



# Signage Developments

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The following template is to be used for signage applications. Additional assessments, reports and plans may be required to be submitted, where indicated. Plans to be submitted must include site analysis, signage plan and elevations of which demonstrate size, colour and illumination (if applicable).

## PART A

### PROPERTY DETAILS

Unit/Street Numbers	Street Name	Suburb	Postcode	Lot Number	DP/SP

## PART B

### DESCRIPTION OF THE PROPOSED DEVELOPMENT AND SITE PARTICULARS

#### Proposed development

Describe your proposal in detail, including details such as what the purpose of the signage is and what it will advertise, how and where the signage will be mounted, visual appearance and colour schemes, and the dimensions.

### **Subject site and adjoining properties**

Describe the subject site including, the total site area in m<sup>2</sup>, and physical features such as slope, vegetation, existing services and existing structures. Also describe the current use and development on adjoining properties.

### **Site history**

Detail the existing and historic uses of the site, including existing structures and activities.

Note: Where potentially contaminating activities have occurred, a contamination assessment should be provided in support of your application.

**State Environmental Planning Policies (SEPPs)**

List any State Environmental Planning Policies (SEPPs) applicable to your proposed development and provide details demonstrating compliance with the associated provisions of the relevant SEPP(s). This may be an appendix in the SEE.

Note: The regularly applicable SEPP(s) have been included in the table below, amend where necessary. SEPP No 64 - Advertising and Signage applies to all Development Applications which include signage, the relevant assessment criteria for SEPP 64 is provided below.

Applicable SEPP	Comments
<p><b>State Environmental Planning Policy (Coastal Management) 2018</b></p>	
<p><b>State Environmental Planning Policy No 55 – Remediation of Land</b></p> <p><u>Note:</u> Provide details of any potential contaminating activities that have previously occurred on the site.</p>	
<p><b>State Environmental Planning Policy No 44 – Koala Habitat Protection</b></p> <p><u>Note:</u> Provide details of any koala feed trees to be removed. If removal is required an Ecological Assessment Report shall be submitted with your application.</p>	
<p>[INSERT ADDITIONAL SEPPs HERE]</p>	

## SEPP No 64 – Advertising and Signage

### Part 3 – Advertisements

Note: Part 3 of the SEPP applies to advertising unless it is for the following: business identification signage, building identification signage or vehicle signage?

### Schedule 1 – Assessment Criteria

#### 1. Character of the area

Is the proposal consistent with the existing character and theme of advertising in the area?

#### 2. Special Areas

Does the proposal detract from the visual amenity or visual quality of surrounding areas?

#### 3. Views and Vistas

Does the proposal obscure important views? Does the signage respect viewing rights of other advertisers?

#### 4. Streetscape, setting or landscape

Does the signage contribute to the visual landscape of the area, being proportionate in scale and form to the existing streetscape, setting or landscape?

#### 5. Site and building

Is the proposal compatible with existing buildings on and surrounding the site, whilst respecting the existing important features of these buildings? Does the proposal show innovation and imagination in its relationship to the building or site.

#### 6. Associated devices

Have any safety devices, platforms, lighting devices or logos been designed as an integral part of the signage or structure on which it is to be displayed?

<p><b>7. Illumination</b>  Would illumination result in unacceptable glare, affect safety of pedestrians, vehicles or aircraft, detract from the amenity of surrounding residential or accommodation? Will the illumination be subject to a curfew, and be able to be adjusted where necessary?</p>	
<p><b>8. Safety</b>  Would the proposal reduce safety for any public road, pedestrians or bicyclists? Or obscure sightlines from public areas?</p>	

### Port Stephens Local Environmental Plan

List the provisions of the Port Stephens Local Environmental Plan (LEP) applicable to your proposed development and provide details demonstrating compliance.

Note: The regularly applicable LEP provisions have been included in the table below, amend where necessary to ensure all relevant provisions applicable to the proposed development have been addressed.

Applicable LEP provision	Comments
<p><b>2.1 Land use zones</b>  <u>Note:</u> Detailed assessment against the zone objectives is required.</p>	
<p>[INSERT ADDITIONAL CLAUSES HERE]</p>	

### Port Stephens Development Control Plan (DCP)

List the provisions of the Port Stephens Development Control Plan (DCP) applicable to your proposed development and provide details demonstrating compliance.

Should an objective or requirement not be met, justification and an alternative solution should be provided.

<b>Chapter B – General provisions</b> <u>Note:</u> The regularly applicable controls have been included in the table below, amend where necessary.	
Provision	Compliance and comment
<p>B1 – Tree Management  <u>Note:</u> Vegetation to be removed must be identified on the submitted plans (i.e. site plan, landscape plan, vegetation removal plan).</p>	

<p><b>B2 – Natural Resources</b>  <u>Note:</u> If the land is identified as containing critical habitat, threatened species, populations or ecological communities, an Ecological Assessment Report shall be submitted with your application.</p>	
<p><b>B3 – Environmental Management</b>  <u>Note:</u> Earthworks, acid sulfate soils and pollution must be addressed.</p>	
<p>[INSERT ADDITIONAL PROVISIONS HERE]</p>	

<b>Chapter C – Development types</b>	
<b>Provision</b>	<b>Compliance and comment</b>
<p><b>C8 – Signage</b>  <u>Note:</u> Consideration should be given to the objectives and requirements listed under Chapter C8 of the DCP.</p>	

<b>Chapter D – Specific areas</b>	
<b>Provision</b>	<b>Compliance and comment</b>
<p>[INSERT CHAPTER HERE]</p>	

**Other comments (where applicable):**

## YOUR PRIVACY

Port Stephens Council is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and Council policy.

**Purpose:** The purpose of this form is address the documentation and lodgement requirements of the Environmental Planning and Assessment Act 1979 and Regulations 2000.

**Intended recipients:** Council employees, contractors and other third parties where appropriate.

**Supply:** Required to be provided for any development application under the Environmental Planning and Assessment Act 1979 and Regulations 2000.

**Consequence of Non Provision:** Council may not take action on the development application or reject the application.

**Storage and security:** This document will be placed on the relevant file and/or saved in Council's records management system in accordance with Council policy and relevant legislation.

**Access:** Please contact Council on 02 4988 0255 to enquire how you can access information.