

Fees and Charges

2016-2017



PORT STEPHENS
COUNCIL

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ADMINISTRATION SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
ADMINISTRATION FEES						
Facsimile charge - incoming (first page)			\$0.55	\$6.00	Per page	Market Pricing
Facsimile charge - incoming (additional pages)			\$0.15	\$1.70	Per page	Market Pricing
Facsimile charge - outgoing Australia (first page)			\$0.43	\$4.70	Per page	Market Pricing
Facsimile charge - outgoing Australia (additional pages)			\$0.15	\$1.70	Per page	Market Pricing
Facsimile charge - outgoing international (first page)			\$0.75	\$8.20	Per page	Market Pricing
Facsimile charge - outgoing international (additional pages)			\$0.23	\$2.55	Per page	Market Pricing
ADVERTISING FEES						
Bus Shelters						
Bus Shelter (Low Profile Location) Approach end - Outside			\$5.75	\$63.20	Per year or part thereof	Full Cost Pricing
Bus Shelter (Low Profile Location) Departure end - Inside			\$5.75	\$63.20	Per year or part thereof	Full Cost Pricing
Bus Shelter (Low Profile Location) Departure end - Outside			\$5.75	\$63.20	Per year or part thereof	Full Cost Pricing
Bus Shelter (High Profile Location) Approach end - Outside			\$7.56	\$83.10	Per year or part thereof	Full Cost Pricing
Bus Shelter (High Profile Location) Departure end - Inside			\$7.56	\$83.10	Per year or part thereof	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Bus Shelter (High Profile Location) Departure end - Outside			\$7.56	\$83.10	Per year or part thereof	Full Cost Pricing
CONTRACTOR MANAGEMENT						
Replacement of PSC Contractor Verification card			\$1.92	\$21.10	Per item	Full Cost Pricing
EVENTS MANAGEMENT						
Category A Regional Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
High Impact Event attracting 15,000+ patrons per day and/or utilising 95% or more of venue						
Venue Hire			\$475.73	\$5,233.00	Per day	Market Pricing
Set up and pull down			\$237.91	\$2,617.00	Per day	Market Pricing
Bond			\$0.00	\$15,700.00	Per event	Market Pricing
High Impact Event attracting 12,000+ patrons per day and/or utilising 80-95% of venue						
Venue Hire			\$333.00	\$3,663.00	Per day	Market Pricing
Set up and pull down			\$166.64	\$1,833.00	Per day	Market Pricing
Bond			\$0.00	\$12,570.00	Per event	Market Pricing
High Impact Event attracting 10,000+ patrons per day and/or utilising 70-80% of venue						
Venue Hire			\$237.91	\$2,617.00	Per day	Market Pricing
Set up and pull down			\$119.00	\$1,309.00	Per day	Market Pricing
Bond			\$0.00	\$10,470.00	Per event	Market Pricing
Medium Impact Event attracting 8,000+ patrons per day and/or utilising 60-70% of venue						
Venue Hire			\$142.82	\$1,571.00	Per day	Market Pricing
Set up and pull down			\$71.64	\$788.00	Per day	Market Pricing
Bond			\$0.00	\$8,374.00	Per event	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Medium Impact Event attracting 6,000+ patrons per day and/or utilising 50-60% of venue						
Venue Hire			\$95.36	\$1,049.00	Per day	Market Pricing
Set up and pull down			\$47.44	\$521.80	Per day	Market Pricing
Bond			\$0.00	\$6,282.00	Per event	Market Pricing
Medium Impact Event attracting 4,000+ patrons per day and/or utilising 40-50% of venue						
Venue Hire			\$66.50	\$731.50	Per day	Market Pricing
Set up and pull down			\$33.48	\$368.30	Per day	Market Pricing
Bond			\$0.00	\$4,185.00	Per event	Market Pricing
Low Impact Event attracting 2,000+ patrons per day and/or utilising 30-40% of venue						
Venue Hire			\$47.35	\$520.80	Per day	Market Pricing
Set up and pull down			\$23.72	\$260.90	Per day	Market Pricing
Low Impact Event attracting 500+ patrons Per Day. and/or utilising 20-30% of venue						
Venue Hire			\$28.84	\$317.20	Per day	Market Pricing
Set up and pull down			\$14.42	\$158.60	Per day	Market Pricing
Low Impact Event attracting 1 - 500 patrons per day and/or utilising up to 20% of venue						
Venue Hire			\$14.42	\$158.60	Per day	Market Pricing
Set up and pull down			\$6.98	\$76.80	Per day	Market Pricing
Category B District Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
High Impact Event attracting 15,000+ patrons per day and/or utilising 95% or more of venue						
Venue Hire			\$238.09	\$2,619.00	Per day	Market Pricing
Set up and pull down			\$119.09	\$1,310.00	Per day	Market Pricing
Bond			\$0.00	\$7,852.00	Per event	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
High Impact Event attracting 12,000+ patrons per day and/or utilising 80-95% of venue						
Venue Hire			\$209.27	\$2,302.00	Per day	Market Pricing
Set up and pull down			\$104.64	\$1,151.00	Per day	Market Pricing
Bond			\$0.00	\$6,282.00	Per event	Market Pricing
High Impact Event attracting 10,000+ patrons per day and/or utilising 70-80% of venue						
Venue Hire			\$181.36	\$1,995.00	Per day	Market Pricing
Set up and pull down			\$90.22	\$992.40	Per day	Market Pricing
Bond			\$0.00	\$5,232.64	Per event	Market Pricing
Medium Impact Event attracting 8,000+ patrons per day and/or utilising 60-70% of venue						
Venue Hire			\$152.55	\$1,678.00	Per day	Market Pricing
Set up and pull down			\$76.27	\$838.90	Per day	Market Pricing
Bond			\$0.00	\$3,141.00	Per event	Market Pricing
Medium Impact Event attracting 6,000+ patrons per day and/or utilising 50-60% of venue						
Venue Hire			\$114.46	\$1,259.00	Per day	Market Pricing
Set up and pull down			\$57.09	\$628.00	Per day	Market Pricing
Bond			\$0.00	\$1,049.00	Per event	Market Pricing
Medium Impact Event attracting 4,000+ patrons per day and/or utilising 40-50% of venue						
Venue Hire			\$76.27	\$838.90	Per day	Market Pricing
Set up and pull down			\$38.14	\$419.50	Per day	Market Pricing
Bond			\$0.00	\$838.90	Per event	Market Pricing
Low Impact Event attracting 2,000+ patrons per day and/or utilising 30-40% of venue						
Venue Hire			\$47.44	\$521.80	Per day	Market Pricing
Set up and pull down			\$23.72	\$260.90	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Low Impact Event attracting 500+ patrons per day and/or utilising 20-30% of venue						
Venue Hire			\$28.37	\$312.10	Per day	Market Pricing
Set up and Pull down			\$14.42	\$158.60	Per day	Market Pricing
Low Impact Event attracting 1 - 500 patrons per day and/or utilising up to 20% of venue						
Venue Hire			\$14.42	\$158.60	Per day	Market Pricing
Set up and pull down			\$6.98	\$76.80	Per day	Market Pricing
Category C Local Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
High Impact Event attracting 15,000+ patrons per day and/or utilising 95% or more of venue						
Venue Hire			\$119.09	\$1,310.00	Per day	Market Pricing
Set Up and Pull Down			\$71.62	\$787.80		Market Pricing
Bond			\$0.00	\$3,662.34		Full Cost Pricing
High Impact Event attracting 12,000+ patrons per day and/or utilising 80-95% of venue						
Venue Hire			\$104.64	\$1,151.00	Per day	Market Pricing
Set Up and Pull Down			\$57.20	\$629.20		Market Pricing
Bond			\$0.00	\$2,353.00		Full Cost Pricing
High Impact Event attracting 10,000+ patrons per day and/or utilising 70-80% of venue						
Venue Hire			\$95.36	\$1,049.00	Per day	Market Pricing
Set Up and Pull Down			\$47.44	\$521.80		Market Pricing
Bond			\$0.00	\$1,310.00		Full Cost Pricing
Medium Impact Event attracting 8,000+ patrons per day and/or utilising 60-70% of venue						
Venue Hire			\$85.56	\$941.20	Per day	Market Pricing
Set Up and Pull Down			\$42.82	\$471.00		Market Pricing
Bond			\$0.00	\$992.40		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Medium Impact Event attracting 6,000+ patrons per day and/or utilising 50-60% of venue						
Venue Hire			\$76.27	\$838.90	Per day	Market Pricing
Set Up and Pull Down			\$38.14	\$419.50		Market Pricing
Bond			\$0.00	\$890.10		Full Cost Pricing
Medium Impact Event attracting 4,000+ patrons per day and/or utilising 40-50% of venue						
Venue Hire			\$66.50	\$731.50	Per day	Market Pricing
Set Up and Pull Down			\$33.02	\$363.20		Market Pricing
Bond			\$0.00	\$787.80		Full Cost Pricing
Low Impact Event attracting 2000+ patrons per day and/or utilising 30-40% of venue						
Venue Hire			\$47.44	\$521.80	Per day	Market Pricing
Set up and Pull Down			\$23.72	\$260.90		Market Pricing
Low Impact Event attracting 500+ patrons per day and/or utilising 20-30% of venue						
Venue Hire			\$28.37	\$312.10	Per day	Market Pricing
Set Up and Pull Down			\$14.42	\$158.57		Market Pricing
Low Impact Event attracting 1 - 500 patrons per day and/or utilising up to 20% of venue						
Venue Hire			\$14.42	\$158.60	Per day	Market Pricing
Set Up and Pull Down			\$6.98	\$76.80		Market Pricing
Event Administration Fees						
Event Administration Charge - Commercial event organisers			\$42.78	\$470.60	Per event	Market Pricing
Event Administration Charge - Community Groups and Registered Charities based in Port Stephens Local Government Area			\$5.12	\$56.30	Per event	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Event Administration Charge - Community Groups and Registered Charities based outside Port Stephens Council Local Government Area			\$14.42	\$158.60	Per event	Partial Cost Pricing
Event Administration Charge - Private ceremonies (including weddings and christenings)			\$14.42	\$158.60	Per event	Market Pricing
Site meetings (Parks coordinator/s, trade services, event staff)			\$8.37	\$92.10	Per hour or part thereof	Partial Cost Pricing
Use of Council Electricity (Port Stephens Local Government Area Community Groups and Registered Charities)			\$3.26	\$35.90	Per day	Market Pricing
Use of PSC Electricity for commercial events			\$0.00	Usage based on meter readings and charged at Council's rate	Per event	Full Cost Pricing
Use of PSC electricity for commercial events rated low impact			\$3.35	\$36.90		Full Cost Pricing
Event - Electrical inspection fee			\$32.55	\$358.05	Per event	Market Pricing
Event - Electrical Test and Tag			\$0.61	\$6.70	Per item	Market Pricing
Event Administration Charge - Commercial event organisers - Low Impact Event			\$13.86	\$152.50		Market Pricing
FINANCIAL MANAGEMENT						
Tenders						
Expression of Interest	Minimum fee	Available free on web	\$0.00	\$22.00		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Standard Tender	Minimum fee	Available free on web	\$0.00	\$28.40		Full Cost Pricing
Regulated Tenders	Minimum fee	Available free on web	\$0.00	\$28.40		Full Cost Pricing
Complex Tenders	Minimum fee	Available free on web	\$0.00	\$66.00		Full Cost Pricing
Payment processing						
Credit card fees	Applicable to payments made by credit card	GST applies to the fee if the original item / service supplied is taxable	\$0.00	Up to 1% of transaction value.		Full Cost Pricing
GOVERNMENT INFORMATION PUBLIC ACCESS						
Formal application						
Amendment of records			\$0.00	No fee applies.		Statutory Pricing
Formal application fee - individual	Application fee by a natural person about their personal affairs. Per application	Subject to 50% reduction for financial hardship and public interest reasons.	\$0.00	\$30.00		Statutory Pricing
Formal application fee - corporation			\$0.00	\$30.00		Statutory Pricing
Formal application processing fee	Processing charge payable by a natural person about their personal affairs	Charged per hour after first 20 hours. Subject to 50% reduction for financial hardship and public interest reasons.	\$0.00	\$30.00		Statutory Pricing
Formal application: Internal Review - application fee	No processing fee applies.	Subject to 50% reduction for financial hardship and public interest reasons.	\$0.00	\$40.00	Per review	Statutory Pricing
Informal application						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Informal application	No processing fee applies.		\$0.00	Photocopy charges may apply.		Statutory Pricing
Information Privacy						
Applications						
Application fee for private information - not related to health records	Photocopy charges will apply.		\$0.00	Applications made under the Privacy and Personal Information Protection Act		Free (zero priced)
LEGAL SERVICES						
Subpoena						
Subpoena to give evidence		CPI increase for 2016-2017 year only to be added	\$0.00	Ordinary salary of Council Officer and any additional expenses associated with attendance at Court may be required to be paid.		Full Cost Pricing
Formal application						
Conduct Money	When more than 7 days' notice is given. To be paid upon service of subpoena and includes payment for up to one hour of staff time.	CPI increase for 2016-2017 year only to be added	\$0.00	\$121.50		Full Cost Pricing
Conduct Money - Urgent Matters	When less than 7 days' notice is given. To be paid upon service of subpoena and includes payment for up to one hour of staff time.	CPI increase for 2016-2017 year only to be added	\$0.00	\$219.90		Full Cost Pricing
Photocopying		CPI increase for 2016-2017 year only to be added	\$0.00	Refer to charges under photocopying		

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Provision of documents burned to CD/DVD		CPI increase for 2016-2017 year only to be added	\$0.00	\$26.20		Full Cost Pricing
Staff time	Charged for work undertaken above 1 hour to comply with subpoena - may include searching, reviewing and collating files and/or documents.	CPI increase for 2016-2017 year only to be added	\$0.00	\$51.40	Per hour	Full Cost Pricing

LICENCES

Commercial Operator's Licence - Water/Land Activities

Category 1 Location: Shoal Bay Foreshore Boat Ramp (A), Shoal Bay Foreshore Adjacent Public Wharf (B), Shoal Bay Beach Road Adjacent Harbourside Haven (C), Shoal Bay Foreshore at Intersection of Harwood Avenue and Beach Road (D), Nelson Bay Foreshore on Victoria Parade adjacent to Kiosk and Carpark, Nelson Bay Foreshore on Victoria Parade adjacent Fly Point amenities. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, and Other Tourism and Adventure Activities.

Category 1 Location: Fly Point (suitable as dive site), Nelson Bay Foreshore on Victoria Parade adjacent to Kiosk and Carpark (bike hire and tours).

Administration fee	Establishment and management of licence	Payable once at the commencement or re-commencement of a licence	\$0.00	\$601.60	Per licence	Market Pricing
Licence fee	Category 1	Annual fee	\$246.36	\$2,710.00	Per licence	Market Pricing

Commercial Operator's Licence - Water/Land Activities

Category 2 Location: Birubi Beach, Fingal Beach (A), Fingal Beach (B), One Mile Beach. These locations are suitable for example for Surf School, Other Tourism, Adventure and Beach Activities.

Category 2 Location: Dutchman's Beach 1, Dutchman's Beach 2, Fitzgerald Bridge Boat Ramp, Roy Wood Reserve. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, Other Tourism and Adventure Activities.

Administration fee	Establishment and management of licence	Payable one at the commencement or re-commencement of a licence	\$0.00	\$601.60	Per licence	Market Pricing
Licence fee	Category 2	Annual fee	\$163.91	\$1,803.00	Per licence	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Commercial Operator's Licence - Water/Land Activities						
<p>Category 3 Location: Fisherman's Bay Foreshore Reserve, Bagnall Beach Foreshore adjacent Pantawarra Street, Caswell Reserve, George's Reserve, Forster Park Foreshore, Peace Park Boat Ramp, Taylors Beach. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, Other Tourism and Adventure Activities.</p> <p>Category 3 Location: Bagnall Beach Foreshore adjacent Pantawarra Street. This location is suitable for example for Bike hire and Tours.</p>						
Administration fee	Establishment and management of licence	Payable once at the commencement or re-commencement of a licence	\$0.00	\$601.60	Per licence	Market Pricing
Licence fee	Category 3	Annual fee	\$114.91	\$1,264.00	Per licence	Market Pricing
Commercial Operator's Licence - Land-based Activities						
<p>The following sites are suitable for example for Boot camps, Personal Training, Tai Chi, Pilates, Other Suitable Fitness Activities: Birubi Beach, Robinson Reserve, Conroy Park, Fingal Bay Foreshore Reserve, Fingal Bay Oval, Fingal Beach (A), Fingal Beach (B) Boat ramp end, Tom O Dwyer Oval, Fisherman's Bay Park, Hinton Foreshore, Stuart Park, Aliceton Reserve, Lionel Morton Oval, Kooindah Park, Mallabula Sports Complex, Boyd Oval, Coachwood Drive Reserve 2, Ferodale Sports Park, Kindlebark Oval, Yulong Oval, Bill Strong Oval, Dutchman's Beach Reserve, Fly Point Reserve, Little Beach Reserve, Neil Carroll Park, Tomaree Sports Complex, One Mile Beach, Alton Park Reserve, Boomerang Park, King Park Sports Complex, Lakeside Reserve 2, Lakeside Reserve 3, Lakeside Sports Complex, Ross Walbridge Reserve, Vi Barnett Oval, Bagnall Beach Road Detention Basin, Joe Redman Reserve, Korora Oval, Salamander Sports Complex, Brandon Park, Seaham Park, Everitt Park, Bowthorne Park.</p>						
Administration fee	Establishment and management of licence	Payable once at the commencement or re-commencement of a licence	\$0.00	\$180.10	Per licence	Market Pricing
Licence fee	One to three sites. Maximum 3 sites per licence.	Payable once at the commencement or re-commencement of a licence.	\$30.23	\$332.50	Per licence	Market Pricing
Liquor Licences						
Liquor Licence Application Search Fee			\$0.00	\$102.00	Per search	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Property Licences						
Licence Administration fee - commercial/corporate	Applicable once per licence term, exclusive of licence fees which are subject to market assessment.		\$54.73	\$602.00		Market Pricing
Licence Administration fee - Community Groups	Applicable once per licence term, exclusive of licence fees which are subject to individual assessment.		\$16.36	\$180.00		Market Pricing
Temporary Licences			\$21.91	\$241.00		Market Pricing
Part A Residential Stratum Structure						
Licence preparation costs	Residential structures at stratum level over Council land, roads and road reserves		\$21.91	\$241.00		Market Pricing
Duplication of licence documentation previously issued			\$2.18	\$24.00		Market Pricing
Part B Commercial Stratum Structure Licence						
Awnings supported by posts at ground level and like structures at stratum level over Council land, roads and road reserves	Fee applicable once per licence term.	Required to have Port Stephens Council noted in the certificate of currency.	\$24.09	\$265.00		Market Pricing
Balcony utilised for commercial activities eg seating/entertainment areas of restaurant	Commercial fee subject to market assessment.	Required to have Port Stephens Council noted in the certificate of currency.	\$0.00	Commercial fee subject to market assessment.		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Cantilevered Awnings and like structures at stratum level over Council land, roads and road reserves	Fee applicable once per licence.	Required to have Port Stephens Council noted in the certificate of currency.	\$24.08	\$264.90		Market Pricing
Duplication of licence documentation previously issued			\$2.73	\$30.00		Market Pricing
Temporary structures						
Application for permit	Permit or right to place advertising sign or clothes rack etc. on part of footway adjacent to the shop		\$0.00	\$247.60		Full Cost Pricing
Annual rental for permit	Permit or right to place advertising sign or clothes rack etc on part of footway adjacent to the shop	Up to two square metres. Fee to be charged pro rata (year or months thereof).	\$0.00	\$271.80		Full Cost Pricing
Additional space	Fee to be charged pro rata (year or months thereof).		\$0.00	\$96.80	Per square metre	Full Cost Pricing
Duplication of Lease/Licence documentation previously issued.			\$2.73	\$30.00		Market Pricing
MEMBERSHIPS						
Sister Cities						
Adult			\$0.91	\$10.00	Per annum	Market Pricing
Family			\$2.27	\$25.00	Per annum	Market Pricing
Youth			\$0.46	\$5.00	Per annum	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
PARKING						
Parking Meters						
Victoria Road Car Park, Nelson Bay	All weekends, all public holidays and every day between 27th December and 25th January inclusive		\$0.29	\$3.20	Per hour	Market Pricing
Victoria Road Car Park, Nelson Bay	All other times		\$0.14	\$1.55	Per hour	Market Pricing
PAYMENTS MANAGEMENT						
Cheque Dishonour (cheque paid directly to Council)	Not applied where bank response is "customer deceased"		\$0.00	\$67.20	Per occurrence	Full Cost Pricing
Cheque Dishonour (cheque paid via collection agent)	Not applied where bank response is "customer deceased"		\$0.00	\$73.70	Per occurrence	Full Cost Pricing
Direct Debit Dishonour	Not applied where bank response is "customer deceased"		\$0.00	\$22.70	Per occurrence	Full Cost Pricing
PRODUCTION SERVICES						
Photocopying	A4	First photocopy of Council owned and controlled documents is GST free if not produced for commercial purposes	\$0.00	\$0.70	Per page	Market Pricing
Photocopying	A3	First photocopy of Council owned and controlled documents is GST free if not produced for commercial purposes	\$0.00	\$1.15	Per page	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
PROPERTY ADMINISTRATION						
Duplicate Rate Notice, Invoice, Account etc. (not for receipting purposes)			\$0.00	\$7.60	Per copy	Full Cost Pricing
Rates Certificate	Provides details of any outstanding rates on a property. Issued within 5 business days of receipt of request.		\$0.00	\$75.00 base fee. Plus 100% loading for urgent issue within 24hours / one business day	Per item	Statutory Pricing
PROPERTY SERVICES						
Administration Costs						
Acquisition of Council land	Administration costs		\$76.12	\$837.30		Full Cost Pricing
Property Information						
Property Enquiry	Not applicable to own property		\$0.00	\$15.30	Per property	Full Cost Pricing
Search fee - property information	Fee plus any archive costs for retrieval and return.		\$0.00	\$60.80	Per hour or part thereof	Full Cost Pricing
Property Valuation						
Property Valuation			\$135.18	\$1,487.00	Per valuation	Market Pricing
PUBLICATIONS						
Books						
A History of Port Stephens, Tomaree and Yacaaba	John Armstrong		\$2.36	\$25.90	Each	Market Pricing
A History of Tilligerry Peninsula	Port Stephens Family History Society Inc.		\$2.36	\$25.90	Each	Market Pricing
Anna Bay Lawn Cemetery CD	Port Stephens Family History Society Inc.		\$2.36	\$25.90	Each	Market Pricing
Convicts of the Australian Agricultural Company	Port Stephens Family History Society Inc.		\$3.14	\$34.50	Each	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Crimes and Lives of the Convicts Arriving in Sydney on the Salamander 1791	Members of the Tomaree Family History Group		\$2.62	\$28.80	Each	Market Pricing
Essays on Seaham	Cynthia Hunter and Others		\$2.74	\$30.10	Each	Market Pricing
Everyday Stories	Cynthia Hunter		\$1.06	\$11.60	Each	Market Pricing
Henry H Halloran in Port Stephens the Legacy	Yvonne Fraser		\$1.57	\$17.30	Each	Market Pricing
Monumental Inscriptions Index	Port Stephens Historical Society		\$0.93	\$10.20	Each	Market Pricing
Nelson Bay Heritage Walk	Port Stephens Historical Society		\$0.12	\$1.30	Each	Market Pricing
Port Stephens - The Ultimate Experience	John Armstrong		\$3.66	\$40.30	Each	Market Pricing
Port Stephens Heritage	Cynthia Hunter		\$3.44	\$37.80	Each	Market Pricing
Port Stephens Story	Marianne Bartlett		\$1.06	\$11.60	Each	Market Pricing
Raymond Terrace "A Short History"	Raymond Terrace and District Historical Society		\$0.64	\$7.00	Each	Market Pricing
Raymond Terrace Cemetery Book	Raymond Terrace and District Historical Society		\$1.06	\$11.60	Each	Market Pricing
Raymond Terrace History and Heritage Book	Cynthia Hunter		\$2.74	\$30.10	Each	Market Pricing
Raymond Terrace Pioneer Register	Raymond Terrace and District Historical Society		\$3.14	\$34.50	Each	Market Pricing
Soldiers and Memorials of Seaham WW1	Moira Saunderson		\$3.14	\$34.50	Each	Market Pricing
They Were Here	June Reeks		\$3.66	\$40.30	Each	Market Pricing
Environment						
Nature Watch Diary	Photocopying charge only		\$0.72	\$7.90	Each	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Plans/Strategies						
Koala Plan of Management	i) Part 1 - The Plan (Available free on web)		\$0.00	\$15.40	Each	Full Cost Pricing
Koala Plan of Management	ii) Part 2 - Resource Document (Available free on web)		\$0.00	\$30.70	Each	Full Cost Pricing
Koala Plan of Management	iii) Part 3 - Appendices (Available free on web)		\$0.00	\$71.70	Each	Full Cost Pricing
Nature Watch Diary Companion Booklet	Photocopying charge only		\$0.72	\$7.90	Each	Market Pricing
Development Plans						
Contribution Plans						
Port Stephens Section 94 Development Contributions Plan 2007		Available free on web	\$0.00	\$76.60	Each	Full Cost Pricing
Port Stephens Section 94A Development Contributions Plan 2007		Available free on web	\$0.00	\$50.40	Each	Full Cost Pricing
Control Plans						
Port Stephens DCP 2007		Available free on web	\$0.00	\$63.50	Each	Full Cost Pricing
Port Stephens LEP 2000	LEP text (Electronic)	Available free on web	\$0.00	\$25.30	Each	Full Cost Pricing
Port Stephens LEP 2000	Maps (Electronic)	Available free on web	\$0.00	\$125.80	Each	Full Cost Pricing
Port Stephens LEP 2000	LEP text (Hardcopy)	Available free on web	\$0.00	\$50.40	Each	Full Cost Pricing
Port Stephens LEP 2000	Maps (Hardcopy)	Available free on web	\$0.00	\$200.10	Each	Full Cost Pricing
Port Stephens LEP 2000	Zoning Maps (A3)	Available free on web	\$0.00	\$38.30	Each	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Strategies and Studies		Available free on web	\$0.00	\$76.60	Each	Full Cost Pricing
Integrated Plans						
Plans/Strategies						
Integrated Plans	Includes resource strategy - in 4-ring binder	Available free on web	\$0.00	\$130.00	Per set	Full Cost Pricing
Reports						
Reports	Annual Report, End of Term Report, Customer Survey Reports	Available free on web	\$0.00	\$42.00	Per report	Full Cost Pricing
SPATIAL SERVICES						
Maps/Plans						
GIS Electronic Files						
Standard	AO (1189mm x 841mm)	pdf or jpg format	\$0.00	\$19.00	Per print	Full Cost Pricing
Standard	A1 (841mm x 594mm)	pdf or jpg format	\$0.00	\$16.60	Per file	Full Cost Pricing
Standard	A2 (594mm x 420mm)	pdf or jpg format	\$0.00	\$15.80	Per file	Full Cost Pricing
Standard	A3 (420mm x 297mm)	pdf or jpg format	\$0.00	\$12.10	Per file	Full Cost Pricing
Standard	A4 (210mm x 297mm)	pdf or jpg format	\$0.00	\$11.80	Per file	Full Cost Pricing
Standard with aerial photograph	AO (1189mm x 841mm)	pdf or jpg format	\$0.00	\$23.50	Per file	Full Cost Pricing
Standard with aerial photograph	A1 (841mm x 594mm)	pdf or jpg format	\$0.00	\$20.70	Per file	Full Cost Pricing
Standard with aerial photograph	A2 (594mm x 420mm)	pdf or jpg format	\$0.00	\$19.70	Per file	Full Cost Pricing
Standard with aerial photograph	A3 (420mm x 297mm)	pdf or jpg format	\$0.00	\$15.10	Per file	Full Cost Pricing
Standard with aerial photograph	A4 (210mm x 297mm)	pdf or jpg format	\$0.00	\$14.80	Per file	Full Cost Pricing
GIS Maps Hard Copies						
Standard	AO (1189mm x 841mm)		\$0.00	\$31.30	Per print	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Standard	A1 (841mm x 594mm)		\$0.00	\$27.60	Per print	Full Cost Pricing
Standard	A2 (594mm x 420mm)		\$0.00	\$26.20	Per print	Full Cost Pricing
Standard	A3 (420mm x 297mm)		\$0.00	\$20.00	Per print	Full Cost Pricing
Standard	A4 (210mm x 297mm)		\$0.00	\$11.80	Per print	Full Cost Pricing
Standard with aerial photograph	AO (1189mm x 841mm)		\$0.00	\$39.10	Per print	Full Cost Pricing
Standard with aerial photograph	A1 (841mm x 594mm)		\$0.00	\$34.40	Per print	Full Cost Pricing
Standard with aerial photograph	A2 (594mm x 420mm)		\$0.00	\$32.80	Per print	Full Cost Pricing
Standard with aerial photograph	A3 (420mm x 297mm)		\$0.00	\$25.00	Per print	Full Cost Pricing
Standard with aerial photograph	A4 (210mm x 297mm)		\$0.00	\$14.80	Per print	Full Cost Pricing
Miscellaneous						
Seniors, students, registered charities			\$0.00	50% of scheduled fee, subject to production of proof of status		Partial Cost Pricing
Spatial services	All prices include 15 minutes labour cost.		\$0.00	Maps requiring additional customisation will be charged at \$10 per 15 minutes after the initial 15 minutes, and per 15 minutes thereafter		Full Cost Pricing
PORT STEPHENS COUNCIL INTERNAL STAFF CATERING						
Coffee	Large	Soy milk and syrups extra \$0.50 including GST	\$0.36	\$4.00	Each	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Coffee	Small	Soy milk and syrups extra \$0.50 including GST	\$0.33	\$3.60	Each	Market Pricing
Milkshakes			\$0.42	\$4.60	Each	Market Pricing
Wraps, Turkish Break	Cost dependent upon fillings	Toasted \$0.50 extra including GST	GST included	\$8.50 to \$10.50	Each	Market Pricing
Salads	Cost dependent upon ingredients		GST included	\$9.50 to \$11.00	Each	Market Pricing
Soup with bread roll			\$0.64	\$7.00		Market Pricing
Fresh Fruit Salad			\$0.45	\$5.00	Each	Market Pricing
Frittatas and Quiche with Salad			\$0.86	\$9.50	Each	Market Pricing
Savoury parcels varieties with Salad			\$0.77	\$8.50		Market Pricing
Breakfast tarts varieties with Salad			\$0.77	\$8.50		Market Pricing
Variety of cakes and slices			GST included	RRP		Market Pricing
Variety of toasts	Two (2) slices		\$0.27	\$3.00		Market Pricing
Lunch dishes – Standard fare			\$0.68	\$7.50		Market Pricing
Lunch dishes – gourmet fare			\$1.36	\$15.00		Market Pricing

COMMUNITY SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
ADMINISTRATION BUILDING - HIRE OF ROOMS						
Security	Security must be present when Administration Building rooms are hired	Per hour or part thereof	\$5.45	\$59.90	Hourly rate	Market Pricing
Committee Room Hire (Double room) - First four hours	Minimum charge for up to four hours		\$17.80	\$195.80		Market Pricing
Committee Room Hire (Double room) Per hour thereafter	Charged in hourly increments	Per hour or part thereof	\$4.22	\$46.40	Hourly rate	Market Pricing
Committee Room Hire (Single room) First four hours	Minimum charge for up to four hours		\$8.86	\$97.40		Market Pricing
Committee Room Hire (Single room) Per hour thereafter	Charged in hourly increments	Per hour or part thereof	\$2.12	\$23.30	Hourly rate	Market Pricing
Training Room Hire - First four hours, or \$245.00 (+ GST) per day 9am to 5pm			\$11.34	\$124.70		Market Pricing
Cleaning Fee	Charged in hourly increments	Per hour or part thereof	\$6.96	\$76.50	Per hour	Market Pricing
Kitchen Cleaning Fee - Per hour	Charged in hourly increments	Per hour or part thereof	\$6.69	\$73.60	Per Hour	Market Pricing
Kitchen Facilities Hire	Hirers must use Council Caterer - charged in hourly increments	Per hour or part thereof	\$6.96	\$76.50	Per hour	Market Pricing
CEMETERY OPERATIONS						
Bushland Garden fees - Carumbah Memorial Gardens						
Plaque	10 line bottle green bronze gumleaf motif plaque including installation		\$83.64	\$920.00	Per plaque	Market Pricing
Extra line inscription on plaque			\$6.18	\$68.00		Market Pricing
Niche	For interment of ashes		\$56.36	\$620.00	Per niche	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Columbarium Wall Fees - Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah and Anna Bay						
Niche	For interment of ashes		\$53.64	\$590.00	Per niche	Market Pricing
Plaque	8 line bronze niche plaque including installation		\$68.18	\$750.00	Per plaque	Market Pricing
Extra line inscription on plaque	(excluding black granite plaque for granite wall)	Maximum of 2 additional lines	\$6.18	\$68.00	Per line	Market Pricing
Black granite plaque for Granite Wall at Raymond Terrace Cemetery ONLY	Black granite with gold lettering and attached vase - including installation		\$68.18	\$750.00	Per plaque	Market Pricing
Plaque (Terrazzo Walls) Carumbah Memorial Gardens and Karuah Cemetery ONLY	Oval bronze gum motif niche plaque with vase - including installation		\$90.91	\$1,000.00	Per plaque	Market Pricing
Cemetery - Burial Plots						
Burial Plot - Anna Bay - Concrete Beams	Includes "Right of Burial"		\$95.46	\$1,050.00	Per plot	Market Pricing
Burial Plot - Karuah, Nelson Bay, Seaham, Raymond Terrace	Includes "Right of Burial"		\$90.91	\$1,000.00	Per plot	Market Pricing
Cemetery - Miscellaneous						
Additional emblem for bronze plaques (e.g. RAAF, Girl Guides, Scouts etc.)	As per special request from customer		\$9.31	\$102.40	Per item	Market Pricing
Vase (Optional)	Only available for an 8 line bronze plaque		\$13.64	\$150.00	Per item	Market Pricing
Cemetery - Other fees						
Interment fee	Burial fee (including ashes in plot)		\$15.46	\$170.00	Per burial	Market Pricing
Monumental Permit	Headstone permit application fee	GST not applicable on this item)	\$0.00	\$125.00	Per monument	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Special requirements			\$0.00	\$90.00 per hour plus materials at cost plus 20%	Per hour	Market Pricing
Permit for exhumation of remains	Subject to approval by Public Health Authority and associated administration costs		\$49.09	\$540.00	Per permit	Market Pricing
Transfer of "Right of Burial" Certificate	Fee for transfer of ownership of plot or niche	GST not applicable on this item).	\$0.00	\$100.00	Per transfer	Market Pricing
Administration Search Fee			\$4.55	\$50.00	Per search	Full Cost Pricing
Funeral Director/Grave Digger levied fee for incorrect burial			\$181.82	\$2,000.00	Per burial	Market Pricing
Removal of ashes and plaque from gardens and walls			\$16.36	\$180.00	Per removal	Market Pricing
Monumental Mason levied fee for placement of headstone on incorrect grave			\$181.82	\$2,000.00	Per event	Market Pricing
Cemetery - Memorial Trees						
Memorial Tree - Anna Bay	Memorial Trees are only available on advertised occasions and are provided by volunteers.	Not an ongoing provision of Council.	\$16.36	\$180.00	Per tree	Market Pricing
Memorial Trees - Raymond Terrace	Memorial trees are only available on advertised occasions and are provided by West Ward Cemeteries Committee.	Not an ongoing provision of Council.	\$16.36	\$180.00	Per tree	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
CHILDREN'S SERVICES						
Activity Van						
Before and After School Care						
Attendance without booking			\$1.18	\$13.00	Per occurrence	Partial Cost Pricing
Before School Care 2 hours care - Casual position			\$0.00	\$18.40	Per session	Full Cost Pricing
Before School Care 2 hours care - Permanent position			\$0.00	\$17.00	Per session	Full Cost Pricing
After School Care 3 hours care - Casual position			\$0.00	\$27.60	Per session	Full Cost Pricing
After School Care 3 hours care - Permanent position			\$0.00	\$25.50	Per session	Full Cost Pricing
Credit Card declined			\$0.89	\$9.80	Per transaction	Full Cost Pricing
Failure to notify of child absence	Failure to notify service that child will be absent for afternoon session.		\$1.43	\$15.70	Per occurrence	Full Cost Pricing
Fee reminder	Per notice		\$1.41	\$15.50	Per notice	Full Cost Pricing
Late collection of child	For every 10 minutes child remains after service closing time.		\$0.00	\$16.80	Per 10 minutes late	Partial Cost Pricing
Pupil Free Day - per child (no meals provided)			\$0.00	\$69.30	Per day	Full Cost Pricing
Hall Hire			\$1.30	\$14.30	Per hour	Full Cost Pricing
Pre-School						
Credit Card declined			\$0.89	\$9.80	Per transaction	Full Cost Pricing
Fee payment transaction charge			\$0.12	\$1.25	Per transaction	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Fee reminder	Per notice		\$0.73	\$8.00	Per notice	Partial Cost Pricing
Late collection of child	For every 10 minutes child remains after service closing time.		\$0.00	\$16.80	Per 10 minutes late	Partial Cost Pricing
Parent Roster Duty - Default			\$3.33	\$36.60	Per session	Partial Cost Pricing
Pre-school session 5.5 hours Tier 1	Equity child	An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$0.00	\$16.00	Per session	Partial Cost Pricing
Pre-school session 5.5 hours Tier 2	4 year old "non - equity" child	An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card. The child must turn four before 31/7/2017	\$0.00	\$24.60	Per session	Partial Cost Pricing
Pre-school session 5.5 hours standard fee	Three year old "non-equity" child	An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$0.00	\$40.00	Per session	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pre-school session Tier 3	Equity child attending 3rd or 4th session in one week.		\$0.00	\$8.00	Per session	Market Pricing
Pre-school session Tier 4	Four year old non-equity child attending 3rd or 4th session in one week.		\$0.00	\$12.00	Per session	Market Pricing
Activity Van Pre-school session Tier 5	Multiple birth equity children attending the same session	Fee per session per child	\$0.00	\$8.00	Per session	Market Pricing
Vacation Care						
Attendance without booking			\$1.18	\$13.00	Per occurrence	Partial Cost Pricing
Credit Card Declined			\$0.89	\$9.80	Per occurrence	Full Cost Pricing
Fee reminder	Per notice		\$1.41	\$15.50	Per Notice	Partial Cost Pricing
Late collection of child	For every 10 minutes child remains after service closing time.		\$0.00	\$16.80	Per occurrence	Partial Cost Pricing
Refund Application			\$1.41	\$15.50	Per occurrence	Full Cost Pricing
Vacation Care full day			\$0.00	\$69.30	Per session	Full Cost Pricing
Vacation Care weekly at one centre			\$0.00	\$310.00	Per week	Partial Cost Pricing
Family Day Care						
Administration fee - per child	Charge per hour per child		\$0.00	\$1.30	Per hour	Partial Cost Pricing
Carer Levy	Fee charged each week Educator works		\$0.00	\$13.00	Per week of operation	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Enrolment - Family transferring	Once off non-refundable fee to enrol a family transitioning directly from another Family Day Care Service		\$0.58	\$6.40	Per occurrence	Partial Cost Pricing
Enrolment - New Family	Once off non-refundable fee to enrol a new family	Fee to be paid prior to commencing care	\$6.18	\$68.00	Per occurrence	Partial Cost Pricing
Late Attendance Record processing			\$0.41	\$4.50	Per attendance record	Partial Cost Pricing
Orientation Fee - New Educators	Once off non-refundable orientation fee		\$0.00	\$340.00	Per occurrence	Partial Cost Pricing
Orientation Fee - Registered Educators transferring directly from another Family Day Care Service	Once off non-refundable orientation fee		\$0.58	\$6.40	Per occurrence	Partial Cost Pricing
Workshop / Training			\$0.00	Charged for educator workshops at cost on the day	Per workshop	Full Cost Pricing
Standard Hours Fee Range	The Standard Fee is for care between 8.00am and 6.00pm Monday to Friday		\$0.00	\$7.00 - \$18.00	Per child per hour	Market Pricing
Non Standard Hours Fee Range	For care before 8.00am and after 6.00pm Monday to Friday		\$0.00	\$7.00 - \$20.00	Per child per hour	Market Pricing
Before and After School Hours Care Fee Range			\$0.00	\$7.00 - \$20.00	Per child per hour	Market Pricing
Weekend Care / Overnight Care Fee Range			\$0.00	\$8.25 - \$40.00	Per child per hour	Market Pricing
Public Holiday Fee Range	For Gazetted Public Holidays. Applicable when care is provided.		\$0.00	\$9.25 - \$35.00	Per child per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Community Choir (Adult)						
Joining Fee			\$2.57	\$28.20	Per occurrence	Partial Cost Pricing
Weekly Fee			\$0.56	\$6.10	Per week	Partial Cost Pricing
Fee per term			\$5.56	\$61.10	Per school term	Partial Cost Pricing
Director - Rehearsal			\$18.81	\$206.90	Monthly	Partial Cost Pricing
Public Performance			\$0.00	\$60.91 plus actual costs incurred	Per performance	Partial Cost Pricing
DISABILITY SERVICES						
Miscellaneous						
MLAK Keys	Amenities access keys	First key	\$0.00	\$0.00		Free (Zero cost pricing)
MLAK Keys	Amenities access keys	Second and subsequent keys	\$0.97	\$10.60	Per key	Full Cost Pricing
NGIOKA CENTRE						
Miscellaneous						
Room Hire	First four hours		\$0.81	\$8.95	Per hour	Market Pricing
Room Hire	Daily rate		\$5.44	\$59.80	Per day	Market Pricing
Room Hire Bond	Event - no alcohol	Bond is refundable less loss or damage deducted at cost.	\$0.00	\$104.70	Per event	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Kitchen Hire	The kitchen may be booked by agreement with Ngioka Centre Coordinator. Bookings will be based on availability.		\$0.91	\$10.00	Per hour	Market Pricing
Plant Sales						
150mm pots			\$0.75	\$8.20	Per pot	Market Pricing
Bulk purchase 5,000+ 50mm tubes			\$0.15	\$1.60	Per tube	Market Pricing
Bulk purchase 5,000+ 75mm tubes			\$0.29	\$3.15	Per tube	Market Pricing
Bulk purchases 1,000 - 4,999 x 50mm tubes			\$0.17	\$1.85	Per tube	Market Pricing
Bulk purchases 1,000 - 4,999 x 75mm tubes			\$0.33	\$3.60	Per tube	Market Pricing
Forestry tube (50mm)			\$0.19	\$2.05	Per tube	Market Pricing
Maxi tube (75mm)			\$0.38	\$4.15	Per tube	Market Pricing
Plant Services						
Plant Delivery	Per 1,000 plants within 25km radius of Ngioka Centre. Delivery of plants outside 25km radius to specified site will be at full cost recovery of transport and staff time.		\$4.58	\$50.40	Per delivery	Market Pricing
Therapy Services						
Horticultural Therapy and Arts/Craft Therapy: Program fee			\$0.48	\$5.30	Per session	Partial Cost Pricing
HELICOPTER LANDING SITES						
Designated Sites						
Helicopter landing licence fee			\$86.35	\$949.80	Per licence	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
LIBRARY SERVICES						
e-Resources						
Internet access			\$0.00	Core library service		Free (zero priced)
Inter-Library Loans						
Fast-Track Loan		\$33 plus Standard Inter Library Loan Charge	\$3.00	Fee will be as per charge set by the lending institution	Per item	Partial Cost Pricing
Inter-Library Loan from reciprocal libraries	Indicative fee only: dependent on charge set by the lending institution		\$1.00	\$11.00	Per item	Partial Cost Pricing
Inter-Library Loan from non-reciprocal libraries	Indicative fee only: dependent upon charge set by the lending institution		\$1.91	\$21.00	Per item	Partial Cost Pricing
International	fee or actual cost - whichever is the greater		\$4.50	\$49.50	Per item	Partial Cost Pricing
Photocopying	calculated on individual basis		\$0.00	\$0.00		Partial Cost Pricing
Miscellaneous						
Meeting room hire: Raymond Terrace Library	Registered Charities and Community Groups		\$0.91	\$10.00	Per hour	Market Pricing
Meeting room hire: Raymond Terrace Library	For profit organisations, private, funded, government (including Council for Council business).		\$1.82	\$20.00	Per hour	Market Pricing
Membership card replacement	Indicative fee only		\$0.50	\$5.50		Partial Cost Pricing
Merchandise - library bags	Indicative fee only		\$0.14	\$1.50	Each	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Overdue Fees						
Lost stock items	Processing fee for replacing lost stock items.	Replacement cost plus \$8.00 Administration Fee	\$0.73	\$8.00	Per item	Partial Cost Pricing
Overdue fees	Adults		\$0.00	\$0.45	Per item per day	Partial Cost Pricing
Overdue fees	Children under 18 years of age		\$0.00	\$0.00	Per item per day	Free (zero priced)
Lost CD/DVD/Video Covers	Processing fee for replacing covers etc.		\$0.55	\$6.00	Per item	Partial Cost Pricing
Production Services						
Printing/Photocopying A4	A4	Exempt from GST if Council-controlled document.	\$0.02	\$0.20	Per page or copy	Market Pricing
Printing/Photocopying A4 Colour	A4 (colour)	Exempt from GST if Council-controlled document.	\$0.05	\$0.60	Per page/copy	Market Pricing
Printing/Photocopying A3	A3	Exempt from GST if Council-controlled document.	\$0.04	\$0.40	Per page/copy	Market Pricing
Printing/Photocopying A3 Colour	A3 (colour)	Exempt from GST if Council-controlled document.	\$0.11	\$1.20	Per page/copy	Market Pricing
Laminating A4	A4		\$0.25	\$2.70	Per sheet	Market Pricing
Laminating A3	A3		\$0.50	\$5.50	Per sheet	Market Pricing
Programs/Activities						
Author visits			\$0.00	Determined by supplier cost	Per person	Market Pricing
Children's programs/activities			\$0.00	Determined by supplier cost	Per person	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Story Time			\$0.13	\$1.40	Per child	Partial Cost Pricing
PUBLIC HALLS AND COMMUNITY CENTRES						
Bonds: Categories A, B and C do not apply to Medowie Community Centre or Raymond Terrace Senior Citizens Hall; Category D does not apply to Medowie Community Centre, Raymond Terrace Senior Citizens Hall or Williamtown Hall						
Bond - Event Category A	Low risk (Small gathering, no alcohol)	Does not apply to Medowie Community Centre or Raymond Terrace Senior Citizens Hall - see separate listing under that facility.	\$0.00	\$53.00		Market Pricing
Bond - Event Category B	Medium risk (medium numbers, no alcohol)	Does not apply to Medowie Community Centre or Raymond Terrace Senior Citizens Hall - see separate listing under that facility.	\$0.00	\$108.00		Market Pricing
Bond - Event Category C	Medium risk (facility capacity, no alcohol)	Does not apply to Medowie Community Centre or Raymond Terrace Senior Citizens Hall - see separate listing under that facility.	\$0.00	\$215.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Bond - Event Category D	Event with alcohol	Does not apply to Medowie Community Centre, Raymond Terrace Senior Citizens Hall or Williamtown Hall - see separate listing under that facility.	\$0.00	\$530.00		Market Pricing
No Bond for Council hire for the purposes of Council business	Cleaning fee applies		\$0.00	Council hire for non-Council business would attract a fee at the rate of a normal for-profit organisation.		Free (zero priced)
No Bond for Electoral Commissions and Electoral companies	Cleaning fee applies		\$0.00	Hire is for the purpose of conducting Federal, State and Local elections		Free (zero priced)
Cleaning fee (except for Medowie Community Centre and Raymond Terrace Senior Citizens Hall)	Cleaning fee to be deducted from the bond or charged if the facility is not cleaned to a satisfactory standard after use	See separate entry for Medowie Community Centre and Raymond Terrace Senior Citizens Hall	\$7.82	\$86.00	Per hour	Market Pricing
Lost keys	Except Raymond Terrace Senior Citizens Hall		\$4.00	\$44.00	Each	Market Pricing
Anna Bay/Birubi Point Hall						
Hire						
Day functions	Registered charities	Key returned before 4.00pm	\$4.91	\$54.00	Per function per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Day functions	For profit organisations	Key returned before 4.00pm	\$5.82	\$64.00	Per function/day	Market Pricing
Day functions	Community groups that are not registered charities	Key returned before 4.00pm	\$4.91	\$54.00	Per function/day	Market Pricing
Evening functions	Registered charities	4.00pm - midnight	\$11.18	\$123.00		Market Pricing
Evening functions	For profit organisations	4.00pm - midnight	\$13.46	\$148.00		Market Pricing
Evening functions	Community groups that are not registered charities	4.00pm - midnight	\$11.18	\$123.00		Market Pricing
Full day functions	Registered charities		\$10.91	\$120.00	Per event	Market Pricing
Full day functions	For profit organisations		\$16.09	\$177.00	Per event	Market Pricing
Full day functions	Community groups that are not registered charities		\$10.00	\$110.00	Per event	Market Pricing
Meeting fee	Registered charities		\$0.68	\$7.50	Per hour	Market Pricing
Meeting fee	For profit organisations		\$0.82	\$9.00	Per hour	Market Pricing
Meeting fee	Community groups that are not registered charities		\$0.77	\$8.50	Per hour	Market Pricing
Bobs Farm Hall						
Hire						
Hall hire - full day	Registered charities		\$9.09	\$100.00	Per event	Market Pricing
Hall hire - full day	For profit organisations		\$10.86	\$119.50	Per event	Market Pricing
Hall hire - full day	Community groups that are not registered charities		\$10.00	\$110.00	Per event	Market Pricing
Hall hire - half day hire	Registered charities		\$4.55	\$50.00	Per event	Market Pricing
Hall hire - half day hire	For profit organisations		\$5.46	\$60.00	Per event	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hall hire - half day hire	Community groups that are not registered charities		\$5.00	\$55.00	Per event	Market Pricing
Meetings	Registered charities		\$1.32	\$14.50	Per hour	Market Pricing
Meetings	For profit organisations		\$1.55	\$17.00	Per hour	Market Pricing
Meetings	Community groups that are not registered charities		\$1.41	\$15.50	Per hour	Market Pricing
Corlette Community Hall						
Hire						
Booking fee - all user categories	Refundable deposit		\$0.00	\$32.50	Per booking	Market Pricing
Election day hire			\$31.36	\$345.00	Per day	Market Pricing
Hall hire: Monday - Friday 7am - 6pm; Saturday 7am - 7pm; Sunday 7am - 6pm.	Community groups that are not registered charities	Casual user, day or night hire	\$1.00	\$11.00	Per hour	Market Pricing
Hall hire: Monday - Friday 7am - 6pm; Saturday 7am - 7pm; Sunday 7am - 6pm.	Community groups that are not registered charities	Regular booking: regular users must have public liability insurance. Day or night hire.	\$0.91	\$10.00	Per hour	Market Pricing
Hall hire: Monday - Friday 7am - 10pm; Saturday 7am - 11pm; Sunday 7am - 10pm.	Registered charities	Day or night hire.	\$0.50	\$5.50	Per hour	Market Pricing
Hall hire: Monday - Friday 7am - 6pm; Saturday 7am - 7pm; Sunday 7am - 6pm.	For profit organisations	Casual user, day or night hire	\$1.05	\$11.50	Per hour	Market Pricing
Hall hire: Monday - Friday 7am - 6pm; Saturday 7am - 7pm; Sunday 7am - 6pm.	For profit organisations	Regular booking: regular users must have public liability insurance. Day or night hire.	\$1.00	\$11.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Kitchen equipment hire	For use within the Hall		\$1.32	\$14.50	Per function	Market Pricing
Night time functions Casual User: first 4 hours	Evening hire is between 6.00pm and 10.00pm		\$7.82	\$86.00	Per 4 hours	Market Pricing
Night time functions Casual User: after 4 hours	Evening hire is between 6.00pm and 10.00pm		\$1.50	\$16.50	Per hour	Market Pricing
Fern Bay Hall						
Hire						
Hall hire	Registered charities		\$8.77	\$96.50	Per function	Market Pricing
Hall hire	Community groups that are not registered charities		\$0.91	\$10.00	Per hour	Market Pricing
Hall hire	For profit organisations		\$9.55	\$105.00	Per function	Market Pricing
Hinton School of Arts						
Hire						
Crockery for use in Hall	All categories of hirer		\$1.32	\$14.50	Per function	Market Pricing
Hall hire - functions	Community groups that are not registered charities		\$18.59	\$204.50	Per function	Market Pricing
Hall hire - functions	For profit organisations		\$18.59	\$204.50	Per function	Market Pricing
Hall hire - functions	Registered charities		\$18.59	\$204.50	Per function	Market Pricing
Hall hire - hourly rate	Community groups that are not registered charities		\$1.68	\$18.50	Per hour	Market Pricing
Hall hire - hourly rate	For profit organisations		\$1.68	\$18.50	Per hour	Market Pricing
Hall hire - hourly rate	Registered charities		\$1.68	\$18.50	Per hour	Market Pricing
Hire of tables/chairs for use in Hall	All categories of hirer		\$2.59	\$28.50	Per function	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Karuah Community Hall						
Hire						
Crockery	All users	Flat fee	\$2.73	\$30.00	Per function	Market Pricing
Hire of hall - functions	Community groups that are not registered charities		\$3.64	\$40.00	Per function	Market Pricing
Hire of hall - functions	For profit organisations		\$12.69	\$139.60	Per function	Market Pricing
Hire of hall - functions	Registered charities		\$0.71	\$7.80	Per hour	Market Pricing
Hire of hall - regular users			\$0.78	\$8.60	Per hour	Market Pricing
Kitchen for functions	All users		\$1.54	\$16.90		Market Pricing
Meetings	Main Hall	Minimum hire 2 hours	\$1.32	\$14.50	Per hour	Market Pricing
Meetings	Meeting Room	Minimum hire 2 hours	\$0.75	\$8.20	Per hour	Market Pricing
Office	Morning or afternoon		\$0.83	\$9.10		Market Pricing
Air conditioner	Meeting room - use of 1 air conditioner		\$0.18	\$2.00	Per function	Market Pricing
Air conditioner	Main Hall - use of 2 air conditioners		\$0.36	\$4.00	Per function	Market Pricing
Hire of half shed	Community groups that are not registered charities	Users would be required to carry their own insurance. A long term discount of 10% for 1 year and 15% for 2 years upfront payment is available.	\$2.73	\$30.00	Per month	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hire of half shed	For profit organisations	Users would be required to carry their own insurance. A long term discount of 10% for 1 year and 15% for 2 years payment upfront is available.	\$3.64	\$40.00	Per month	Market Pricing
Hire of half shed	Registered charities	Users would be required to carry their own insurance. A long term discount of 10% for 1 year and 15% for 2 years payment upfront is available.	\$1.82	\$20.00	Per month	Market Pricing
Lemon Tree Passage Old School Centre						
Hire						
Hall hire	Registered charities		\$0.59	\$6.50	Per hour	Market Pricing
Hall hire	Community groups that are not registered charities		\$0.59	\$6.50	Per hour	Market Pricing
Hall hire	For profit organisations		\$0.82	\$9.00	Per hour	Market Pricing
Mallabula Community Centre						
Hire						
Hall hire	Community groups that are not registered charities		\$1.32	\$14.50	Per hour	Market Pricing
Hall hire	Registered charities		\$0.86	\$9.50	Per hour	Market Pricing
Hall hire	All other users		\$6.59	\$72.50	Per event	Market Pricing
Carpet cleaning fee	All categories of hirer - if carpet left in unsatisfactory condition		\$16.23	\$178.50		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Medowie Community Centre						
Bonds						
Bond	Registered charities	No alcohol present	\$0.00	\$147.50	Per function	Market Pricing
Bond	Community groups that are not registered charities	No alcohol present	\$0.00	\$147.50	Per function	Market Pricing
Bond	All other users	No alcohol present	\$0.00	\$303.50	Per function	Market Pricing
Bond - alcohol served rate	All categories of hirer		\$0.00	\$453.00	Per function	Market Pricing
Bond - PA system	All categories of hirer		\$0.00	\$62.50	Per function	Market Pricing
Booking deposit for either Hall	All categories of hirer.		\$4.18	\$46.00	Per function	Market Pricing
Hire						
Casual bookings - Hall (All users) Casual bookings other than functions			\$1.50	\$16.50	Per hour	Market Pricing
Casual bookings - Tougher and Waratah Offices (air conditioned)	All categories of hirer.		\$1.68	\$18.50	Per hour	Market Pricing
Functions - New Hall and Kitchen	Registered charities		\$13.41	\$147.50	Per function	Market Pricing
Functions - New Hall and Kitchen	Community groups that are not registered charities		\$13.41	\$147.50	Per function	Market Pricing
Functions - New Hall and Kitchen	All other users		\$28.82	\$317.00	Per function	Market Pricing
Functions - Old Hall and Kitchen	Registered charities		\$11.32	\$124.50	Per function	Market Pricing
Functions - Old Hall and Kitchen	Community groups that are not registered charities		\$17.00	\$187.00	Per function	Market Pricing
Functions - Old Hall and Kitchen	All other users		\$22.64	\$249.00	Per function	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hire of hall or office	All categories of hirer except for casual bookings.	Hourly rate for use weekly, fortnightly or monthly.	\$0.96	\$10.50	Per hour	Market Pricing
Hunter Area Health hire of Wilkinson Room			\$2.77	\$30.50	Per hour	Market Pricing
Tougher and Waratah Offices	All categories of hirer except for casual bookings.	Hourly rate for use weekly, fortnightly or monthly. Fee includes a levy for air conditioning operation costs.	\$1.05	\$11.50	Per hour	Market Pricing
Miscellaneous						
Cleaning fee	All categories of hirer	Cleaning fee to be deducted from the bond or charged if the facility is not cleaned to a satisfactory standard after use.	\$7.82	\$86.00	Per hour	Market Pricing
Crockery/Cutlery for use in Halls	All categories of hirer	No bond applies for hire of crockery/cutlery	\$1.32	\$14.50	Per function	Market Pricing
PA System hire	All categories of hirer		\$1.32	\$14.50	Per function	Market Pricing
Single Storage Cupboards	All categories of hirer		\$3.09	\$34.00	Per annum	Market Pricing
Double Storage Cupboards	All categories of hirer		\$6.14	\$67.50	Per annum	Market Pricing
Nelson Bay Community Hall						
Booking Cancellation Fee	All user categories		\$1.86	\$20.50	Per booking	Market Pricing
Hire						
Hall Hire	Indoor Activity Group		\$5.96	\$65.50	Per month	Market Pricing
Hall Hire	Registered charities		\$1.36	\$15.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hall Hire	Community groups that are not registered charities		\$1.77	\$19.50	Per hour	Market Pricing
Hall Hire	For profit organisations		\$1.96	\$21.50	Per hour	Market Pricing
Raymond Terrace Community Care Centre						
Hire						
Meeting - Upstairs meeting room	Non-profit Tennant/Community Groups	Seats 15	\$0.96	\$10.50	Per hour	Market Pricing
Meeting - Upstairs meeting room	Private, funded, government (including Council for Council business) or for-profit organisations	Seats 15	\$1.41	\$15.50	Per hour	Market Pricing
Meeting - Upstairs meeting room	All Users	Seats 15	\$5.59	\$61.50	Per day	Market Pricing
Raymond Terrace Senior Citizens Hall						
Bonds						
Bond - Event Category A	Low risk (Small gathering, no alcohol)		\$0.00	\$150.00		Market Pricing
Bond - Event Category B	Medium risk (medium numbers, no alcohol)		\$0.00	\$150.00		Market Pricing
Bond - Event Category C	Medium risk (facility capacity, no alcohol)		\$0.00	\$200.00		Market Pricing
Bond - Event Category D	Event with alcohol		\$0.00	\$600.00		Market Pricing
No bond for Council hire for the purposes of Council business	Cleaning fee applies		\$0.00	Council hire for non-Council business would attract a fee at the rate of a normal for-profit organisation.		Free (zero priced)

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
No bond for Electoral Commissions and Electoral companies	Cleaning fee applies		\$0.00	Hire is for the purpose of conducting Federal, State and Local elections		Free (zero priced)
Hire						
Venue hire - full day rate	Registered charities	Full day is up to 8 hours	\$9.32	\$102.50		Market Pricing
Venue hire - full day rate	Community groups that are not registered charities	Full day is up to 8 hours	\$7.41	\$81.50		Market Pricing
Venue hire - full day rate	For profit organisations	Full day is up to 8 hours	\$12.36	\$136.00		Market Pricing
Venue hire - function rate	Registered charities	Includes kitchen, cleaning fee and set-up time. Hire security at own expense.	\$33.32	\$366.50	Per function	Market Pricing
Venue hire - function rate	Community groups that are not registered charities	Includes kitchen, cleaning fee and set-up time. Hire security at own expense.	\$32.55	\$358.00	Per function	Market Pricing
Venue hire - function rate	For profit organisations	Includes kitchen, cleaning fee and set-up time. Hire security at own expense.	\$37.23	\$409.50	Per function	Market Pricing
Venue hire - half day rate	Registered charities	Half day is up to 4 hours	\$4.59	\$50.50	Per half day	Market Pricing
Venue hire - half day rate	Community groups that are not registered charities	Half day is up to 4 hours	\$3.73	\$41.00	Per half day	Market Pricing
Venue hire - half day rate	For profit organisations	Half day is up to 4 hours	\$6.18	\$68.00	Per half day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Venue hire - hourly rate	Registered charities		\$1.27	\$14.00	Per hour	Market Pricing
Venue hire - hourly rate	Community groups that are not registered charities		\$1.05	\$11.50	Per hour	Market Pricing
Venue hire - hourly rate	For profit organisations		\$1.73	\$19.00	Per hour	Market Pricing
Miscellaneous						
Cleaning fee	All categories of hirer		\$8.09	\$89.00	Per hour	Market Pricing
Functions - Cleaning fee	All categories of hirer	Minimum 2 hours	\$7.23	\$79.50	Per hour	Market Pricing
Functions - Key deposit	All categories of hirer		\$0.00	\$102.50		Market Pricing
Functions - Use of crockery, glasses, cutlery	All categories of hirer		\$5.59	\$61.50	Per function	Market Pricing
Lost keys	All categories of hirer		\$4.64	\$51.00	Each	Market Pricing
Salt Ash Community Hall						
Hire						
Hall hire	Registered charities		\$0.82	\$9.00	Per hour	Market Pricing
Hall hire	Community groups that are not registered charities		\$0.86	\$9.50	Per hour	Market Pricing
Hall hire	For profit organisations	First five (5) hours	\$15.09	\$166.00		Market Pricing
Hall hire	For profit organisations	Hours or part thereof over five hours	\$1.73	\$19.00	Per hour	Market Pricing
Meeting fee	Registered charities	Maximum 2 hours	\$2.46	\$27.00		Market Pricing
Meeting fee	Community groups that are not registered charities	Maximum 2 hours	\$2.64	\$29.00		Market Pricing
Meeting fee	For profit organisations	Maximum 2 hours	\$2.96	\$32.50		Market Pricing
Crockery for use in Hall	All categories of hirer		\$1.96	\$21.50		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Soldiers Point Hall						
Meeting Room Hire Casual	Less than 4 hours	Community Groups, Registered Charities; Chairs and trestle tables available.	\$0.89	\$9.75	Per hour	Market Pricing
Meeting Room Hire Casual	Casual Hire less than 4 hours	For Profit organisations and or other individuals. Chairs and trestle tables available.	\$1.40	\$15.40	Per hour	Market Pricing
Meeting Room Hire Half Day	Half Day 4 hours between 7am - 5pm	Community Groups or Registered Charities. Chairs and trestle tables available.	\$3.73	\$41.00	Per period of 4 hour	Market Pricing
Meeting Room Hire Half Day	Half day hire 4 hours between 7am and 5pm	For Profit organisations and or other individuals. Chairs and trestle tables available.	\$5.21	\$57.30	Per 4 hour period	Market Pricing
Meeting Room Hire Full Day	Full Day Hire 8 hours between 7am - 5pm	Community Groups and Registered Charities. Chairs and trestle tables available.	\$7.45	\$81.90	Per eight hours	Market Pricing
Meeting Room Hire Full Day	Full Day hire 8 hours between 7am - 5pm	For Profit organisations and or other individuals. Chairs and trestle tables available.	\$10.42	\$114.60	Per eight hours	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hall Hire Casual	Casual Hire less than 4 hours	Community Groups or Registered Charities. Chairs and trestle tables available.	\$0.89	\$9.75	Per hour	Market Pricing
Hall Hire Casual	Casual hire less than 4 hours	For Profit organizations and or other individuals. Chairs and trestle tables available.	\$2.33	\$25.60	Per hour	Market Pricing
Hall Hire Half Day	Half Day Hire 4 hours between 7am - 5pm	Community Groups and Registered Charities. Chairs and trestle tables available.	\$7.45	\$81.90	Per 4 hour period	Market Pricing
Hall Hire Half Day	Half Day Hire 4 hours between 7am - 5pm	For Profit organizations and or other individuals. Chairs and trestle tables available.	\$8.94	\$98.30	Per 4 hour period	Market Pricing
Hall Hire Full Day	Full day hire 8 hours between 7am - 5pm	Community Groups and Registered Charities. Chairs and trestle tables available.	\$14.88	\$163.70	Per 8 hours	Market Pricing
Hall Hire Full Day	Full day hire 8 hours between 7am - 5pm	For Profit Organizations and or other individuals. Chairs and trestle tables available.	\$17.86	\$196.50	Per 8 hours	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hall Hire Night Function	Night function five hours between 5pm - 11pm	Standard pricing for all categories of user. Chairs and trestle tables available. Kitchen facilities available - see additional fee.	\$23.26	\$255.80	Per 5 hour period	Market Pricing
Kitchen Hire	Kitchen hire inclusive of basic equipment/items	A small fee for utilization of this area to complement the hire of meeting room/hall. Note: fee does not apply to community groups or registered charities where the event/meeting is less than four hours.	\$1.40	\$15.40	Per event	Market Pricing
Wi-Fi		This service is provided free at this facility.	\$0.00	\$0.00		Free (zero priced)

Seaham School of Arts and Community Hall

Hire						
Booking fee (except regular users)	All categories of hirer	Non-refundable if booking is cancelled	\$2.59	\$28.50		Market Pricing
Hall hire - functions	Registered charities	Per day or night. Excludes Under 25s parties	\$10.82	\$119.00	Per function	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hall hire - functions	Community groups that are not registered charities	Per day or night. Excludes Under 25s parties	\$11.05	\$121.50	Per function	Market Pricing
Hall hire - functions	For profit organisations	Per day or night. Excludes Under 25s parties	\$21.64	\$238.00	Per function	Market Pricing
Hall hire - regular users	Regular users		\$1.05	\$11.50	Per hour	Market Pricing
Hall hire - Under 25's party	All categories of hirer		\$43.18	\$475.00	Per function	Market Pricing
Hall Hire	Registered Charities	Per hour	\$1.09	\$12.00	Per hour	Market Pricing
Hall Hire	Community Groups that are not Registered Charities		\$1.27	\$14.00	Per hour	Market Pricing
Hall Hire	For profit organisations		\$1.91	\$21.00	Per hour	Market Pricing
Tanilba Foreshore Hall						
Hire						
Hall hire	Registered charities		\$0.77	\$8.50	Per hour	Market Pricing
Hall hire	Community groups that are not registered charities		\$0.82	\$9.00	Per hour	Market Pricing
Hall hire	For profit organisations		\$1.96	\$21.50	Per hour	Market Pricing
Hall hire - Private function	All categories of hirer		\$13.09	\$144.00	Per function	Market Pricing
Hall hire - afternoon function	All categories of hirer		\$5.96	\$65.50	Per function	Market Pricing
Key deposit on booking	All categories of hirer	Non-refundable if booking is cancelled. Remainder of hire due one week before event.	\$2.27	\$25.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Tomaree Library and Community Centre						
Hire						
Hire - Activity Room/Office/Meeting Room or Half Auditorium	Registered charities and community groups		\$0.91	\$10.00	Per hour	Market Pricing
Hire - Activity Room/Office/Meeting Room or Half Auditorium	Private, funded, government (including Council for Council business) or for-profit organisations		\$1.82	\$20.00	Per hour	Market Pricing
Hire - Full Auditorium	Registered charities and community groups		\$1.82	\$20.00	Per hour	Market Pricing
Hire - Full Auditorium	Private, funded, government (including Council for Council business) or for-profit organisations		\$3.64	\$40.00	Per hour	Market Pricing
Hire - Data projector	All categories of hirer		\$1.73	\$19.00	Per hire	Market Pricing
Hire - TV/DVD	All categories of hirer		\$0.82	\$9.00	Per hire	Market Pricing
Williamstown Hall						
Bonds						
Bond - event with alcohol	All categories of hirer		\$107.27	\$1,180.00	Per event	Market Pricing
Hire						
Hall hire	Registered charities		\$1.18	\$13.00	Per hour	Market Pricing
Hall hire	Community groups that are not registered charities		\$1.32	\$14.50	Per hour	Market Pricing
Hall hire	For profit organisations		\$1.41	\$15.50	Per hour	Market Pricing
Hall hire - evening functions	All categories of hirer		\$15.27	\$168.00	Per night	Market Pricing
Supper Room - evening hire			\$6.50	\$71.50	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
SAILING AND AQUATIC CLUB						
Function Room Hire	Weddings and Parties		\$72.73	\$800.00	Per event	Market Pricing
Function Room Hire	Smaller functions eg christenings		\$45.45	\$500.00		Market Pricing
WASTE MANAGEMENT SERVICES						
Collection Services						
Additional Bins/ Bin Size Upgrades						
Red bin			\$0.00	\$230.00	Per bin	Full Cost Pricing
Yellow bin			\$0.00	\$115.00	Per bin	Full Cost Pricing
Upgrade bin size: yellow bin only			\$2.27	\$25.00		Partial Cost Pricing
Holiday Rental Bin Service						
Garbage bin (240 litres)	Minimum 8 weeks service per bin		\$8.18	\$90.00		Market Pricing
Recycle bin (240 litres)	Minimum 8 weeks service per bin		\$4.55	\$50.00		Market Pricing
Special Events						
Additional Collection Service			\$1.68	\$18.50	Per service	Full Cost Pricing
Garbage bin (240 litres)	Minimum three bins per order		\$2.27	\$25.00	Per bin	Full Cost Pricing
Recycle bin (240 litres)	No minimum order applies if in conjunction with garbage bins - If ordered separately a minimum order of 3 bins applies		\$2.27	\$25.00	Per bin	Full Cost Pricing
General Processable Waste						
Putrescible Waste (Food Waste) - Commercial Quantities			\$0.00	Commercial quantities delivered from Council sites may be eligible for discounts of up to 40%.		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Putrescible Waste (Food waste) - minimum fee			\$1.82	\$20.00		Partial Cost Pricing
Putrescible Waste (Food Waste) - per tonne			\$23.18	\$255.00		Partial Cost Pricing
Household Recyclables						
Cardboard, paper, glass containers, plastic containers, steel cans, aluminium cans	Must be sorted. If unsorted the General Mixed Waste fee applies.		\$0.00	No charge if sorted.		Free (zero priced)
Garden/Wood Waste						
Garden/Wood Waste - Minimum Fee	Must be sorted. If unsorted the General Mixed Waste fee applies.		\$1.82	\$20.00		Market Pricing
Garden/Wood Waste (Does not include painted, treated or laminated timber) - per tonne	Must be sorted. If unsorted the General Mixed Waste fee applies.		\$16.27	\$179.00		Full Cost Pricing
Mixed Inert Waste						
General Mixed Waste - Minimum Fee			\$1.82	\$20.00		Market Pricing
General Mixed Waste - per tonne	State government waste levy of \$137.09 included in fee		\$24.46	\$269.00		Partial Cost Pricing
Mattresses and Bases						
1 piece (mattress or base)			\$2.50	\$27.50	Each	Full Cost Pricing
Additional pieces			\$2.27	\$25.00	Each	Full Cost Pricing
Metals, Batteries, Motor Oil						
Sorted metals, batteries, motor oil			\$0.00	No charge if sorted from other waste.		Free (zero priced)
Concrete, Bricks, Roof Tiles						
Concrete, bricks, roof tiles - minimum fee	Must be sorted. If unsorted the General Mixed Waste fee applies.		\$1.82	\$20.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Concrete, bricks, roof tiles - per tonne	Must be sorted. If unsorted the General Mixed Waste fee applies.		\$12.27	\$135.00	Per tonne	Full Cost Pricing
Tyres						
Tyres	Small		\$0.91	\$10.00	Per tyre	Full Cost Pricing
Tyres	Large		\$1.36	\$15.00	Per tyre	Full Cost Pricing
e-Waste						
Commercial			\$77.27	\$850.00	Per tonne	Full Cost Pricing
Residential	Up to 14 pieces		\$0.00	No charge if sorted from other waste.		Free (zero priced)
Charity Waste Disposal						
Less than 20 tonnes	Registered charities		\$0.00	Registered charities	Per tonne	Free (zero priced)
20 to 60 tonnes	Registered charities		\$0.00	\$34.60	Per tonne	Partial Cost Pricing
60 to 150 tonnes	Registered charities		\$0.00	\$69.20	Per tonne	Partial Cost Pricing
Greater than 150 tonnes	Registered charities		\$0.00	Full gate rate	Per tonne	Full Cost Pricing
Waste Sales						
Compost A Bin (210 Litres)			\$6.82	\$75.00	Per item	Partial Cost Pricing
Compost Mate garden tool			\$2.73	\$30.00	Per item	Partial Cost Pricing
Weighbridge Ticket			\$2.73	\$30.00	Per item	Market Pricing
Worm Farm kits			\$6.82	\$75.00	Per item	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
WHARVES/FORESHORES/BOAT RAMPS						
Recreational Berthing						
Recreational/event berthing			\$3.64	\$40.00	Per day	Market Pricing
Foreshore Dinghy Storage			\$9.09	\$100.00	Per annum	Full Cost Pricing
RECREATION SERVICES ADMINISTRATION						
Visitor Information Centre						
Brochure display	Non-members of Destination Port Stephens	Includes DL or A4 size brochure stocked and displayed in the Centre. Annual fee based on the financial year.	\$18.50	\$203.50	Per brochure	Market Pricing
Second (2nd) brochure display	Non-members of Destination Port Stephens	Includes one DL or A4 brochure stocked and displayed in the Centre. Annual fee based on the financial year.	\$11.00	\$121.00	Per brochure	Market Pricing
Souvenirs	Prices as displayed on items in store					Market Pricing
In Centre Advertising	Annual fee	This fee is charged pro rata from commencement date.	\$25.00	\$275.00		Market Pricing
Booking Engine Training Fee			\$5.40	\$59.40	Per hour	Market Pricing
Set up Fee			\$5.40	\$59.40	Per Set up	Market Pricing
Booking Fee - Tours			\$0.32	\$3.50	Per booking	Partial Cost Pricing
Amendments/Changes to Bookings			\$2.41	\$26.50	Per change	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Cancellation Fee			\$5.00	\$55.00	Per booking	Partial Cost Pricing
PORT STEPHENS BUSINESS CENTRE						
Terminal Hire						
Half hour hire			\$0.32	\$3.50		Market Pricing
One hour hire			\$0.55	\$6.00		Market Pricing
Two hours hire			\$1.00	\$11.00		Market Pricing
Three hours			\$1.37	\$15.10		Market Pricing
Training and Meeting Room Hire						
Meeting Room Hire	Per day		\$11.37	\$125.10	Per Day	Market Pricing
Meeting Room Hire	Per half day		\$6.82	\$75.00	Per half day	Market Pricing
Meeting Room Hire	Per hour		\$2.28	\$25.10	Per hour	Market Pricing
Training Room Hire	Per day		\$15.91	\$175.00	Per day	Market Pricing
Training Room Hire	Per half day		\$10.46	\$115.10	Per half day	Market Pricing
Digital Services						
Domain Registration	Per year		\$6.82	\$75.00	Per year	Market Pricing
Email hosting	Per year		\$29.10	\$320.10	Per year	Market Pricing
URL Redirect	Per year		\$13.64	\$150.00	Per year	Market Pricing
Facsimile Services						
Faxing - local	First page		\$0.37	\$4.05	First page	Market Pricing
Faxing - local	Per extra page		\$0.04	\$0.45	Per extra page	Market Pricing
Faxing - STD	First page		\$0.46	\$5.05	First page	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Faxing - STD	Per extra page		\$0.10	\$1.05	Per extra page	Market Pricing
Faxing - International	First page		\$0.64	\$7.00	First page	Market Pricing
Faxing - International	Per extra page		\$0.19	\$2.05	Per extra page	Market Pricing
Photocopying Services						
A3 B/W	Per sheet (output)		\$0.06	\$0.70	Per sheet (output)	Market Pricing
A3 Colour	Per sheet (output)		\$0.16	\$1.75	Per sheet (output)	Market Pricing
A3 B/W double sided	Per sheet (output)		\$0.12	\$1.30	Per sheet (output)	Market Pricing
A3 Colour double sided	Per sheet (output)		\$0.21	\$2.30	Per sheet (output)	Market Pricing
A4 B/W	Per sheet (output)		\$0.02	\$0.25	Per sheet (output)	Market Pricing
A4 Colour	Per sheet (output)		\$0.10	\$1.05	Per sheet (output)	Market Pricing
A4 B/W double sided	Per sheet (output)		\$0.03	\$0.35	Per sheet (output)	Market Pricing
A4 Colour double sided	Per sheet (output)		\$0.15	\$1.60	Per sheet (output)	Market Pricing
Printing Services						
A3 B/W	Per sheet (output)		\$0.06	\$0.70	Per sheet (output)	Market Pricing
A3 Colour	Per sheet (output)		\$0.16	\$1.75	Per sheet (output)	Market Pricing
A3 B/W double sided	Per sheet (output)		\$0.12	\$1.30	Per sheet (output)	Market Pricing
A3 Colour double sided	Per sheet (output)		\$0.21	\$2.25	Per sheet (output)	Market Pricing
A4 B/W	Per sheet (output)		\$0.02	\$0.25	Per sheet (output)	Market Pricing
A4 Colour	Per sheet (output)		\$0.10	\$1.05	Per sheet (output)	Market Pricing
A4 B/W double sided	Per sheet (output)		\$0.03	\$0.35	Per sheet (output)	Market Pricing
A4 Colour double sided	Per sheet (output)		\$0.15	\$1.60	Per sheet (output)	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Scan + Email						
Scan to Email			\$0.37	\$4.05		Market Pricing
Scan to USB			\$0.37	\$4.05		Market Pricing
Laminating						
A4	Per page		\$0.28	\$3.05	Per page	Market Pricing
Staff Services						
One on One Training	Per hour		\$3.64	\$40.00	Per hour	Market Pricing
Typing	Per printed page		\$0.69	\$7.55	Per printed page	Market Pricing
Print from Media Card, Flash Drive or CD		Plus printing costs	\$0.19	\$2.05		Market Pricing
Video Conferencing	Per hour		\$10.91	\$120.00	Per hour	Market Pricing

DEVELOPMENT and BUILDING SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
SERVICES AND ADMINISTRATION						
Consultation and Advice						
Pre-lodgement meetings						
Pre-arranged 45 minute appointment		Per 45 minute appointment	\$0.00	\$0.00	0.00	Free (zero priced)
Minutes from pre-lodgement meeting <\$1million	Provide minutes from pre-lodgement meeting for residential developments (including outbuildings and/or up to 5 dwellings), subdivisions (up to 5 lots) or any other development with a value of works up to \$1million	Must be requested and paid prior to meeting taking place	\$13.64	\$150.00	\$150.00	Market Pricing
Minutes from pre-lodgement meeting >\$1million	Provide minutes from pre-lodgement meeting for residential developments (more than 5 dwellings), subdivisions (more than 5 lots) or any other development with a value of works over \$1million	Must be requested and paid prior to meeting taking place	\$40.91	\$450.00		Market Pricing
Written advice						
Professional or technical property advice	\$120 per hour or part thereof		\$10.91	\$120.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
SEPP Certification or written advice in relation to exempt or complying development		\$120 per hour or part thereof	\$10.91	\$120.00		Market Pricing
Access appraisals	Request for information report and/or certification	Relates to DA compliance issues, payment of contributions or meeting requirements of planning agreement or meeting DA conditions. Minimum fee plus inspection and reporting costs at \$130.00 per half hour or part thereof	\$11.82	\$130.00		Partial Cost Pricing
Dilapidation Report		Min. \$118.18 Max. \$177.27 Per half hour or part thereof	\$10.74	\$118.18		Market Pricing
Consultation Services						
Council Building Surveying or Planning Professional Officer providing consultant services		Per half hour or part thereof including travel time if applicable	\$12.00	\$132.00		Market Pricing
Out of hours Consultant work or inspection		Min. \$163.64 Max. \$245.45 Per half hour or part thereof	\$14.88	\$163.64		Market Pricing
Administration						
Registrations						
Registration of Private Construction Certificate		Per certificate	\$0.00	\$36.00		Statutory Pricing
Registration of private complying development certificate		Per certificate	\$0.00	\$36.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Registration of private occupation certificate		Per certificate	\$0.00	\$36.00		Statutory Pricing
Scanning and archiving						
Archiving/scanning/printing fee			\$0.00	\$110.00		Partial Cost Pricing
Scanning - Development application submitted in hard copy	Per DA		\$4.55	\$50.00		Partial Cost Pricing
Building specification booklets						
Building specifications - HIA members	HIA members	Each	\$1.35	\$14.85		Market Pricing
Building specifications - non HIA	non HIA members	Each	\$2.70	\$29.70		Market Pricing
Voluntary Planning Agreements						
Full recovery of Council's legal fees exhibition costs.	Preparation and or review and exhibition of planning agreement.		\$0.00	Full recovery of all costs to Council		Full Cost Pricing
Works in Kind Agreements						
Works in Kind Agreement	Preparation of agreement		\$0.00	Full cost recovery of Council's legal fees		Full Cost Pricing
REZONING AND RECLASSIFICATION						
Planning proposals						
Category A						
Minor amendments consistent with the local environment plan and do not require additional studies (i.e. minor map and written anomalies).						
Note: In addition, all direct costs of all third parties engaged by Council to undertake supporting studies, public hearings or peer reviews will apply.						
Stage 1 - Lodgement (up to Gateway)		Per proposal	\$186.00	\$2,046.00		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Stage 2 – Post Gateway (exhibition)		Per proposal	\$418.55	\$4,604.00		Full Cost Pricing
Stage 3 - Gazettal		Per proposal	\$186.00	\$2,046.00		Full Cost Pricing
Category B						
<p>Low impact and low yield development. A low level of assessment, consultation and coordination is required. A minimal number of supporting studies is required. An accompanying Development Control Plan, local infrastructure contribution plan or planning agreement are not required.</p> <p>Note: In addition, all direct costs of all third parties engaged by Council to undertake supporting studies, public hearings or peer reviews will apply</p>						
Stage 1 - Lodgement (up to Gateway)		Per proposal	\$477.27	\$5,250.00		Full Cost Pricing
Stage 2 – Post Gateway (exhibition)		Per proposal	\$954.55	\$10,500.00		Full Cost Pricing
Stage 3 - Gazettal		Per proposal	\$477.27	\$5,250.00		Full Cost Pricing
Category C						
<p>Locally significant urban release areas and development. A medium to high level of assessment, consultation and coordination is required. A medium to high level of supporting studies is required. An accompanying Development Control Plan, local infrastructure contributions plan or planning agreement may be required.</p> <p>Note: In addition, all direct costs of all third parties engaged by Council to undertake supporting studies, public hearings or peer reviews will apply.</p>						
Stage 1 - Lodgement (up to Gateway)		Per proposal	\$977.27	\$10,750.00		Full Cost Pricing
Stage 2 – Post Gateway (exhibition)		Per proposal	\$2,000.00	\$22,000.00		Full Cost Pricing
Stage 3 - Gazettal		Per proposal	\$697.55	\$7,673.00		Full Cost Pricing
Category D						
<p>Very large scale regionally significant urban release areas and development. A high level of assessment, consultation and coordination is required. A high number of supporting studies is required. A Development Control Plan, local infrastructure plan or planning agreement may be required. Category D proposals outside of a Department of Planning and Environment Regional Strategy attract an additional fee.</p> <p>Note: In addition, all direct costs of all third parties engaged by Council to undertake supporting studies, public hearings or peer reviews will apply.</p>						
Stage 1 - Lodgement (up to Gateway)		Per proposal	\$3,720.00	\$40,920.00		Full Cost Pricing
Stage 2 – Post Gateway (exhibition)		Per proposal	\$3,999.09	\$43,990.00		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Stage 3 - Gazettal		Per proposal	\$2,139.09	\$23,530.00		Full Cost Pricing
Category C Proposals outside of an endorsed Department of Planning and Infrastructure Strategy attract an additional fee above the total \$106,000 for all Stages (Inclusive of Lodgement, Exhibition and Gazettal)	Calculated on a per hectare basis (of all land subject to the LEP amendment regardless of the proposed zone)	\$1650 per hectare Capped at \$100,000 (charges at a pro rata basis across each stage resulting in a maximum capped cost of a Category C Planning Proposal of \$206,000).	\$150.00	\$1,650.00		Partial Cost Pricing
Withdrawal after preliminary review - all categories.	50% of stage one fee		\$0.00	50% of stage one fee		Market Pricing
Withdrawal at Stage 2 post-gateway	Withdrawal after exhibition		\$0.00	25% of stage 2 fee		Full Cost Pricing
Reclassification of Council-owned land						
Administration fee	Fee applies for non-Council proponent		\$41.91	\$461.00		Partial Cost Pricing
Valuation Fee - Sale of rezoned or reclassified Council land	External valuer	Fee applies for non-Council proponent	\$0.00	\$0.00		Market Pricing
APPLICATIONS (including DAs, CCs, CDCs and S.68)						
Development Applications						
Application fees						
Development not involving building work/carrying out of work/subdivision of land/demolition work			\$0.00	\$285.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Development involving building or demolition work with a value of works up to \$5,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.		\$0.00	\$110.00		Statutory Pricing
Development involving building or demolition work with a value of works \$5,001 - \$50,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	\$170.00 plus \$3.00 for each \$1000 or part thereof of the estimates cost	\$0.00	\$170.00		Statutory Pricing
Development involving building or demolition work with a value of works \$50,001 - \$250,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	\$352.00 plus \$3.64 for each \$1000 or part thereof by which the estimated cost exceeds \$50,000	\$0.00	\$352.00		Statutory Pricing
Development involving building or demolition work with a value of works \$250,001 - \$500,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	\$1160.00 plus \$2.34 for each \$1000 or part thereof by which the estimated cost exceeds \$250,000	\$0.00	\$1,160.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Development involving building or demolition work with a value of works \$500,001 - \$1,000,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	\$1745.00 plus \$1.64 for each \$1000 or part thereof by which the estimated cost exceeds \$500,000	\$0.00	\$1,745.00		Statutory Pricing
Development involving building or demolition work with a value of works \$1,000,001 - \$10,000,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	\$2615.00 plus \$1.44 for each \$1000 or part thereof by which the estimated cost exceeds \$1,000,000	\$0.00	\$2,615.00		Statutory Pricing
Development involving building or demolition work with a value of works exceeding \$10,000,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly.	\$15875.00 plus \$1.19 for each \$1000 or part thereof by which the estimated cost exceeds \$10,000,000	\$0.00	\$15,875.00		Statutory Pricing
Development being a single dwelling with a value of works up to \$100,000	Calculated fee does not apply to development meeting these requirements		\$0.00	\$455.00		Statutory Pricing
Additional application fees						
Additional fee for agency or authority concurrence or approval			\$0.00	\$140.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional fee for Integrated Development		Note: A payment of \$320.00 is required to each approved body. The payment may be in the form of a cheque made out to each body and forwarded to Council, or may be paid directly to each body if that body will accept the fee and a copy of the receipt forwarded to Council.	\$0.00	\$140.00		Statutory Pricing
Additional fee for Designated Development		In addition to calculated fee	\$0.00	\$920.00		Statutory Pricing
Additional fee for referral of a Residential Flat Development referred to in SEPP 65 to a design review panel	In addition to calculated fee		\$0.00	\$3,000.00		Statutory Pricing
Subdivision application fees						
Boundary realignment			\$0.00	\$330.00		Statutory Pricing
Consolidation of lots			\$0.00	\$330.00		Statutory Pricing
Strata subdivision		\$330.00 plus \$65.00 per additional new lot	\$0.00	\$330.00		Statutory Pricing
Torrens title or community title subdivision - no new road		\$330.00 plus \$53.00 per additional new lot	\$0.00	\$330.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Torrens title subdivision including new road		\$665.00 plus \$65.00 per additional new lot	\$0.00	\$665.00		Statutory Pricing
Signage application fees						
Signage		\$285.00 plus \$93.00 for each advertisement in excess of 1, or the fee calculated in accordance with the scale fee, whichever is greater	\$0.00	\$285.00		Statutory Pricing
Notification and advertising fees						
Notification only pursuant to Council Policy			\$0.00	\$210.00		Statutory Pricing
Notification and Advertising pursuant to Council Policy			\$0.00	\$290.00		Statutory Pricing
Additional advertising fee for Advertised Development		For developments classified as Advertised Development in accordance with the EPandA Act 1979	\$0.00	\$1,105.00		Statutory Pricing
Additional advertising fee for Designated Development		For developments defined as Designated Development in accordance with the EPandA Act 1979	\$0.00	\$2,220.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional advertising fee for Prohibited Development		For Prohibited Development as defined under the Port Stephens Local Environmental Plan	\$0.00	\$1,105.00		Statutory Pricing
Modification (S96) fees						
Modification under Section 96 (1) Incorrect description/minor error or miscalculation			\$0.00	\$71.00		Statutory Pricing
Modification under Section 96 (1A) Fee or 96AA (1) Fee (Minimal environmental impact)		\$645.00 or 50% of the original DA fee, whichever is the lesser	\$0.00	\$645.00		Statutory Pricing
Modification under Section 96(2) or 96AA(1) and not of minimal environmental impact, with original DA fee less than \$100		50% of the original DA fee	\$0.00	\$0.00	50%	Statutory Pricing
Modification under Section 96(2) or 96AA(1) and not of minimal environmental impact, with original DA fee of \$100 or more and not involving building work, the carrying out of a work, or demolition		50% of the original DA fee	\$0.00	\$0.00	50%	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Any other modification under Section 96(2) or 96AA(1) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works up to \$5,000			\$0.00	\$55.00		Statutory Pricing
Any other modification under Section 96(2) or 96AA(1) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$5,001 to \$250,000		\$85.00 plus \$1.50 for each \$1000 or part thereof of the estimated cost	\$0.00	\$85.00		Statutory Pricing
Any other modification under Section 96(2) or 96AA(1) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$250,001 to \$500,000		\$500.00 plus an additional \$0.85 for each \$1000 by which the estimated cost exceeds \$250,000	\$0.00	\$500.00		Statutory Pricing
Any other modification under Section 96(2) or 96AA(1) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$500,001 to \$1,000,000		\$712.00 plus an additional \$0.50 for each \$1000 by which the estimated cost exceeds \$500,000	\$0.00	\$712.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Any other modification under Section 96(2) or 96AA(1) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$1,000,001 to \$10,000,000		\$987.00 plus an additional \$0.40 for each \$1000 by which the estimated cost exceeds \$1,000,000	\$0.00	\$987.00		Statutory Pricing
Any other modification under Section 96(2) or 96AA(1) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works over \$10,000,000		\$4737.00 plus an additional \$0.27 for each \$1000 by which the estimated cost exceeds \$10,000,000	\$0.00	\$4,737.00		Statutory Pricing
Modification under Section 96(2) or 96AA(1) and not of minimal environmental impact, with original DA fee of \$100 or more and for a dwelling with a value of works not exceeding \$100,000			\$0.00	\$190.00		Statutory Pricing
Additional modification (S96) fees						
Additional fee for modification under Section 96(2) or 96AA(1) where notice is required to be given			\$0.00	\$665.00		Statutory Pricing
Additional fee for referral of a modification application including a Residential Flat Development referred to in SEPP 65 to a design review panel		Fee is to be refunded if the modification application is not referred to a design review panel	\$0.00	\$760.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Withdrawal fees						
Application is withdrawn before investigations are made		60% of fee may be refunded	\$0.00	\$0.00	60%	Partial Cost Pricing
Application is withdrawn prior to the preparation of an assessment report		15% of fees may be refunded	\$0.00	\$0.00	15%	Partial Cost Pricing
Application is withdrawn after an assessment report has been prepared but before determination is made		5% of fees may be refunded	\$0.00	\$0.00	5%	Partial Cost Pricing
Application has been advertised		No refund (fee retained)	\$0.00	\$0.00		Full Cost Pricing
Review of Decision to Reject application						
Review of decision to reject a development application with an estimated cost less than \$100,000			\$0.00	\$55.00		Statutory Pricing
Review of decision to reject a development application with an estimated cost \$100,000-\$1,000,000			\$0.00	\$150.00		Statutory Pricing
Review of decision to reject a development application with an estimated cost more than \$1,000,000			\$0.00	\$250.00		Statutory Pricing
Review of Determination of Application						
Request for review of determination under Section 82A of development that doesn't involve building work or demolition		50% of the fee for the original development application	\$0.00	\$0.00	50%	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Request for review of determination under Section 82A involving development with an estimated cost up to \$5,000			\$0.00	\$55.00		Statutory Pricing
Request for review of determination under Section 82A involving development with an estimated cost \$5,001 - \$250,000		\$85.00 plus \$1.50 for each \$1000 or part thereof of the estimated cost	\$0.00	\$85.00		Statutory Pricing
Request for review of determination under Section 82A involving development with an estimated cost \$250,001 - \$500,000		\$500.00 plus an additional \$0.85 for each \$1000 by which the estimated cost exceeds \$250,000	\$0.00	\$500.00		Statutory Pricing
Request for review of determination under Section 82A involving development with an estimated cost \$500,001 - \$1,000,000		\$712.00 plus an additional \$0.50 for each \$1000 by which the estimated cost exceeds \$500,000	\$0.00	\$712.00		Statutory Pricing
Request for review of determination under Section 82A involving development with an estimated cost \$1,000,001- \$10,000,000		\$987.00 plus additional \$0.40 for each \$1000 by which the estimated cost exceeds \$1,000,000	\$0.00	\$987.00		Statutory Pricing
Request for review of determination under Section 82A involving development with an estimated cost more than \$10,000,000		\$4737.00 plus and additional \$0.27 for each \$1000 by which the estimated cost exceeds \$10,000,000	\$0.00	\$4,737.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Request for review of determination under Section 82A involving erection of a dwelling with an estimated cost of \$100,000 or less			\$0.00	\$190.00		Statutory Pricing
Additional fee for review of modification where notice is required to be given			\$0.00	\$620.00		Statutory Pricing
Building works construction certificate fees						
Application fees						
Construction Works with a value up to \$5,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council.	Minimum fee \$100.00 plus \$6.00 per \$1000 or part thereof Maximum fee \$150.00 plus \$9.00 per \$1000 or part thereof.	\$9.09	\$100.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Construction Works with a value from \$5,001 to \$100,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$100.00 plus \$5.00 per \$1000 or part thereof over \$5000 Maximum fee \$150.00 plus \$7.50 per \$1000 or part thereof over \$5000	\$9.09	\$100.00		Market Pricing
Construction Works with a value from \$100,001 to \$400,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$575.00 plus \$2.50 per \$1000 or part thereof over \$100,000 Maximum fee \$862.50 plus \$3.75 per \$1000 or part thereof over \$100,00	\$52.27	\$575.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Construction Works with a value from \$400,001 to \$1,000,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$1325.00 plus \$1.20 per \$1000 or part thereof over \$400,000 Maximum fee \$1987.50 plus \$1.80 per \$1000 or part thereof over \$400,000	\$120.45	\$1,325.00		Market Pricing
Construction Works with a value over \$1,000,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	\$2200.00 plus as per quotation Staff time per hour plus cost of resources required	\$200.00	\$2,200.00		Market Pricing
Modification (CL148) fees						
Modification under Clause 148		20% of the original fee or \$70.00 whichever is the greater	\$6.36	\$70.00	20%	Market Pricing
Withdrawal fees						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Application is withdrawn before site investigations are made		60% of fee may be refunded on request of the applicant	\$0.00	\$0.00	60%	Market Pricing
Application is withdrawn prior to a BCA/DA compliance audit being commenced		15% of fees may be refunded on request of the applicant	\$0.00	\$0.00	15%	Market Pricing
Application is withdrawn after the BCA/DA compliance audit has been commenced but before the certificate is issued		5% of fee may be refunded on request of the applicant	\$0.00	\$0.00	5%	Market Pricing
BCA Alternative solution fee						
Assessment of Alternate BCA Solution for Construction Certificate	Provision of expert opinion, consultants, testing to assess the alternate solution(s)	25% to 75% loading on scheduled fees plus 130% of Council's direct costs	\$0.00	\$0.00	25% to 75%	Market Pricing
Complying Development Certificate fees						
Application fees						
Complying Development Certificate involving demolition of a single dwelling			\$37.14	\$408.50		Market Pricing
Complying Development Certificate with a value up to \$5,000	Variable component building works - Based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$100.00 plus \$6.00 per \$1000 or part thereof Maximum fee \$150.00 plus \$9.00 per \$1000 or part thereof	\$9.09	\$100.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Complying Development Certificate with a value from \$5001 to \$50,000	Variable component building works - Based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$165.00 plus \$6.00 per \$1000 or part thereof over \$5000 Maximum fee \$150.00 plus \$9.00 per \$1000 or part thereof over \$5000	\$15.00	\$165.00		Market Pricing
Complying Development Certificate with a value \$50,001 to \$400,000	Variable component building works - Based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$220.00 plus \$6.00 per \$1000 or part thereof over \$50,000 Maximum fee \$330.00 plus \$9.00 per \$1000 or part thereof over \$50,000	\$20.00	\$220.00		Market Pricing
Complying Development Certificate with a value \$400,001 to \$1,000,000	Variable component building works - Based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$2860.00 plus \$2.00 per \$1000 or part thereof over \$400,000 Maximum fee \$4290.00 plus \$3.00 per \$1000 or part thereof over \$400,000	\$260.00	\$2,860.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Complying Development Certificate with a value over \$1,000,000	Variable component building works - Based on the value of the building and all development works as determined by Council's Building Surveyor	\$2200.00 plus as per quotation (staff time per hour plus cost of resources required)	\$200.00	\$2,200.00		Market Pricing
Modification (S87) fees						
Modification under Section 87		20% of original fee or \$70.00 whichever is the greater	\$6.36	\$70.00		Market Pricing
Withdrawal fees						
Application is withdrawn before site investigations are made		60% of fee may be refunded on request of the applicant	\$0.00	\$0.00	60%	Market Pricing
Application is withdrawn prior to preparation of an assessment / compliance audit being commenced		15% of fees may be refunded on request of the applicant	\$0.00	\$0.00	15%	Market Pricing
Application is withdrawn after the assessment/compliance audit has been completed, but before the certificate is issued		5% of fee may be refunded on request of the applicant	\$0.00	\$0.00	5%	Market Pricing
BCA Alternative solution fee						
Assessment of Alternate BCA Solution for Complying Development Certificate	Provision of expert opinion, consultants, testing to assess the alternate solution(s)	25% to 75% loading on scheduled fees plus 130% of Council's direct costs	\$0.00	\$0.00	25% to 75%	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Section 68 application fees (Local Government Act)						
Public roads						
Occupation of footpath		\$50.00 rate per week Minimum \$200.00 includes first 50m frontage with pro-rata thereafter	\$4.55	\$50.00	Per week	Market Pricing
Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	Per lot		\$25.26	\$277.90	Per lot	Market Pricing
Reinspection fee for Roads and Drainage		\$162.50 per hour of part thereof Minimum 1 hour	\$14.77	\$162.50	Per hour	Market Pricing
Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system						
Application other than to install a manufactured home, moveable dwelling or associated structure on land or an on-site sewage management system	Per application inspection		\$15.00	\$165.00		Market Pricing
Civil works construction certificate fees						
Checking engineering assessment/review		\$162.50 per hour or part thereof Minimum 1 hour	\$14.77	\$162.50	Per hour	Full Cost Pricing
Drainage not part of road construction	Per metre of drainage	\$7.40 per metre of drainage - minimum \$301.40 Fee includes 2 reviews of submitted documentation	\$0.67	\$7.40	Per metre	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Environmental Checking Fee	Per hour	\$162.50 per hour or part thereof Checking revised Construction Certificate plans, revised drainage plans, revised Roads Act plans and engineering plans in general	\$14.77	\$162.50	Per hour	Market Pricing
Miscellaneous - driveways, right of carriageways, car parks, bulk earthworks, footpath/cycleways etc.		2% of cost of works, minimum fee \$385.00 Fees include 2 reviews of submitted documentation	\$35.00	\$385.00		Market Pricing
Rural and half road or less	Per metre of road centre line	\$9.25 per metre of centre road line - minimum \$301.40 Fee includes 2 reviews of submitted documentation	\$0.84	\$9.25	Per metre	Market Pricing
Urban, Industrial, Commercial and Rural Residential	Per metre of road centre line	\$14.30 per metre of road centre line- minimum \$301.40 Fee includes 2 reviews of submitted documentation	\$1.30	\$14.30	Per metre	Market Pricing
Water quality/quantity structures - detention basins, nutrient ponds, Gross Pollutant Traps, drainage studies, etc.		\$560.00 per structure Fee includes first review of submitted documentation only	\$50.91	\$560.00	Per structure	Market Pricing
Subdivision certificate fees						
Application fees						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Subdivision Certificate		\$286.75 plus \$133.10 per lot in the application	\$26.07	\$286.75		Market Pricing
Strata Subdivision Compliance with DA/CC plans as built	Per lot		\$6.65	\$73.10	Per lot	Market Pricing
Release, extinguish or modify restriction or covenant						
Release / extinguish / modify restrictions as to user, covenants/caveats, rights of carriageway and easements	Per application		\$46.38	\$510.20	Per application	Market Pricing
CERTIFICATION						
Compliance certificate fees						
Compliance Certificate	Per hour		\$13.64	\$150.00	Per hour	Market Pricing
Building inspection fees						
Residential development fees						
Residential Development up to \$10,000 where a single site visit only is required for critical post approval stage inspection	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$165.00 Maximum fee \$300.00 Single inspection only	\$15.00	\$165.00	Per development	Market Pricing
Residential Development up to \$10,000 where two site visits only are required for all critical post approval stage inspections	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$300.00 Maximum fee \$450.00 Up to 2 inspections E.g. shed footings and S/W inspection conducted concurrently, frame and final inspection conducted concurrently	\$27.27	\$300.00	Per development	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Residential Development \$10,001 - \$20,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$445.45 Maximum fee \$668.18 Up to 3 inspections per development	\$40.49	\$445.44	Per development	Market Pricing
Residential Development \$20,001 to \$50,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$590.91 Maximum fee \$886.36 Up to 4 inspections per development	\$53.72	\$590.91	Per development	Market Pricing
Residential Development \$50,001 to \$100,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$745.45 Maximum fee \$1118.18 Up to 5 inspections per development/per unit	\$67.77	\$745.45	Per development/unit	Market Pricing
Residential Development more than \$100,001	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$890.91 Maximum fee \$1336.36 Up to 6 inspections per development/per unit	\$80.99	\$890.91	Per development/unit	Market Pricing
Commercial/Industrial development fees						
Industrial / Commercial Development up to \$10,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$300.00 Maximum fee \$450.00 Up to 2 inspections	\$27.27	\$300.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Industrial / Commercial Development \$10,001 - \$50,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$445.45 Maximum fee \$668.18 Up to 3 inspections	\$40.49	\$445.44		Market Pricing
Industrial / Commercial Development \$50,001 - \$250,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$745.45 Maximum fee \$1118.18 Up to 5 inspections	\$67.77	\$745.45		Market Pricing
Industrial / Commercial Development \$250,001 plus	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$1186.36 Maximum fee \$1779.55 Up to 8 inspections	\$107.85	\$1,186.36		Market Pricing
Other fees						
Additional inspection or reinspection	Required inspections and critical stage inspections will be done concurrently if possible and viable. Additional inspections may be required and must be paid for prior to inspection being done or may be invoiced at discretion of Building Inspector	Minimum fee \$118.18 Maximum fee \$177.27 Per half hour or part thereof	\$10.74	\$118.18	Per half hour	Market Pricing
Out of hours inspection		\$163.64 per half hour or part thereof	\$15.00	\$165.00	Per half hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Building inspection where Construction Certificate has not been issued by Port Stephens Council	Quotation based on above schedule and staff time per hour plus cost of resources at cost plus 20%.	140%-200% of the applicable fee or as otherwise determined by the BAM	\$0.00	\$0.00	140%-200%	Market Pricing
Occupation certificate fees						
Class 1 or Class 10 building fees						
Occupation Certificate for a class 1 or class 10 building with a value up to \$5,000	Paid at time of PCA Appointment	Covers single dwelling and ancillary out buildings	\$9.10	\$100.10		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value from \$5,001 to \$20,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$13.64	\$150.00		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value from \$20,001 to \$400,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$18.19	\$200.10		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value from \$400,001 to \$1,000,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$22.74	\$250.10		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value over \$1,000,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$0.00	\$0.00		Market Pricing
Class 2 to Class 9 building fees						
Occupation Certificate for a class 2-9 building with a value up to \$20,000	Paid at time of PCA appointment	Per building	\$13.64	\$150.00	Per building	Market Pricing
Occupation Certificate for a class 2-9 building with a value from \$20,001 to \$200,000	Paid at time of PCA appointment	Per building	\$18.19	\$200.10	Per building	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Occupation Certificate for a class 2-9 building with a value from \$200,001 to \$400,000	Paid at time of PCA appointment	Per building	\$18.19	\$200.10	Per building	Market Pricing
Occupation Certificate for a class 2-9 building with a value from \$400,001 to \$1,000,000	Paid at time of PCA appointment	Per building	\$22.74	\$250.10	Per building	Market Pricing
Occupation Certificate for a class 2-9 building with a value greater than \$1,000,001	Paid at time of PCA appointment	\$250.00 plus \$1.00 per \$10,000 over \$1,000,000	\$22.73	\$250.00	Per building	Market Pricing
Civil works inspection fees						
Checking engineering assessment/review		\$162.50 per hour or part thereof - minimum 1 hour	\$14.77	\$162.50	Per hour	Market Pricing
Drainage not part of road construction		\$10.60 per metre of drainage Minimum \$487.50	\$0.96	\$10.60	Per metre	Market Pricing
Miscellaneous - driveways, right of carriageways, car parks, bulk earthworks, footpath/cycleways etc.		4% of the cost of works, minimum fee \$560.00	\$50.91	\$560.00		Market Pricing
Reinspection/additional inspection		\$162.50 per hour or part thereof - minimum 1 hour	\$14.77	\$162.50	Per hour	Market Pricing
Rural and half road or less	Per metre of road centre line	\$18.00 per metre of road centre line - minimum \$753.50	\$1.64	\$18.00	Per metre	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Urban, Industrial, Commercial and Rural Residential	Per metre of road centre line	\$26.00 per metre of road centre line - minimum \$753.50	\$2.36	\$26.00	Per metre	Market Pricing
Water quality/quantity structures - detention basins, nutrient ponds, Gross Pollutant Traps, drainage studies, etc.		\$560.00 per structure	\$50.91	\$560.00	Per structure	Market Pricing
Works maintenance and outstanding works bonds fees						
Fee for release of a bond of the amount of \$10000 or less		\$540.00 per bond or bank guarantee	\$49.09	\$540.00	Per bond	Full Cost Pricing
Fee for release of a bond of an amount greater than \$10,000		\$735.00 per bond or bank guarantee	\$66.82	\$735.00	Per bond	Full Cost Pricing
Outstanding works bond - Where Council accepts to bond outstanding works		200% of the cost of works, minimum \$3500.00	\$0.00	\$3,500.00		Market Pricing
Substitute bond/partial refund		\$540.00 per bond or bank guarantee	\$49.09	\$540.00		Full Cost Pricing
Works Maintenance Bond		5% cost of works (Total cost of works excluding water and sewer), minimum \$3500	\$0.00	\$3,500.00		Market Pricing
Relocated building fees						
Inspection of relocated building Port Stephens LGA		Per hour	\$15.00	\$165.00	Per hour	Market Pricing
Travelling cost associated with inspection of relocated building	To and from site: within or outside Port Stephens LGA	\$2.25 per kilometre in addition to inspection fee	\$0.20	\$2.25	Per kilometre	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
OTHER CERTIFICATES						
Building certificate fees						
Application fees						
Class 1 (dwelling) or Class 2 building comprising 2 dwellings only, including Class 10 (outbuildings)		Per dwelling on the lot	\$22.73	\$250.00	Per dwelling on lot	Statutory Pricing
Class 10 (outbuildings)		Per dwelling on the lot	\$22.73	\$250.00	Per dwelling on lot	Statutory Pricing
Class 2 - 9 buildings with floor area not exceeding 200m2			\$22.73	\$250.00		Statutory Pricing
Class 2 - 9 buildings with floor area exceeding 200m2 but not exceeding 2000m2		\$250.00 fee plus \$0.05 per square metre above 200 square metres	\$22.73	\$250.00		Statutory Pricing
Class 2 - 9 buildings with floor area exceeding 2000m2		\$250.00 fee plus \$0.07 per square metre above 2000 square metres	\$22.73	\$250.00		Statutory Pricing
Applications relating to external walls only			\$22.73	\$250.00	Per application	Statutory Pricing
Additional fee where circumstances listed in clause 260 (3A) of EPandA Regulations apply		As per DA and CC application fee calculations	\$0.00		Calculated fee	Statutory Pricing
Other fees						
Reinspection fee		Can be applied once only to each building certificate application	\$8.18	\$90.00	Per inspection	Statutory Pricing
Copy of Certificate			\$1.18	\$13.00	Per copy	Statutory Pricing
Certified copy of document or map			\$4.82	\$53.00	Per item	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Bushfire certificate fees						
Bushfire certificate where Council is the certifier		\$160 fee per certificate if Council is the certifying authority	\$14.55	\$160.00	Per certificate	Market Pricing
Bushfire certificate where Council is not the certifier		\$370.00 minimum fee per certificate if Council is NOT the certifying authority	\$33.64	\$370.00	Per certificate	Market Pricing
Planning certificate fees						
Section 149(2) Planning Certificate			\$4.82	\$53.00	Per certificate	Statutory Pricing
Section 149(2) and 149(5) Planning Certificate			\$12.09	\$133.00	Per certificate	Statutory Pricing
SWIMMING POOLS						
Certificate of compliance fees						
Swimming Pool Certificate of Compliance (including 1st inspection)		Includes 1st inspection and issue of Certificate of Compliance	\$0.00	\$150.00	Per occurrence	Statutory Pricing
Reinspection fee for Swimming Pool Certificate of Compliance		Reinspection fee may be charges once only per swimming pool Certificate of Compliance	\$0.00	\$100.00	Per occurrence	Statutory Pricing
Swimming pool registration fees						
Administration Fee for Registration of Swimming Pool or Amendment of Swimming Pool Registration		per registration or amendment	\$0.00	\$10.00	Per registration	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Swimming pool safety barrier exemption fee						
Application Fee for Swimming Pools Safety Barrier Exemption Application			\$6.36	\$70.00	Per application	Statutory Pricing
FIRE SAFETY						
Registration fee						
Fire Safety - Registration fee	Receiving a Fire Safety Statement including ensuring information on that statement is dealt with as required by legislation		\$0.00	\$44.00	Per request	Partial Cost Pricing
Inspection fee						
Fire Safety - Inspection fee			\$0.00	\$145.30	Per half hour or part thereof	Partial Cost Pricing
Fire safety certificate fee						
Fire Safety - Certification audit	Per individual fire safety measure type	Consider and determine whether a Fire Safety Statement complies with relevant legislation	\$0.00	\$44.00	Per individual fire safety measure type	Partial Cost Pricing
CARAVAN PARKS, MANUFACTURED HOMES AND MOVABLE DWELLINGS (\$68)						
Application fees						
Install a Manufactured home, moveable dwelling or associated structure on land (Section 68A Local Government Act)			\$39.29	\$432.20		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (initial approval)		Inspection fee of \$5.40 per site or \$65.00 whichever is the greater	\$0.00	\$5.40	Per site	Statutory Pricing
Approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (Renewal)		Inspection fee of \$3.75 per site or \$65.00 whichever is the greater	\$0.00	\$3.75	Per site	Statutory Pricing
Issue replacement Approval to Operate in name of new proprietor			\$0.00	\$37.00		Statutory Pricing
Inspection and certificate fees						
Inspection and issue Certificate of Completion for manufactured home and associated structure			\$0.00	\$65.00	Per inspection	Statutory Pricing
Inspection and issue of Certificate of Completion for any associated structure not included on Certificate of Completion issued for manufactured home installed on site.			\$0.00	\$32.50	Per inspection	Statutory Pricing
Re-inspection due to non-compliance at initial inspection		\$5.40 per site or \$65.00 whichever is the greater	\$0.00	\$5.40	Per site	Statutory Pricing
Re-inspection due to non-compliance at renewal, continuation or periodic inspection required by a condition of approval to operate		\$3.75 per site or \$65.00 whichever is the greater	\$0.00	\$3.75	Per site	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Reinspection due to non-compliance with regulations at initial inspection of manufactured home and associated structure.			\$0.00	\$65.00	Per inspection	Statutory Pricing
Reinspection due to non-compliance with regulations at initial inspection of associated structure.			\$0.00	\$32.50	Per inspection	Statutory Pricing
COMPLIANCE						
Compliance cost notice fees						
Order Compliance Costs		Order compliance costs - maximum fee* Notes: * Actual fee determined based on costs and expenses	\$0.00	\$1,000.00		Statutory Pricing
Notice of Intention Compliance Costs		Notice of Intention compliance costs - maximum fee* Notes: * Actual fee determined based on costs and expenses	\$0.00	\$500.00		Statutory Pricing

ENGINEERING and WORKS

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
DRAINAGE AND FLOODING						
Flood Certificate – single lot – standard request.	Flood level information including Flood Planning Level.		0.00	\$200.00	Per lot	Full cost pricing
Flood Certificate – multiple adjoining lots – standard request.	Flood level information including Flood Planning Level.		0.00	\$150.00	Per lot	Full cost pricing
Flood Certificate – single lot – urgent request.	Flood level information including Flood Planning Level.		0.00	\$400.00	Per lot	Market pricing
Flood Certificate – multiple adjoining lots – urgent request.	Flood level information including Flood Planning Level.		0.00	\$300.00	Per lot	Market pricing
DRAINAGE MANAGEMENT						
Approvals/Inspections						
Connect to public system		\$156.40 per connection	\$0.00	\$156.40	Per connection	Market Pricing
Public drainage line		\$17.10 per metre of drainage - minimum \$947.00	\$0.00	\$17.10	Per metre	Market Pricing
Reinspection/additional inspection		\$162.50 per hour or part thereof Minimum 1 hour	\$0.00	\$162.50	Per hour or part thereof	Market Pricing
Stormwater quality/quantity annual fee		\$150.70 per year	\$0.00	\$150.70	Per year	Market Pricing
Stormwater quality/quantity approval		\$532.40 per approval	\$0.00	\$532.40	Per approval	Market Pricing
Driveway Crossings						
Driveway Crossing Application			\$0.00	\$208.60		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
KERB AND GUTTERING						
Corner Lots			\$4.06	\$44.70	Per lineal metre	Partial Cost Pricing
Frontage (other than corner lots)			\$6.08	\$66.90	Per lineal metre	Partial Cost Pricing
Rear boundaries			\$3.05	\$33.50	Per lineal metre	Partial Cost Pricing
Gutter crossing	Layback kerb		\$0.00	By quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials, and organisational overheads.		
Pipe and Gravel Access						
Pipe and gravel access			\$0.00	By quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the work.		Market Pricing
PRIVATE UTILITY INSTALLATION						
Public Roads/Places						
Category 1 installation	Up to 50mm diameter and over 10m length	Initial fee	\$0.00	\$683.50	Each	Market Pricing
Category 1 installation	Up to 50mm diameter and over 10m length	Subsequent fee	\$0.00	\$141.40	Per km per annum or part thereof	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 2 installation	Over 50mm diameter and 10m length	Initial fee	\$0.00	\$3,130.00	Each	Market Pricing
Category 2 installation	Over 50mm diameter and 10m length	Subsequent fee	\$0.00	\$691.30	Per km per annum or part thereof	Market Pricing
RESTORATIONS						
Roads, Footpaths, Associated Access, Drainage						
Bituminous Surfaces						
All surfaces	Square metre charge	Minimum fee is \$890.00	\$16.28	\$179.10	Per square metre	Full Cost Pricing
Concrete - Footpaths and Domestic Driveways						
Footpaths and Domestic Driveways	Square metre charge.	Minimum fee is \$477.00.	\$13.04	\$143.50	Per square metre	Full Cost Pricing
Concrete - Roads and Commercial Driveways						
Roads and Commercial Driveways	Square metre charge.	Minimum fee is \$1,183.00	\$47.10	\$518.10	Per square metre	Full Cost Pricing
Kerb and Gutter						
Kerb and Gutter	Lineal metre charge.	Minimum fee is \$1,199.00	\$14.14	\$155.50	Per lineal metre	Full Cost Pricing
Other						
All restorations			\$0.00	Several openings made simultaneously within 45 metres may be grouped as one.		Full Cost Pricing
All restorations			\$0.00	Separate restoration costs for openings over five square metres to be estimated by Council.		Full Cost Pricing
Earth, gravel and all other classes of unsealed pavements or shoulders	Square metre charge.	Minimum fee is \$517.70.	\$7.12	\$78.30	Per square metre	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
ROADS MANAGEMENT						
Approvals/Inspections						
Drainage - no road construction		\$18.20 per metre of drainage - minimum \$947.00	\$1.66	\$18.20	Per metre of drainage	Market Pricing
Misc. - driveways, right of carriageways, car parks, bulk earthworks, footpath/cycleway etc.		4% of cost of works - minimum \$947.00	\$86.09	\$947.00		Market Pricing
Rural and half road (or less)		\$26.90 per metre, minimum \$947.00	\$2.45	\$26.90	Per metre of road centre line	Market Pricing
Urban, Industrial, Commercial and Rural Residential		\$40.60 per metre, minimum \$947.00	\$3.69	\$40.60	Per metre of road centre line	Market Pricing
Water quality/quantity structures-detention basins, nutrient ponds, Gross Pollutant Traps etc.		\$1,120.00 per structure	\$101.82	\$1,120.00		Market Pricing
New roads						
New Road Naming Application	One road		\$58.91	\$648.00		Full Cost Pricing
New Road Naming Application	More than one road		\$64.91	\$714.00		Full Cost Pricing
PERMITS						
Crane Permit	Permit to stand a crane within a public road		\$0.00	\$50.10		Full Cost Pricing
Heavy Vehicle Permit Application	Over Size Over Mass HML PBS		\$0.00	\$70.00	Per permit	Statutory Pricing
Permit to enclose a public space	Footpath Occupation Permit	Application fee	\$4.56	\$50.10	Per permit	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Permit to enclose public space	Footpath occupation	Short term works - weekly fee	\$11.16	\$122.80	Per week	Full Cost Pricing
Permit to enclose a public space	Hoarding application - permit	Application fee	\$4.56	\$50.10	Per permit	Full Cost Pricing
Permit to enclose public space	Hoarding fee - per month or part thereof		\$17.67	\$194.40	Per month	Full Cost Pricing
ROAD CLOSURES						
Close/Purchase						
Road closure and purchase application	Initial fee before Council Resolution stage	Non refundable	\$46.37	\$510.10		Rate of Return Pricing
Road closure and purchase application	Subsequent fee after Council Resolution		\$0.00	Land Value plus 120% of all costs.		Rate of Return Pricing
Temporary						
Temporary Lane Closure - Construction Works	Permit to implement traffic control within a public road		\$0.00	\$50.10		Full Cost Pricing
Temporary Road/Footpath Closures - Anzac Day			\$0.00	Council will waive the fee for this event		Free (zero priced)
Construction zone	Permit to occupy on-street parking	per 6 months per parking space (parallel)	\$0.00	\$1,838.00	Per 6 months per space	Full Cost Pricing
Temporary Road/Footpath Closures/Events	Administration and advertising fee		\$0.00	\$349.80		Full Cost Pricing
Temporary Road/Footpath Closures/Events	Inspection fee	Minimum 2 hours	\$0.00	\$175.00	Per hour	Full Cost Pricing
RURAL ADDRESS POST						
Rural address post	Issue and installation		\$14.66	\$161.20	Per address	Full Cost Pricing
Rural address post	Supply materials only: unassembled post/sign		\$4.67	\$51.40	Per address	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
TRAFFIC						
Traffic Information Search	Existing data		\$5.56	\$61.10		Full Cost Pricing
Traffic Information Search	New data		\$30.61	\$336.70		Full Cost Pricing
SURVEY AND LAND SERVICES						
Engineering Surveyor	Do and charge.		\$12.14	\$133.50	Per hour	Market Pricing
Registered Surveyor	Do and charge.		\$14.63	\$160.90	Per hour	Market Pricing
Senior Registered Surveyor	Do and charge.		\$18.74	\$206.10	Per hour	Market Pricing
Survey Assistant	Do and charge.		\$6.83	\$75.10	Per hour	Market Pricing
Survey Technician	Do and charge.		\$9.47	\$104.20	Per hour	Market Pricing
Graduate Surveyor	Do and Charge		\$11.05	\$121.50	Per hour	Market Pricing
Survey Draftsperson	Do and Charge		\$6.83	\$75.10		Market Pricing
WORKSHOP						
Services/Inspections						
Adjustment of Records			\$2.55	\$28.00		Statutory Pricing
Blue Slip - Trailer with brakes			\$4.00	\$44.00	Each	Statutory Pricing
Blue Slip - Trailer without brakes			\$2.91	\$32.00	Each	Statutory Pricing
Blue Slips - Light Vehicles			\$5.64	\$62.00	Each	Statutory Pricing
Blue Slips - Motor Cycles			\$3.46	\$38.00	Each	Statutory Pricing
Design Check - No Compliance Certificate			\$2.64	\$29.00		Statutory Pricing
Design Check - with Compliance Certificate			\$3.91	\$43.00		Statutory Pricing
Gas Inspection			\$1.46	\$16.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Mechanical servicing and repair of vehicles - Emergency Service Vehicles Only	Appointment necessary.		\$0.00	\$88.50	Per hour or part thereof.	Rate of Return Pricing
Mechanical servicing/repair of vehicles	Appointment necessary.		\$10.72	\$117.90	Per hour or part thereof.	Rate of Return Pricing
Pink Slips - Light Vehicles			\$3.46	\$38.00	Each	Statutory Pricing
Pink Slips - Motor Cycles			\$2.09	\$23.00	Each	Statutory Pricing
Pink Slips - Trailer with brakes			\$2.73	\$30.00	Each	Statutory Pricing
Pink Slips - Trailer without brakes			\$1.91	\$21.00	Each	Statutory Pricing
Safety Check only	* Rigid truck over 4.5 tonne GVM but not over 5 tonne tare. (Not prime movers). *Buses over 2.5 tonne tare but not over 5 tonne tare.*Tow trucks not over 5 tonne tare.		\$3.64	\$40.00		Statutory Pricing
Safety Check only	* Rigid trucks or buses over 5 tonne tare or any prime mover.*Rigid truck over 4.5 tonne GVM with power operated brakes.		\$7.09	\$78.00		Statutory Pricing
Safety Check only	*Trailers over 2 tonne GTM including tow truck trailers. * Any trailer fitted with breakaway brakes.		\$4.18	\$46.00		Statutory Pricing
Fabrication repair of vehicles - Emergency Services Vehicles Only	Appointment Necessary		\$0.00	\$82.50		Rate of Return Pricing

ENVIRONMENT and HEALTH SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
ANIMAL MANAGEMENT						
Cat/dog trap and anti-barking collars - hire charge			\$4.13	\$45.40	Per week	Market Pricing
Dangerous Dogs (Declared under Legislation)	Collar (medium)	Special collar required to be worn when a dog has been declared a "Dangerous Dog"	\$3.73	\$41.00	Per collar	Full Cost Pricing
Cat/dog trap and anti-barking collars - refundable deposit	Refund on return of item in working order / undamaged		\$14.23	\$156.50	Per hire	Market Pricing
Dangerous Dogs (Declared under Legislation)	Collar (Large)	Special collar required to be worn when a dog is declared a "Dangerous Dog".	\$4.19	\$46.10	Per collar	Full Cost Pricing
Dangerous Dogs (Declared under Legislation)	Collar (Extra-large)	Required to be worn when a dog has been declared a "Dangerous Dog"	\$5.12	\$56.30	Per collar	Full Cost Pricing
Dangerous Dogs (Declared under Legislation)	Signage	Special signage required by legislation when a dog has been declared a "Dangerous Dog"	\$3.26	\$35.90	Per sign	Full Cost Pricing
Companion Animal - Lifetime Registration Fee						
Desexed animal			\$0.00	\$52.00	Per dog/cat	Statutory Pricing
Non-desexed animal			\$0.00	\$192.00	Per dog/cat	Statutory Pricing
Breeder Concession			\$0.00	\$52.00		Statutory Pricing
Pensioner Concession			\$0.00	\$21.00	Per dog/cat	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
IMPOUNDING						
Abandoned Vehicles						
Impounding fee	Includes towing		\$0.00	Actual costs incurred in securing, towing, transporting vehicle to holding yard by contractor.		Full Cost Pricing
Storage fee			\$0.00	\$46.10	Per day	Full Cost Pricing
Impounded Articles						
Large articles			\$0.00	\$168.80	Per item	Full Cost Pricing
Small articles			\$0.00	\$51.20	Per item	Full Cost Pricing
Storage fee	Daily fee for up to 20 small articles or each large article.		\$0.00	\$46.10	Per day	Full Cost Pricing
Impounding Cats/Dogs						
Impounding fee (Initial)	First occurrence within 12 month period		\$0.00	\$71.70		Market Pricing
Impounding fee	Subsequent impounding within 12 month period		\$0.00	\$102.30		Market Pricing
Each additional cat/dog	\$35.00 for each animal thereafter.		\$0.00	\$35.90		Market Pricing
Surrender of Dog/Cat	Fee for first dog/cat.		\$0.00	\$92.10		Market Pricing
Sustenance / maintenance fee			\$0.00	\$30.70	Per day	Market Pricing
Veterinary costs	Actual cost incurred		\$0.00	Actual cost incurred.		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Miscellaneous						
Advertising fee	Mostly for auctions or sale of vehicles.		\$0.00	Actual cost incurred.		Full Cost Pricing
Outstanding Notices	For outstanding notices issued under Local Government Act and Environmental Planning and Assessment Act	Section 735A/121ZP Certificate	\$0.00	\$81.90	Per property	Market Pricing
Ranger Services	Outsourcing	Per hour or part thereof	\$0.00	\$117.90	Per hour	Full Cost Pricing
Stock/Animals						
Destruction of stock/animals			\$0.00	Actual cost incurred.		Full Cost Pricing
Sustenance/maintenance	Large stock (horse, cattle, etc.)		\$0.00	\$41.00	Per animal per day	Full Cost Pricing
Sustenance/maintenance	Small stock (sheep, goats, etc.)		\$0.00	\$30.70	Per animal per day	Full Cost Pricing
Veterinary costs			\$0.00	Actual cost incurred.		Full Cost Pricing
LICENCES						
Footway Dining						
Application for permit or right to place tables and chairs on part of the footway adjacent to the shop			\$0.00	\$253.30		Full Cost Pricing
Annual rental fee for permit or right to place tables and chairs on part of the footway adjacent to the shop	Up to two square metres. Fee to be charged pro rata (year or months thereof).		\$0.00	\$277.30		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional Space	Fee to be charged pro rata (year or months thereof).	Per square metre	\$0.00	\$98.90	Per square metre	Full Cost Pricing
MORTUARIES						
Inspections						
Inspection Fee - Holding Room and Mortuary			\$0.00	\$149.10	Per inspection	Statutory Pricing
Inspection Fee - Holding Room Only			\$0.00	\$132.60	Per inspection	Statutory Pricing
Undertaker's Fee			\$0.00	\$77.70	Per inspection	Statutory Pricing
ON SITE SEWAGE MANAGEMENT SYSTEMS						
Septic tanks						
Annual Approval to operate and renewal			\$0.00	\$112.60	Per system	Market Pricing
Application Amendment - Commercial	Less than 10kl per day treatment capacity		\$0.00	\$306.90		Market Pricing
Application Amendment - Commercial	Greater than 10kl per day treatment capacity		\$0.00	By quotation prior to application lodgement. Quotation based on staff costs.		Market Pricing
Application Amendment - Residential			\$0.00	\$143.30		Market Pricing
Application Fee - Commercial	Less than 10kl per day treatment capacity		\$0.00	\$580.10		Market Pricing
Application Fee - Commercial	Greater than 10kl per day treatment capacity		\$0.00	By quotation prior to application lodgement. Quotation based on staff costs.		Market Pricing
Application Fee - Reuse of waste treatment tank as rainwater tank			\$0.00	\$260.90		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Application Fee - Residential			\$0.00	\$281.40		Market Pricing
Consultancy		Per hour or part thereof	\$0.00	\$153.50	Per hour	Market Pricing
Inspection Fee - Commercial	Per hour or part thereof, excluding travelling		\$0.00	\$266.00	Per hour	Market Pricing
Laboratory analysis			\$0.00	Actual costs incurred		Market Pricing
Peer Review - On Site Management System Application			\$0.00	Actual costs incurred		Market Pricing
Pre-purchase inspection (Residential only)			\$0.00	\$306.90		Market Pricing
PUBLIC SAFETY						
Food Safety						
Annual Administration Charge - food premises (large - more than 50 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business.		\$0.00	\$3,500.00	Per year	Statutory Pricing
Annual Administration Charge - food premises (medium - more than 5 but not more than 50 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business.		\$0.00	\$800.00	Per year	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Annual Administration Charge - food premises (small - up to 5 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business.		\$0.00	\$390.00	Per year	Statutory Pricing
Application Fee - Temporary Event (multiple outlets, stalls, vans): Each additional stall	Valid for 12 months. Inspection Fee not included		\$0.00	\$82.00	Per stall	Market Pricing
Application Fee - Temporary Event - Less than 5 outlets	Valid for 12 months. Community and charitable organisations exempt. Inspection Fee not included.		\$0.00	\$109.00	Per stall	Market Pricing
Food Business Registration	New Food Business, change of food business, change of details		\$3.73	\$41.00	Per occurrence	Market Pricing
Improvement Notice - Food Premises - Administration Fee			\$0.00	\$330.00	Per notice	Statutory Pricing
Initial Application Fee - Mobile Food Vehicles	Community and charitable organisations are exempt. (Refer to Council's Mobile Food Vending Vehicle Policy).		\$0.00	\$61.40	Per vehicle	Market Pricing
Inspection Fee - bed and breakfast premises			\$0.00	\$122.80	Per hour or part thereof	Market Pricing
Inspection Fee - medium and large food premises		Per hour or part thereof, excluding travelling	\$0.00	\$284.00	Per hour or part thereof	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Inspection Fee - Mobile Food Vehicles	Community and charitable organisations are exempt. (Refer to Council's Mobile Food Vending Vehicle Policy).		\$0.00	\$153.50	Per vehicle	Market Pricing
Inspection Fee - small food premises Categories P1, P2, P3, P4)			\$0.00	\$122.80	Per inspection	Market Pricing
Inspection Fee - Temporary Event	Per hour or part thereof, community and charitable organisations are exempt.		\$0.00	\$284.00	Per inspection	Market Pricing
Pre-purchase inspection - Commercial Premises			\$0.00	\$409.20	Per inspection	Market Pricing
Other inspections						
Inspection Fee - Hair and Beauty/Skin Penetration	Routine Inspection		\$0.00	\$143.30	Per inspection	Market Pricing
Inspection Fee - Hairdresser and barber only	Routine Inspection		\$0.00	\$122.80	Per inspection	Market Pricing
Inspection Fee - Skin Penetration (Tattoo Premises)			\$0.00	\$255.80	Per inspection	Market Pricing
Reinspection Fee - Commercial Premises (hairdresser/skin penetration)	Inspections required between normal inspection intervals		\$0.00	\$117.70	Per inspection	Market Pricing
Hair/Beauty Business Registration	New Hair, Beauty or Skin Penetration Business, change of business, change of details		\$3.73	\$41.00	Per occurrence	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
REGULATED SYSTEMS						
Legionella Control						
Registration Fee		Regulated Systems including cooling towers and warm water systems	\$0.00	\$51.20	Per system	Market Pricing
Inspection Fee		Regulated systems including cooling towers and warm water systems	\$0.00	\$232.50	Per hour	Market Pricing
Water Samples			\$0.00	Actual cost of samples		Market Pricing
Swimming Pool/Spa Inspections - Public Swimming Pool Program (Public Health Act)						
Inspection Fee (first pool or spa)	Per inspection		\$0.00	\$168.80	Per inspection	Market Pricing
Inspection fee (each additional pool or spa)	Per inspection		\$0.00	\$102.30	Per inspection	Market Pricing
Re-inspection fee	Per pool or spa		\$0.00	\$102.30	Per re-inspection	Market Pricing
Laboratory Analysis Fee		Cost of analysis charged by supplier	\$0.00			Full Cost Pricing
Registration Fee	S19(1) Public Health Regulation 2012	Per property	\$0.00	\$100.00	Per property	Statutory Pricing
GRAFFITI MANAGEMENT						
Graffiti Wipes			\$0.00	\$7.70	Per pack	Full Cost Pricing

ENVIRONMENTAL SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
NOXIOUS WEEDS						
Noxious Plant Control						
Certificate as to weed control notices, expenses and charges on land	Application for certificate		\$0.00	\$65.50	Per certificate	Full Cost Pricing
Regional Weed Control						
Noxious weed control undertaken in other local authorities' control areas	Per officer		\$6.57	\$72.30	Per hour	Full Cost Pricing
Chemicals			\$0.00	At cost		Full Cost Pricing
Labour	Per officer		\$0.00	\$95.20	Per hour	Full Cost Pricing
Plant	Per plant item		\$0.00	\$59.60	Per hour	Full Cost Pricing
Tree management						
Development Application to remove/prune trees			\$0.00	\$60.30	Per application	Full Cost Pricing
Review of Determination related to removal/pruning of trees			\$0.00	\$55.00	Per application	Statutory Pricing

HOLIDAY PARKS

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
ADMINISTRATION						
Accommodation Deposits						
Accommodation deposit	Excluding Christmas School Holidays		\$0.00	Deposit is first 2 nights tariff for accommodation and sites		Market Pricing
Accommodation deposit	Christmas School Holidays		\$0.00	Villas and Cabins - Deposit 1st night's tariff. Powered and unpowered sites - Deposit is \$200 - Full payment received by 1 November for Port Stephens Beachside Holiday Parks and 1st September for Treescape		Market Pricing
Cancellations						
Cancellation - Reservation Management System online and general bookings	Excluding Christmas School Holidays.		\$0.00	Reservations cancelled with less than 7 days' notice prior to arrival time will forfeit 50% of the deposit. Reservations cancelled more than 7 days' notice prior to arrival time will receive a credit letter or refund less the \$50 processing charge.		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Cancellation - Reservation Management System online and general bookings for Christmas School Holidays			\$0.00	Reservations cancelled prior to November (at Port Stephens Beachside Holiday Parks) and September (at Treescape) will forfeit 50% of the deposit. Reservations cancelled from 1st November (at Port Stephens Beachside Holiday Parks) and 1st September (at Treescape) will forfeit 2 nights tariff in a cabin or site.		Market Pricing
Late Check Out - Subject to Availability						
Cabins	Until noon		\$4.55	\$50.00		Market Pricing
Cabins	50% of nightly rate	Until 5.00pm				Market Pricing
Campsite	50% of nightly rate	Until 5.00pm				Market Pricing
Wi-Fi Access: Holiday Packages						
3 Day Short Break		500mb downloads/500mb uploads signup	\$1.82	\$20.00		Market Pricing
7 day relax package		1000mb downloads/1000mg uploads signup	\$2.73	\$30.00		Market Pricing
30 day long stay package		21Gb uploads/2Gb downloads signup	\$4.55	\$50.00		Market Pricing
Communication and Administration Charges						
Facsimile Services	Outgoing - International	First page	\$0.73	\$8.00	First page	Market Pricing
Facsimile Services	Outgoing - International	Additional page	\$0.23	\$2.50	Per additional page	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Facsimile Services	Outgoing - Australia	First page	\$0.43	\$4.70	First page	Market Pricing
Facsimile Services	Outgoing - Australia	Additional page	\$0.15	\$1.70	Per additional page	Market Pricing
Facsimile Services	Incoming	First page	\$0.54	\$5.90	First 5 pages	Market Pricing
Facsimile Services	Incoming	Additional page	\$0.15	\$1.70	Per additional page	Market Pricing
Photocopying	A4		\$0.06	\$0.70	Per copy	Market Pricing
Photocopying	A3		\$0.10	\$1.10	Per copy	Market Pricing
Telephone Charges			\$0.00	Local, STD and International calls charged at 3 times the standard rate		Market Pricing
After hours call out fee	After hours call out fee for guests who are locked out of their rooms.		\$4.55	\$50.00	Per call out	Market Pricing

FINGAL BAY: Accommodation Tariffs MAXIMUM nightly rates

Advanced bookings for next financial year will be subject to increases to reflect CPI.

These are peak season rates chargeable. Rates may increase through dynamic pricing via Reservation Management System depending on availability.

Beach House	Weekend nightly rate		\$36.82	\$405.00	Per night	Market Pricing
Garden Cabin	Weekend nightly rate		\$30.46	\$335.00	Per night	Market Pricing
Getaway Cabin	Weekend nightly rate		\$22.27	\$245.00	Per night	Market Pricing
Powered Site	Weekend nightly rate		\$7.18	\$79.00	Per night	Market Pricing
Surf Villa	Weekend nightly rate		\$40.91	\$450.00	Per night	Market Pricing
The Surf House	Weekend nightly rate		\$40.91	\$450.00	Per night	Market Pricing
Drive through ensuite site			\$10.00	\$110.00	per night	Market Pricing
Ensuite campsite			\$9.00	\$99.00	per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Large Motor Home	Powered Site		\$8.64	\$95.00	Per site	Market Pricing
FINGAL BAY: Accommodation Tariffs MINIMUM nightly rates						
Advanced bookings for next financial year will be subject to increases to reflect CPI.						
These are the minimum rates not including any discounts. Rates increase through dynamic pricing via Reservation Management System depending on availability.						
Beach House	Weekday nightly rate		\$12.73	\$140.00	Per night	Market Pricing
Garden Cabin	Weekday nightly rate		\$11.82	\$130.00	Per night	Market Pricing
Getaway Cabin	Weekday nightly rate		\$9.55	\$105.00	Per night	Market Pricing
Powered Site	Weekday nightly rate		\$3.09	\$34.00	Per night	Market Pricing
Surf Villa	Weekday nightly rate		\$15.00	\$165.00	Per night	Market Pricing
The Surf House	Weekday nightly rate		\$15.00	\$165.00	Per night	Market Pricing
Drive through ensuite site			\$5.00	\$55.00	Per night	Market Pricing
Ensuite campsite			\$4.73	\$52.00	Per night	Market Pricing
Fingal Bay Meeting Room	Full day		\$7.27	\$80.00	Per day	Market Pricing
Fingal Bay Meeting Room	Half day		\$4.55	\$50.00	Half day	Market Pricing
Large Motor Home	Powered Site		\$4.09	\$45.00	Per site	Market Pricing
General Services and Ancillary Charges						
Additional Housekeeping Services			\$5.46	\$60.00	Per hour or part thereof	Market Pricing
Casual Showers			\$0.50	\$5.50	Per person	Market Pricing
Extension Lead Hire			\$0.50	\$5.50	Per day	Market Pricing
Gas			\$0.00	Recommended Retail Price as charged by Service Provider		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Ice			\$0.00	Recommended Retail Price as charged by Service Provider		Market Pricing
Internet Access			\$0.00	Recommended Retail Price as charged by Service Provider		Market Pricing
Lost key replacement			\$4.55	\$50.00	Per key	Market Pricing
Re-sanitation costs	Charge to clean vomit or excreta.		\$22.73	\$250.00	Per service	Market Pricing
Remote control replacement			\$13.64	\$150.00	Per remote device	Market Pricing
Tennis Court Hire			\$0.00	Recommended Retail Price as charged by Service Provider		Market Pricing
Use of Barbeques			\$0.00	No charge applies		Free (zero priced)
Washing Machines and Dryers			\$0.36	\$4.00	Per token	Market Pricing
Washing powder	Per sachet		\$0.18	\$2.00	per sachet	Market Pricing
Day visitors	Per person		\$0.45	\$5.00	per person	Market Pricing
Breakfast packs	Each		\$0.91	\$10.00	each	Market Pricing
Rollaway single bed			\$2.27	\$25.00	Per night	Market Pricing
Beachside bonus membership	Each		\$1.36	\$15.00	Each	Market Pricing
Ten (10) Person Easy Camping Hire	MINIMUM Per Night Hire	Ten (10) person tent and 10 sleeping mats. Fee excludes site fees, covers up to 10 guests, only available for hire with a double site booking at the hiring Holiday Park. Guests to erect, take down and pack tent)	\$9.09	\$100.00	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Ten (10) Person Easy Camping Hire	Maximum hire per night	Ten (10) person tent and 10 sleeping mats. Fee excludes site fees, covers up to 10 guests, only available for hire with a double site booking at the hiring Holiday Park. Guests to erect, take down and pack tent)	\$22.36	\$246.00	Per night	Market Pricing
Four (4) Person Easy Camping Hire	MINIMUM hire per night	Four person tent and four sleeping mats. Fee excludes site fees, covers up to 4 guests, only available for hire with a site booking at the hiring Holiday Park. Guests to erect, take down and pack tent)	\$3.64	\$40.00	Per night	Market Pricing
Four (4) Person Easy Camping Hire	MAXIMUM hire per night	Four person tent and four sleeping mats. Fee excludes site fees, covers up to four guests; only available for hire with a site booking at the hiring Holiday Park. Guest to erect and take down and pack tent.	\$8.00	\$88.00	Per night	Market Pricing
Two (2) Person Easy Camping Hire	MINIMUM nightly hire	Two person tent and two sleeping mats. Fee excludes site fees, covers up to 2 guests, only available for hire with a site booking at the hiring Holiday Park. Guests to erect, take down and pack tent)	\$2.73	\$30.00	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Two (2) Person Easy Camping Hire	MAXIMUM nightly hire fee	Two person tent and two sleeping mats. Fee excludes site fees, covers up to 2 guests, only available for hire with a site booking at the hiring Holiday Park. Guests to erect, take down and pack tent)	\$6.18	\$68.00	Per night	Market Pricing
Group Bookings						
Advanced bookings for next financial year will be subject to increases to reflect CPI.						
Cancellations				Notice less than 50 days, a cancellation fee of 10% will be charged. Cancellation between 21 – 30 days a fee of 20% will be charged. Cancellation less than 21 days, there will be no refund of deposit monies paid.		Market Pricing
Final Deposit				Within one month of arrival date 30% of total quoted costs		Market Pricing
Final Payment				Balance to be paid at least one week prior to arrival.		Market Pricing
Initial Deposit			\$0.00	Within 50 days of reservation 10% to hold accommodation		Market Pricing
Security deposits			\$0.00	A credit card imprint must be provided on arrival as security to cover costs if damage is incurred by the park during the group's stay		Market Pricing
HALIFAX: Accommodation Tariffs MAXIMUM nightly rates						
Advanced bookings for next financial year will be subject to increases to reflect CPI.						
These are peak season rates chargeable. Rates may increase through dynamic pricing via Reservation Management System depending on availability.						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
3 Bedroom Assisted Cabin	Weekend nightly rate		\$35.91	\$395.00	Per night	Market Pricing
Bay Villa	Weekend nightly rate		\$27.73	\$305.00	Per night	Market Pricing
Beach Villa	Weekend nightly rate		\$40.91	\$450.00	Per night	Market Pricing
Castaway Cabin	Weekend nightly rate		\$22.27	\$245.00	Per night	Market Pricing
Powered Site	Weekend nightly rate		\$7.18	\$79.00	Per night	Market Pricing
Quarterdeck Villa	Weekend nightly rate		\$30.46	\$335.00	Per night	Market Pricing
Ensuite Van Site	MAXIMUM nightly rate		\$9.00	\$99.00	Per night	Market Pricing
HALIFAX: Accommodation Tariffs MINIMUM nightly rates						
Advanced bookings for next financial year will be subject to increases to reflect CPI.						
These are the minimum rates not including any discounts. Rates increase through dynamic pricing via Reservation Management System depending on availability.						
3 Bedroom Assisted Cabin	Weekday nightly rate		\$14.09	\$155.00	Per night	Market Pricing
Bay Villa	Weekday nightly rate		\$10.91	\$120.00	Per night	Market Pricing
Beach Villa	Weekday nightly rate		\$15.00	\$165.00	Per night	Market Pricing
Castaway Cabin	Weekday nightly rate		\$9.55	\$105.00	Per night	Market Pricing
Powered Site	Weekday nightly rate		\$3.09	\$34.00	Per night	Market Pricing
Quarterdeck Villa	Weekday nightly rate		\$11.82	\$130.00	Per night	Market Pricing
Ensuite Van site	MINIMUM night rate		\$4.73	\$52.00	Per night	Market Pricing
Holiday Van Administration						
Holiday Van Annual Agreement	Preparation Charge		\$1.06	\$11.60		Market Pricing
Holiday Van Annual Agreement	Postal Charge		\$0.53	\$5.80		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Holiday Van Annual Agreement Sale/ Transfer of Ownership Fee	Fee payable by owner on submission of sales application form as part of the sales process.	Includes a \$165 Holiday Van independent valuation based on a group discount	\$40.00	\$440.00		Market Pricing
Holiday Van Individual Valuation Surcharge	Fee payable by owner on submission of sales application form as part of the sales process	To be paid on top of Holiday Van Agreement Sales Fee if an individual valuation is required.	\$20.00	\$220.00		Market Pricing
Holiday Van Occupancy Fees						
Electricity account administration	Charged quarterly with each electricity meter reading		\$0.46	\$5.00	Per quarter	Market Pricing
Holiday Van Site A (Fingal Bay Only)	Monthly occupancy fee up to 150 nights	2% discount to Holiday Van owners who have authorised to pay the monthly fees via direct debit payment wither from a bank account or from their credit card.	\$43.64	\$480.00		Market Pricing
Holiday Van Site B (Halifax, Fingal Bay and Shoal Bay)	Monthly occupancy fee up to 150 nights	2% discount to Holiday Van owners who have authorised to pay the monthly fees via direct debit payment either from a bank account or from their credit card.	\$42.73	\$470.00		Market Pricing
Holiday Van Site Electricity Usage			\$0.00	Metered electricity usage charged quarterly based on latest retail tariffs of the local area energy retailer		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Electricity Service Availability Charge		Calculated per day for 150 days of the year; based on the latest retail tariffs of the local area energy retailer; charged quarterly.				Market Pricing
MAXIMUM Nightly Additional Person Charges						
Extra person cabin accommodation	Per additional adult		\$2.27	\$25.00	Per night	Market Pricing
Extra person cabin accommodation	Per additional child		\$0.00	Per additional child	Per night	Free (zero priced)
Extra person site accommodation	Per additional adult		\$1.36	\$15.00	Per night	Market Pricing
Extra person site accommodation	Per additional child		\$0.91	\$10.00	Per night	Market Pricing
MINIMUM Nightly Additional Person Charges						
Extra person cabin accommodation	Per additional adult		\$1.36	\$15.00	Per night	Market Pricing
Extra person cabin accommodation	Per additional child		\$0.00	\$0.00	Per night	Free (zero priced)
Extra person site accommodation	Per additional adult		\$0.91	\$10.00	Per night	Market Pricing
Extra person site accommodation	Per additional child		\$0.46	\$5.00	Per night	Market Pricing
Security Deposits						
Security Deposit - Camp Kitchen Key	Security deposit required when photo ID is not available		\$0.00	\$20.00		Market Pricing
Security Deposit - Extension Lead Hire			\$0.00	\$50.00		Market Pricing
SHOAL BAY - Conference Room Hire						
Advanced bookings for next financial year will be subject to increases to reflect CPI.						
Additional Person - premium package surcharge	Per person added to full day standard package rate	Both packages include one of either morning or afternoon tea	\$0.77	\$8.50	Per person	Market Pricing
Additional Person - premium package surcharge	Per person added to half day premium package rate	Both packages include one of either morning or afternoon tea	\$0.77	\$8.50	Per person	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional Person - standard package surcharge	Per person added to half day standard package rate	Both packages include one of either morning or afternoon tea	\$0.23	\$2.50	Per person	Market Pricing
Additional Person - standard package surcharge	Per person added to full day standard package rate	Both packages include one of either morning or afternoon tea	\$0.23	\$2.50	Per person	Market Pricing
Full Day Premium Package	Flat Rate - includes cleaning costs, audio visual equipment and premium catering package up to 20 people.	Both packages include one of either morning or afternoon tea	\$26.82	\$295.00		Market Pricing
Full Day Standard Package	Flat Rate - includes cleaning costs, audio visual equipment and standard catering package up to 20 people.	Both packages include one of either morning or afternoon tea	\$24.55	\$270.00		Market Pricing
Half Day Premium Package	Flat Rate - includes cleaning costs, audio visual equipment and premium catering package up to 20 people.	Both packages include one of either morning or afternoon tea	\$18.64	\$205.00		Market Pricing
Half Day Standard Package	Flat Rate - includes cleaning costs, audio visual equipment and standard catering package up to 20 people.	Both packages include one of either morning or afternoon tea	\$17.27	\$190.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
SHOAL BAY: Accommodation Tariffs MAXIMUM nightly rates						
Advanced bookings for next financial year will be subject to increases to reflect CPI.						
These are peak season rates chargeable. Rates may increase through dynamic pricing via Reservation Management System depending on availability.						
Catamaran Villa	Weekend nightly rate		\$27.73	\$305.00	Per night	Market Pricing
Ensuite Site	Weekend nightly rate		\$9.00	\$99.00	Per night	Market Pricing
Outrigger Villa	Weekend nightly rate		\$30.46	\$335.00	Per night	Market Pricing
Powered Site	Weekend nightly rate		\$7.18	\$79.00	Per night	Market Pricing
Safari Tent	Weekend nightly rate		\$19.09	\$210.00	Per night	Market Pricing
Sunseeker Villa	Weekend nightly rate		\$22.27	\$245.00	Per night	Market Pricing
The Beach House	Weekend nightly rate		\$40.91	\$450.00	Per night	Market Pricing
SHOAL BAY: Accommodation Tariffs MINIMUM nightly rates						
Advanced bookings for next financial year will be subject to increases to reflect CPI.						
These are the minimum rates not including any discounts. Rates increase through dynamic pricing via Reservation Management System depending on availability.						
Catamaran Villa	Weekday nightly rate		\$10.91	\$120.00	Per night	Market Pricing
Ensuite Site	Weekday nightly rate		\$4.73	\$52.00	Per night	Market Pricing
Outrigger Villa	Weekday nightly rate		\$11.82	\$130.00	Per night	Market Pricing
Powered Site	Weekday nightly rate		\$3.09	\$34.00	Per night	Market Pricing
Safari Tent	Weekday nightly rate		\$8.18	\$90.00	Per night	Market Pricing
Sunseeker Villa	Weekday nightly rate		\$9.55	\$105.00	Per night	Market Pricing
The Beach House	Weekday nightly rate		\$15.00	\$165.00	Per night	Market Pricing
TREESCAPE Accommodation Tariffs MAXIMUM nightly rates						
Advanced bookings for next financial year will be subject to increases to reflect CPI.						
Studio			\$16.82	\$185.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
1 bedroom suite			\$20.46	\$225.00		Market Pricing
1 bedroom deluxe suite			\$22.27	\$245.00		Market Pricing
Drive Through Site			\$7.18	\$79.00		Market Pricing
Powered van/tent site			\$5.91	\$65.00		Market Pricing
Unpowered tent site			\$4.73	\$52.00		Market Pricing
Dormitory tent	Includes 10 occupants	10 person tent plus 10 sleeping mats on an unpowered camp site (guests to erect and pack down tent)	\$31.82	\$350.00		Market Pricing
First time camping	Includes 4 occupants	Includes unpowered site plus provision of a 4 person tent and 4 sleeping mats (guests to erect and pack down tent)	\$12.73	\$140.00		Market Pricing
Treescape Marquee Hire	Room only	Full day	\$7.27	\$80.00		Market Pricing
Treescape Marquee Hire	Room only	Half day	\$4.55	\$50.00		Market Pricing
First Time Camping	Two occupants	Includes unpowered site plus provision of a two person tent and two sleeping mats. Guests to erect and pack down tent.	\$10.91	\$120.00	Per night	Market Pricing
TREESCAPE Accommodation Tariffs MINIMUM nightly rates						
Advanced bookings for next financial year will be subject to increases to reflect CPI.						
Studio			\$7.00	\$77.00		Market Pricing
1 bedroom suite			\$8.36	\$92.00		Market Pricing
1 bedroom deluxe suite			\$8.82	\$97.00		Market Pricing
Drive Through Site			\$3.18	\$35.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Powered van/tent site			\$2.73	\$30.00		Market Pricing
Unpowered tent site			\$2.27	\$25.00		Market Pricing
Dormitory Tent	includes 10 occupants	10 person tent and 10 sleeping mats provided on an unpowered camp site (guests to erect and pack down tent)	\$13.64	\$150.00		Market Pricing
First time camping	Includes 4 occupants	Includes unpowered site plus provision of a 4 person tent and 4 sleeping mats (guests to erect and pack down tent)	\$5.91	\$65.00		Market Pricing
Treescape Marquee Hire	Room only	Full day	\$13.64	\$150.00		Market Pricing
Treescape Marquee Hire	Half Day	Room only	\$9.09	\$100.00		Market Pricing
First Time Camping	Includes two (2) occupants.	Includes unpowered site plus provision of a two person tent and two sleeping mats. Guests to erect and pack down tent.	\$5.00	\$55.00	Per night	Market Pricing

THOU WALL SUNSET RETREAT Accommodation Tariffs MAXIMUM Nightly Rates

Best available rate (BAR) will be determined on market demand and selected from the Minimum to Maximum tariff bandwidth. Advanced bookings for next financial year will be subject to increases to reflect CPI.

Waterview Deluxe		\$20.00 per extra person over 3 years old	\$33.48	\$368.30	Per night	Market Pricing
Waterview Sunset		\$20.00 extra per person over 3 years old	\$33.48	\$368.30	Per night	Market Pricing
Waterview Bath Cottage			\$23.26	\$255.80	Per night	Market Pricing
Waterview Standard		\$30.00 per extra person over 3 years old	\$23.26	\$255.80	Per night	Market Pricing
Standard Cabin			\$23.26	\$255.80	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Thou Walla tent			\$23.26	\$255.80	Per night	Market Pricing
Camping Site		\$10.00 per extra person over 3 years old	\$23.26	\$255.80	Per night	Market Pricing
Extra Parking			\$2.79	\$30.70	Per vehicle	Market Pricing
THOU WALLA SUNSET RETREAT Accommodation Tariffs MINIMUM Nightly Rates						
Best available rate (BAR) will be determined on market demand and selected from the Minimum to Maximum tariff bandwidth. Advanced bookings for next financial year will be subject to increases to reflect CPI.						
Waterview Deluxe			\$17.21	\$189.30	Per night	Market Pricing
Waterview Sunset			\$17.21	\$189.30		Market Pricing
Waterview Bath Cottage			\$13.96	\$153.50	Per night	Market Pricing
Waterview Standard			\$13.96	\$153.50	Per night	Market Pricing
Standard Cabin			\$11.26	\$123.80	Per night	Market Pricing
Thou Walla Tent			\$11.26	\$123.80	Per night	Market Pricing
Camping Site			\$3.26	\$35.90	Per night	Market Pricing
Extra parking			\$1.40	\$15.40	Per vehicle	Market Pricing

RECREATION and LEISURE SERVICES

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
AQUATIC CENTRES - LAKESIDE LEISURE CENTRE						
General Admission						
Multiple Visits						
Entry - Family (20 Visits)	Six month expiry term		\$22.91	\$252.00	Per 6 Months	Market Pricing
Entry - Single (20 Visits)	Six month expiry term		\$8.82	\$97.00	Per 6 months	Market Pricing
Single Visit						
Entry - Adult and Child 3 years and over			\$0.48	\$5.30	Per visit	Market Pricing
Entry - Concession (Senior)	Concession card to be provided		\$0.38	\$4.20	Per visit	Market Pricing
Entry - Family (Day Pass)	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address.		\$1.44	\$15.80	Per visit	Market Pricing
Entry - School Student	School visit only, attending with school		\$0.35	\$3.80	Per visit	Market Pricing
Entry - Spectator			\$0.27	\$3.00	Per visit	Market Pricing
Membership						
Pool Membership - Family (Pool Access Only)	Fortnightly Direct Debit amount		\$2.67	\$29.40	Per fortnight	Market Pricing
Pool Membership - Family (Pool Access Only per 12 months)	Upfront payment		\$60.00	\$660.00	Per year	Market Pricing
Pool Membership - Family (Pool Access Only per 6 months)	Upfront payment		\$40.91	\$450.00		Market Pricing
Pool Membership - Single (per fortnight)	Fortnightly Direct Debit amount		\$1.91	\$21.00	Per fortnight	Market Pricing
Pool Membership - Single (12 months)	Upfront payment		\$42.91	\$472.00	Per year	Market Pricing
Pool Membership - Single (Aqua included)	Fortnightly Direct Debit		\$2.18	\$24.00		Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pool Membership - Single (Pool Access Only 6 months)	Upfront payment		\$24.82	\$273.00		Market Pricing
Pool Membership - Single - (Senior/Concession) (per 12 months)	Upfront payment		\$33.36	\$367.00	Per year	Market Pricing
Pool Membership - Single - (Senior/Concession) (per 6 months)	Upfront payment		\$18.55	\$204.00		Market Pricing
Pool Membership - Single - (Senior/Concession) (per fortnight)	Fortnightly Direct Debit amount		\$1.66	\$18.30	Per fortnight	Market Pricing
Pool Membership - Single (Senior/Concession) (Aqua included)	Fortnightly Direct Debit		\$2.00	\$22.00		Market Pricing
Programs						
Aqua Fitness						
Aqua Membership - Single	Pool included		\$2.18	\$24.00	Per fortnight	Market Pricing
Aqua Membership - Single (Senior/Concession)	Pool included		\$2.00	\$22.00	Per fortnight	Market Pricing
Aqua casual pool member			\$0.50	\$5.50		Market Pricing
Aqua Fitness - Single entry	Per session (includes pool entry)		\$1.25	\$13.70	Per session	Market Pricing
Aqua Fitness - Single entry (Senior/Concession)	Per session (includes pool entry)		\$1.10	\$12.10	Per session	Market Pricing
Aqua Fitness - Multi entry (10 visits)	Per session (includes pool entry)		\$10.00	\$110.00	Per 10 sessions	Market Pricing
Aqua Fitness - Multi entry (Senior/Concession) (10 visits)	Per session (includes pool entry) - Concession card to be shown		\$7.27	\$80.00	Per 10 sessions	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Aquatic Education						
Swimming Lesson - Children with disabilities - Group Lesson	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$11.00	Per lesson	Market Pricing
Swimming Lesson - Private lesson - Adult	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$30.00	Per lesson	Market Pricing
Swimming Lessons - 1st child (Group lesson)	Per lesson (includes pool entry) Free entry to non-swimming family members /carer supervising or watching swimming lesson	2nd child in family to receive 5% discount, further children to receive 10% discount	\$0.00	\$13.60	Per lesson	Market Pricing
Swimming Lessons - Private lesson - Child	Per lesson (includes pool entry) Free entry to non-swimming family members supervising or watching swimming lesson		\$0.00	\$27.00	Per lesson	Market Pricing
Squad Activities						
Squad - Casual	Includes pool entry - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$1.34	\$14.70	Per lesson	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Squad - Monthly Pass Bronze 3 to 5 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$8.59	\$94.50	Per month	Market Pricing
Squad - Monthly Pass - Bronze up to 2 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$7.11	\$78.20	Per month	Market Pricing
Squad - Monthly Pass - Silver up to 4 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$9.09	\$100.00	Per month	Market Pricing
Squad - Monthly Pass - Silver/Gold/Adult 5 to 10 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$10.22	\$112.40	Per month	Market Pricing
Squad - Fortnightly Direct Debit - Bronze/Development 2 sessions per week			\$3.07	\$33.80	Per fortnight	Market Pricing
Squad - Fortnightly Direct Debit - Bronze 3-5 sessions per week			\$4.03	\$44.30	Per fortnight	Market Pricing
Squad - Fortnightly Direct Debit - Silver 4 sessions per week			\$4.26	\$46.80	Per fortnight	Market Pricing
Squad - Fortnightly Direct Debit - Silver/Gold Adult 5-10 sessions per week			\$4.50	\$49.50	Per fortnight	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Special						
Direct Debit Establishment Fee	Administration Establishment Fee		\$2.86	\$31.50	Once only	Market Pricing
Lane Hire			\$2.50	\$27.50	Per lane per hour (or part thereof)	Market Pricing
Pool Parties Per Child			\$1.91	\$21.00	Per child	Market Pricing
AQUATIC CENTRES - Tilligerry Aquatic Centre						
General Admission						
Multiple Visits						
Multi Visit Pass - 20 visits			\$7.32	\$80.50	Per visit	Market Pricing
Single Visit						
Entry - Adult and Child 3 years and over			\$0.39	\$4.30	Per visit	Market Pricing
Entry - Child under 3 years	Must be accompanied by a fee paying adult		\$0.00	\$0.00	Per visit	Free (zero priced)
Entry - Concession (Senior)	Concession card to be provided		\$0.30	\$3.30	Per visit	Market Pricing
Entry - Family (Day Pass)	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address.		\$1.47	\$16.20	Per visit	Market Pricing
Entry - School Student	School visit only, attending with school		\$0.27	\$3.00	Per visit	Market Pricing
Entry - Spectator			\$0.25	\$2.70	Per visit	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Membership						
Buddy Membership (per fortnight)	Fortnightly Direct Debit amount - (Membership for 2 x people. Can be friends, doesn't need to be family)		\$1.84	\$20.20	Per fortnight	Market Pricing
Buddy Membership - (12 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$42.55	\$468.00	Per year	Market Pricing
Buddy Membership - (6 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$23.91	\$263.00	Per 6 months	Market Pricing
Pool Membership - Family (6 months)	Upfront payment		\$29.82	\$328.00	Per year	Market Pricing
Pool Membership - Family (Per fortnight)	Fortnightly Direct Debit amount		\$1.91	\$21.00	Per fortnight	Market Pricing
Pool Membership - Single (per fortnight)	Fortnightly Direct Debit amount		\$1.04	\$11.40	Per event	Market Pricing
Pool Membership - Single (12 months)	Upfront payment		\$27.27	\$300.00	Per year	Market Pricing
Pool Membership - Single (6 months)	Upfront payment		\$15.64	\$172.00	Per year	Market Pricing
Direct Debit - Buddy Pass			\$1.84	\$20.20	Per fortnight	Market Pricing
Direct Debit Single			\$1.04	\$11.40	Per fortnight	Market Pricing
Direct Debit Family			\$1.91	\$21.00		Partial Cost Pricing
Pool Membership 6 month single (Senior/Concession)			\$13.36	\$147.00	Upfront payment	Market Pricing
Pool Membership 6 month single (Senior/Concession)			\$13.36	\$147.00	Upfront payment	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pool Membership - 12 months single (Senior/Concession)			\$22.59	\$248.50		Market Pricing
Programs						
Aqua Fitness						
Aqua Fitness - Multi entry (10 visits)	Per session (includes pool entry)		\$10.07	\$110.80	Per 10 sessions	Market Pricing
Aqua Fitness - Multi entry (Senior/Concession) (10 visits)	Per session (includes pool entry) - Concession card to be shown		\$7.46	\$82.00	Per 10 sessions	Market Pricing
Aqua Fitness - Single entry	Per session (includes pool entry)		\$1.18	\$13.00	Per session	Market Pricing
Aqua Fitness - Single entry (Senior/Concession)	Per session (includes pool entry) Concession card to be shown		\$1.04	\$11.40	Per session	Market Pricing
Aqua Casual Pool Member			\$0.72	\$7.90		Market Pricing
Port Stephens Pool Membership - Family - Direct Debit			\$2.86	\$31.50	Per fortnight	Market Pricing
Port Stephens Pool Membership - Single - Direct Debit			\$1.86	\$20.50	Per fortnight	Market Pricing
Aquatic Education						
Swimming Lesson - Children with disabilities - Group Lesson	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$11.80	Per lesson	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Swimming Lesson - Private lesson - Adult	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$28.40	Per lesson	Market Pricing
Swimming Lessons - 1st child (Group lesson)	Per lesson (includes pool entry) Free entry to non-swimming family members /carer supervising or watching swimming lesson	2nd child in family to receive 5% discount, further children to receive 10% discount	\$1.15	\$12.60	Per lesson	Market Pricing
Swimming Lessons - Private lesson - Child	Per lesson (includes pool entry) Free entry to non-swimming family members supervising or watching swimming lesson		\$0.00	\$27.00	Per lesson	Market Pricing
Squad Activities						
Squad - Casual	Includes pool entry - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$1.29	\$14.20	Per lesson	Market Pricing
Squad - Monthly Pass Bronze 3 to 5 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$8.32	\$91.50	Per month	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Squad - Monthly Pass - Bronze up to 2 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$6.68	\$73.50	Per month	Market Pricing
Squad - Monthly Pass - Silver up to 4 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$9.36	\$103.00	Per month	Market Pricing
Squad - Monthly Pass - Silver/Gold/Adult 4 to 10 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$10.09	\$111.00	Per month	Market Pricing
Special						
Direct Debit Establishment Fee	Administration Establishment Fee		\$6.21	\$68.30	Once only	Market Pricing
Single Visit						
Carnivals / Private Functions / Group cancellation Fee			\$9.62	\$105.80	Per event	Market Pricing
Lane Hire	Includes hire of inflatables		\$2.50	\$27.50	Per lane per hour (or part thereof)	Market Pricing
Pool parties per child			\$1.91	\$21.00		Market Pricing
AQUATIC CENTRES - Tomaree Aquatic Centre						
General Admission						
Multiple Visits						
Multi Visit Pass - 20 visits			\$7.82	\$86.00	Per visit	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Single Visit						
Entry - Adult and Child 3 years and over			\$0.48	\$5.30	Per visit	Market Pricing
Entry - Child under 3 years	Must be accompanied by a fee paying adult		\$0.00	\$0.00	Per visit	Free (zero priced)
Entry - Concession (Senior)	Concession card to be provided		\$0.36	\$3.90	Per visit	Market Pricing
Entry - Family (Day Pass)	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address.		\$1.70	\$18.70	Per visit	Market Pricing
Entry - School Student	School visit only, attending with school		\$0.27	\$3.00	Per visit	Market Pricing
Entry - Spectator			\$0.27	\$3.00	Per visit	Market Pricing
Waterslide 7 Rides			\$0.48	\$5.30	Per visit	Market Pricing
Waterslide Single Ride	Per Ride		\$0.12	\$1.30	Per visit	Market Pricing
Waterslide - All Day			\$1.44	\$15.80	Per day	Market Pricing
School Single Booking - 2 Hours			\$22.73	\$250.00	Per single visit	Market Pricing
Membership						
Buddy Membership (per fortnight)	Fortnightly Direct Debit amount - (Membership for 2 x people. Can be friends, doesn't need to be family)		\$1.68	\$18.50	Per fortnight	Market Pricing
Buddy Membership - (12 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$44.82	\$493.00	Per year	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Buddy Membership - (6 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$27.64	\$304.00	Per 6 months	Market Pricing
Pool Membership - Family (12 months)	Fortnightly Direct Debit amount		\$49.55	\$545.00	Per fortnight	Market Pricing
Pool Membership - Family (6 months)	Upfront payment		\$35.46	\$390.00	Per year	Market Pricing
Pool Membership - Family (Per fortnight)	Fortnightly Direct Debit amount		\$2.05	\$22.50	Per fortnight	Market Pricing
Pool Membership - Single (per fortnight)	Fortnightly Direct Debit amount		\$1.22	\$13.40	Per fortnight	Market Pricing
Pool Membership - Single (12 months)	Upfront payment		\$28.64	\$315.00	Per year	Market Pricing
Pool Membership - Single (6 months)			\$18.18	\$200.00	Per six months	Market Pricing
Pool Membership - Direct Debit (Senior/Concession)			\$0.82	\$9.00	Per fortnight	Market Pricing
Programs						
Aqua Fitness						
Aqua Fitness - Multi entry (10 visits)	Per session (includes pool entry)		\$9.91	\$109.00	Per 10 sessions	Market Pricing
Aqua Fitness - Multi entry (Senior/Concession) (10 visits)	Per session (includes pool entry) - Concession card to be shown		\$7.36	\$81.00	Per 10 sessions	Market Pricing
Port Stephens Pool Membership - Family - Direct Debit			\$2.86	\$31.50	Per fortnight	Market Pricing
Aqua Fitness - Single entry	Per session (includes pool entry)		\$1.15	\$12.60	Per session	Market Pricing
Aqua Fitness - Single entry (Senior/Concession)	Per session (includes pool entry)		\$1.00	\$11.00	Per session	Market Pricing
Aqua Fitness - Pool Member			\$0.72	\$7.90	Per visit	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Aqua Fitness - Direct Debit (Senior/Concession)			\$2.45	\$27.00	Per fortnight	Market Pricing
Aqua Fitness - Direct Debit (Non-concession)			\$3.27	\$36.00	Per fortnight	Market Pricing
Aquatic Education						
Swimming Lesson - Children with disabilities - Group Lesson	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$11.80	Per lesson	Market Pricing
Swimming Lesson - Private lesson - Adult One Hour	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$2.57	\$28.30	Per lesson	Market Pricing
Swimming Lessons - 1st child (Group lesson)	Per lesson (includes pool entry) Free entry to non-swimming family members /carer supervising or watching swimming lesson	2nd child in family to receive 5% discount, further children to receive 10% discount	\$1.16	\$12.80	Per lesson	Market Pricing
Swimming Lessons - Private lesson - Child	Per lesson (includes pool entry) Free entry to non-swimming family members supervising or watching swimming lesson		\$0.00	\$26.90	Per lesson	Market Pricing
Swimming Lesson - Holiday Intensive - Child			\$1.15	\$12.60	Per lesson	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Squad Activities						
Squad - Casual	Includes pool entry - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$1.29	\$14.20	Per lesson	Market Pricing
Squad - Monthly Pass Bronze 3 to 5 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$8.49	\$93.40	Per month	Market Pricing
Squad - Monthly Pass - Bronze up to 2 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$6.88	\$75.70	Per month	Market Pricing
Squad - Monthly Pass - Silver up to 4 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$9.55	\$105.00	Per month	Market Pricing
Squad - Monthly Pass - Silver/Gold/Adult 4 to 10 sessions per week	Per session (includes pool entry) - Free entry to non-swimming family members/carer supervising or watching session	2nd child in family to receive 5% discount, further children to receive 10% discount	\$10.16	\$111.80	Per month	Market Pricing
Squad - Direct Debit 3-5 sessions per week			\$4.25	\$46.75	Per fortnight	Market Pricing
Squad - Direct Debit - Up to 2 sessions per week			\$3.34	\$36.75	Per fortnight	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Squad - Direct Debit - Silver up to 4 sessions per week			\$4.77	\$52.50	Per fortnight	Market Pricing
Squad - Direct Debit - Silver/Gold Adult 4 - 10 sessions per week			\$5.09	\$56.00	Per fortnight	Market Pricing
Squad plus membership - Direct Debit - Bronze 3-5 sessions per week			\$4.25	\$46.75	Per fortnight	Market Pricing
Squad plus membership - Direct Debit - Bronze up to 2 sessions per week			\$3.34	\$36.75	Per fortnight	Market Pricing
Squad plus membership - Direct Debit - Silver up to 4 sessions per week			\$4.77	\$52.50	Per fortnight	Market Pricing
Squad plus membership - Direct Debit - Silver/Gold Adult - 4 - 10 sessions per week			\$5.09	\$56.00	Per fortnight	Market Pricing
Family/Squad membership - Direct Debit - up to four squad sessions per week			\$9.09	\$100.00	Per fortnight	Market Pricing
Special						
Direct Debit Establishment Fee	Administration Establishment Fee		\$6.18	\$68.00	Once only	Market Pricing
Lane Hire			\$2.58	\$28.40	Per lane	Market Pricing
Carnivals, Private Functions and Group Cancellation Fee			\$12.91	\$142.00		Market Pricing
SPORTS COUNCILS - Membership Fees and Arrangements						
Full fee paying members	Tomaree Market Hire Fee	Facilities hire	\$71.84	\$790.20	Per use	Market Pricing
Full fee paying members	Club - Junior Players	Membership	\$0.59	\$6.50	Per season	Market Pricing
Full fee paying members	Club - Senior Players	Membership	\$0.83	\$9.15	Per season	Market Pricing
Full fee paying members	Club - On Licence Agreement	Playing and related rights	\$28.36	\$311.90	Per year	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Full fee paying members	Minimum Ground Hire Fee	Sports Council member fee for eligibility to access Sports Council-generated income. Playing and related rights.	\$29.97	\$329.70	Per year	Market Pricing
Full fee paying members	Membership fee	Basic Sports Council Member Fee: one voting right, no access to income.	\$8.76	\$96.30	Per year	Market Pricing
SPORTS FACILITIES CATEGORIES						
Category 1 Facilities: King Park Complex, Lakeside Sports Complex, Tomaree Sports Complex						
Category 2 Facilities: Bill Strong Oval, Ferodale Sports Complex, Mallabula Sports Complex, Salamander Sports Complex, Salt Ash Equestrian Centre, Yulong Park						
Category 3 Facilities: Boomerang Park, Bowthorne Oval, Boyd Park, Brandon Park, Fingal Bay Oval, Green Wattle Creek Equestrian Centre, Karuah Oval, Kindlebark Oval, Salamander Bay Oval, Stuart Park, Vi Barnett Field						
Sports Councils - Facilities Hire						
Sports Facilities Hire: All Categories - Bond	Function, alcohol served		\$0.00	\$1,000.00	Per function	Market Pricing
Sports Facilities Hire: All Categories - Bond	Function, no alcohol served		\$0.00	\$600.00	Per function	Market Pricing
Category 1 Canteen Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	Match field competition		\$8.56	\$94.20	Per day	Market Pricing
Category 1 Canteen Hire: For profit organisations including Council	Match field competition		\$10.66	\$117.30	Per day	Market Pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	No use of bar		\$9.99	\$109.90	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 1 Function Room Hire: For profit organisations including Council	No use of bar		\$11.90	\$130.90	Per day	Market Pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups, Registered Charities	Use of bar, no alcohol		\$11.61	\$127.70	Per day	Market Pricing
Category 1 Function Room Hire: For profit organisations, including Council	Use of bar, no alcohol		\$15.04	\$165.40	Per day	Market Pricing
Category 1 Function Room Hire: Private Functions	Use of bar, alcohol rights and kitchen		\$63.08	\$693.90	Per day	Market Pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	Use of bar, alcohol served		\$17.22	\$189.50	Per day	Market Pricing
Category 1 Function Room Hire: For profit organisations including Council	Use of bar, alcohol served		\$24.31	\$267.40	Per day	Market Pricing
Category 1 Function Room Hire: Port Stephens Bridge Club	Elizabeth Waring Room		\$1.08	\$11.92	Per hour	Market Pricing
Category 1 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	Once off ground use		\$23.26	\$255.80	Per day	Market Pricing
Category 2 Meeting Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities			\$5.62	\$61.80	Per day	Market Pricing
Category 2 Meeting Room Hire: For profit organisations, including Council			\$10.18	\$112.00	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 2 Meeting Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities			\$0.91	\$10.00	Per hour	Market Pricing
Category 2 Meeting Room Hire: For profit organisations, including Council			\$1.82	\$20.00	Per hour	Market Pricing
Category 2 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	Once off ground use		\$18.60	\$204.60	Per day	Market Pricing
Category 3 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	Once off ground use		\$13.96	\$153.50	Per day	Market Pricing
Category 3 Wattle Creek Equestrian Centre	Usage Fee - Riding Members		\$10.91	\$120.00	Per person per annum	Market Pricing
Category 3 Wattle Creek Equestrian Centre	Usage Fee - Non Riding Members		\$3.64	\$40.00	Per person per annum	Market Pricing
Category 1 Meeting/Training Room Hire: Elizabeth Waring	All users	Maximum three (3) hours hire only.	\$2.73	\$30.00	Per hour	Market Pricing
Category 3 Wattle Creek Equestrian Centre	Usage Fee - Riding Parents		\$5.46	\$60.00	Per person per annum	Market Pricing
Category 2 Salt Ash Sports Ground						
Casual User			\$31.82	\$350.00	Per day	Market Pricing
Alexander Park Dressage Club			\$31.82	\$350.00	Per day	Market Pricing
Hunter Valley Dressage			\$31.82	\$350.00	Per day	Market Pricing
Battle Zone		Fee plus \$2 per player	\$9.09	\$100.00	Per week	Market Pricing

Fee Name	Fee Description	Clarification	GST Dollar Amount	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Salt Ash Sporting Club	Fee per rider per day		\$0.32	\$3.50	Per rider per day	Market Pricing
Salt Ash Pony Club	Fee per rider per day		\$0.32	\$3.50	Per rider per day	Market Pricing
Hunter Valley Arabian			\$31.82	\$350.00	Per day	Market Pricing
Sports Councils - Utilities and Floodlights Usage						
Electricity Levy Tier 1	Core user payment		\$71.82	\$790.00	Per year	Market Pricing
Electricity Levy Tier 2	Core user payment		\$38.18	\$420.00	Per year	Market Pricing
Electricity Levy Tier 3	Core user payment		\$21.91	\$241.00	Per year	Market Pricing
Electricity Levy Tier 4	Core user payment		\$5.46	\$60.00	Per year	Market Pricing
Use of Flood Lights - All Sports Facilities			\$9.71	\$106.80	Per year	Market Pricing



PORT STEPHENS
COUNCIL