing
Inlet Port Stephens - DVD		Port Stephens Historical Society	\$2.04	\$22.50		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Bobs Farm Cadre Camp	Port Stephens Family Historical Society Inc		\$2.40	\$26.40		Full Cost Pricing
<b>Environment</b>						
Nature Watch Diary	Photocopying charge only		\$0.74	\$8.15	Each	Market Pricing
<b>Plans/Strategies</b>						
Koala Plan of Management	i) Part 1 - The Plan (Available free on web)		\$0.00	\$15.90	Each	Full Cost Pricing
Koala Plan of Management	ii) Part 2 - Resource Document (Available free on web)		\$0.00	\$31.70	Each	Full Cost Pricing
Koala Plan of Management	iii) Part 3 - Appendices (Available free on web)		\$0.00	\$74.10	Each	Full Cost Pricing
Nature Watch Diary Companion Booklet	Photocopying charge only		\$0.74	\$8.15	Each	Market Pricing
<b>Development Plans</b>						
<b>Contribution Plans</b>						
Port Stephens Development Contributions Plan 2007		Available free on web	\$0.00	\$79.00	Each	Full Cost Pricing
Port Stephens Fixed Development Contributions Plan 2007		Available free on web	\$0.00	\$52.00	Each	Full Cost Pricing
<b>Control Plans</b>						
Port Stephens DCP 2007		Available free on web	\$0.00	\$66.00	Each	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Port Stephens LEP 2000	LEP text (Electronic)	Available free on web	\$0.00	\$26.00	Each	Full Cost Pricing
Port Stephens LEP 2000	Maps (Electronic)	Available free on web	\$0.00	\$130.00	Each	Full Cost Pricing
Port Stephens LEP 2000	LEP text (Hardcopy)	Available free on web	\$0.00	\$52.00	Each	Full Cost Pricing
Port Stephens LEP 2000	Maps (Hardcopy)	Available free on web	\$0.00	\$207.00	Each	Full Cost Pricing
Port Stephens LEP 2000	Zoning Maps (A3)	Available free on web	\$0.00	\$40.00	Each	Full Cost Pricing
Strategies & Studies		Available free on web	\$0.00	\$79.00	Each	Full Cost Pricing
<b>Integrated Plans</b>						
<b>Plans/Strategies</b>						
Integrated Plans	Plans include Integrated Plans, Resource Strategy.	Plus postage and handling at cost. Available free on web	\$0.00	\$134.00	Per volume	Full Cost Pricing
<b>Reports</b>						
Reports	Annual Report, End of Term Report, Customer Survey Reports	Per volume plus postage and handling at cost. Available free on web.	\$0.00	\$43.00	Per report	Full Cost Pricing
<b>Spatial Services</b>						
<b>Maps/Plans</b>						
<b>GIS Electronic Files</b>						
Standard	AO (1189mm x 841mm)	pdf or jpg format	\$0.00	\$19.70	Per print	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Standard	A1 (841mm x 594mm)	pdf or jpg format	\$0.00	\$17.30	Per file	Full Cost Pricing
Standard	A2 (594mm x 420mm)	pdf or jpg format	\$0.00	\$16.50	Per file	Full Cost Pricing
Standard	A3 (420mm x 297mm)	pdf or jpg format	\$0.00	\$12.60	Per file	Full Cost Pricing
Standard	A4 (210mm x 297mm)	pdf or jpg format	\$0.00	\$12.30	Per file	Full Cost Pricing
Standard with aerial photograph	AO (1189mm x 841mm)	pdf or jpg format	\$0.00	\$24.40	Per file	Full Cost Pricing
Standard with aerial photograph	A1 (841mm x 594mm)	pdf or jpg format	\$0.00	\$21.40	Per file	Full Cost Pricing
Standard with aerial photograph	A2 (594mm x 420mm)	pdf or jpg format	\$0.00	\$20.40	Per file	Full Cost Pricing
Standard with aerial photograph	A3 (420mm x 297mm)	pdf or jpg format	\$0.00	\$15.60	Per file	Full Cost Pricing
Standard with aerial photograph	A4 (210mm x 297mm)	pdf or jpg format	\$0.00	\$15.30	Per file	Full Cost Pricing
<b>GIS Maps Hard Copies</b>						
Standard	AO (1189mm x 841mm)		\$0.00	\$32.50	Per print	Full Cost Pricing
Standard	A1 (841mm x 594mm)		\$0.00	\$28.60	Per print	Full Cost Pricing
Standard	A2 (594mm x 420mm)		\$0.00	\$27.20	Per print	Full Cost Pricing
Standard	A3 (420mm x 297mm)		\$0.00	\$20.70	Per print	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Standard	A4 (210mm x 297mm)		\$0.00	\$12.30	Per print	Full Cost Pricing
Standard with aerial photograph	AO (1189mm x 841mm)		\$0.00	\$40.50	Per print	Full Cost Pricing
Standard with aerial photograph	A1 (841mm x 594mm)		\$0.00	\$35.60	Per print	Full Cost Pricing
Standard with aerial photograph	A2 (594mm x 420mm)		\$0.00	\$34.00	Per print	Full Cost Pricing
Standard with aerial photograph	A3 (420mm x 297mm)		\$0.00	\$25.90	Per print	Full Cost Pricing
Standard with aerial photograph	A4 (210mm x 297mm)		\$0.00	\$15.30	Per print	Full Cost Pricing
<b>Miscellaneous</b>						
Seniors, students, registered charities			\$0.00	50% of scheduled fee, subject to production of proof of status		Partial Cost Pricing
Spatial services	All prices include 15 minutes labour cost.		\$0.00	Maps requiring additional customisation will be charged at \$10 per 15 minutes after the initial 15 minutes, and per 15 minutes thereafter		Full Cost Pricing
<b>Port Stephens Council Internal Staff Catering</b>						
<b>Hot Beverages</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Coffee	Small Soy milk & syrups extra \$0.50 including GST		\$0.37	\$4.10	Each	Market Pricing
Coffee	Regular Coffee Soy milk and syrup extra \$0.50 including GST		\$0.41	\$4.50	Each	Market Pricing
Coffee	Large	Soy milk and syrups extra \$0.50 including GST	\$0.44	\$4.80	Each	Market Pricing
Coffee	Jumbo - Extra Large Soy milk and syrups extra \$0.50 including GST		\$0.47	\$5.20	Each	Market Pricing
Coffee Loyalty Card	Buy 9 coffees receive 10th free					Free (zero priced)
Milkshakes			\$0.44	\$4.80	Each	Market Pricing
Wraps/Turkish Bread with fillings ranging from \$8.50 to \$10.50 including GST	Toasted \$0.50 extra including GST					Market Pricing
Salads	Range from \$9.50 to \$11.00 including GST			\$9.50-\$11.00	Each	Market Pricing
Soup with Bread Roll			\$0.66	\$7.30	Each	Market Pricing
Fresh Fruit Salad			\$0.47	\$5.20	Each	Market Pricing
Frittatas & Quiche with Salad			\$0.90	\$9.90	Each	Market Pricing
Savoury parcels varieties with Salad			\$0.80	\$8.80	Each	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Breakfast tarts varieties with Salad			\$0.80	\$8.80	Each	Partial Cost Pricing
Variety of cakes and slices	Recommended retail price of products supplied			Recommended retail price		Market Pricing
Toast - various varieties	Two (2) slices		\$0.28	\$3.10	Each	Market Pricing
Lunch dishes - standard fare			\$0.71	\$7.80	Each	Market Pricing
Lunch dishes - gourmet fare			\$1.42	\$15.60	Each	Market Pricing

## COMMUNITY SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Administration Building - Hire of Rooms</b>						
Security	Security must be present when Administration Building rooms are hired	Per hour or part thereof	\$5.63	\$61.90	Hourly rate	Market Pricing
Committee Room Hire (Double room) - First four hours	Minimum charge for up to four hours		\$18.38	\$202.20		Market Pricing
Committee Room Hire (Double room) Per hour thereafter	Charged in hourly increments	Per hour or part thereof	\$4.36	\$48.00	Hourly rate	Market Pricing
Committee Room Hire (Single room) First four hours	Minimum charge for up to four hours		\$9.15	\$100.60		Market Pricing
Committee Room Hire (Single room) Per hour thereafter	Charged in hourly increments	Per hour or part thereof	\$2.20	\$24.20	Hourly rate	Market Pricing
Training Room Hire - First four hours, or \$245.00 (+ GST) per day 9am to 5pm			\$11.72	\$128.90		Market Pricing
Cleaning Fee	Charged in hourly increments	Per hour or part thereof	\$7.18	\$79.00	Per hour	Market Pricing
Kitchen Cleaning Fee - Per hour	Charged in hourly increments	Per hour or part thereof	\$6.92	\$76.10	Per Hour	Market Pricing
Kitchen Facilities Hire	Hirers must use Council Caterer - charged in hourly increments	Per hour or part thereof	\$7.18	\$79.00	Per hour	Market Pricing
<b>Cemetery Operations</b>						
<b>Bushland Garden fees - Carumbah Memorial Gardens</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Plaque	10 line bottle green bronze gumleaf motif plaque including installation		\$86.36	\$950.00	Per plaque	Market Pricing
Extra line inscription on plaque	Extra line inscription on plaque		\$6.36	\$70.00	Per extra line	Market Pricing
Niche	For interment of ashes		\$59.09	\$650.00	per niche	Market Pricing
<b>Columbarium Wall Fees - Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah &amp; Anna Bay</b>						
Niche	For interment of ashes		\$56.36	\$620.00	Per niche	Market Pricing
Plaque	8 line bronze niche plaque including installation		\$70.91	\$780.00	Per plaque	Market Pricing
Extra line inscription on plaque	(excluding black granite plaque for granite wall)	Maximum of 2 additional lines	\$6.36	\$70.00	Per line	Market Pricing
Black granite plaque for Granite Wall at Raymond Terrace Cemetery ONLY	Black granite with gold lettering and attached vase - including installation		\$70.91	\$780.00	Per plaque	Market Pricing
Plaque (Terrazzo Walls) Carumbah Memorial Gardens and Karuah Cemetery ONLY	Oval bronze gum motif niche plaque with vase - including installation		\$92.73	\$1,020.00	Per plaque	Market Pricing
<b>Cemetery - Burial Plots</b>						
Burial Plot - Anna Bay - Concrete Beams	Includes "Right of Burial"		\$104.55	\$1,150.00	Per plot	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Burial Plot - Karuah, Nelson Bay, Seaham, Raymond Terrace	Includes "Right of Burial"		\$100.00	\$1,100.00	Per plot	Market Pricing
<b>Cemetery - Miscellaneous</b>						
Additional emblem for bronze plaques (e.g. RAAF, Girl Guides, Scouts etc.)	As per special request from customer		\$9.73	\$107.00	Per item	Market Pricing
Vase (Optional)	Only available for an 8 line bronze plaque		\$14.09	\$155.00	Per item	Market Pricing
<b>Cemetery - Other fees</b>						
Interment fee	Burial fee (including ashes in plot)		\$16.36	\$180.00	Per burial	Market Pricing
Monumental Permit	Headstone permit application fee	GST not applicable on this item)	\$0.00	\$135.00	Per monument	Market Pricing
Permit for exhumation of remains	Subject to approval by Public Health Authority and associated administration costs		\$50.91	\$560.00	Per occurrence	Market Pricing
Transfer of "Right of Burial" Certificate	Fee for transfer of ownership of plot or niche	GST not applicable on this item).	\$0.00	\$110.00	Per transfer	Market Pricing
Administration Search Fee	Administration Search Fee		\$4.54	\$50.00	Per search	Full Cost Pricing
Funeral Director/Grave Digger levied fee for incorrect burial	Funeral Director/Grave Digger levied fee for incorrect burial		\$187.82	\$2,066.00	Per occurrence	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Removal of ashes and plaque from gardens and walls	Removal of ashes and plaque from gardens and walls		\$17.27	\$190.00	Per occurrence	Market Pricing
Monumental Mason levied fee for placement of headstone on incorrect grave	Monumental Mason levied fee for placement of headstone on incorrect grave		\$187.82	\$2,066.00	Per occurrence	Market Pricing
<b>Cemetery - Memorial Trees</b>						
Memorial Tree - Anna Bay	Memorial Trees are only available on advertised occasions and are provided by volunteers.	Not an ongoing provision of Council.	\$17.27	\$190.00	Per tree	Market Pricing
Memorial Trees - Raymond Terrace	Memorial trees are only available on advertised occasions and are provided by West Ward Cemeteries Committee.	Not an ongoing provision of Council.	\$17.27	\$190.00	Per tree	Partial Cost Pricing
<b>Children's Services</b>						
<b>Activity Van</b>						
<b>Before and After School Care</b>						
Before School Care 2 hours care - Casual position			\$0.00	\$19.20	Per session	Full Cost Pricing
Before School Care 2 hours care - Permanent position			\$0.00	\$17.80	Per session	Full Cost Pricing
After School Care 3 hours care - Casual position			\$0.00	\$28.80	Per session	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
After School Care 3 hours care - Permanent position			\$0.00	\$26.70	Per session	Full Cost Pricing
Credit Card declined			\$0.93	\$10.20	Per transaction	Full Cost Pricing
Failure to notify of child absence	Failure to notify service that child will be absent for afternoon session.		\$1.48	\$16.30	Per occurrence	Full Cost Pricing
Fee reminder	Per notice		\$1.47	\$16.20	Per notice	Full Cost Pricing
Late collection of child	For every 10 minutes child remains after service closing time.		\$0.00	\$17.40	Per 10 minutes late	Partial Cost Pricing
Pupil Free Day - per child (no meals provided)			\$0.00	\$78.20	Per day	Full Cost Pricing
Hall Hire			\$1.34	\$14.80	Per hour	Full Cost Pricing
<b>Pre-School</b>						
Fee reminder	Per notice		\$0.76	\$8.30	Per notice	Partial Cost Pricing
Credit Card declined			\$0.93	\$10.20	Per transaction	Full Cost Pricing
Late collection of child	For every 10 minutes child remains after service closing time.		\$0.00	\$17.40	Per 10 minutes late	Partial Cost Pricing
Parent Roster Duty - Default			\$3.44	\$37.80	Per session	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pre-school session 5.5 hours Tier 1	Equity child	An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$0.00	\$16.35	Per session	Partial Cost Pricing
Pre-school session 5.5 hours Tier 2	4 year old "non -equity" child	An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card. The child must turn four before 31/7/2017	\$0.00	\$25.50	Per session	Partial Cost Pricing
Pre-school session 5.5 hours standard fee	Three year old "non-equity" child	An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$0.00	\$45.90	Per session	Partial Cost Pricing
Pre-school session Tier 3	Equity child attending 3rd or 4th session in one week.		\$0.00	\$8.30	Per session	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pre-school session Tier 4	Four year old non-equity child attending 3rd or 4th session in one week.		\$0.00	\$12.40	Per session	Market Pricing
Activity Van Pre-school session Tier 5	Multiple birth equity children attending the same session	Fee per session per child	\$0.00	\$8.30	Per session	Market Pricing
<b>Vacation Care</b>						
Attendance without booking			\$0.00	\$13.50	Per occurrence	Partial Cost Pricing
Credit Card Declined			\$0.93	\$10.20	Per occurrence	Full Cost Pricing
Fee reminder	Per notice		\$1.47	\$16.20	Per Notice	Partial Cost Pricing
Late collection of child	For every 10 minutes child remains after service closing time.		\$0.00	\$17.40	Per occurrence	Partial Cost Pricing
Refund Application			\$1.47	\$16.20	Per occurrence	Full Cost Pricing
Vacation Care full day			\$0.00	\$78.20	Per session	Full Cost Pricing
Vacation Care weekly at one centre			\$0.00	\$352.00	Per week	Partial Cost Pricing
<b>Family Day care</b>						
Administration fee - per child	Charge per hour per child		\$0.00	\$1.40	Per hour	Partial Cost Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Educator Levy	Fee charged each week Educator works		\$1.23	\$13.50	Per week of operation	Partial Cost Pricing
Educator Levy if using Harmony Web	Per week of working		\$1.09	\$12.00		Market Pricing
Enrolment - New Family	Once off non-refundable fee to enrol a new family	Fee to be paid prior to commencing care	\$6.32	\$69.50	Per occurrence	Market Pricing
Late Attendance Record processing			\$0.43	\$4.70	Per attendance record	Partial Cost Pricing
Orientation Fee - New Educators	Once off non-refundable orientation fee		\$0.00	\$296.00	Per occurrence	Market Pricing
Orientation Fee - Registered Educators transferring directly from another Family Day Care Service	Once off non-refundable orientation fee		\$1.86	\$20.50	Per occurrence	Full Cost Pricing
Workshop / Training			\$0.00	Charged for educator workshops at cost on the day	Per workshop	Full Cost Pricing
Standard Hours Fee Range	The Standard Fee is for care between 8.00am and 6.00pm Monday to Friday		\$0.00	\$7.30 - \$18.50	Per child per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Non Standard Hours Fee Range	For care before 8.00am and after 6.00pm Monday to Friday		\$0.00	\$7.30-\$20.50	Per child per hour	Market Pricing
Before and After School Hours Care Fee Range			\$0.00	\$7.30 - \$20.50	Per child per hour	Market Pricing
Weekend Care / Overnight Care Fee Range			\$0.00	\$8.25 - \$35.00	Per child per hour	Market Pricing
Public Holiday Fee Range	For Gazetted Public Holidays. Applicable when care is provided.		\$0.00	\$9.40 - \$35.00	Per child per hour	Market Pricing
<b>Disability Services</b>						
<b>Miscellaneous</b>						
MLAK Keys	Amenities access keys		\$1.00	\$11.00	Per key	Full Cost Pricing
MLAK Key	Amenities Access Key	First key	\$0.00	\$0.00		Free (zero priced)
<b>Helicopter Landing Sites</b>						
<b>Designated Sites</b>						
Helicopter landing licence fee	No fees are applicable for the landing of a helicopter for emergency services. All other landings will require a Development Assessment.		\$88.91	\$978.00	Per licence	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Library Services</b>						
<b>e-Resources</b>						
Internet access			\$0.00	Core library service		Free (zero priced)
<b>Inter-Library Loans</b>						
Fast-Track Loan			\$0.00	Fee will be as per charge set by the lending institution	Per item	Partial Cost Pricing
Inter-Library Loan from reciprocal libraries			\$0.00	Fee will be as per charge set by the lending institution	Per item	Partial Cost Pricing
Inter-Library Loan from non-reciprocal libraries			\$0.00	Fee will be as per charge set by the lending institution	Per item	Partial Cost Pricing
International			\$0.00	Fee will be as per charge set by the lending institution	Per item	Partial Cost Pricing
Photocopying			\$0.00	Fee will be as per charge set by the lending institution		Partial Cost Pricing
<b>Miscellaneous</b>						
Meeting room hire: Raymond Terrace Library	Registered Charities & Community Groups		\$1.00	\$11.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Meeting room hire: Raymond Terrace Library	For profit organisations , private, funded, government (including Council for Council business).		\$2.00	\$22.00	Per hour	Market Pricing
Membership card replacement				Fee will be as per charge set by Newcastle City Council	Each	Partial Cost Pricing
Merchandise - library bags	Indicative fee only		\$0.14	\$1.50	Each	Market Pricing
<b>Overdue Fees</b>						
Lost stock items				Fee will be as per charge set by Newcastle City Council	Per item	Partial Cost Pricing
Overdue fees	Adults			Fee will be as per charge set by Newcastle City Council	Per item per day	Partial Cost Pricing
Overdue fees	Children under 18 years of age			\$0.00	Per item per day	Free (zero priced)
Lost CD/DVD/Video Covers	Processing fee for replacing covers etc.			Fee will be as per charge set by Newcastle City Council	Per item	Partial Cost Pricing
<b>Production Services</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Printing/Photocopying A4	A4	Exempt from GST if Council-controlled document.	\$0.02	\$0.20	Per page/copy	Market Pricing
Printing/Photocopying A4 Colour	A4 (colour)	Exempt from GST if Council-controlled document.	\$0.06	\$0.60	Per page/copy	Market Pricing
Printing/Photocopying A3	A3	Exempt from GST if Council-controlled document.	\$0.03	\$0.40	Per page/copy	Market Pricing
Printing/Photocopying A3 Colour	A3 (colour)	Exempt from GST if Council-controlled document.	\$0.11	\$1.20	Per page/copy	Market Pricing
Laminating A4	A4		\$0.25	\$2.70	Per sheet	Market Pricing
Laminating A3	A3		\$0.50	\$5.50	Per sheet	Market Pricing
<b>Programs/Activities</b>						
Author visits				Determined by supplier cost	Per person	Market Pricing
Children's programs/activities				Determined by supplier cost	Per person	Partial Cost Pricing
Story Time			\$0.14	\$1.50	Per child	Partial Cost Pricing
<b>Halls &amp; Community Centres</b>						
<b>Bonds</b>						
Bond - Event Category A	Low risk (Small gathering, no alcohol)		\$0.00	\$75.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Bond - Event Category B	Medium risk (medium numbers, no alcohol)		\$0.00	\$150.00		Market Pricing
Bond - Event Category C	Medium risk (facility capacity, no alcohol)		\$0.00	\$250.00		Market Pricing
Bond - Event Category D	Event with alcohol (Low risk)		\$0.00	\$500.00		Market Pricing
Bond - Event Category E	Event with alcohol (High risk)		\$0.00	\$1,250.00		Market Pricing
No Bond for Council hire for the purposes of Council business	Cleaning fee applies		\$0.00	\$0.00		Free (zero priced)
No Bond for Electoral Commissions and Electoral companies	Cleaning fee applies		\$0.00	\$0.00		Free (zero priced)
<b>Ancillary Costs</b>						
Carpet Cleaning Fee	Carpet cleaning fee to be deducted from the bond or charged if required	Maximum carpet cleaning fee is \$200.00.	\$18.18	\$200.00	Each	Market Pricing
Cleaning Fee	Cleaning fee to be deducted from the bond or charged if the facility is not cleaned to a satisfactory standard after use	Maximum cleaning fee is \$85.00 per hour	\$7.73	\$85.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Lost Key			\$4.55	\$50.00	Each	Market Pricing
Tables and Chairs			\$2.27	\$25.00		Market Pricing
Kitchen and Crockery			\$2.27	\$25.00		Market Pricing
PA System, Data projector, Tablecloths			\$2.27	\$25.00		Market Pricing
<b>Anna Bay/Birubi Point Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Regular Users		\$0.73	\$8.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$13.64	\$150.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.00	\$110.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$6.82	\$75.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.00	\$55.00		Market Pricing
Functions	For-profit users & private bookings		\$2.27	\$25.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Functions	Registered charities & community groups		\$1.82	\$20.00	Per hour	Market Pricing
Meetings	For-profit users & private bookings		\$1.36	\$15.00	Per hour	Market Pricing
Meetings	Registered charities & community groups		\$0.91	\$10.00	Per hour	Market Pricing
<b>Bobs Farm Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$0.91	\$10.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$10.00	\$110.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$6.36	\$70.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$5.00	\$55.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$3.18	\$35.00		Market Pricing
Functions	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Functions	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Meetings	For-profit users & private bookings		\$1.36	\$15.00	Per hour	Market Pricing
Meetings	Registered charities & community groups		\$0.91	\$10.00	Per hour	Market Pricing
<b>Corlette Community Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.09	\$12.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$0.55	\$6.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$10.00	\$110.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$6.36	\$70.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$5.00	\$55.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$3.18	\$35.00		Market Pricing
Functions	For-profit users & private bookings	Functions must finish by 10pm	\$2.27	\$25.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Functions	Registered charities & community groups	Functions must finish by 10pm	\$1.82	\$20.00	Per hour	Market Pricing
Other	Election Day Hire	Hall hire for purposes of government elections	\$34.09	\$375.00	Per day	Market Pricing
<b>Fern Bay Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Regular Users		\$1.36	\$15.00	Per hour	Market Pricing
Functions	For-profit users & private bookings	Functions must finish by 10pm	\$2.27	\$25.00	Per hour	Market Pricing
Functions	Registered charities & community groups	Functions must finish by 10pm	\$1.82	\$20.00	Per hour	Market Pricing
Other Hire	Out of School Hours Care		\$5.46	\$60.00	Per Week	Market Pricing
<b>Hinton School of Arts</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.82	\$20.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Daytime - Full Day	For-profit users & private bookings		\$20.00	\$220.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$9.09	\$100.00		Market Pricing
Functions	All users		\$20.00	\$220.00	Per function	Market Pricing
<b>Karuah Community Hall</b>						
Hourly Rate	For-profit users & private bookings	Main Hall	\$0.91	\$10.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups	Main Hall	\$0.73	\$8.00	Per hour	Market Pricing
Hourly Rate	Regular Users	Main Hall	\$0.73	\$8.00	Per hour	Market Pricing
Functions	For-profit users & private bookings	Main Hall	\$12.73	\$140.00	Per event	Market Pricing
Functions	Registered charities & community groups	Main Hall	\$0.73	\$8.00	Per Hour	Market Pricing
Meetings	For-profit users & private bookings	Main Hall - minimum 2 hours	\$1.32	\$14.50	Per hour	Market Pricing
Meetings	Registered charities & community groups	Main Hall - minimum 2 hours	\$0.73	\$8.00	Per hour	Market Pricing
Meeting Room	All users	Minimum hire - 2 hours	\$0.73	\$8.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Other Hire - Shed	For-profit users & private bookings	Per half shed - user to hold own insurance	\$3.64	\$40.00	Per month	Market Pricing
Other Hire - Shed	Registered charities & community groups	Per half shed - user to hold own insurance	\$2.27	\$25.00	Per month	Market Pricing
<b>Lemon Tree Passage Old School Centre</b>						
Hourly Rate	For-profit users & private bookings		\$0.91	\$10.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$0.73	\$8.00	Per hour	Market Pricing
Hourly Rate	Regular Users		\$0.64	\$7.00	Per hour	Market Pricing
<b>Mallabula Community Centre</b>						
Hourly Rate	For-profit users & private bookings		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$0.91	\$10.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$10.00	\$110.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$6.36	\$70.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$5.00	\$55.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Daytime - Half Day	Registered charities & community groups		\$3.18	\$35.00		Market Pricing
Functions	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Functions	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
<b>Medowie Community Centre</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.09	\$12.00	Per hour	Market Pricing
Hourly Rate	Regular Users		\$1.09	\$12.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$13.64	\$150.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.00	\$110.00		Market Pricing
Daytime - Full Day	Regular Users		\$10.00	\$110.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$6.82	\$75.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.00	\$55.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Daytime - Half Day	Regular Users		\$5.00	\$55.00		Market Pricing
Functions	For-profit users & private bookings	New hall & kitchen Old hall & kitchen	\$29.55	\$325.00		Market Pricing
Functions	Registered charities & community groups	New hall & kitchen Old hall & kitchen	\$13.64	\$150.00		Market Pricing
Offices	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Offices	Registered charities & community groups		\$1.09	\$12.00	Per hour	Market Pricing
Offices	Regular Users		\$1.09	\$12.00	Per hour	Market Pricing
Other Hire	Hunter New England Health	Wilkinson Room	\$2.91	\$32.00	Per day	Market Pricing
Other Hire	Storage Cupboard	Per single cupboard  Double cupboard is single cupboard rate x 2	\$3.18	\$35.00	Per year	Market Pricing
<b>Nelson Bay Community Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Daytime - Full Day	For-profit users & private bookings		\$13.64	\$150.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.00	\$110.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$6.82	\$75.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.00	\$55.00		Market Pricing
Other Hire	Indoor Activity Group		\$5.91	\$65.00	Per month	Market Pricing
<b>Raymond Terrace Community Care Centre</b>						
Hourly Rate	For-profit users & private bookings		\$1.46	\$16.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.00	\$11.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$10.91	\$120.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$7.27	\$80.00		Market Pricing
<b>Raymond Terrace Senior Citizens Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Regular users		\$1.14	\$12.50	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$13.64	\$150.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.00	\$110.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$6.82	\$75.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.00	\$55.00		Market Pricing
Functions	For-profit users & private bookings		\$3.64	\$40.00	Per hour	Market Pricing
Functions	Registered charities & community groups		\$2.73	\$30.00	Per hour	Market Pricing
<b>Salt Ash Community Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Regular Users		\$1.09	\$12.00	Per hour	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Daytime - Full Day	For-profit users & private bookings		\$13.64	\$150.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.00	\$110.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$6.82	\$75.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.00	\$55.00		Market Pricing
Meetings	For-profit users & private bookings	Minimum 2 hours	\$2.73	\$30.00	Per hour	Market Pricing
Meetings	Registered charities & community groups	Minimum 2 hours	\$2.27	\$25.00	Per hour	Market Pricing
<b>Seaham School of Arts &amp; Community Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Regular Users		\$1.09	\$12.00	Per hour	Market Pricing
Functions	For-profit users & private bookings	Functions must finish by 11pm	\$2.73	\$30.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Functions	Registered charities & community groups	Functions must finish by 11pm	\$2.27	\$25.00	Per hour	Market Pricing
<b>Soldiers Point Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Regular Users		\$1.09	\$12.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$16.36	\$180.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.00	\$110.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$8.18	\$90.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.00	\$55.00		Market Pricing
Functions	For-profit users & private bookings	Functions must finish by 11pm	\$2.73	\$30.00	Per hour	Market Pricing
Functions	Registered charities & community groups	Functions must finish by 11pm	\$1.82	\$20.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Meetings	For-profit users & private bookings		\$1.36	\$15.00	Per hour	Market Pricing
Meetings	Registered charities & community groups		\$0.91	\$10.00	Per hour	Market Pricing
<b>Tanilba Foreshore Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$0.91	\$10.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$13.64	\$150.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$6.36	\$70.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$6.82	\$75.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$3.18	\$35.00		Market Pricing
<b>Tomaree Library &amp; Community Centre</b>						
Hourly Rate	For-profit users & private bookings	Activity Room Office Meeting Room Half Auditorium	\$2.00	\$22.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hourly Rate	Registered charities & community groups	Activity Room Office Meeting Room Half Auditorium	\$1.00	\$11.00	Per hour	Market Pricing
Hourly Rate	For-profit users & private bookings	Full Auditorium	\$3.64	\$40.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups	Full Auditorium	\$1.82	\$20.00	Per hour	Market Pricing
Other Hire	TV/DVD		\$0.91	\$10.00	Per hire	Market Pricing
<b>Williamtown Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Functions	For-profit users & private bookings		\$2.27	\$25.00	Per hour	Market Pricing
Functions	Registered charities & community groups		\$1.82	\$20.00	Per hour	Market Pricing
Other Hire	Supper Room		\$1.54	\$17.00	Per hour	Market Pricing
<b>Sailing &amp; Aquatic Club</b>						
Function Room Hire	Weddings and Parties		\$75.27	\$828.00	Per event	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Function Room Hire ( Evenings)	Smaller functions e.g. christenings		\$47.27	\$520.00		Market Pricing
Function Room Hire (Daytime)	Smaller Functions		\$23.18	\$255.00	1	Market Pricing
<b>Recreation Services Administration</b>						
Park Seat without Plaque	Park Seat without Plaque		\$220.00	\$2,420.00	Per unit	Full Cost Pricing
Park Seat with Plaque	Park Seat with Plaque		\$230.00	\$2,530.00	Per unit	Full Cost Pricing
Tree without Plaque	Tree without Plaque		\$65.00	\$715.00	Per unit	Full Cost Pricing
Tree with Plaque	Tree with Plaque		\$75.00	\$825.00	Per unit	Full Cost Pricing
<b>Waste Management Services</b>						
<b>Collection Services</b>						
<b>Additional Bins/Bin Size Upgrades</b>						
Red bin			\$0.00	\$240.00	Per bin	Full Cost Pricing
Yellow bin			\$0.00	\$125.00	Per bin	Full Cost Pricing
Upgrade bin size: yellow bin only			\$2.27	\$25.00	Per bin	Partial Cost Pricing
<b>Holiday Rental Bin Service</b>						
Garbage bin (240 litres)	Minimum 8 weeks service per bin		\$8.18	\$90.00	Per bin	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Recycle bin (240 litres)	Minimum 8 weeks service per bin		\$4.09	\$45.00	Per bin	Market Pricing
<b>Special Events</b>						
Additional Collection Service of special event bin			\$1.73	\$19.00	Per service	Full Cost Pricing
Garbage bin (240 litres)	Minimum three bins per order		\$2.27	\$25.00	Per bin	Full Cost Pricing
Recycle bin (240 litres)	No minimum order applies if in conjunction with garbage bins - If ordered separately a minimum order of 3 bins applies		\$0.00	\$25.00	Per bin	Full Cost Pricing
<b>Kerbside Collection</b>						
<b>For a kerbside collection, contact Council's contractor, Suez, on 1300 734 470 or book on-line through PSC's website.</b>						
User pay Kerbside Collection (Bulky)			\$9.09	\$100.00	Per collection	Market Pricing
User pay Kerbside Collection (Green)			\$6.36	\$70.00	Per collection	Market Pricing
<b>General Processable Waste</b>						
Putrescible Waste (Food Waste) - Commercial Quantities			\$0.00	Commercial quantities delivered from Council sites may be eligible for discounts of up to 40%		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Putrescible Waste (Food waste) - minimum fee			\$2.27	\$25.00		Partial Cost Pricing
Putrescible Waste (Food Waste) - per tonne			\$26.82	\$295.00		Partial Cost Pricing
<b>Household Recyclables</b>						
Cardboard, paper, glass containers, plastic containers, steel cans, aluminium cans	Must be sorted. If unsorted the General Mixed Waste fee applies		\$0.00	No charge if sorted.		Free (zero priced)
<b>Garden/Wood Waste</b>						
Garden/Wood Waste - Minimum Fee	Must be sorted. If unsorted the General Mixed Waste fee applies		\$2.27	\$25.00		Market Pricing
Garden/Wood Waste (Does not include painted, treated or laminated timber) - per tonne	Must be sorted. If unsorted the General Mixed Waste fee applies		\$17.73	\$195.00		Full Cost Pricing
<b>Mixed Inert Waste</b>						
General Mixed Waste - Minimum Fee			\$2.27	\$25.00		Market Pricing
General Mixed Waste - per tonne	State government waste levy of \$137.50 included in fee		\$27.73	\$305.00		Partial Cost Pricing
<b>Mattresses &amp; Bases</b>						
1 piece (mattress or base)			\$2.73	\$30.00	Each	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional pieces			\$2.55	\$28.00	Each	Full Cost Pricing
<b>Metals, Batteries, Motor Oil</b>						
Sorted metals, batteries, motor oil			\$0.00	No charge if sorted from other waste.		Free (zero priced)
<b>Concrete, Bricks, Roof Tiles</b>						
Concrete, bricks, roof tiles - minimum fee	Must be sorted. If unsorted the General Mixed Waste fee applies.		\$2.27	\$25.00		Market Pricing
Concrete, bricks, roof tiles - per tonne	Must be sorted. If unsorted the General Mixed Waste fee applies.		\$13.64	\$150.00	Per tonne	Full Cost Pricing
<b>Tyres</b>						
Tyres	Small		\$0.91	\$10.00	Per tyre	Full Cost Pricing
Tyres	Large		\$1.36	\$15.00	Per tyre	Full Cost Pricing
<b>e-Waste</b>						
Commercial			\$77.27	\$850.00	Per tonne	Full Cost Pricing
Residential	Up to 14 pieces		\$0.00	No charge if sorted from other waste.		Free (zero priced)
<b>Charity Waste Disposal</b>						



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Less than 20 tonnes	Registered charities		\$0.00	Registered charities	Per tonne	Free (zero priced)
20 to 60 tonnes	Registered charities	Increased yearly by CPI	\$0.00	\$36.00	Per tonne	Partial Cost Pricing
60 to 150 tonnes	Registered charities		\$0.00	\$72.00	Per tonne	Partial Cost Pricing
Greater than 150 tonnes	Registered charities		\$0.00	Full gate rate	Per tonne	Full Cost Pricing
<b>Waste Sales</b>						
Weighbridge Ticket			\$2.73	\$30.00	Per ticket	Market Pricing
<b>Wharves/Foreshores/Boat Ramps</b>						
<b>Recreational Berthing</b>						
Recreational/event berthing			\$3.91	\$43.00	Per day	Market Pricing
Foreshore Dinghy Storage	Fee to be charged pro rata (year or half year thereof)		\$9.09	\$100.00	Per annum	Full Cost Pricing
<b>Visitor Information Centre</b>						
Brochure display	Non-members of Destination Port Stephens	Includes DL or A4 size brochure stocked and displayed in the Centre. Annual fee based on the financial year.	\$19.18	\$211.00	Per brochure	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Second (2nd) brochure display	Non-members of Destination Port Stephens	Includes one DL or A4 brochure stocked and displayed in the Centre. Annual fee based on the financial year.	\$12.09	\$133.00	Per brochure	Market Pricing
Souvenirs	Prices as displayed on items in store		\$0.00	Prices as displayed on items in store		Market Pricing
In Centre Advertising	Annual fee	This fee is charged pro rata from commencement date	\$27.27	\$300.00		Market Pricing
Booking Engine Training Fee			\$5.64	\$62.00	Per hour	Market Pricing
Set up Fee			\$5.64	\$62.00	Per Set up	Market Pricing
Online Booking Fee - Tours			\$0.36	\$4.00	Per booking	Partial Cost Pricing
Amendments/Changes to Bookings			\$2.55	\$28.00	Per change	Market Pricing
Cancellation Fee			\$5.18	\$57.00	Per booking	Partial Cost Pricing
Online Booking Fee - Accommodation			\$0.55	\$6.00		Partial Cost Pricing

## DEVELOPMENT & BUILDING SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>SERVICES AND ADMINISTRATION</b>						
<b>Consultation and Advice</b>						
<b>Pre-lodgement meetings</b>						
Pre-arranged 45 minute appointment		Per 45 minute appointment	\$0.00	\$0.00		Free (zero priced)
Minutes from pre-lodgement meeting < \$1million	Provide minutes from pre-lodgement meeting for residential developments (including outbuildings and/or up to 5 dwellings), subdivisions (up to 5 lots) or any other development with a value of works up to \$1million	Must be requested and paid prior to meeting taking place	\$15.46	\$170.00		Market Pricing
Minutes from pre-lodgement meeting >\$1million	Provide minutes from pre-lodgement meeting for residential developments (more than 5 dwellings), subdivisions (more than 5 lots) or any other development with a value of works over \$1million	Must be requested and paid prior to meeting taking place	\$43.64	\$480.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Minutes from pre-lodgement meeting >\$1million	Provide minutes from pre-lodgement meeting for residential developments (more than 5 dwellings), subdivisions (more than 5 lots) or any other development with a value of works over \$1million	Must be requested and paid prior to meeting taking place	\$43.64	\$480.00		Market Pricing
<b>Written advice</b>						
Professional or technical property advice	per hour or part thereof		\$11.36	\$125.00		Market Pricing
SEPP Certification or written advice in relation to exempt or complying development		\$120 per hour or part thereof	\$11.36	\$125.00		Market Pricing
Access appraisals	Request for information report and/or certification	Relates to DA compliance issues, payment of contributions or meeting requirements of planning agreement or meeting DA conditions. Minimum fee plus inspection and reporting costs at \$140.00 per half hour or part thereof	\$12.73	\$140.00		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Dilapidation Report		Min. \$125.00 Max. \$180.00 Per half hour or part thereof	\$11.36	\$125.00		Market Pricing
<b>Consultation Services</b>						
Council Building Surveying or Planning Professional Officer providing consultant services		Per half hour or part thereof including travel time if applicable	\$12.73	\$140.00		Market Pricing
Out of hours Consultant work or inspection		Min. \$170.00 Max. \$245.00 Per half hour or part thereof	\$15.46	\$170.00		Market Pricing
<b>Administration</b>						
<b>Registrations</b>						
Registration of private construction certificate	EP & A Reg 2000 - Clause 263 (2)	Per certificate	\$0.00	\$36.00		Statutory Pricing
Registration of private complying development certificate	EP & A Reg 2000 - Clause 263 (2)	Per certificate	\$0.00	\$36.00		Statutory Pricing
Registration of private occupation certificate	EP & A Reg 2000 - Clause 263 (2)	Per certificate	\$0.00	\$36.00		Statutory Pricing
<b>Scanning and archiving</b>						
Archiving fee - Applicable to all development and building applications	Per application		\$0.00	\$110.00		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Scanning - Development and building applications submitted in hard copy	Per application		\$0.00	\$50.00		Partial Cost Pricing
<b>Building specification booklets</b>						
Building specifications - HIA members	HIA members	Each	\$1.40	\$15.40		Market Pricing
Building specifications - non HIA	non HIA members	Each	\$2.79	\$30.70		Market Pricing
<b>Voluntary Planning Agreements</b>						
Full recovery of Council's legal fees exhibition costs.	Preparation and or review and exhibition of planning agreement.		\$0.00	Full recovery of all costs to Council		Full Cost Pricing
<b>Works in Kind Agreements</b>						
Works in Kind Agreement	Preparation of agreement		\$0.00	Full cost recovery of Council's legal fees		Full Cost Pricing
<b>REZONING AND RECLASSIFICATION</b>						
<b>Planning Proposals</b>						
<b>Miscellaneous</b>						
Pre-lodgement meeting		60-120 minute meeting	\$0.00	\$160.00		Free (zero priced)
Independent Review		All Direct Costs	\$0.00	\$0.00		Free (zero priced)
Independent Study		All Direct Costs	\$0.00	\$0.00		Free (zero priced)

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Public Hearing		All Direct Costs	\$0.00	\$0.00		Free (zero priced)
<b>Withdrawal of Planning Proposal (All Categories)</b>						
Stage 1 Lodgement	25% of stage fee		\$0.00	25% of stage fee		Rate of Return Pricing
Stage 2 Post Gateway	25% of stage fee		\$0.00	25% of stage fee		Market Pricing
Stage 3 Gazettal	25% of stage fee		\$0.00	25% of stage fee		Market Pricing
<b>Planning Proposal Category A</b>						
<b>Low impact and low yield development. Minor additional permitted uses. A low level of assessment, consultation and coordination is required. No minimal supporting studies are required. An accompanying development plan is not required.</b>						
Stage 1 Lodgement	Fee includes up to 35 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$160 per hour.		\$509.09	\$5,600.00		Full Cost Pricing
Stage 2 Post Gateway	Fee includes up to 70 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$160 per hour.	Per proposal	\$1,018.18	\$11,200.00		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Stage 3 Gazettal	Fee includes up to 14 hours of work by Council staff. Any additional hours will be invoiced to the applicant at an hourly rate of \$160 per hour.	Per proposal	\$203.64	\$2,240.00		Full Cost Pricing
<b>Category B</b>  <b>Locally significant urban release areas and development. Significant additional permitted uses. A medium to high level of assessment, consultation and coordination is required. A medium to high number of supporting studies is required. An accompanying development control plan may be required.</b>						
Stage 1 Lodgement	Fee includes up to 70 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$160 per hour.	Per proposal	\$1,018.18	\$11,200.00		Full Cost Pricing
Stage 2 Post Gateway	Fee includes up to 140 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$160 per hour.	Per proposal	\$2,036.36	\$22,400.00		Full Cost Pricing
Stage 3 Gazettal	Fee includes up to 35 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$160 per hour.	Per proposal	\$509.09	\$5,600.00		Full Cost Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Category C</b>						
<b>Large scale urban release areas and development. A high level of assessment, consultation and coordination is required. A high number of supporting studies is required. A development control plan is required.</b>						
Stage 1 Lodgement	Fee includes up to 280 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$160 per hour.	Per proposal	\$509.09	\$5,600.00		Market Pricing
Stage 2 Post Gateway	Fee includes up to 280 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$160 per hour.	Per proposal	\$4,072.73	\$44,800.00		Market Pricing
Stage 3 Gazettal	Fee includes up to 35 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$160 per hour.	Per proposal	\$509.09	\$5,600.00		Market Pricing
Sites not identified for investigation in the Hunter Regional Plan	Additional Fee	An additional fee charged pro rata across all stages.	\$909.09	\$10,000.00		Market Pricing
<b>Reclassification of Council owned land</b>						
Administration fee	Fee applies for non Council proponent		\$43.18	\$475.00		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Valuation Fee - Sale of rezoned or reclassified Council land	External valuer	Fee applies for non Council proponent	\$0.00	\$0.00		Market Pricing
Minutes from pre-lodgement meeting < \$1million	Provide minutes from pre-lodgement meeting for residential developments (including outbuildings and/or up to 5 dwellings), subdivisions (up to 5 lots) or any other development with a value of works up to \$1million	Must be requested and paid prior to meeting taking place	\$15.46	\$170.00		Market Pricing
<b>APPLICATIONS ( including DAs, CCs, CDCs and S.68)</b>						
<b>Development applications</b>						
<b>Application fees</b>						
Development not involving building work/carrying out of work/subdivision of land/demolition work		cl.250 EP&A Regulation 2000	\$0.00	\$285.00		Statutory Pricing
Development involving building or demolition work with a value of works up to \$5,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	cl246B(1) EP&A Regulation 2000	\$0.00	\$110.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Development involving building or demolition work with a value of works \$5,001 - \$50,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	\$170.00 plus \$3.00 for each \$1,000 or part thereof of the estimates cost. cl246B(1) EP&A Regulation 2000	\$0.00	\$170.00		Statutory Pricing
Development involving building or demolition work with a value of works \$50,001 - \$250,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly	\$352.00 plus \$3.64 for each \$1,000 or part thereof by which the estimated cost exceeds \$50,000. cl246B(1) EP&A Regulation 2000	\$0.00	\$352.00		Statutory Pricing
Development involving building or demolition work with a value of works \$250,001 - \$500,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly	\$1,160.00 plus \$2.34 for each \$1,000 or part thereof by which the estimated cost exceeds \$250,000. cl246B(1) EP&A Regulation 2000	\$0.00	\$1,160.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Development involving building or demolition work with a value of works \$500,001 - \$1,000,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	\$1,745.00 plus \$1.64 for each \$1,000 or part thereof by which the estimated cost exceeds \$500,000. cl246B(1) EP&A Regulation 2000	\$0.00	\$1,745.00		Statutory Pricing
Development involving building or demolition work with a value of works \$1,000,001 - \$10,000,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	\$2,615.00 plus \$1.44 for each \$1,000 or part thereof by which the estimated cost exceeds \$1,000,000. cl246B(1) EP&A Regulation 2000	\$0.00	\$2,615.00		Statutory Pricing
Development involving building or demolition work with a value of works exceeding \$10,000,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	\$15,875.00 plus \$1.19 for each \$1,000 or part thereof by which the estimated cost exceeds \$10,000,000. cl246B(1) EP&A Regulation 2000	\$0.00	\$15,875.00		Statutory Pricing
Development being a single dwelling with a value of works up to \$100,000	Calculated fee does not apply to development meeting these requirements	cl247 EP&A Regulation 2000	\$0.00	\$455.00		Statutory Pricing
Additional application fees						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional fee for agency or authority concurrence or approval		cl252A(1) EP&A Regulation 2000	\$0.00	\$140.00		Statutory Pricing
Additional fee for Integrated Development		Note: A payment of \$320.00 is required to each approved body. The payment may be in the form of a cheque made out to each body and forwarded to Council, or may be paid directly to each body if that body will accept the fee and a copy of the receipt forwarded to Council. cl253(1) EP&A Regulation 2000	\$0.00	\$140.00		Statutory Pricing
Additional fee for Designated Development	cl251 EP&A Regulation 2000	In addition to calculated fee	\$0.00	\$920.00		Statutory Pricing
Additional fee for referral of a Residential Apartment Development to a design review panel. Applies to all new DA's and modification applications	In addition to calculated fee (up to \$3,000)	cl248 EP&A Regulation 2000	\$0.00	\$3,000.00		Statutory Pricing
Subdivision application fees						
Boundary realignment		cl249(a)(ii) EP&A Regulation 2000	\$0.00	\$330.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Consolidation of lots		cl249(a)(ii) EP&A Regulation 2000	\$0.00	\$330.00		Statutory Pricing
Strata subdivision		\$330.00 plus \$65.00 per additional new lot. cl249(b) EP&A Regulation 2000	\$0.00	\$330.00		Statutory Pricing
Torrens title or community title subdivision - no new road		\$330.00 plus \$53.00 per additional new lot. cl249(a)(ii) EP&A Regulation 2000	\$0.00	\$330.00		Statutory Pricing
Torrens title subdivision including new road		\$665.00 plus \$65.00 per additional new lot. cl249(a)(i) EP&A Regulation 2000	\$0.00	\$665.00		Statutory Pricing
Signage application fees						
Signage		\$285.00 plus \$93.00 for each advertisement in excess of 1, or the fee calculated in accordance with the scale fee, whichever is greater. cl246B(2) EP&A Regulation 2000	\$0.00	\$285.00		Statutory Pricing
Notification and advertising fees						
Notification pursuant to Council DCP		cl252(1)(d) EP&A Regulation 2000	\$0.00	\$217.00		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Re-Notification pursuant to Council DCP	Where Council is required to re-notify a development application due to amendments to the proposal	cl252(1)(d) EP&A Regulation 2000	\$0.00	\$217.00		Partial Cost Pricing
Advertising pursuant to Council DCP		cl252(1)(d) EP&A Regulation 2000	\$0.00	\$250.00		Partial Cost Pricing
Re-Advertising pursuant to Council DCP	Where Council is required to re-advertise a development application due to amendments to the proposal	cl252(1)(d) EP&A Regulation 2000	\$0.00	\$250.00		Partial Cost Pricing
Advertising fee for Advertised Development		For developments classified as Advertised Development in accordance with the EP&A Regulations 2000. cl252(1)(b) EP&A Regulation 2000	\$0.00	\$1,105.00		Statutory Pricing
Advertising fee for Designated Development		For developments defined as Designated Development in accordance with the EP&A Act Regulations 2000. cl252(1)(a) EP&A Regulation 2000	\$0.00	\$2,220.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Advertising fee for Prohibited Development		For Prohibited Development as defined under the Port Stephens Local Environmental Plan. cl252(1)(c) EP&A Regulation 2000	\$0.00	\$1,105.00		Statutory Pricing
Modification ( \$4.55 ) fees						
Modification under Section 4.55 (1) (EP&A Act 1979 and EP&A Regulations 2000) Incorrect description/minor error or miscalculation		cl258(1) EP&A Regulation 2000	\$0.00	\$71.00		Statutory Pricing
Modification under Section 4.55 (1) (EP&A Act 1979 and EP&A Regulations 2000) - Correct Administrative Error of Council		No administrative fee applies to the handling or administration of such applications. cl258(1) EP&A Regulation 2000	\$0.00	\$0.00		Statutory Pricing
Modification under Section 4.55 (1A) Fee or 96AA (1) Fee (EP&A Act 1979 and EP&A Regulations 2000) - Minimal environmental impact		\$645.00 or 50% of the original DA fee, whichever is the lesser. cl258(1A) EP&A Regulations 2000	\$0.00	\$645.00		Statutory Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
	Modification under Section 4.55 (2) or 96AA(1) (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee less than \$100	50% of the original DA fee. cl258(2)(a) EP&A Regulations 2000	\$0.00	\$0.00	50%	Statutory Pricing
	Modification under Section 4.55 (2) or 96AA(1) (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and not involving building work, the carrying out of a work, or demolition	50% of the original DA fee. cl258(2)(b)(i)	\$0.00	\$0.00		Statutory Pricing
	Any other modification under Section 4.55 (2) or 96AA(1) (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works up to \$5,000	cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$55.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
	Any other modification under Section 4.55 (2) or 96AA(1) (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$5,001 to \$250,000	\$85.00 plus \$1.50 for each \$1,000 or part thereof of the estimated cost. cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$85.00		Statutory Pricing
	Any other modification under Section 4.55 (2) or 96AA(1) (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$250,001 to \$500,000	\$500.00 plus an additional \$0.85 for each \$1,000 by which the estimated cost exceeds \$250,000. cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$500.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
	Any other modification under Section 4.55 (2) or 96AA(1) (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$500,001 to \$1,000,000	\$712.00 plus an additional \$0.50 for each \$1,000 by which the estimated cost exceeds \$500,000. cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$712.00		Statutory Pricing
	Any other modification under Section 4.55 (2) or 96AA(1) (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$1,000,001 to \$10,000,000	\$987.00 plus an additional \$0.40 for each \$1,000 by which the estimated cost exceeds \$1,000,000. cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$987.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
	Any other modification under Section 4.55 (2) or 96AA(1) (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works over \$10,000,000	\$4,737.00 plus an additional \$0.27 for each \$1,000 by which the estimated cost exceeds \$10,000,000. cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$4,737.00		Statutory Pricing
	Modification under Section 4.55 (2) or 96AA(1) (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and for a dwelling with a value of works not exceeding \$100,000	cl258(2)(b)(ii) EP&A Regulations 2000	\$0.00	\$190.00		Statutory Pricing
<b>Additional modification (\$4.55 ) fees</b>						
	Additional fee for modification under Section 4.55 (2) or 96AA(1) (EP&A Act 1979 and EP&A Regulations 2000) where notice is required to be given	cl258(2) EP&A Regulations 2000	\$0.00	\$665.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
	Additional fee for referral of a S4.55 (2) or S4.55 AA(1) (EP&A Act 1979 and EP&A Regulations 2000) modification application which relates to Residential Apartment Development accompanied by a design verification from a qualified designer	Fee is to be refunded if the modification application is not referred to a design review panel. cl258(2A) EP&A Regulations 2000	\$0.00	\$760.00		Statutory Pricing
<b>Withdrawal fees</b>						
	Application is withdrawn before an assessment report has been commenced	80% of fee may be refunded	\$0.00	\$0.00		Partial Cost Pricing
	Application is withdrawn after an assessment report is commenced, but before completion of the assessment	40% of fees may be refunded	\$0.00	\$0.00		Partial Cost Pricing
	Application is withdrawn after assessment has been completed but before determination is made	No refund applicable	\$0.00	\$0.00		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Application has been advertised or notified		No refund of notification or advertising fee (fee retained)	\$0.00	\$0.00		Full Cost Pricing
<b>Review of Decision to Reject application</b>						
Review of decision to reject a development application with an estimated cost less than \$100,000		cl257A(a) EP&A Regulations 2000	\$0.00	\$55.00		Statutory Pricing
Review of decision to reject a development application with an estimated cost \$100,000-\$1,000,000		cl257A(b) EP&A Regulations 2000	\$0.00	\$150.00		Statutory Pricing
Review of decision to reject a development application with an estimated cost more than \$1,000,000		cl257A(c) EP&A Regulations 2000	\$0.00	\$250.00		Statutory Pricing
<b>Review of Determination of Application</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
	Request for review of determination under Section 82A EP&A Act 1997 and EP&A Regulation 2000 of development that doesn't involve building work, carrying out of a work, or demolition	50% of the fee for the original development application	\$0.00	\$0.00		Statutory Pricing
	Request for review of determination under Section 82A EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost up to \$5,000	cl257(c) EP&A Regulations 2000	\$0.00	\$55.00		Statutory Pricing
	Request for review of determination under Section 82A EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost \$5,001 - \$250,000	\$85.00 plus \$1.50 for each \$1,000 or part thereof of the estimated cost. cl257(c) EP&A Regulations 2000	\$0.00	\$85.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Request for review of determination under Section 82A EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost \$250,001 - \$500,000		\$500.00 plus an additional \$0.85 for each \$1,000 by which the estimated cost exceeds \$250,000. cl257(c) EP&A Regulations 2000	\$0.00	\$500.00		Statutory Pricing
Request for review of determination under Section 82A EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost \$500,001 - \$1,000,000		\$712.00 plus an additional \$0.50 for each \$1,000 by which the estimated cost exceeds \$500,000. cl257(c) EP&A Regulations 2000	\$0.00	\$712.00		Statutory Pricing
Request for review of determination under Section 82A EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost \$1,000,001- \$10,000,000		\$987.00 plus additional \$0.40 for each \$1,000 by which the estimated cost exceeds \$1,000,000. cl257(c) EP&A Regulations 2000	\$0.00	\$987.00		Statutory Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
	Request for review of determination under Section 82A EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost more than \$10,000,000	\$4,737.00 plus an additional \$0.27 for each \$1,000 by which the estimated cost exceeds \$10,000,000. cl257(c) EP&A Regulations 2000	\$0.00	\$4,737.00		Statutory Pricing
	Request for review of determination under Section 82A EP&A Act 1997 and EP&A Regulation 2000 involving erection of a dwelling with an estimated cost of \$100,000 or less	cl257(b) EP&A Regulations 2000	\$0.00	\$190.00		Statutory Pricing
	Additional fee for review of modification where notice is required to be given under Section 82A EP&A Act 1997 and EP&A Regulation 2000	cl257 EP&A Regulations 2000	\$0.00	\$620.00		Statutory Pricing
<b>Building works construction certificate fees</b>						
<b>Application fees</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Construction Works with a value up to \$5,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$110.00 plus \$3.00 per \$1,000 or part thereof Maximum fee \$150.00 plus \$9.00 per \$1,000 or part thereof	\$10.00	\$110.00		Market Pricing
Construction Works with a value from \$5,001 to \$100,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$110.00 plus \$3.00 per \$1,000 or part thereof Maximum fee \$150.00 plus \$7.50 per \$1,000 or part thereof	\$10.00	\$110.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Construction Works with a value from \$100,001 to \$400,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$410.00 plus \$1.50 per \$1,000 or part thereof over \$100,000 Maximum fee \$865.00 plus \$3.75 per \$1,000 or part thereof over \$100,000	\$37.27	\$410.00		Market Pricing
Construction Works with a value from \$400,001 to \$1,000,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$870.00 plus \$2.25 per \$1,000 or part thereof over \$400,000 Maximum fee \$1,990.00 plus \$2.25 per \$1,000 or part thereof over \$400,000	\$79.09	\$870.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Construction Works with a value over \$1,000,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	\$2,275.00 plus as per quotation Staff time per hour plus cost of resources required	\$206.82	\$2,275.00		Market Pricing
<b>Modification (CL148) fees</b>						
Modification under Clause 148		20% of the original fee or \$80.00 whichever is the greater	\$7.27	\$80.00		Market Pricing
<b>Withdrawal fees for Construction Certificates</b>						
Application is withdrawn before site investigations are made		80% of fee may be refunded on request of the applicant	\$0.00	\$0.00		Market Pricing
Application is withdrawn prior to a BCA/DA compliance audit being commenced		40% of fees may be refunded on request of the applicant	\$0.00	\$0.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Application is withdrawn after the BCA/DA compliance audit has been commenced but before the certificate is issued		5% of fee may be refunded on request of the applicant	\$0.00	\$0.00		Market Pricing
<b>BCA Alternative solution fee</b>						
Assessment of Alternate BCA Solution for Construction Certificate	Provision of expert opinion, consultants, testing to assess the alternate solution(s)	25% to 75% loading on scheduled fees plus 130% of Council's direct costs	\$0.00	\$0.00		Market Pricing
<b>Complying Development Certificate fees</b>						
<b>Application fees</b>						
Complying Development Certificate involving demolition of a single dwelling			\$27.73	\$305.00		Market Pricing
Complying Development Certificate with a value up to \$5,000	Variable component building works - Based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$110.00 plus \$3.00 per \$1,000 or part thereof Maximum fee \$150.00 plus \$9.00 per \$1,000 or part thereof	\$10.00	\$110.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Complying Development Certificate with a value from \$5,001 to \$50,000	Variable component building works - Based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$175.00 plus \$6.00 per \$1,000 or part thereof over \$5,000 Maximum fee \$200.00 plus \$9.00 per \$1,000 or part thereof over \$5,000	\$15.91	\$175.00		Market Pricing
Complying Development Certificate with a value \$50,001 to \$400,000	Variable component building works - Based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$230.00 plus \$4.00 per \$1,000 or part thereof over \$50,000 Maximum fee \$335.00 plus \$9.00 per \$1,000 or part thereof over \$50,000	\$20.91	\$230.00		Market Pricing
Complying Development Certificate with a value \$400,001 to \$1,000,000	Variable component building works - Based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$1,630.00 plus \$1.20 per \$1,000 or part thereof over \$400,000 Maximum fee \$4,290.00 plus \$3.00 per \$1,000 or part thereof over \$400,000	\$148.18	\$1,630.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Complying Development Certificate with a value over \$1,000,000	Variable component building works - Based on the value of the building and all development works as determined by Council's Building Surveyor	\$2,275.00 plus as per quotation (staff time per hour plus cost of resources required)	\$206.82	\$2,275.00		Market Pricing
<b>Modification (S87) fees of Complying Development Certificate</b>						
Modification under Section 87		20% of original fee or \$80.00 whichever is the greater	\$7.27	\$80.00		Market Pricing
<b>Withdrawal fees of Complying Development Certificates</b>						
Application is withdrawn before site investigations are made		80% of fee may be refunded on request of the applicant	\$0.00	\$0.00		Market Pricing
Application is withdrawn prior to preparation of an assessment / compliance audit being commenced		40% of fees may be refunded on request of the applicant	\$0.00	\$0.00		Market Pricing
Application is withdrawn after the assessment/compliance audit has been completed, but before the certificate is issued		5% of fee may be refunded on request of the applicant	\$0.00	\$0.00		Market Pricing
<b>BCA Alternative solution fee</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Assessment of Alternate BCA Solution for Complying Development Certificate	Provision of expert opinion, consultants, testing to assess the alternate solution(s)	25% to 75% loading on scheduled fees plus 130% of Council's direct costs	\$0.00	\$0.00		Market Pricing
<b>Section 68 application fees (Local Government Act)</b>						
<b>Public roads</b>						
<b>Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system</b>						
Application other than to install a manufactured home, moveable dwelling or associated structure on land or an on-site sewage management system	Per application inspection		\$15.45	\$170.00		Market Pricing
<b>Civil works construction certificate fees</b>						
<b>Subdivision certificate fees</b>						
<b>Application fees</b>						
Subdivision Certificate		\$300.00 plus \$134 per lot in the application	\$27.27	\$300.00		Market Pricing
Strata Certificate	Per lot		\$7.27	\$80.00	Per lot	Market Pricing
<b>Other fees</b>						



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Release/vary/ modify restrictions as to user, covenants/ caveats, rights of carriageway, easements and the like	Per covenant/ easement / etc. Includes up to 4hrs of investigation and assessment work. Additional charge of \$70 per hour or part thereof for any work incurred in excess of 4hrs		\$26.82	\$295.00	Per covenant	Market Pricing
Endorsement of new restriction as to user, covenant/ caveat, right of carriageway, easement or the like	Per endorsement. Includes up to 4hrs of investigation and assessment work. Additional charge of \$70 per hour or part thereof for any work incurred in excess of 4hrs		\$26.82	\$295.00	Per endorsement	Market Pricing
Termination of Strata Plan			\$26.82	\$295.00	Per covenant	Market Pricing
Resigning of subdivision certificate, strata certificate, deposited plan, 88b instrument or the like			\$13.64	\$150.00	Per document	Market Pricing
<b>CERTIFICATION</b>						
<b>Building inspection fees</b>						
<b>Residential development fees</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Residential Development up to \$10,000 where a single site visit only is required for critical post approval stage inspection	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$175.00 Maximum fee \$305.00 Single inspection only	\$15.91	\$175.00	Per development	Market Pricing
Residential Development up to \$10,000 where two site visits only are required for all critical post approval stage inspections	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$310.00 Maximum fee \$456.00 Up to 2 inspections E.g. shed footings and S/W inspection conducted concurrently, frame and final inspection conducted concurrently	\$28.18	\$310.00	Per development	Market Pricing
Residential Development \$10,001 - \$20,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$465.00 Maximum fee \$680.00 Up to 3 inspections per development	\$42.27	\$465.00	Per development	Market Pricing
Residential Development \$20,001 to \$50,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$615.00 Maximum fee \$900.00 Up to 4 inspections per development	\$55.91	\$615.00	Per development	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Residential Development \$50,001 to \$100,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$770.00 Maximum fee \$1,135.00 Up to 5 inspections per development/per unit	\$70.00	\$770.00	Per development/unit	Market Pricing
Residential Development more than \$100,001	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$925.00 Maximum fee \$1,355.00 Up to 6 inspections per development/per unit	\$84.09	\$925.00	Per development/unit	Market Pricing
<b>Commercial/Industrial development fees</b>						
Industrial / Commercial Development up to \$10,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$310.00 Maximum fee \$460.00 Up to 2 inspections	\$28.18	\$310.00		Market Pricing
Industrial / Commercial Development \$10,001 - \$50,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$465.00 Maximum fee \$680.00 Up to 3 inspections	\$42.27	\$465.00		Market Pricing
Industrial / Commercial Development \$50,001 - \$250,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$770.00 Maximum fee \$1,135.00 Up to 5 inspections	\$70.00	\$770.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Industrial / Commercial Development \$250,001 plus	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$1,230.00 Maximum fee \$1,805.00 Up to 8 inspections	\$111.82	\$1,230.00		Market Pricing
<b>Other fees</b>						
Additional inspection or reinspection	Required inspections and critical stage inspections will be done concurrently if possible and viable. Additional inspections may be required and must be paid for prior to inspection being done or may be invoiced at discretion of Building Inspector	Minimum fee \$125.00 Maximum fee \$180.00 Per half hour or part thereof	\$11.36	\$125.00	Per half hour	Market Pricing
Out of hours inspection		\$175.00 per half hour or part thereof	\$15.91	\$175.00	Per half hour	Market Pricing
Building inspection where Construction Certificate has not been issued by Port Stephens Council	Quotation based on above schedule and staff time per hour plus cost of resources at cost plus 20%.	140%-200% of the applicable fee or as otherwise determined by the BAM	\$0.00	\$0.00		Market Pricing
<b>Compliance certificate fees</b>						
Compliance Certificate	Per hour		\$14.55	\$160.00	Per hour	Market Pricing
<b>Occupation certificate fees</b>						
<b>Class 1 or Class 10 building fees</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Occupation Certificate for a class 1 or class 10 building with a value up to \$5,000	Paid at time of PCA Appointment	Covers single dwelling and ancillary out buildings	\$10.00	\$110.00		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value from \$5,001 to \$20,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$14.55	\$160.00		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value from \$20,001 to \$400,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$19.09	\$210.00		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value from \$400,001 to \$1,000,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$23.64	\$260.00		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value over \$1,000,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$0.00	\$0.00		Market Pricing
<b>Class 2 to Class 9 building fees</b>						
Occupation Certificate for a class 2-9 building with a value up to \$20,000	Paid at time of PCA appointment	Per building	\$14.55	\$160.00	Per building	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Occupation Certificate for a class 2-9 building with a value from \$20,001 to \$200,000	Paid at time of PCA appointment	Per building	\$19.09	\$210.00	Per building	Market Pricing
Occupation Certificate for a class 2-9 building with a value from \$200,001 to \$400,000	Paid at time of PCA Appointment	Per building	\$19.09	\$210.00	Per building	Market Pricing
Occupation Certificate for a class 2-9 building with a value from \$400,001 to \$1,000,000	Paid at time of PCA appointment	Per building	\$23.64	\$260.00	Per building	Market Pricing
Occupation Certificate for a class 2-9 building with a value greater than \$1,000,001	Paid at time of PCA appointment	\$260.00 plus \$30.00 per \$1,000,000 over \$1,000,000	\$23.64	\$260.00	Per building	Market Pricing
<b>Civil works Construction Certificate (CC) Application / Inspection / Principal Certifying Authority (PCA) fees</b>						
Additional Assessment and/ or Reinspection	Review of additional documentation, or Providing revised Construction Certificate or Failed inspection where reinspection is required, or Any additional inspections or Any combination of the above.	Minimum 1 hour	\$16.82	\$185.00	Per hour or part thereof	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Drainage not part of road construction Application Fee	Includes but not limited to: Interallotment drainage, Additional pipes outside of road construction, etc.	Fee includes two (2) reviews of submitted documentation . Additional reviews attract additional fess at hourly rate. Minimum \$555.00	\$0.70	\$7.70	Per metre of drainage	Market Pricing
Drainage not part of road construction Inspection/PC A Fee	Includes but not limited to Interallotment drainage, additional pipes outside of road construction, etc.	Minimum \$740.00	\$1.02	\$11.20		Market Pricing
Formal Engineering Advice		Minimum 1 hours	\$16.82	\$185.00		Market Pricing
Miscellaneous Works Application Fee	Includes but not limited to: industrial/commercial driveways, car parks, bulk earthworks, footpaths, cycle ways, kerb and gutter, etc.	2% of the cost of works Minimum fee \$555.00	\$50.46	\$555.00		Market Pricing
Miscellaneous Works Inspection/ PCA Fee	Includes but not limited to: industrial/commercial driveways, car parks, bulk earthworks, footpaths, cycleways, kerb and gutter, etc.	2% of the cost of works Minimum fee \$555.00	\$50.46	\$555.00	Per hour or part thereof	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Principal Certifying Authority fee	Where private accredited certifier has been appointed.	2% of the cost of works or any other specific applicable PCA fee as per this schedule GST not applicable where services are non-contestable. Minimum fee \$555.00	\$50.46	\$555.00	Per metre of road centre line	Market Pricing
Rural and Half (or less) Road Construction Application Fee	Includes but not limited to: construction of road in rural areas, turning lanes, slip roads, etc.	Fee includes two (2) reviews of submitted documentation . Additional reviews attract additional fees at hourly rate. Minimum \$555.00	\$0.88	\$9.65	Per structure	Market Pricing
Rural and Half (or less) Road Construction Inspection/PCA Fee	Includes but not limited to: construction of road in rural areas, turning lanes, slip roads, etc.	Minimum \$740.00	\$1.70	\$18.70	Per structure	Market Pricing
Urban, Industrial, Commercial and Rural Residential Road Construction Application Fee	Includes but not limited to: construction of roads in urban, industrial, commercial and rural residential areas	Fee includes two (2) reviews of submitted documentation . Additional reviews attract additional fees at hourly rate. Minimum \$555.00	\$1.34	\$14.80	Per structure	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Urban, Industrial, Commercial and Rural Residential Road Construction Inspection / PCA Fee	Includes but not limited to: construction of roads in urban, industrial, commercial and rural residential areas	Minimum \$740.00	\$2.45	\$26.95	Per structure	Market Pricing
Water quality and/or water quantity structures Application Fee	Includes but not limited to: detention basins, nutrient ponds, Gross Pollutant Traps, rain gardens, etc.	Fee includes two reviews of submitted documentation . Additional reviews attract additional fees at hourly rate. Minimum \$555.00	\$52.73	\$580.00	Per structure	Market Pricing
Water quality and/or water quantity structures Inspection/ PCA Fee	Includes but not limited to: detention basins, nutrient ponds, Gross Pollutant Traps, rain gardens, etc.	Minimum \$740.00	\$52.73	\$580.00	Per structure	Market Pricing
<b>Works maintenance and outstanding works bonds fees</b>						
Outstanding works bond	Where Council accepts to bond works not completed. Includes administration/management	200% of the cost of works - minimum \$4,400.00	\$0.00	\$4,400.00	Per bond	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Works Maintenance Bond		Where Council accepts completed works as satisfactory and requires a bond for a period of 12 months to ensure quality of works. 5% cost of works (works excluding water and sewer) - minimum \$3,980.00	\$0.00	\$3,980.00	Per bond	Market Pricing
<b>Relocated building fees</b>						
Inspection of relocated building Port Stephens LGA		Per hour	\$15.91	\$175.00	Per hour	Market Pricing
Travelling cost associated with inspection of relocated building	To and from site: within or outside Port Stephens LGA	\$2.60 per kilometre in addition to inspection fee	\$0.24	\$2.60	Per km	Market Pricing
<b>OTHER CERTIFICATES</b>						
<b>Building certificate fees</b>						
<b>Application fees</b>						
Class 1 (dwelling) or Class 2 building comprising 2 dwellings only, including Class 10 (outbuildings)		Per dwelling on the lot	\$0.00	\$250.00	Per dwelling on lot	Statutory Pricing
Class 10 (outbuildings)		Per dwelling on the lot	\$0.00	\$250.00	Per dwelling on lot	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Class 2 - 9 buildings with floor area not exceeding 200m2			\$0.00	\$250.00		Statutory Pricing
Class 2 - 9 buildings with floor area exceeding 200m2 but not exceeding 2000m2		\$250.00 fee plus \$0.50 per square metre above 200 square metres	\$0.00	\$250.00		Statutory Pricing
Class 2 - 9 buildings with floor area exceeding 2000m2		\$250.00 fee plus \$0.75 per square metre above 2000 square metres	\$0.00	\$250.00		Statutory Pricing
Applications relating to external walls only			\$0.00	\$250.00	Per application	Statutory Pricing
Additional fee where circumstances listed in clause 260 (3A) of EP&A Regulations apply		As per DA and CC application fee calculations	\$0.00	\$0.00	Calculated fee	Statutory Pricing
<b>Other fees</b>						
Reinspection fee		Can be applied once only to each building certificate application	\$0.00	\$90.00	Per inspection	Statutory Pricing
Copy of Certificate			\$0.00	\$13.00	Per copy	Statutory Pricing
Certified copy of document or map			\$0.00	\$53.00	Per item	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Bushfire certificate fees</b>						
Bushfire certificate where Council is the certifier		\$170.00 fee per certificate if Council is the certifying authority	\$15.46	\$170.00	Per certificate	Market Pricing
Bushfire certificate where Council is not the certifier		\$385.00 minimum fee per certificate if Council is NOT the certifying authority	\$35.00	\$385.00	Per certificate	Market Pricing
<b>Planning certificate fees</b>						
Section 10.7 Planning Certificate			\$0.00	\$53.00	Per certificate	Statutory Pricing
Section 10.7) Planning Certificate			\$0.00	\$133.00	Per certificate	Statutory Pricing
<b>SWIMMING POOLS</b>						
<b>Certificate of compliance fees</b>						
Swimming Pool Certificate of Compliance (including 1st inspection)		Includes 1st inspection and issue of Certificate of Compliance	\$0.00	\$150.00	Per occurrence	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Reinspection fee for Swimming Pool Certificate of Compliance		Re-inspection fees in respect of Swimming Pool Certificates of Compliance will be charged in accordance with the Swimming Pool Regulations	\$0.00	\$100.00	Per occurrence	Statutory Pricing
<b>Swimming pool registration fees</b>						
Administration Fee for Registration of Swimming Pool or Amendment of Swimming Pool Registration		per registration or amendment	\$0.91	\$10.00	Per registration	Statutory Pricing
<b>Swimming pool safety barrier exemption fee</b>						
Application Fee for Swimming Pools Safety Barrier Exemption Application			\$0.00	\$70.00	Per application	Statutory Pricing
<b>FIRE SAFETY</b>						
<b>Registration fee</b>						
Fire Safety - Registration fee		Receiving a Fire Safety Statement including ensuring information on that statement is dealt with as required by legislation	\$0.00	\$47.50	Per request	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Inspection fee</b>						
Fire Safety - Inspection fee		Per half hour or part thereof	\$0.00	\$155.00	Per half hour	Partial Cost Pricing
<b>Fire safety certificate fee</b>						
Fire Safety - Certification audit	Per individual fire safety measure type	Consider and determine whether a Fire Safety Statement complies with relevant legislation	\$0.00	\$47.50	Per measure	Partial Cost Pricing
<b>CARAVAN PARKS, MANUFACTURED HOMES AND MOVABLE DWELLINGS (\$68)</b>						
<b>Application fees</b>						
Install a Manufactured home, moveable dwelling or associated structure on land (Section 68A Local Government Act)			\$40.64	\$447.00		Market Pricing
Approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (initial approval)		Inspection fee of \$5.40 per site or \$65.00 whichever is the greater	\$0.00	\$5.40	Per site	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (Renewal)		Inspection fee of \$3.75 per site or \$65.00 whichever is the greater	\$0.00	\$3.75	Per site	Statutory Pricing
Issue replacement Approval to Operate in name of new proprietor			\$0.00	\$37.00		Statutory Pricing
<b>Inspection and certificate fees</b>						
Inspection and issue Certificate of Completion for manufactured home and associated structure			\$0.00	\$65.00	Per inspection	Statutory Pricing
Inspection and issue of Certificate of Completion for any associated structure not included on Certificate of Completion issued for manufactured home installed on site.			\$0.00	\$32.50	Per inspection	Statutory Pricing
Re-inspection due to non-compliance at initial inspection		\$5.40 per site or \$65.00 whichever is the greater	\$0.00	\$5.40	Per site	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Re-inspection due to non-compliance at renewal, continuation or periodic inspection required by a condition of approval to operate		\$3.75 per site or \$65.00 whichever is the greater	\$0.00	\$3.75	Per site	Statutory Pricing
Reinspection due to non-compliance with regulations at initial inspection of manufactured home and associated structure.			\$0.00	\$65.00	Per inspection	Statutory Pricing
Reinspection due to non-compliance with regulations at initial inspection of associated structure.			\$0.00	\$32.50	Per inspection	Statutory Pricing
<b>COMPLIANCE</b>						
<b>Compliance cost notice fees</b>						
Order Compliance Costs		Order compliance costs - maximum fee*  Notes: * Actual fee determined based on costs and expenses	\$0.00	\$1,000.00		Statutory Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Notice of Intention Compliance Costs		Notice of Intention compliance costs - maximum fee*  Notes: * Actual fee determined based on costs and expenses	\$0.00	\$500.00		Statutory Pricing

## ENGINEERING & WORKS

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Drainage &amp; Flooding</b>						
Flood Certificate - single lot, standard request	Flood level information including Flood Planning Level		\$0.00	\$215.00	Per single lot	Market Pricing
Flood Certificate - multiple adjoining Lots - standard request	Flood level information including Flood Planning Level	Per lot	\$0.00	\$165.00		Market Pricing
Flood Certificate - multiple adjoining Lots - urgent request	Flood level information including Flood Planning Level	Per lot	\$0.00	\$330.00	Per lot	Market Pricing
Flood Certificate - single lot - urgent request	Flood level information including Flood Planning Level		\$0.00	\$430.00		Market Pricing
<b>Drainage Management (Section 68 of Local Government Act 1993)</b>						
<b>Approvals/Inspections</b>						
Connect to public system	Includes but is not limited to: Pipes that connect to public stormwater system, pipes that eventually flow to public stormwater system (even if not directly connected), pipes that flow into catchments or wetlands, etc.		\$0.00	\$162.00	Per connection	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Public drainage line	Includes but is not limited to: Construction of public drainage line within the road reserve before connection to public system, etc.	Minimum fee - \$960.00	\$0.00	\$17.80	Per metre of drainage	Market Pricing
Additional Assessment and/ or reinspection	Review of additional documentation or Providing revised certificate or Failed inspection where reinspection is required or Any additional inspections requested by applicant or Any combination of the above	Minimum 1 hr	\$0.00	\$168.20	Per year	Market Pricing
Stormwater quality and/ or quantity improvement device. Annual fee	Includes but not limited to: detention basins, nutrient ponds, Gross Pollutant Traps, rain gardens, etc.	Per year	\$0.00	\$155.70	Per year	Market Pricing
Stormwater quality and /or quantity improvement device Approval	Includes but not limited to: detention basins, nutrient ponds, Gross Pollutant Traps, rain gardens, etc.	Per Approval	\$0.00	\$555.00	Per approval	Market Pricing
<b>Driveway Crossings</b>						
Driveway Crossing Application (Section 138 of Roads Act 1993)			\$0.00	\$220.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Kerb &amp; Guttering</b>						
Corner Lots			\$4.23	\$46.50	Per lineal metre	Partial Cost Pricing
Frontage (other than corner lots)			\$6.27	\$69.00	Per lineal metre	Partial Cost Pricing
Rear boundaries			\$3.18	\$35.00	Per lineal metre	Partial Cost Pricing
Gutter crossing	Layback kerb		\$0.00	By quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials, and organisational overheads.		
<b>Pipe &amp; Gravel Access</b>						
Pipe and gravel access			\$0.00	By quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the work.		Full Cost Pricing
<b>Private Utility Installation</b>						
<b>Public Roads/Places</b>						
Category 1 installation	Up to 50mm diameter and up to 10m length	Initial fee	\$0.00	\$705.00	Each	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 1 installation	Up to 50mm diameter and over 10m length	Subsequent fee per metre	\$0.00	\$146.00	Per km per annum or part thereof	Market Pricing
Category 2 installation	Over 50mm diameter and up to 10m length	Initial fee	\$0.00	\$3,230.00	Each	Market Pricing
Category 2 installation	Over 50mm diameter and 10m length	Subsequent fee per metre	\$0.00	\$713.00	Per km per annum or part thereof	Market Pricing
<b>Restorations</b>						
<b>Roads, Footpaths, Associated Access, Drainage</b>						
<b>Bituminous Surfaces</b>						
All surfaces	Square metre charge	Minimum fee is \$890.00	\$16.82	\$185.00	Per square metre	Full Cost Pricing
<b>Concrete - Footpaths &amp; Domestic Driveways</b>						
Footpaths & Domestic Driveways	Square metre charge.	Minimum fee is \$1,000.00.	\$15.27	\$168.00	Per square metre	Full Cost Pricing
<b>Concrete - Roads &amp; Commercial Driveways</b>						
Roads & Commercial Driveways	Square metre charge.	Minimum fee is \$1,185.00	\$48.64	\$535.00	Per square metre	Full Cost Pricing
<b>Kerb &amp; Gutter</b>						
Kerb & Gutter	Lineal metre charge.	Minimum fee is \$1,200.00	\$18.64	\$205.00	Per lineal metre	Full Cost Pricing
<b>Other</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
All restorations		1	\$0.00	Several openings made simultaneously within 45 metres may be grouped as one.		Full Cost Pricing
All restorations		2	\$0.00	Separate restoration costs for openings over five square metres to be estimated by Council.		Full Cost Pricing
Earth, gravel and all other classes of unsealed pavements or shoulders	Square metre charge.	Minimum fee is \$518.00.	\$7.46	\$82.00	Per square metre	Full Cost Pricing
<b>Roads Management (Section 138 of Roads Act 1993)</b>						
<b>Approvals/Inspections</b>						
Drainage not part of road construction	Includes but not limited to: Interallotment drainage, Additional pipes outside of road construction, etc.:	Per metre of drainage Minimum fee \$1010.00	\$0.00	\$18.90	Per metre of drainage	Market Pricing
Additional Assessment and/or Re inspection	Review of additional documentation or Providing revised certificate or Failed inspection where reinspection is required or Any additional inspections requested by applicant or Any combination of the above	Minimum 1hr	\$0.00	\$168.20	Per metre of drainage	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Miscellaneous	Includes but not limited to: construction of road in rural areas, turning lanes, slip roads, etc. 4%of cost of works	Minimum fee \$1010.00	\$0.00	\$1,010.00	Per metre of road centre line	Market Pricing
Rural & Half (or less) Road Construction	Includes but not limited to: construction of road in rural areas, turning lanes, slip roads, etc. Per Meter of road centre line.	Minimum fee \$1010.00	\$0.00	\$28.30	Per metre of road centre line	Market Pricing
Urban, Industrial, Commercial & Rural Residential Road Construction	Includes but not limited to: construction of roads in urban, industrial, commercial and rural residential areas Per metre of road centre line.	Minimum fee \$1010.00	\$0.00	\$41.75	Per metre of road centre line	Market Pricing
Water quality and/or water quantity structures	Includes but not limited to: detention basins, nutrient ponds, Gross Pollutant Traps, rain gardens, etc. Per Structure		\$0.00	\$1,160.00	Per structure	Market Pricing
<b>New roads</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Transfer of Crown roads to Council	Investigation by Property Officer ownership of road required as part of DA process, fee is non-refundable regardless of outcome of DA or use of road. This fee does not include additional fees charged by Crown Land to make application for the transfer.		\$0.00	\$255.00	Per application	Full Cost Pricing
New Road Naming Application	Fee for one road naming.	More than one road naming is \$700 GST inclusive	\$58.18	\$640.00		Full Cost Pricing
<b>PERMITS</b>						
Heavy Vehicle Permit Application	Over Size Over Mass HML PBS (Heavy Vehicle National Law (NSW) (2013 No42a) Section 740)		\$0.00	\$72.00	Per permit	Statutory Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Permit to occupy or enclose a public space under the control of Council - Short Term (less than 4 weeks duration)	For any works related to the occupation or enclosure of a public space such as: The installation of infrastructure; or Road opening; or Occupation by crane or skip bin; or Enclosure by hoarding; or Swinging or hoisting over a public space; or Any other related activities/works or Any combination of the above		\$0.00	\$185.00	Per permit	Full Cost Pricing
Permit to occupy or enclose a public space under the control of Council - Long Term (4 weeks duration or longer)	For any works related to the occupation or enclosure of a public space such as: The installation of infrastructure; or Road opening; or Occupation by crane or skip bin; or Enclosure by hoarding; or Swinging or hoisting over a public space; or Any other related activities/works or Any combination of the above		\$0.00	\$138.75	Per week	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional Assessment and/or Reinspection (Minimum 1 hour)	Review of additional documentation, or Providing revised Certificate/Permit, or Failed inspection where reinspection is required, or Any additional inspections requested by applicant, or Any combination of the above		\$0.00	\$168.20		Full Cost Pricing
<b>Road Closures</b>						
<b>Close/Purchase</b>						
Road closure and purchase application	Initial fee before Council Resolution stage	Non refundable	\$47.91	\$527.00		Rate of Return Pricing
Road closure and purchase application	Subsequent fee after Council Resolution		\$0.00	Land Value plus 120% of all costs		Rate of Return Pricing
<b>Temporary</b>						
Temporary Lane Closure - Construction Works (Section 138 of Roads Act 1993)	Permit to implement traffic control within a public road		\$0.00	\$336.36		Full Cost Pricing
Temporary Road/Footpath Closures - Anzac Day (Section 138 of Roads Act 1993)	Council will waive the fee for this event		\$0.00	Council will waive the fee for this event		Free (zero priced)
Construction zone (Section 138 of Roads Act 1993)	Permit to occupy on-street parking	Per 6 months per parking space (parallel)	\$0.00	\$1,898.00	Per 6 months per space	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Temporary Road/Footpath Closures/Events (Section 138 of Roads Act 1993)	Administration and advertising fee		\$0.00	\$337.00		Full Cost Pricing
Temporary Road/Footpath Closures/Events (Section 138 of Roads Act 1993)	Inspection fee (per hour)	Minimum 2 hours	\$0.00	\$168.20	Per hour	Full Cost Pricing
<b>RURAL ADDRESS POST</b>						
Rural address post supplied	Supply of post only		\$8.50	\$93.50		Full Cost Pricing
Rural address post installed	Issue & installation / Replacement		\$17.50	\$192.50	Per address	Full Cost Pricing
<b>TRAFFIC</b>						
Traffic Information Search	Search and provision of existing data		\$33.64	\$370.00		Full Cost Pricing
<b>SURVEY &amp; LAND SERVICES</b>						
Engineering Surveyor	Do and charge		\$13.18	\$145.00	Per hour	Market Pricing
Registered Surveyor	Do and charge		\$16.18	\$178.00	Per hour	Market Pricing
Senior Registered Surveyor	Do and charge		\$19.46	\$214.00	Per hour	Market Pricing
Survey Assistant	Do and charge		\$9.73	\$107.00	Per hour	Market Pricing
Survey Technician	Do and charge.		\$10.64	\$117.00	Per hour	Market Pricing
Graduate Surveyor	Do and Charge		\$12.00	\$132.00	Per hour	Market Pricing
Survey Draftsperson	Do and Charge		\$8.91	\$98.00		Market Pricing
<b>WORKSHOP</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Services/Inspections</b>						
Adjustment of Records	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$2.64	\$29.00		Statutory Pricing
Blue Slip - Trailer with brakes	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$4.18	\$46.00	Each	Statutory Pricing
Blue Slip - Trailer without brakes	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$2.91	\$32.00	Each	Statutory Pricing
Blue Slips - Light Vehicles	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$5.82	\$64.00	Each	Statutory Pricing
Blue Slips - Motor Cycles	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$3.55	\$39.00	Each	Statutory Pricing
Design Check - No Compliance Certificate	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$2.64	\$29.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Design Check - with Compliance Certificate	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$4.09	\$45.00		Statutory Pricing
Gas Inspection	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$1.46	\$16.00		Statutory Pricing
Mechanical servicing and repair of vehicles - Emergency Service Vehicles Only	Appointment necessary.		\$0.00	\$91.50	Per hour or part thereof	Rate of Return Pricing
Mechanical servicing/repai r of vehicles	Appointment necessary.		\$11.09	\$122.00	Per hour or part thereof	Rate of Return Pricing
Pink Slips - Light Vehicles	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$3.64	\$40.00	Each	Statutory Pricing
Pink Slips - Motor Cycles	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$2.09	\$23.00	Each	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pink Slips - Trailer with brakes	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$2.82	\$31.00	Each	Statutory Pricing
Pink Slips - Trailer without brakes	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$1.91	\$21.00	Each	Statutory Pricing
Safety Check only	* Rigid truck over 4.5 tonne GVM but not over 5 tonne tare. (Not prime movers). *Buses over 2.5 tonne tare but not over 5 tonne tare. *Tow trucks not over 5 tonne tare. Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$3.82	\$42.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Safety Check only	* Rigid trucks or buses over 5 tonne tare or any prime mover.*Rigid truck over 4.5 tonne GVM with power operated brakes. Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$7.27	\$80.00		Statutory Pricing
Safety Check only	*Trailers over 2 tonne GTM including tow truck trailers. * Any trailer fitted with breakaway brakes. Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 5		\$4.36	\$48.00		Statutory Pricing
Fabrication repair of vehicles - Emergency Services Vehicles Only	Appointment Necessary		\$0.00	\$85.00		Rate of Return Pricing

## ENVIRONMENT & HEALTH SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Animal Management</b>						
Anti Barking Collars	Hire Anti Barking Collars	Hire of dog anti barking collars	\$4.26	\$46.90		Full Cost Pricing
Refund on return of anti bark collar	Refund on return of item in working order/ undamaged	Refund on return of anti-barking collar in working order and undamaged	\$0.00	\$161.70		Full Cost Pricing
Dangerous Dogs (Declared under Legislation)	Collar (medium)	Special collar required to be worn when a dog has been declared a "Dangerous Dog"	\$3.91	\$43.00	Per collar	Full Cost Pricing
Dangerous Dogs (Declared under Legislation)	Collar (Large)	Special collar required to be worn when a dog is declared a "Dangerous Dog".	\$4.36	\$48.00	Per collar	Full Cost Pricing
Dangerous Dogs (Declared under Legislation)	Collar (Extra-large)	Required to be worn when a dog has been declared a "Dangerous Dog"	\$5.36	\$59.00	Per collar	Full Cost Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Dangerous Dogs (Declared under Legislation)	Signage	Special signage required by legislation when a dog has been declared a "Dangerous Dog"	\$3.46	\$38.00	Per sign	Full Cost Pricing
<b>Companion Animal - Lifetime Registration Fee</b>						
Desexed animal			\$0.00	\$57.00	Per dog/cat	Statutory Pricing
Non-desexed animal			\$0.00	\$207.00	Per dog/cat	Statutory Pricing
Breeder Concession			\$0.00	\$57.00	Per dog/cat	Statutory Pricing
Pensioner Concession			\$0.00	\$24.00	Per dog/cat	Statutory Pricing
Pound/Shelter animal 50% discount – (desexed)			\$0.00	\$28.50	Per dog/cat	Statutory pricing
<b>Impounding</b>						
<b>Abandoned Vehicles</b>						
Impounding fee	Includes towing		\$0.00	Actual costs incurred in securing, towing, transporting vehicle to holding yard by contractor		Full Cost Pricing
Storage fee			\$0.00	\$50.00	Per day	Full Cost Pricing
<b>Impounded Articles</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Large articles			\$0.00	\$175.00	Per item	Full Cost Pricing
Small articles			\$0.00	\$55.00	Per item	Full Cost Pricing
Storage fee	Daily fee for up to 20 small articles or each large article		\$0.00	\$50.00	Per day	Full Cost Pricing
<b>Impounding Cats/Dogs</b>						
Impounding fee (Initial)	First occurrence within 12 month period		\$0.00	\$75.00		Market Pricing
Impounding fee	Subsequent impounding within 12 month period		\$0.00	\$106.00		Market Pricing
Each additional cat/dog	\$35.00 for each animal thereafter.		\$0.00	\$40.00		Market Pricing
Surrender of Dog/Cat	Fee for first dog/cat.		\$0.00	\$96.00		Market Pricing
Sustenance / maintenance fee			\$0.00	\$35.00	Per day	Market Pricing
Veterinary costs	Actual cost incurred		\$0.00	Actual cost incurred		Full Cost Pricing
<b>Miscellaneous</b>						
Advertising fee	Mostly for auctions or sale of vehicles.		\$0.00	Actual cost incurred		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Outstanding Notices	For outstanding notices issued under Local Government Act and Environmental Planning and Assessment Act	Section 735A/121ZP Certificate	\$0.00	\$85.00	Per property	Market Pricing
Ranger Services	Outsourcing	Per hour or part thereof	\$0.00	\$125.00	Per hour	Full Cost Pricing
<b>Stock/Animals</b>						
Destruction of stock/animals			\$0.00	Actual cost incurred		Full Cost Pricing
Sustenance/maintenance	Large stock (horse, cattle, etc.)		\$0.00	\$45.00	Per animal per day	Full Cost Pricing
Sustenance/maintenance	Small stock (sheep, goats, etc.)		\$0.00	\$35.00	Per animal per day	Full Cost Pricing
Veterinary costs			\$0.00	Actual cost incurred		Full Cost Pricing
<b>MORTUARIES</b>						
<b>Inspections</b>						
Inspection Fee - Holding Room and Mortuary			\$0.00	\$150.00	Per inspection	Market Pricing
Inspection Fee - Holding Room Only			\$0.00	\$135.00	Per inspection	Market Pricing
Undertaker's Fee			\$0.00	\$80.00	Per inspection	Market Pricing
<b>ON SITE SEWAGE MANAGEMENT SYSTEMS</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Septic tanks						
Annual Approval to operate and renewal			\$0.00	\$117.00	Per system	Market Pricing
Application Amendment - Commercial	Greater than 10kl per day treatment capacity		\$0.00	By quotation prior to application lodgement . Quotation based on staff costs		Market Pricing
Application Amendment - Commercial	Less than 10kl per day treatment capacity		\$0.00	\$327.00		Market Pricing
Application Amendment - Residential			\$0.00	\$149.00		Market Pricing
Application Fee - Commercial	Less than 10kl per day treatment capacity		\$0.00	\$612.00		Market Pricing
Application Fee - Commercial	Greater than 10kl per day treatment capacity		\$0.00	By quotation prior to application lodgement . Quotation based on staff costs.		Market Pricing
Application Fee - Reuse of waste treatment tank as rainwater tank			\$0.00	\$271.00		Market Pricing
Application Fee - Residential			\$0.00	\$291.00		Market Pricing
Consultancy		Per hour or part thereof	\$0.00	\$159.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Inspection Fee - Commercial	Per hour or part thereof, excluding travelling		\$0.00	\$276.00	Per hour	Market Pricing
Laboratory analysis			\$0.00	Actual costs incurred		Market Pricing
Peer Review - On Site Management System Application			\$0.00	Actual costs incurred		Market Pricing
Pre-purchase inspection (Residential only)			\$0.00	\$316.00		Market Pricing
Inspection Fee - when associated with an application to install (residential)	Per inspection (includes up to 2 inspections)		\$0.00	\$115.00		Market Pricing
Inspection Fee - when associated with an application to install (commercial)	Per inspection (includes up to 2 inspections)		\$0.00	\$200.00		Market Pricing
<b>Public Safety</b>						
<b>Food Safety</b>						
Annual Administration Charge - food premises (large - more than 50 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business		\$0.00	\$3,500.00	Per year	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Annual Administration Charge - food premises (medium - more than 5 but not more than 50 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business		\$0.00	\$800.00	Per year	Statutory Pricing
Annual Administration Charge - food premises (small - up to 5 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business		\$0.00	\$390.00	Per year	Statutory Pricing
Application Fee - Temporary Event (multiple outlets, stalls, vans): Each additional stall	Valid for 12 months. Inspection Fee not included		\$0.00	\$82.00 per outlet	Per stall	Market Pricing
Application Fee - Temporary Event - Less than 5 outlets	Valid for 12 months. Community and charitable organisations exempt. Inspection Fee not included.		\$0.00	\$109.00 per outlet	Per stall	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Food Business Registration	New Food Business, change of food business, change of details		\$3.91	\$43.00	Per occurrence	Market Pricing
Improvement Notice - Food Premises - Administration Fee			\$0.00	\$330.00	Per notice	Statutory Pricing
Initial Application Fee - Mobile Food Vehicles	Community and charitable organisations are exempt. (Refer to Council's Mobile Food Vending Vehicle Policy)		\$0.00	\$64.00	Per vehicle	Market Pricing
Inspection Fee - bed & breakfast premises			\$0.00	\$127.00	Per hour or part thereof	Market Pricing
Inspection Fee - medium and large food premises		Per hour or part thereof, excluding travelling	\$0.00	\$284.00	Per hour or part thereof	Statutory Pricing
Inspection Fee - Mobile Food Vehicles	Community and charitable organisations are exempt. (Refer to Council's Mobile Food Vending Vehicle Policy)		\$0.00	\$159.00	Per vehicle	Market Pricing
Inspection Fee - small food premises Categories P1, P2, P3, P4)			\$0.00	\$127.00	Per inspection	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Inspection Fee - Temporary Event	Per hour or part thereof, community and charitable organisations are exempt		\$0.00	\$284.00	Per inspection	Market Pricing
Pre-purchase inspection - Commercial Premises			\$0.00	\$423.00	Per inspection	Market Pricing
Inspection Fee - when associated with a DA (non-licensed premises - residential)	Per inspection		\$0.00	\$115.00	Per inspection	Market Pricing
Inspection Fee - when associated with a DA (non-licensed premises - commercial)	Per food outlet	Per food outlet	\$0.00	\$230.00	Per inspection	Market Pricing
<b>Other inspections</b>						
Inspection Fee - Hair and Beauty/Skin Penetration	Routine Inspection		\$0.00	\$148.00	Per inspection	Market Pricing
Inspection Fee - Hairdresser & barber only	Routine Inspection		\$0.00	\$127.00	Per inspection	Market Pricing
Inspection Fee - Skin Penetration (Tattoo Premises)			\$0.00	\$265.00	Per inspection	Market Pricing
Reinspection Fee - Commercial Premises (hairdresser/skin penetration)	Inspections required between normal inspection intervals		\$0.00	\$122.00	Per inspection	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hair/Beauty Business Registration	Hair, Skin Penetration, Mortuary New Business or change of business or change of details		\$3.91	\$43.00	Per occurrence	Market Pricing
Inspection Fee - when associated with a DA (commercial premises - hairdresser or skin penetration)	Per Inspection		\$0.00	\$230.00	Per occurrence	Market Pricing
<b>REGULATED SYSTEMS</b>						
<b>Legionella Control</b>						
Registration Fee		Regulated Systems including cooling towers and warm water systems	\$0.00	\$53.00	Per system	Market Pricing
Inspection Fee		Regulated systems including cooling towers and warm water systems	\$0.00	\$241.00	Per hour	Market Pricing
Water Samples			\$0.00	Actual cost of samples		Market Pricing
<b>Swimming Pool/Spa Inspections - Public Swimming Pool Program (Public Health Act)</b>						
Inspection Fee (first pool or spa)	Per inspection		\$0.00	\$174.00	Per inspection	Market Pricing
Inspection fee (each additional pool or spa)	Per inspection		\$0.00	\$107.00	Per inspection	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Re-inspection fee	Per pool or spa		\$0.00	\$107.00	Per re-inspection	Market Pricing
Laboratory Analysis Fee		Cost of analysis charged by supplier	\$0.00	\$0.00		Full Cost Pricing
Registration Fee	S19(1) Public Health Regulation 2012	Per property	\$0.00	\$100.00	Per property	Statutory Pricing
<b>GRAFFITI MANAGEMENT</b>						
Graffiti Wipes			\$0.00	\$7.95	Per pack	Full Cost Pricing

## ENVIRONMENTAL SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>BIOSECURITY WEED MATTER</b>						
<b>Administration Fees</b>						
Biosecurity Undertaking re-inspection	Per inspection		\$4.64	\$51.00		Full Cost Pricing
Biosecurity Direction re-inspection	Per inspection		\$9.27	\$102.00		Full Cost Pricing
Permit to move Biosecurity matter	Application for permit		\$0.00	\$720.00		Statutory Pricing
Certificate as to weed control notices, expenses and charges on land	Application for Certificate		\$0.00	\$200.00		Statutory Pricing
<b>Onsite Weed Control</b>						
Regional weed control works	Per officer		\$6.73	\$74.00	Per hour	Full Cost Pricing
Chemicals			\$0.00	At cost		Full Cost Pricing
Plant	Per plant item		\$0.00	\$63.00	Per hour	Full Cost Pricing
Signage notification on seized matter	At Cost		\$0.00	\$0.00		Full Cost Pricing
Council Labour cost	Per officer		\$0.00	\$100.00	Per hour	Full Cost Pricing
<b>Tree management</b>						
Development Application to remove/prune trees			\$0.00	\$62.00	Per application	Full Cost Pricing
Review of Determination related to removal/pruning of trees			\$0.00	\$62.00	Per application	Statutory Pricing

## HOLIDAY PARKS

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
FINGAL BAY: Accommodation Tariffs MAXIMUM nightly rates, minimum night stay policy applies						
<b>Advanced bookings for next financial year may be subject to increase.</b>						
<b>These are peak season rates. Discounts may apply.</b>						
Beach House	Nightly rate		\$36.82	\$405.00	Per night	Market Pricing
Getaway Cabin	Nightly rate		\$22.27	\$245.00	Per night	Market Pricing
Garden Cabin	Nightly rate		\$30.46	\$335.00	Per night	Market Pricing
Powered Site	Nightly rate		\$7.18	\$79.00	Per night	Market Pricing
Surf Villa	Nightly rate		\$40.91	\$450.00	Per night	Market Pricing
Drive through Ensuite Site	Nightly rate		\$10.00	\$110.00	Per night	Market Pricing
Ensuite Campsite	Nightly rate		\$9.00	\$99.00	Per night	Market Pricing
Large Motor Home	Nightly Rate		\$8.64	\$95.00	Per night	Market Pricing
The Surf House	Nightly rate		\$40.91	\$450.00	Per night	Market Pricing
HALIFAX: Accommodation Tariffs MAXIMUM nightly rates, minimum night stay policy applies						
<b>Advanced bookings for next financial year may be subject to increase.</b>						
<b>These are peak season rates. Discounts may apply.</b>						
3 Bedroom Assisted Cabin	Nightly rate		\$35.91	\$395.00	Per night	Market Pricing
Bay Villa	Nightly rate		\$27.73	\$305.00	Per night	Market Pricing
Beach Villa	Nightly rate		\$40.91	\$450.00	Per night	Market Pricing
Castaway Cabin	Nightly rate		\$22.27	\$245.00	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Powered Site	Nightly rate		\$7.18	\$79.00	Per night	Market Pricing
Boat House	Nightly Rate		\$40.91	\$450.00	Per night	Market Pricing
Quarterdeck Villa	Nightly rate		\$30.46	\$335.00	Per night	Market Pricing
Ensuite Van Site	Nightly rate		\$9.00	\$99.00	Per night	Market Pricing
Large Motor Home Site	Nightly rate		\$8.64	\$95.00	Per night	Market Pricing
<b>Shoal Bay - Conference Room Hire (Excludes Weddings)</b>						
<b>Advanced bookings for next financial year may be subject to increase.</b>						
Additional Person - premium package surcharge	Per person added to full day standard package rate	Both packages include one of either morning or afternoon tea	\$0.91	\$10.00	Per person	Market Pricing
Full Day Premium Package	Flat Rate - includes cleaning costs, audio visual equipment & premium catering package up to 20 people	Packages include one of either morning or afternoon tea	\$30.00	\$330.00		Market Pricing
Half Day Premium Package	Flat Rate - includes cleaning costs, audio visual equipment & premium catering package up to 20 people	Packages include one of either morning or afternoon tea	\$21.82	\$240.00		Market Pricing
<b>SHOAL BAY: Accommodation Tariffs MAXIMUM nightly rates, minimum night stay policy applies</b>						
<b>Advanced bookings for next financial year may be subject to increase.</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>These are peak season rates. Discounts may apply.</b>						
Catamaran Villa	Nightly rate		\$27.73	\$305.00	Per night	Market Pricing
Ensuite Site	Nightly rate		\$9.00	\$99.00	Per night	Market Pricing
Outrigger Villa	Nightly rate		\$27.73	\$305.00	Per night	Market Pricing
Powered Site	Nightly rate		\$7.18	\$79.00	Per night	Market Pricing
Safari Tent	Nightly rate		\$20.45	\$225.00	Per night	Market Pricing
Sunseeker Villa	Nightly rate		\$22.27	\$245.00	Per night	Market Pricing
Large Motorhome Site	Nightly rate		\$8.64	\$95.00	Per night	Market Pricing
The Beach House	Nightly rate		\$40.91	\$450.00	Per night	Market Pricing
<b>Treescape Accommodation Tariffs MAXIMUM nightly rates, minimum night stay policy applies.</b>						
<b>Advanced bookings for next financial year may be subject to increase.</b>						
<b>These are peak season rates. Discounts may apply.</b>						
Studio	Nightly rate		\$16.82	\$185.00	Per night	Market Pricing
1 Bedroom Suite	Nightly Rate		\$20.46	\$225.00	Per night	Market Pricing
1 bedroom Deluxe Suite	Nightly Rate		\$22.27	\$245.00	Per night	Market Pricing
Drive Through Site	Nightly Rate		\$7.18	\$79.00	Per night	Market Pricing
Powered Van/Tent Site	Nightly Rate		\$6.36	\$70.00	Per night	Market Pricing
Unpowered Tent Site	Nightly Rate		\$5.00	\$55.00	Per night	Market Pricing
<b>THOU WALLA SUNSET RETREAT Accommodation Tariffs MAXIMUM Nightly Rates, minimum night stay policy applies</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Advanced bookings for next financial year may be subject to increase.</b>						
<b>These are peak season rates. Discounts may apply.</b>						
Waterview Spa	Nightly rate		\$27.73	\$305.00	Per night	Market Pricing
Waterview Sunset	Weekend nightly rate		\$27.73	\$305.00	Per night	Market Pricing
Waterview Bath Cottage	Nightly rate		\$23.18	\$255.00	Per night	Market Pricing
Waterview Standard	Nightly rate		\$23.18	\$255.00	Per night	Market Pricing
Standard Cabin	Nightly rate		\$22.27	\$245.00	Per night	Market Pricing
Thou Walla sunset tent	Nightly rate		\$23.18	\$255.00	Per night	Market Pricing
Thou Walla House	Nightly Rate		\$30.45	\$335.00	Per night	Market Pricing
Powered van site	Nightly rate		\$7.18	\$79.00	Per night	Market Pricing
<b>General Services &amp; Ancillary Charges</b>						
Additional Housekeeping Services			\$5.46	\$60.00	Per hour or part thereof	Market Pricing
Casual Showers			\$0.50	\$5.50	Per person	Market Pricing
Extension Lead Hire			\$0.50	\$5.50	Per day	Market Pricing
Gas			\$0.00	Recommended Retail Price		Market Pricing
Ice			\$0.00	Recommended Retail Price		Market Pricing
Internet Access			\$0.00	Recommended Retail Price		Market Pricing
Lost Key Replacement			\$13.64	\$150.00	Per key	Market Pricing
Pet Cabin Cleaning			\$9.09	\$100.00	Per service	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Re-sanitation Costs	Charge to clean vomit or excreta.		\$23.18	\$255.00	Per service	Market Pricing
Remote Control Replacement			\$14.09	\$155.00	Per remote device	Market Pricing
Tennis Court Hire			\$0.00	Recommended Retail Price as charged by Service Provider		Market Pricing
Use of Barbeques			\$0.00	No charge applies		Free (zero priced)
Washing Machines & Dryers			\$0.36	\$4.00	Per token	Market Pricing
Washing Powder			\$0.18	\$2.00	Per sachet	Market Pricing
Day Visitors			\$0.45	\$5.00	Per person	Market Pricing
Breakfast Packs			\$0.91	\$10.00	Each	Market Pricing
Rollaway Single Bed			\$2.27	\$25.00	Per night	Market Pricing
Branded Merchandise			\$0.00	Recommended retail price		Market Pricing
Extra Parking Space			\$1.36	\$15.00	Per night	Market Pricing
Linen Pack			\$1.36	\$15.00	Per pack provided	Market Pricing
<b>MAXIMUM Nightly Additional Person Charges. Discounts may apply</b>						
Extra Person Cabin Accommodation	Per additional adult		\$2.27	\$25.00	Per night	Market Pricing
Extra Person Cabin Accommodation	Per additional child		\$0.00	Per additional child	Per night	Free (zero priced)



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Extra person Site Accommodation	Per additional adult		\$1.36	\$15.00	Per night	Market Pricing
Extra person Site Accommodation	Per additional child		\$0.91	\$10.00	Per night	Market Pricing
<b>Late Check Out - Subject to Availability</b>						
Cabins	Until noon		\$4.54	\$50.00		Market Pricing
Cabins	50% of nightly rate	Until 5pm	\$0.00			Market Pricing
Campsite	50% of nightly rate	Until 5pm	\$0.00			Market Pricing
<b>Wi-Fi Access: Holiday Packages</b>						
3 Day Short Break		500mb downloads/500mb uploads signup	\$1.82	\$20.00		Market Pricing
7 day Relax Package		1000mb downloads/1000mg uploads signup	\$2.73	\$30.00		Market Pricing
30 day Long Stay Package		21Gb uploads/2Gb downloads signup	\$4.54	\$50.00		Market Pricing
<b>Communication &amp; Administration Charges</b>						
Photocopying	A4		\$0.09	\$1.00	Per copy	Market Pricing
Photocopying	A3		\$0.09	\$1.00	Per copy	Market Pricing
Telephone Charges			\$0.00	Local, STD & International calls charged at 3 times the standard rate		Market Pricing
After hours call out fee	After hours call out fee		\$13.64	\$150.00	Per call out	Market Pricing
<b>Security Deposits</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Games Room Equipment Loan deposit			\$0.00	\$10.00		Market Pricing
Security Deposit - Camp Kitchen Key	Security deposit required when photo ID is not available		\$0.00	\$20.00		Market Pricing
Security Deposit - Extension Lead Hire			\$0.00	\$50.00		Market Pricing
<b>Accommodation Deposits and Balance Payments</b>						
Accommodation Deposit		Direct bookings		Deposit is first 2 nights tariff for all sites and cabins		Market Pricing
Accommodation Balance Payment	Online bookings	Full payment required at time of booking				Market Pricing
Accommodation Deposit		Online bookings		N/A		Market Pricing
Accommodation Balance	Direct Bookings - Non peak periods	Full payment required before check-in or at time of booking				Market Pricing
Accommodation Balance	Direct Bookings - Peak periods	Full payment due by 31 October 2018 for Christmas peak and at time of booking for other peak periods				Market Pricing
Amendment Fee	Applies to changes to reservations		\$5.00	\$55.00	Per change	Market Pricing
<b>Cancellations</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Online and direct bookings – Non Peak Periods</b>						
<p>Cancellations received more than 7 days prior to arrival will incur a \$50 administration fee with the balance provided as a credit toward a future booking (valid for 12 months from issue, not transferrable).</p> <p>Reservations cancelled with less than 7 days' notice prior to arrival time will forfeit 50% of the deposit. Reservations cancelled more than 7 days' notice prior to arrival time will receive a credit letter or refund less the \$50 processing charge</p>						
<b>Online and direct bookings – Peak Periods</b>						
<p>Cancellations received up to the 31st October (of the relevant year) will forfeit 50% of the deposit paid, with the remaining balance provided as a credit toward a future booking (valid 12 months from issue, not transferrable)</p> <p>Cancellations received from 1st November (of the relevant year) will forfeit 100% of the required deposit paid.</p> <p>Cancellations received once full payment has been received will be charged as follows:  Cancellations received more than 28 days prior to arrival will incur 2 night's cancellation fee or 100% of required the deposit paid.  Cancellations received within 7 days - 28 days prior to arrival will incur a cancellation fee of 50% of the total accommodation booking.  Cancellations received within 7 days of arrival – No Refund.  Reservations cancelled prior to November (at Port Stephens Beachside Holiday Parks, Treescape and Thou Walla Sunset Retreat) will forfeit 50% of the deposit. Reservations cancelled from 1st November will forfeit the full deposit</p>						
<b>Group Bookings</b>						
Reservations cancelled prior to November (at Port Stephens Beachside Holiday Parks, Treescape and Thou Walla Sunset Retreat) will forfeit 50% of the deposit. Reservations cancelled from 1st November will forfeit the full deposit						
Groups Bookings Deposit	20% Deposit paid within 7 days of reservations	Villas & Cabins - Deposit 1st night's tariff. Powered & unpowered sites - Deposit is \$200 - Full payment received by 1 November for Port Stephens Beachside Holiday Parks, Treescape and Thou Walla Sunset Retreat	\$0.00			Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Groups Bookings Final Payment	Full payment due 28 days prior to arrival	Villas & Cabins - Deposit 1st night's tariff. Powered & unpowered sites - Deposit is \$200 - Full payment received by 1 November for Port Stephens Beachside Holiday Parks, Treescape and Thou Walla Sunset Retreat	\$0.00			Market Pricing
<b>Group Bookings Cancellation</b>						
Cancellations received more than 28 days before arrival, deposit is non-refundable. Cancellations received within 7-28 days prior to arrival will incur a cancellation fee of 50% of the total accommodation booking Cancellations received within 7 days may be charged 100% of total accommodation booking						
<b>WEDDING PACKAGES</b>						
Wedding Packages are available on Application.						
<b>Holiday Van Occupancy Fees</b>						
Electricity account administration	Charged quarterly with each electricity meter reading		\$0.55	\$6.00	Per quarter	Market Pricing
Holiday Van Site A (Fingal Bay Only)	Monthly occupancy fee up to 150 nights	2% discount to Holiday Van owners who have authorised to pay the monthly fees via direct debit payment from a bank account	\$45.46	\$500.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Holiday Van Site B (Halifax, Fingal Bay & Shoal Bay)	Monthly occupancy fee up to 150 nights	2% discount to Holiday Van owners who have authorised to pay the monthly fees via direct debit payment from a bank account	\$44.55	\$490.00		Market Pricing
Holiday Van Site Electricity Usage			\$0.00	Metered electricity usage charged quarterly based on latest retail tariffs of the local area energy retailer		Market Pricing
Electricity Service Availability Charge		Calculated per day for 150 days of the year; based on the latest retail tariffs of the local area energy retailer; charged quarterly	\$0.00	\$0.00		Market Pricing
<b>Holiday Van Administration</b>						
Holiday Van Annual Agreement	Preparation Charge		\$1.09	\$12.00		Market Pricing
Holiday Van Annual Agreement Postal Charge	Postal Charge		\$0.55	\$6.00		Market Pricing
Holiday Van Annual Agreement Sale/ Transfer of Ownership Fee	Fee payable by owner on submission of sales application form as part of the sales process	Includes a \$165 Holiday Van independent valuation based on a group discount	\$40.91	\$450.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Holiday Van Individual Valuation Surcharge	Fee payable by owner on submission of sales application form as part of the sales process	To be paid on top of Holiday Van Agreement Sales Fee if an individual valuation is required	\$20.46	\$225.00		Market Pricing

## RECREATION & LEISURE SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Aquatic Centres - Lakeside Leisure Centre</b>						
<b>General Admission</b>						
<b>Multiple Visits</b>						
Entry - Single (20 Visits)	Six month expiry term, 20 visits for price of 18 visits		\$9.49	\$104.40	Per 6 months	Market Pricing
Entry - Concession (Senior) - 20 visits	Six month expiry term, 20 visits for price of 18 visits - concession card to be shown		\$7.53	\$82.80		Market Pricing
<b>Single Visit</b>						
Entry - Adult	Casual Entry for adult or persons over the age of 12 years		\$0.53	\$5.80	Per visit	Market Pricing
Entry - Single (20 Visits)	Six month expiry term, 20 visits for price of 18 visits		\$9.49	\$104.40	Per 6 months	Market Pricing
Entry - Concession (Senior)	Casual Entry for concession or senior-concession card to be shown		\$0.42	\$4.60	Per visit	Market Pricing
Entry - Child 3 years and under	Must be accompanied by a fee paying adult		\$0.00	\$0.00		Free (zero priced)

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Entry - Family (Day Pass)	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address		\$1.82	\$20.00	Per visit	Market Pricing
Entry - School Student	School visit only, attending with school		\$0.38	\$4.20	Per visit	Market Pricing
Entry - Spectator			\$0.29	\$3.20	Per visit	Market Pricing
<b>Membership</b>						
Membership Administration Fee	Once only- Upon joining, relates to all membership other than SAWS		\$3.02	\$33.20	Once only	Market Pricing
Port Stephens Pool Membership - Family	Pool Entry across all 3 sites- Reciprocal rights includes all people noted on Medicare card Weekly Direct Debit amount		\$1.91	\$21.00		Market Pricing
Port Stephens Pool Membership - Single - Direct Debit	Pool Entry across all 3 sites- Reciprocal rights Weekly Direct Debit amount	Weekly Direct Debit amount	\$1.09	\$12.00		Market Pricing
Pool Membership - Family (Pool Access Only)	Weekly Direct Debit amount		\$1.46	\$16.10	Per fortnight	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pool Membership - Family (Pool Access Only per 12 months)	Upfront payment		\$64.20	\$706.20	Per year	Market Pricing
Pool Membership - Family (Pool Access Only per 6 months)	Upfront payment		\$43.82	\$482.00		Market Pricing
Pool Membership - Single (per week)	Weekly Direct Debit amount		\$1.05	\$11.50	Per fortnight	Market Pricing
Pool Membership - Single (12 months)	Upfront payment		\$45.96	\$505.50	Per year	Market Pricing
Pool Membership - Single (Aqua included)	Weekly Direct Debit Amount		\$1.82	\$20.00		Market Pricing
Pool Membership - Single (Pool Access Only 6 months)	Upfront payment		\$26.59	\$292.50		Market Pricing
Pool Membership - Single - (Senior/Concession) (per 12 months)	Upfront payment		\$35.91	\$395.00	Per year	Market Pricing
Pool Membership - Single - (Senior/Concession) (per 6 months)	Upfront payment		\$19.55	\$215.00		Market Pricing
Pool Membership - Single - (Senior/Concession) (per week)	Weekly Direct Debit amount		\$0.97	\$10.70	Per fortnight	Market Pricing
Pool Membership - Single (Senior/Concession) (Aqua included)	Weekly Direct Debit Amount		\$1.36	\$15.00		Market Pricing
Suspension Fee for Members and Swim Memberships	Throughout term, a per week charge. Two weeks maximum		\$0.46	\$5.00		Market Pricing
Rejection Fee for Direct Debit Accounts	Dishonour Fee		\$0.91	\$10.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Programs</b>						
<b>Aqua Fitness</b>						
Aqua Casual Pool Member	Price for pool member to participate casually in Aqua Session		\$0.82	\$9.00		Market Pricing
Aqua Fitness - Single Session entry	Per session (includes pool entry)		\$1.36	\$15.00	Per session	Market Pricing
Aqua Fitness - Single Session entry (Senior/Concession)	Per session (includes pool entry)		\$1.18	\$13.00	Per session	Market Pricing
Aqua Fitness - Multi visit pass (10 visits)	Multi Visit Pass includes access to pool, 10 visits for price of 9 visits		\$12.27	\$135.00	Per 10 sessions	Market Pricing
Aqua Fitness - Multi Visit Pass (Senior/Concession) (10 visits)	Multi Visit Pass includes access to pool, 10 visits for price of 9 - Concession card to be shown 10 visits for price of 9 visits		\$10.64	\$117.00	Per 10 sessions	Market Pricing
<b>Aquatic Education</b>						
Swimming Lesson - Children with disabilities - Group Lesson	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$13.20	Per lesson	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Swimming Lesson - Private lesson - Adult	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$33.30	Per lesson	Market Pricing
Swimming Lessons - 1st child (Group lesson)	Per lesson (includes pool entry) Free entry to non-swimming family members /carer supervising or watching swimming lesson	Third children to receive 10% discount	\$0.00	\$15.50	Per lesson	Market Pricing
Swimming Lessons - Private lesson - Child	Per lesson (includes pool entry) Free entry to non-swimming family members supervising or watching swimming lesson		\$0.00	\$30.20	Per lesson	Market Pricing
Swimming and Water Safety	"Management Administration Fee -Standard charge across all SAWS memberships Once only upon joining-one charge per family"	Once only	\$1.82	\$20.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Squad Activities</b>						
Squad - Weekly Direct Debit - Bronze/ Development 2 sessions per week			\$2.18	\$24.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Bronze 3-5 sessions per week			\$2.73	\$30.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver 4 sessions per week			\$3.00	\$33.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver/Gold Adult 5-10 sessions per week			\$3.22	\$35.40	Per week	Market Pricing
Family Membership + Squad Program	Family access to squad program and pool at all PS sites. Includes all people noted on Medicare card		\$0.00	\$52.00	Per week	Market Pricing
<b>Special</b>						
Lane Hire	Per lane per hour		\$2.73	\$30.00	Per lane per hour (or part thereof)	Market Pricing
Visitor 7 day Pass - Single	7 day pass from date of purchase, offered during tourist season, upfront payment		\$2.86	\$31.50	Per 6 months	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Visitor 7 day Pass - Family	7 day pass from date of purchase, offered during tourist season, upfront payment		\$11.36	\$125.00	Per 6 months	Market Pricing
Pool Parties Per Child	Minimum 10 children, includes party host & food		\$2.04	\$22.50	Per child	Market Pricing
Carnivals / Private functions / Group Cancellation Fee	Cancellation Fee		\$14.09	\$155.00	Per cancellation	Market Pricing
Swim Lessons Holiday Intensive	Holiday Fast Track Program Casual Per Session Upfront Payment		\$1.41	\$15.50	Per session	Market Pricing
<b>Aquatic Centres - Tilligerry Aquatic Centre</b>						
<b>General Admission</b>						
<b>Multiple Visits</b>						
Multi Visit Pass - 20 visits	Six month expiry term, 20 visits for price of 18 visits		\$8.18	\$90.00	Per visit	Market Pricing
<b>Single Visit</b>						
Entry - Adult or persons over age 12 years	Casual Entry for adult or persons over the age of 12 years		\$0.46	\$5.00	Per visit	Market Pricing
Entry - Child 3 years and under	Must be accompanied by a fee paying adult		\$0.00	\$0.00	Per visit	Free (zero priced)

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Entry - Concession (Senior)	Concession card to be provided		\$0.35	\$3.80	Per visit	Market Pricing
Entry - Family (Day Pass)	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address		\$1.68	\$18.50	Per visit	Market Pricing
Entry - School Student	School visit only, attending with school		\$0.32	\$3.50	Per visit	Market Pricing
Entry - Spectator			\$0.29	\$3.20	Per visit	Market Pricing
<b>Membership</b>						
Membership Administration Fee	Once only- Upon joining, relates to all membership other than SAWS		\$3.02	\$33.20	Once only	Market Pricing
Buddy Membership (per fortnight)	Weekly Direct Debit amount - (Membership for 2 x people. Can be friends, doesn't need to be family)		\$1.04	\$11.50	Per fortnight	Market Pricing
Buddy Membership - (12 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$48.36	\$532.00	Per year	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Buddy Membership - (6 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$27.27	\$300.00	Per 6 months	Market Pricing
Pool Membership - Family (6 months)	Upfront payment		\$34.09	\$375.00	Per year	Market Pricing
Pool Membership - Family (Per week)	Weekly Direct Debit amount		\$1.11	\$12.20	Per week	Market Pricing
Pool Membership - Single (per week)	Weekly Direct Debit amount		\$0.59	\$6.50	Per week	Market Pricing
Pool Membership - Single (12 months)	Upfront payment		\$30.98	\$340.75	Per year	Market Pricing
Pool Membership - Single (6 months)	Upfront payment		\$17.77	\$195.50	Per year	Market Pricing
Direct Debit - Buddy Pass	Weekly direct debit amount		\$1.04	\$11.50	Per fortnight	Market Pricing
Direct Debit Single	Weekly direct debit amount		\$0.59	\$6.50	Per fortnight	Market Pricing
Direct Debit Family	Weekly direct debit amount		\$1.11	\$12.20		Partial Cost Pricing
Pool Membership 6 month single (Senior/Concession)	Upfront payment		\$15.18	\$167.00	Per membership	Market Pricing
Pool Membership - 12 months single (Senior/Concession)	Upfront payment		\$25.64	\$282.00	Per membership	Market Pricing
Suspension Fee for Members and Swim Memberships	Throughout term, a per week charge. Two weeks maximum		\$0.46	\$5.00		Market Pricing
Rejection Fee for Direct Debit Accounts	Dishonour Fee		\$0.91	\$10.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Programs</b>						
<b>Aqua Fitness</b>						
Aqua Fitness - Multi entry (10 visits)	10 visits for the price of 9 visits (includes pool entry)		\$11.46	\$126.00	Per 10 sessions	Market Pricing
Aqua Fitness - Multi entry (Senior/Concession) (10 visits)	10 visits for the price of 9 visits (includes pool entry) - Concession card to be shown		\$9.82	\$108.00	Per 10 sessions	Market Pricing
Aqua Fitness - Single entry	Per session (includes pool entry)		\$1.33	\$14.60	Per session	Market Pricing
Aqua Fitness - Single entry (Senior/Concession)	Per session (includes pool entry) Concession card to be shown		\$1.16	\$12.80	Per session	Market Pricing
Aqua Casual Pool Member	Price for pool member to participate casually in Aqua Session		\$0.82	\$9.00		Market Pricing
Port Stephens Pool Membership - Family - Direct Debit	Weekly direct debit amount. Pool Entry across all 3 sites- Reciprocal rights includes all people noted on Medicare card		\$1.91	\$21.00	Per fortnight	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Port Stephens Pool Membership - Single - Direct Debit	Weekly direct debit amount. Pool Entry across all 3 sites- Reciprocal rights		\$1.09	\$12.00	Per fortnight	Market Pricing
<b>Aquatic Education</b>						
Swimming Lesson - Children with disabilities - Group Lesson	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$13.20	Per lesson	Market Pricing
Swimming Lesson - Private lesson - Adult	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$32.30	Per lesson	Market Pricing
Swimming Lessons - 1st child (Group lesson)	Per lesson (includes pool entry) Free entry to non-swimming family members /carer supervising or watching swimming lesson	3rd child in family to receive 10% discount	\$1.41	\$15.50	Per lesson	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Swimming Lessons - Private lesson - Child	Per lesson (includes pool entry) Free entry to non-swimming family members supervising or watching swimming lesson		\$0.00	\$30.20	Per lesson	Market Pricing
"Management Administration Fee- SAWS program Once Only"	Management Administration Fee	Once Only	\$1.82	\$20.00		Market Pricing
<b>Squad Activities</b>						
Squad - Weekly Direct Debit - Bronze/ Development 2 sessions per week			\$2.18	\$24.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Bronze 3-5 sessions per week			\$2.73	\$30.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver/Gold Adult 5-10 sessions per week			\$3.22	\$35.40	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver 4 sessions per week			\$3.00	\$33.00	Per week	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Family Membership + Squad Program	"Family access to squad program and pool at all PS sites. Includes all people noted on Medicare card"		\$4.73	\$52.00	Per week	Market Pricing
<b>Special</b>						
Lane Hire	Per Lane Per Hour		\$2.73	\$30.00	Per lane per hour	Market Pricing
Visitor 7 day Pass - Single	7 day pass from date of purchase, offered during tourist season, upfront payment		\$2.86	\$31.50	Per 6 months	Market Pricing
Visitor 7 day Pass - Family	7 day pass from date of purchase, offered during tourist season, upfront payment		\$11.36	\$125.00	Per 6 months	Market Pricing
Pool parties per child	Minimum number 10 children includes party host and food		\$2.04	\$22.50	Per child	Market Pricing
Carnivals / Private Functions / Group cancellation fee	Cancellation fee		\$14.09	\$155.00	Per event	Market Pricing
Swimming Lessons - Holiday Intensive	Holiday fast track program, casual per session, upfront payment		\$0.00	\$15.50	Per lesson	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Aquatic Centres - Tomaree Aquatic Centre</b>						
<b>General Admission</b>						
<b>Multiple Visits</b>						
Multi Visit Pass - 20 visits	Six month expiry term, 20 visits for price of 18 visits		\$9.49	\$104.40	Per visit	Market Pricing
<b>Single Visit</b>						
Entry - Adult or persons over age 12 years	Casual Entry for adult or persons over the age of 12 years		\$0.53	\$5.80	Per visit	Market Pricing
Entry - Child under 3 years	Must be accompanied by a fee paying adult		\$0.00	\$0.00	Per visit	Free (zero priced)
Entry - Concession (Senior)	Concession card to be provided		\$0.38	\$4.20	Per visit	Market Pricing
Entry - Family (Day Pass)	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address		\$1.82	\$20.00	Per visit	Market Pricing
Entry - School Student	School visit only, attending with school		\$0.32	\$3.50	Per visit	Market Pricing
Entry - Spectator			\$0.29	\$3.20	Per visit	Market Pricing
Waterslide 7 Rides			\$0.53	\$5.80	Per visit	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Waterslide Single Ride	Per Ride		\$0.14	\$1.50	Per visit	Market Pricing
Waterslide - All Day			\$1.56	\$17.20	Per day	Market Pricing
School Single Booking - 2 Hours			\$24.82	\$273.00	Per single visit	Market Pricing
<b>Membership</b>						
Membership Administration Fee	Once only- Upon joining, relates to all membership other than SAWS		\$3.02	\$33.20	Once only	Market Pricing
Buddy Membership (per week)	Weekly Direct Debit amount - (Membership for 2 x people. Can be friends, doesn't need to be family)		\$1.04	\$11.50	Per fortnight	Market Pricing
Buddy Membership - (12 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$48.36	\$532.00	Per year	Market Pricing
Buddy Membership - (6 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$30.00	\$330.00	Per 6 months	Market Pricing
Pool Membership - Family (12 months)	Upfront Payment		\$54.09	\$595.00	Per fortnight	Market Pricing
Pool Membership - Family (6 months)	Upfront payment		\$38.18	\$420.00	Per year	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pool Membership - Family (Per week)	Upfront payment		\$1.11	\$12.20	Per fortnight	Market Pricing
Pool Membership - Single (per week)	Weekly Direct Debit amount		\$0.66	\$7.20	Per fortnight	Market Pricing
Pool Membership - Single (12 months)	Upfront payment		\$31.36	\$345.00	Per year	Market Pricing
Pool Membership - Single (6 months)	Upfront payment		\$19.82	\$218.00	Per six months	Market Pricing
Pool Membership - Direct Debit (Senior/Concession)	Weekly direct debit amount		\$0.44	\$4.90	Per fortnight	Market Pricing
Suspension Fee for Members and Swim Memberships			\$0.46	\$5.00		Market Pricing
Rejection Fee for Direct Debit Accounts			\$0.91	\$10.00		Market Pricing
<b>Programs</b>						
<b>Aqua Fitness</b>						
Aqua Fitness - Multi entry (10 visits)	10 visits for the price of 9 visits (includes pool entry)		\$11.46	\$126.00	Per 10 sessions	Market Pricing
Aqua Fitness - Multi entry (Senior/Concession) (10 visits)	10 visits for the price of 9 visits (includes pool entry) - Concession card to be shown		\$9.82	\$108.00	Per 10 sessions	Market Pricing
Port Stephens Pool Membership - Family - Direct Debit	Pool Entry across all 3 sites- Reciprocal rights includes all people noted on Medicare card Weekly Direct Debit amount		\$1.91	\$21.00	Per fortnight	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Aqua Fitness - Single entry	Per session (includes pool entry)		\$1.27	\$14.00	Per session	Market Pricing
Aqua Fitness - Single entry (Senior/Concession)	Per session (includes pool entry)		\$1.09	\$12.00	Per session	Market Pricing
Aqua Fitness - Pool Member			\$0.82	\$9.00	Per visit	Market Pricing
Aqua Fitness - Direct Debit (Senior/Concession)	Weekly direct debit amount		\$1.33	\$14.60	Per fortnight	Market Pricing
Aqua Fitness - Direct Debit (Non-concession)	Weekly direct debit amount		\$1.80	\$19.80	Per fortnight	Market Pricing
<b>Aquatic Education</b>						
Swimming Lesson - Children with disabilities - Group Lesson	Per lesson (includes pool entry) Free entry to non-swimming family members/ carer supervising or watching swimming lesson		\$0.00	\$13.20	Per lesson	Market Pricing
Swimming Lesson - Private lesson - Adult One Hour	Per lesson (includes pool entry)		\$2.94	\$32.30	Per lesson	Market Pricing
Swimming Lessons - 1st child (Group lesson)	Per lesson (includes pool entry) Free entry to non-swimming family members /carer supervising or watching swimming lesson	3rd child in family to receive 10% discount	\$1.41	\$15.50	Per lesson	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Swimming Lessons - Private lesson - Child	Per lesson (includes pool entry) Free entry to non-swimming family members supervising or watching swimming lesson		\$0.00	\$30.20	Per lesson	Market Pricing
Swimming and Water Safety	Management Administration Fee	Once Only	\$1.82	\$20.00		
<b>Squad Activities</b>						
Squad - Weekly Direct Debit - Bronze/Development 2 sessions per week			\$2.18	\$24.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Bronze 3-5 sessions per week			\$2.73	\$30.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver 4 sessions per week			\$3.00	\$33.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver/Gold Adult 5-10 sessions per week			\$3.22	\$35.40	Per week	Market Pricing
Family Membership + Squad Program	"Family access to squad program and pool at all PS sites. Includes all people noted on Medicare card"		\$4.73	\$52.00	Per week	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Special</b>						
Lane Hire - casual booking	Per lane per hour		\$2.73	\$30.00	Per lane per hour	Market Pricing
Visitor 7 day Pass - Single	7 day pass from date of purchase, offered during tourist season, upfront payment		\$2.86	\$31.50	Per 6 months	Market Pricing
Visitor 7 day Pass - Family	7 day pass from date of purchase, offered during tourist season, upfront payment		\$11.36	\$125.00	Per 6 months	Market Pricing
Carnivals, Private Functions and Group Cancellation Fee	Cancellation fee		\$14.09	\$155.00	Per event	Market Pricing
Pool Parties	Pool Parties per child. Minimum 10 children, includes party host and food		\$2.04	\$22.50	Per event	Market Pricing
Swimming Lesson - Holiday Intensive	Holiday Fast Track Program Casual Per Session Upfront Payment		\$1.41	\$15.50	Per lesson	Market Pricing
<b>Sports Councils - Membership Fees and Arrangements</b>						
Full fee paying members	Tomaree Market Hire Fee	Facilities hire	\$74.18	\$816.00	Per use	Market Pricing
Full fee paying members	Club - Junior Players	Membership	\$0.61	\$6.75	Per season	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Full fee paying members	Club - Senior Players	Membership	\$0.86	\$9.50	Per season	Market Pricing
Full fee paying members	Club - On Licence Agreement	Playing and related rights	\$29.27	\$322.00	Per year	Market Pricing
Full fee paying members	Minimum Ground Hire Fee	Sports Council member fee for eligibility to access Sports Council-generated income. Playing and related rights	\$30.91	\$340.00	Per year	Market Pricing
Full fee paying members	Membership fee	Basic Sports Council Member Fee: one voting right, no access to income	\$9.00	\$99.00	Per year	Market Pricing
<b>Sports Facilities Categories</b>						
<b>Category 1 Facilities: King Park Complex, Lakeside Sports Complex, Tomaree Sports Complex</b>						
<b>Category 2 Facilities: Bill Strong Oval, Ferodale Sports Complex, Mallabula Sports Complex, Salamander Sports Complex, Salt Ash Equestrian Centre, Yulong Park, Lakeside Building 2, Meeting Room.</b>						
<b>Category 3 Facilities: Boomerang Park, Bowthorne Oval, Boyd Park, Brandon Park, Fingal Bay Oval, Green Wattle Creek Equestrian Centre, Karuah Oval, Kindlebark Oval, Salamander Bay Oval, Stuart Park, Vi Barnett Field</b>						
<b>Sports Councils - Facilities Hire</b>						
Category 1 Canteen Hire: Sports Councils Not for Profit Community Groups and Registered Charities	Matchfield competition		\$8.82	\$97.00	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 1 Function Room Hire: For profit organisations including Council	No use of bar		\$12.09	\$133.00	Per day	Market Pricing
Sports Facilities Hire: All Categories - Bond	Function, no alcohol served		\$0.00	\$611.00	Per function	Market Pricing
Sports Facilities Hire: All Categories - Bond	Function, alcohol served		\$0.00	\$1,019.00	Per function	Market Pricing
Category 1 Canteen Hire: For profit organisations including Council	Matchfield competition		\$11.00	\$121.00	Per day	Market Pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	No use of bar		\$10.27	\$113.00	Per day	Market Pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups, Registered Charities	Use of bar, no alcohol		\$11.91	\$131.00	Per day	Market Pricing
Category 1 Function Room Hire: For profit organisations, including Council	Use of bar, no alcohol		\$15.45	\$170.00	Per day	Market Pricing
Category 1 Function Room Hire: Private Functions	Use of bar, alcohol rights and kitchen		\$65.09	\$716.00	Per day	Market Pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	Use of bar, alcohol served		\$17.82	\$196.00	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 1 Function Room Hire: For profit organisations including Council	Use of bar, alcohol served		\$25.09	\$276.00	Per day	Market Pricing
Category 1 Function Room Hire: Port Stephens Bridge Club	Elizabeth Waring Room		\$1.12	\$12.30	Per hour	Market Pricing
Category 1 Meeting/Training Room Hire: Elizabeth Waring Room	All users. Maximum three (3) hours hire only		\$0.00	\$31.00	Per hour	Market Pricing
Category 1 Sports Facilities: Non Sports Council Member or Sports Member Additional Use	Once off ground use		\$24.00	\$264.00	Per day	Market Pricing
Category 2 Meeting Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	Meeting room hire - Sports Councils, Not for Profit Community Groups and Registered Charities		\$5.73	\$63.00	Per day	Market Pricing
Category 2 Meeting Room Hire: For profit organisations, including Council	Meeting Room Hire: For profit organisations, including Council		\$10.45	\$115.00	Per day	Market Pricing
Category 2 Meeting Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	Meeting Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities		\$0.91	\$10.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 2 Meeting Room Hire: For profit organisations, including Council	Meeting Room Hire: For profit organisations, including Council		\$1.82	\$20.00	Per hour	Market Pricing
Category 2 Sports Facilities: Non Sports Council Member or Sports Member Additional Use	Once off ground use		\$19.18	\$211.00	Per day	Market Pricing
Category 3 Sports Facilities: Non Sports Council Member or Sports Member Additional Use	Once off ground use		\$14.36	\$158.00	Per day	Market Pricing
<b>Category 2 Salt Ash Sports Ground</b>						
Hire of Arena		EA members	\$0.91	\$10.00	Per horse up to a maximum of \$100.00	Market Pricing
Hire of Canteen/Club area only		Community Groups		\$100.00	Per event	Market Pricing
Casual User	Equestrian		\$36.36	\$400.00	Per day	Market Pricing
Alexander Park Dressage Club	Equestrian		\$0.32	\$3.50	Per rider per day, up to a maximum of \$350	Market Pricing
Hunter Valley Dressage	Equestrian		\$0.32	\$3.50	Per rider per day, up to a maximum of \$350	Market Pricing
Battle Zone	Fee plus \$2 per player		\$9.09	\$100.00	Per week	Market Pricing

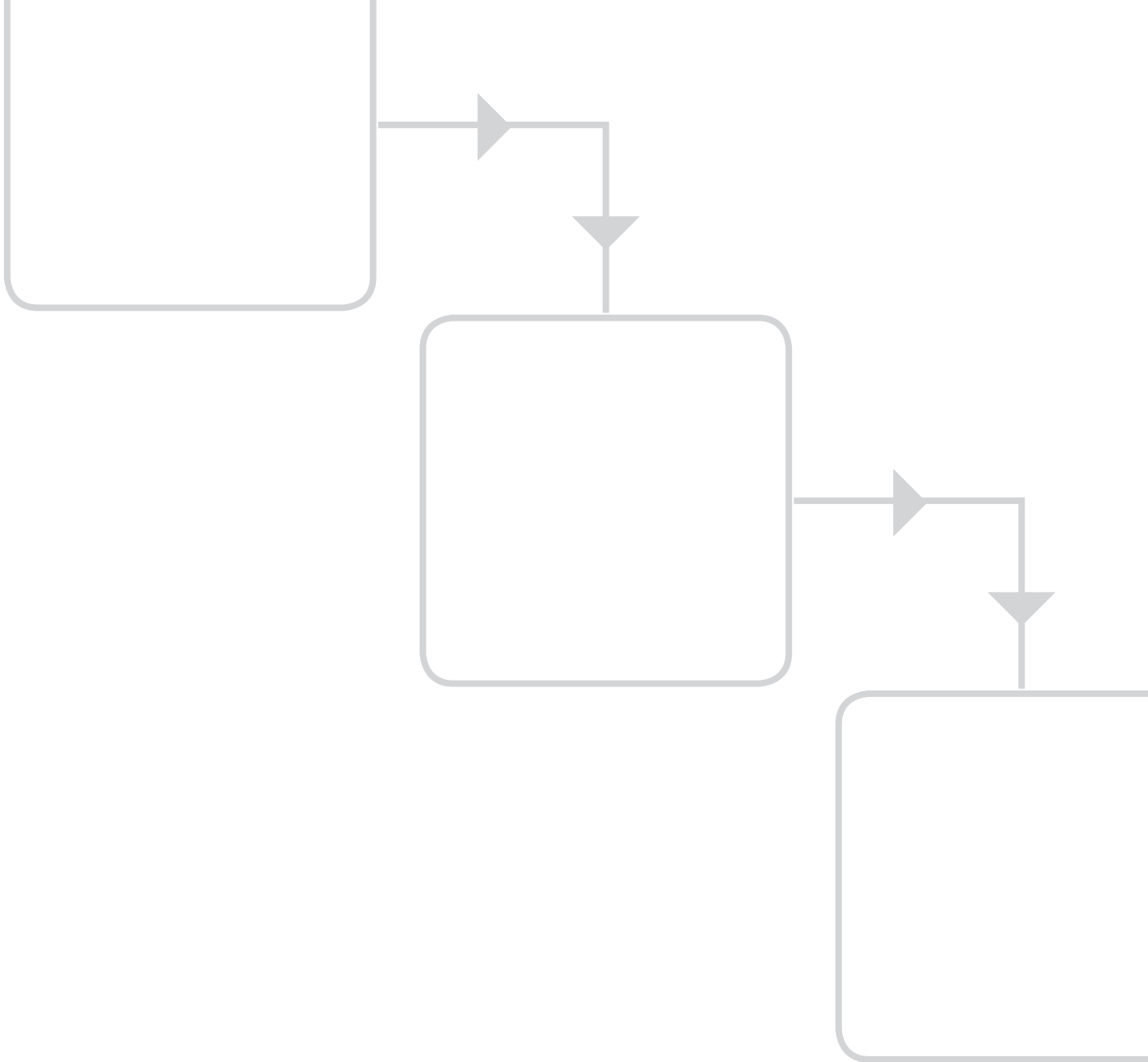
Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Salt Ash Sporting Club	Equestrian		\$0.32	\$3.50	Per rider per day	Market Pricing
Salt Ash Pony Club	Equestrian		\$0.32	\$3.50	Per rider per day	Market Pricing
Hunter Valley Arabian	Equestrian		\$0.32	\$350.00	Per rider per day	Market Pricing
<b>Sports Councils - Utilities and Floodlights Usage</b>						
Electricity Levy Tier 1	Core user payment		\$74.09	\$815.00	Per year	Market Pricing
Electricity Levy Tier 2	Core user payment		\$39.36	\$433.00	Per year	Market Pricing
Electricity Levy Tier 3	Core user payment		\$22.64	\$249.00	Per year	Market Pricing
Electricity Levy Tier 4	Core user payment		\$5.54	\$61.00	Per year	Market Pricing
Use of Flood Lights - All Sports Facilities	Once off use		\$10.00	\$110.00	Per use	Market Pricing

**CONTROLLED DOCUMENT INFORMATION:**

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<b>EDRMS container No.</b>	PSC2018-00098	<b>EDRMS record No</b>	18/139525
<b>Audience</b>	Port Stephens Council Staff members, community, residents, and ratepayers.		
<b>Process owner</b>	Financial Services Section Manager		
<b>Author</b>	Financial Services Section Manager		
<b>Review timeframe</b>	Annually	<b>Next review date</b>	2019
<b>Adoption date</b>	26/06/2018		

**VERSION HISTORY:**

<b>Version</b>	<b>Date</b>	<b>Author</b>	<b>Details</b>
1.0	30 January 2018	Financial Services Section Manager	First draft.
2.0	27 February 2018	Financial Services Section Manager	Update Fees and Charges – Holiday Parks
3.0	16 May 2018	Financial Services Section Manager	Include Index & Pricing Policy
4.0	7 June 2018	Financial Services Manager	Update Fees and Charges – Companion Animal Registration fees
5.0	26 June 2018	Financial Services Manager	Update Fees and Charges – Tomaree Library & Community Centre



# Fees and Charges

2018-2019: **Our place. Our plan.**

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