

Minutes 9 AUGUST 2011



Minutes of Ordinary meeting of the Port Stephens Council held in the Council Chambers, Raymond Terrace on 9 August 2011, commencing at 5.30pm.

PRESENT: Councillors R. Westbury (Mayor); S. Dover (Deputy Mayor); G. Dingle; G. Francis; P. Kafer; K. Jordan; B. MacKenzie; J. Nell; S. O'Brien; S. Tucker, F. Ward; General Manager; Acting Corporate Services Group Manager, Facilities and Services Group Manager; Sustainable Planning Group Manager; Commercial Services Group Manager and Executive Officer.

267	Councillor Ken Jordan Councillor Peter Kafer	It was resolved that the apology from Councillor C De Lyall, be received and noted.
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The Mayor suspended standing orders for a presentation to Graeme Charles, Holiday Park Manager at Shoal Bay Holiday Park.

Graeme was presented with an award for a recent life saving event at the Holiday Park where Graeme resuscitated a guest at the park. Graeme was acknowledged for his outstanding efforts.

268	Councillor Ken Jordan Councillor Glenys Francis	It was resolved that the minutes of the Ordinary meeting of Port Stephens Council held on 26 July 2011 and the Extra-Ordinary Meeting of 2 August 2011 be confirmed.
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		No Declaration of Interests were received.
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SUBJECT

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MOTIONS TO CLOSE

MOTION TO CLOSE

ITEM NO. 1

FILE NO: A2004-0840

MOTION TO CLOSE MEETING TO THE PUBLIC

REPORT OF: TONY WICKHAM – EXECUTIVE OFFICER
 GROUP: GENERAL MANAGER'S OFFICE

RECOMMENDATION:

- 1) That pursuant to section 10A(2)(c) of the Local Government Act, 1993, the Council resolve to close to the public that part of its meetings to discuss Confidential Item 1 on the Ordinary meeting agenda namely **Expression of interest for the Purchase of Council Land**.
- 2) That the reasons for closing the meeting to the public to consider this item be that it contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council proposes to conduct business.
- 3) In particular, the information and discussion concerns **Expression of interest for the Purchase of Council Land**.
- 4) On balance it is considered that receipt and discussion of the matter in open Council would be contrary to the public interest, as the information and discussion need to be carried out confidentially to protect the interests of both parties. Any breach of such confidentiality could prejudice Council's position.
- 5) That the minutes relating to this item be made public.

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

	Councillor Frank Ward Councillor John Nell	That Council deal with Confidential Item 1 in Open session of Council.
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The motion on being put was lost.

269	Councillor Bruce MacKenzie Councillor Geoff Dingle	It was resolved that the recommendation be adopted.
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MOTION TO CLOSE

ITEM NO. 2

FILE NO: T10-2011

MOTION TO CLOSE MEETING TO THE PUBLIC

REPORT OF: TONY WICKHAM – EXECUTIVE OFFICER
GROUP: GENERAL MANAGER'S OFFICE

RECOMMENDATION IS THAT COUNCIL:

- 1) That pursuant to section 10A(2)(d) of the Local Government Act, 1993, the Council resolve to close to the public that part of its meetings to discuss Confidential Item 2 on the Ordinary Council agenda namely **T10-2011 Supply, Deliver and Laying of Asphaltic Concrete.**
 - 2) That the reasons for closing the meeting to the public to consider this item be that:
 - i) The report and discussion will include details of commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the tenderers; and
 - ii) In particular, the report includes confidential pricing information in respect of the **T10-2011 Supply, Deliver and Laying of Asphaltic Concrete.**
 - 3) That on balance, it is considered that receipt and discussion of the matter in open Council would be contrary to the public interest, as disclosure of the confidential commercial information could compromise the commercial position of the tenderers and adversely affect Council's ability to attract competitive tenders for other contracts.
 - 4) That the report of the closed part of the meeting is to remain confidential and that Council makes public its decision including the name and amount of the successful tenderer in accordance with Clause 179) of the Local Government (General) Regulation 2005.
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ORDINARY COUNCIL MEETING – 9 AUGUST 2011

		This confidential item was withdrawn therefore the Motion to Close was also withdrawn.
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MOTION TO CLOSE

ITEM NO. 3

FILE NO: PSC2010-05352

MOTION TO CLOSE MEETING TO THE PUBLIC

REPORT OF: TONY WICKHAM – EXECUTIVE OFFICER

GROUP: GENERAL MANAGER'S OFFICE

RECOMMENDATION:

- 1) That pursuant to section 10A(2)(g) of the Local Government Act, 1993, the Council resolve to close to the public that part of its meetings to discuss Confidential Item 3 on the Ordinary agenda namely **Medowie Quarry**.
- 2) That the reasons for closing the meeting to the public to consider this item is that the discussion will contain advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
- 3) That disclosure of the information would, on balance, be contrary to the public interest, as it would prejudice Council's legal position and Council has an obligation to protect its interests and the interests of ratepayers.
- 4) That the report of the closed part of the meeting remain confidential until the matter is settled.

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

270	Councillor Bruce MacKenzie Councillor Geoff Dingle	It was resolved that the recommendation be adopted.
271	Councillor Bruce MacKenzie Councillor Ken Jordan	It was resolved that the confidential items be brought forward and dealt with prior to the Council Committee recommendations to allow the public present to be informed of Council's resolution on the confidential items.

MINUTES FOR ORDINARY MEETING – 9 AUGUST 2011

272	Councillor Bruce MacKenzie Councillor Ken Jordan	It was resolved that Council move into confidential session.
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CONFIDENTIAL ITEMS



In accordance with Section 10A, of the Local Government Act 1993, Council can close part of a meeting to the public to consider matters involving personnel, personal ratepayer hardship, commercial information, nature and location of a place or item of Aboriginal significance on community land, matters affecting the security of council, councillors, staff or council property and matters that could be prejudice to the maintenance of law.

Further information on any item that is listed for consideration as a confidential item can be sought by contacting Council.

MINUTES FOR ORDINARY MEETING – 9 AUGUST 2011

Emma Shanks, Communications and Marketing Coordinator, was present for the confidential session.

CONFIDENTIAL

ITEM NO. 1

FILE NO: PSC2009-02408V2

EXPRESSION OF INTEREST FOR THE PURCHASE OF COUNCIL LAND

REPORT OF: JEFF SMITH – GROUP MANAGER COMMERCIAL SERVICES

GROUP: COMMERCIAL SERVICES

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

273	Councillor Bruce MacKenzie Councillor Ken Jordan	It was resolved that Council: 1. Accept the offer for Lot 284 in Deposited Plan 806310 located at 155 Salamander Way Salamander Bay in accordance with the terms detailed in Attachment 1; 2. Delegate authority to the General Manager to negotiate the terms of the contract including a long term lease of the land occupied by the Community Facilities located on the site; 3. Authorise the General Manager and the Mayor to affix the seal of Council to the contract for sale of land and any supporting documentation.
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ITEM NO. 2

FILE NO: T10-2011

T10-2011 SUPPLY, DELIVER AND LAYING OF ASPHALTIC CONCRETE

REPORT OF: PETER MURRAY – OPERATIONS MANAGER

GROUP: FACILITIES AND SERVICES

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

		Item 2 was withdrawn from the business paper.
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CONFIDENTIAL

ITEM NO. 3

FILE NO: PSC2010-05352

MEDOWIE QUARRY

REPORT OF: WAYNE WALLIS - GROUP MANAGER

GROUP: CORPORATE SERVICES

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

RESOLUTION:

274	Councillor Steve Tucker Councillor Glenys Francis	It was resolved that Council adopt Option 1 contained within the report to support Council in current proceedings.
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At 6.50pm the Mayor requested the Deputy Mayor, Cr Dover to chair the meeting whilst the Mayor left the meeting.

Cr Peter Kafer left the meeting at 6.50pm.

Cr Bruce MacKenzie left the meeting at 6.51pm.

Cr Peter Kafer returned to the meeting at 6.52pm.

Mayor, Cr Bob Westbury returned to the meeting at 6.52pm.

Cr Bruce MacKenzie returned to the meeting at 6.52pm.

**COUNCIL
COMMITTEE
RECOMMENDATIONS**

ITEM NO. 1

FILE NO: A2004-0511

LOCAL TRAFFIC COMMITTEE MEETING – 7 JUNE 2011

REPORT OF: JOHN MARETICH – CIVIL ASSETS SECTION MANAGER
GROUP: FACILITIES AND SERVICES

RECOMMENDATION IS THAT COUNCIL:

- 1) Adopt the recommendations contained in the minutes of the Local Traffic Committee meeting held on 7th June 2011.
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COUNCIL COMMITTEE MEETING – 2 AUGUST 2011
RECOMMENDATION:

	Councillor Peter Kafer Councillor Bob Westbury	That the recommendation be adopted.
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ORDINARY COUNCIL MEETING – 9 AUGUST 2011

276	Councillor Ken Jordan Councillor Peter Kafer I	It was resolved that the recommendation be adopted.
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The Mayor resumed the Chair following Item 1.

BACKGROUND

The purpose of this report is to bring to Council's attention traffic issues raised and detailed in the Traffic Committee minutes and to meet the legislative requirements for the installation of any regulatory traffic control devices associated with Traffic Committee recommendations.

FINANCIAL/RESOURCE IMPLICATIONS

Council has an annual budget of \$41 000 (\$25- 000 grant from the RTA and General Revenue) to complete the installation of regulatory traffic controls (signs and markings) recommended by the Local Traffic Committee. The construction of traffic control devices and intersection improvements resulting from the Committee's recommendations are not included in this funding and are listed within Council's "Forward Works Plan" for consideration in the annual budget process.

The recommendations contained within the local Traffic Committee minutes can be completed within the current Traffic Committee budget allocations and without additional impact on staff or the way Council's services are delivered.

LEGAL, POLICY AND RISK IMPLICATIONS

The local Traffic Committee is not a Committee of Council; it is a technical advisory body authorised to recommend regulatory traffic controls to the responsible Road Authority. The Committee's functions are prescribed by the Transport Administration Act with membership extended to the following stakeholder representatives; the Local Member of Parliament, NSW Police, the Roads & Traffic Authority and Port Stephens Council.

The procedure followed by the local Traffic Committee satisfies the legal requirements required under the Transport Administration (General) Act furthermore there are no policy implications resulting from any of the Committee's recommendations.

SUSTAINABILITY IMPLICATIONS

Includes Social, Economic and Environmental Implications

The recommendations from the local Traffic Committee aim to improve traffic management and road safety.

CONSULTATION

The Committee's technical representatives are the Police, Roads and Traffic Authority, and Council Officers; they investigate issues brought to the attention of the Committee and suggest draft recommendations for further discussion during the scheduled meeting. One week prior to the local Traffic Committee meeting copies of the agenda are forwarded to the Committee members, Councillors, Facilities and Services Group Manager and Council's Road Safety Officer. During this period comments are received and taken into consideration during discussions at the Traffic Committee meeting.

Additional consultation was undertaken for Item B.1 – Port Stephens Street Raymond Terrace. Leaflets were distributed to affected business operators and letters sent to affected property owners. No objections were received to the proposal.

OPTIONS

- 1) Adopt all or part of the recommendations;
- 2) Reject all or part of the recommendations;
- 3) Council may choose to adopt a course of action for a particular item other than that recommended by the Traffic Committee. In which case Council must first notify both the RTA and NSW Police representatives in writing. The RTA or Police may then lodge an appeal to the Regional Traffic Committee.

ATTACHMENTS

- 1) Minutes of Local Traffic Committee Meeting held Tuesday 7th June 2011.

COUNCILLORS ROOM

Nil.

TABLED DOCUMENTS

Nil.

**LOCAL TRAFFIC COMMITTEE MEETING
HELD ON TUESDAY 7TH JUNE 2011
AT 9:30AM**

Present:

Ms Michelle Mexon representing Craig Baumann MP, Cr Peter Kafer, Snr Const John Simmons - NSW Police, Mr Bill Butler – RTA Mr Joe Gleeson (Chairperson), Mr Graham Orr, Ms Lisa Lovegrove – Port Stephens Council

Apologies:

Cr Bob Westbury – Mayor, Cr Geoff Dingle, Mr Andrew Fogg – Hunter Valley Buses, Mr Mark Newling - Port Stephens Coaches, Ms Michelle Page – Port Stephens Council

A. ADOPTION OF MINUTES OF MEETING HELD 3RD MAY, 2011

The minutes of the previous Local Traffic Committee Meeting were adopted.

B. BUSINESS ARISING FROM PREVIOUS MEETING

C. LISTED MATTERS

D. INFORMAL MATTERS

E. GENERAL BUSINESS

**PORT STEPHENS
LOCAL TRAFFIC COMMITTEE AGENDA**

**INDEX OF LISTED MATTERS
TUESDAY 7TH JUNE, 2011**

- A. ADOPTION OF THE MINUTES OF 3RD MAY, 2011**
- B. BUSINESS ARISING FROM PREVIOUS MEETING**
- B.1 18_05/11 PORT STEPHENS STREET RAYMOND TERRACE - REQUEST FOR PROVISION FOR THE COMMUNITY BUS TO PARK ON-STREET AT THE COMMUNITY CENTRE**
- C. LISTED MATTERS**
- C.1 19_06/11 SHOAL BAY ROAD SHOAL BAY - REQUEST FOR RELOCATION OF 15 MINUTE PARKING RESTRICTIONS**
- C.2 20_06/11 PATERSON ROAD WOODVILLE - REQUEST FOR IMPROVED PARKING CONDITIONS AT IONA PUBLIC SCHOOL**
- C.3 21_06/11 STOCKTON STREET NELSON BAY - REQUEST FOR ACCESSIBLE PARKING OPPOSITE THE CHEMIST**
- C.4 22_06/11 SALT ASH AVENUE SALT ASH – REQUEST FOR INSTALLATION OF A MAIL ZONE**
- D. INFORMAL MATTERS**
- E. GENERAL BUSINESS**

B. BUSINESS ARISING FROM PREVIOUS MEETING

B.1 Item: 18_05/11

PORT STEPHENS STREET RAYMOND TERRACE – REQUEST FOR PROVISION FOR THE COMMUNITY BUS TO PARK ON-STREET AT THE COMMUNITY CENTRE

Requested by: Ms Michelle Page – PSC

File:

Background:

Community Transport Group of Port Stephens Incorporated has contacted Council regarding difficulties experienced in being able to find parking when picking up and dropping off passengers. The Community Transport Program (CTP) is funded by the NSW Government and aims to address transport disadvantage at the local level primarily by promoting efficient use of transport resources that exist within the community. The CTP targets people whose access to mainstream transport services is limited by physical, social or geographical factors. The Raymond Terrace Community Centre has been identified as an area where the CTP bus has difficulty accessing. Currently the bus parks at the rear of the centre but this area is congested and difficult for the bus to maneuver safely. Parking on Port Stephens Street would be much easier for the bus.

Discussion:

Committee members raised concerns regarding the potential impacts on local businesses arising from the loss of parking. It was noted that the parking spaces concerned have a high turnover and are in high demand. Concerns were also raised that drivers would not notice the new signs and would continue to park there illegally.

The suggestion was raised that the 3 parking spaces being displaced could be relocated to the bus stop near the corner of Glenelg and Port Stephens Streets and that the bus stop should be moved around the corner into Glenelg Street. It was noted however, that Hunter Valley Buses have been opposed to this idea in the past as the bus stop is still used both as a passenger stop and as a lay-over area by drivers. As well, there is an existing bus shelter at this location that is not relocatable. The RTA representative suggested that the entire street should be examined in regard to parking availability and demand so as to maximise parking efficiency and to minimise any impacts on businesses.

The Traffic Committee recommended that the item be deferred to allow consultation with affected businesses and with Hunter Valley Buses.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 168 – No Parking signs

RTA signs database – R5-41

Traffic control devices installed under Part 4 Div. 1 Road Transport (STM) Act

Consultation:

Consultation leaflets were distributed to businesses in the area concerned and letters sent to property owners. None of the business operators spoken to raise any objections to the proposal and to date no written objections have been received.

Recommendation to the Committee:

Install 'No Parking – Community Transport vehicles excepted' signs in Port Stephens Street Raymond Terrace, as shown on the attached sketch, Annexure A.

Discussion

Cr Kafer related a recent experience where he was driving a 15 seat bus transporting several people with disabilities and was unable to find any parking within a reasonable distance to the Raymond Terrace town centre. After driving around for some time he eventually parked behind the YMCA and his passengers had to make their own way through pouring rain to the shopping centre. He said that he was very concerned by the lack of suitable parking for the many larger vehicles that are used to transport disadvantaged people around and that his experience had given him a greater appreciation of the situation.

Support for the recommendation:

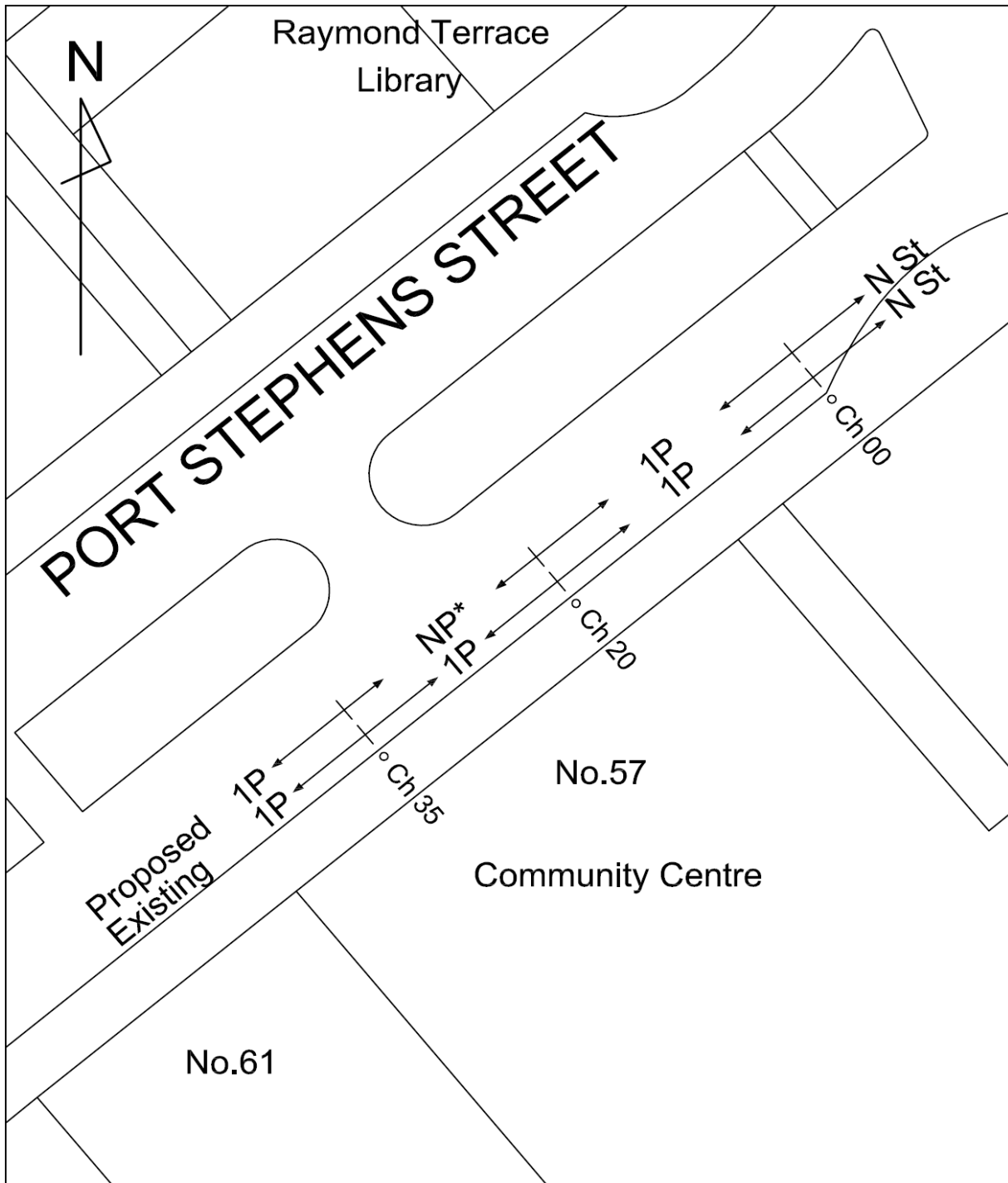
1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	

MINUTES FOR ORDINARY MEETING – 9 AUGUST 2011

PORT STEPHENS TRAFFIC COMMITTEE
 Tuesday 3 May 2011

ITEM NO. 18_05/11
 Street: Port Stephens Street

ANNEXURE A
 Page 1 of 1



Legend

- NP* = No Parking - 8.30am-3pm Mon - Fri - Community Transport Vehicles Excepted
- N St = No Stopping
- 1P = 1 Hour Parking - 8.30am-6pm Mon - Fri, 8.30am-12.30pm Sat
- = Existing post ● = Proposed post

C. Listed Matters

C.1 Item: 19_06/11

SHOAL BAY ROAD SHOAL BAY - REQUEST FOR RELOCATION OF 15 MINUTE PARKING RESTRICTIONS

Requested by: A resident
File: PSC2005-4019/321
Background:

In June 2009 the Port Stephens Local Traffic Committee recommended installation of 15 minute parking at No.57 Shoal Bay Road in order to improve parking turnover and allow easier access to the chemist. The chemist has since relocated premises to No.59 and Council has received a request to move the parking as well.

Comment:

Legislation, Standards, Guidelines and Delegation:

ARR Part 12 Div.2 – Rule 205 – Parking for longer than indicated
AS 2890.5 – On street parking
RTA Regulatory Signs Manual – R5-15
Traffic control devices installed under Part 4 Div. 1 Road Transport (STM) Act

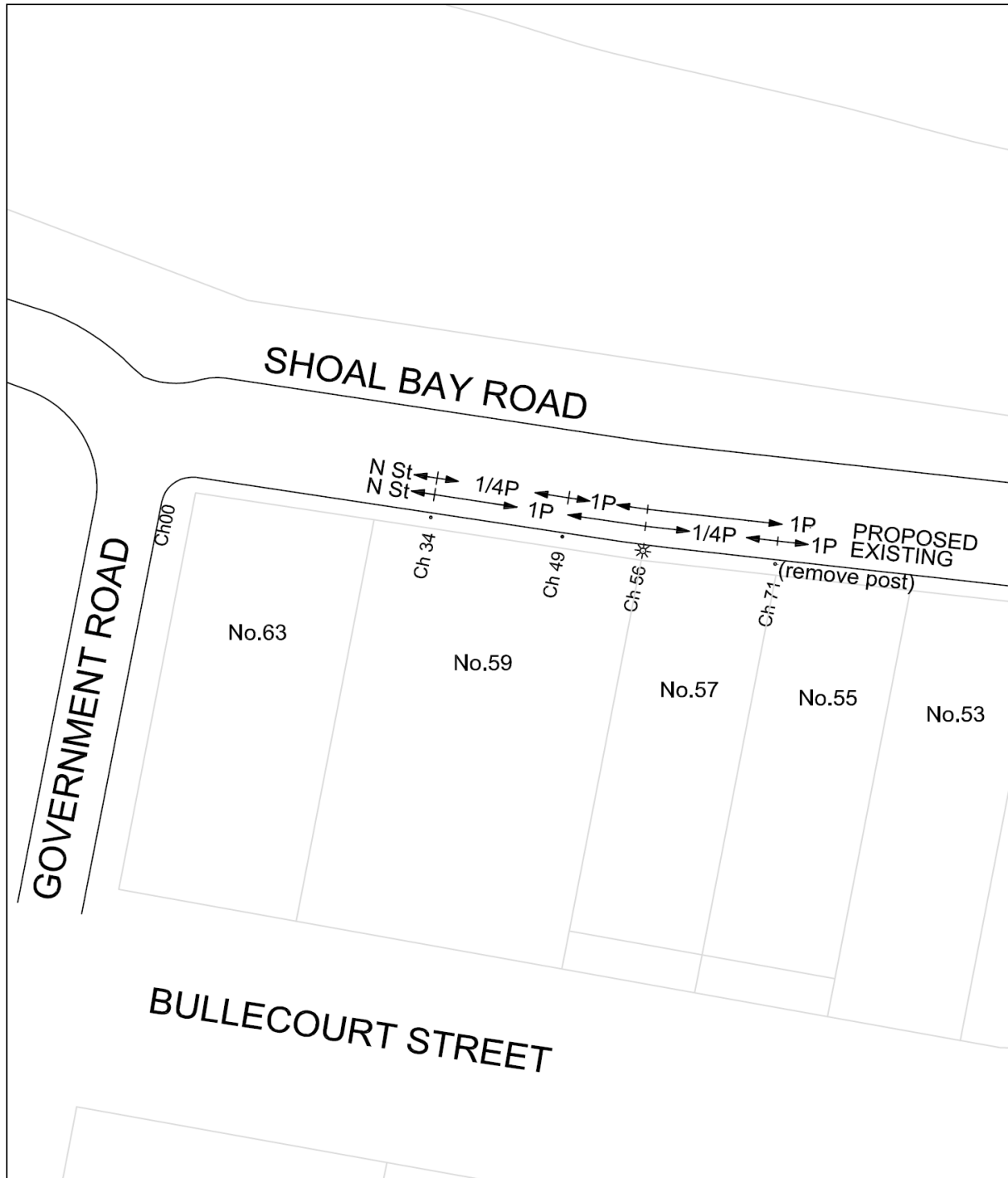
Recommendation to the Committee:

Relocate the existing 15 minute parking restrictions from the frontage of No.57 Shoal Bay Road to No.59 as shown on the attached sketch.

Discussion:

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

- N St = No Stopping
- 1/4P = 15 Minute Parking - 8.30am-6pm Mon-Fri, 8.30am-12.30pm Sat
- 1P = 1 Hour Parking - 8.30am-6pm Mon-Fri, 8.30am-12.30pm Sat
- = Existing Post ● = Proposed Post

C.2 Item: 20_06/11

PATERSON ROAD WOODVILLE - REQUEST FOR IMPROVED PARKING CONDITIONS AT IONA PUBLIC SCHOOL

Requested by: Iona Public School Council

File: PSC2005-4019/315

Background:

The president of the Iona School Council contacted Council to request improvement of parking conditions at the school. Currently parents angle-park in the one-way section in front of the school which operates reasonably well. The school is growing however and some parents have begun parking across the road as the area in front of the school becomes more congested. This has raised safety concerns with people having to cross the road. One suggested improvement is for a 'No Parking' zone to allow pick-up and drop-off adjacent to the school gate.

Comment:

Council instituted improvements a number of years ago with the introduction of the one-way travel in front of the school and gravelling of the angle parking area. The capacity of the gravel area is now stretched and the school would like to see the area increased.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule168 – No Parking signs

RTA signs database – R5-41

Traffic control devices installed under Part 4 Div. 1 Road Transport (STM) Act

Recommendation to the Committee:

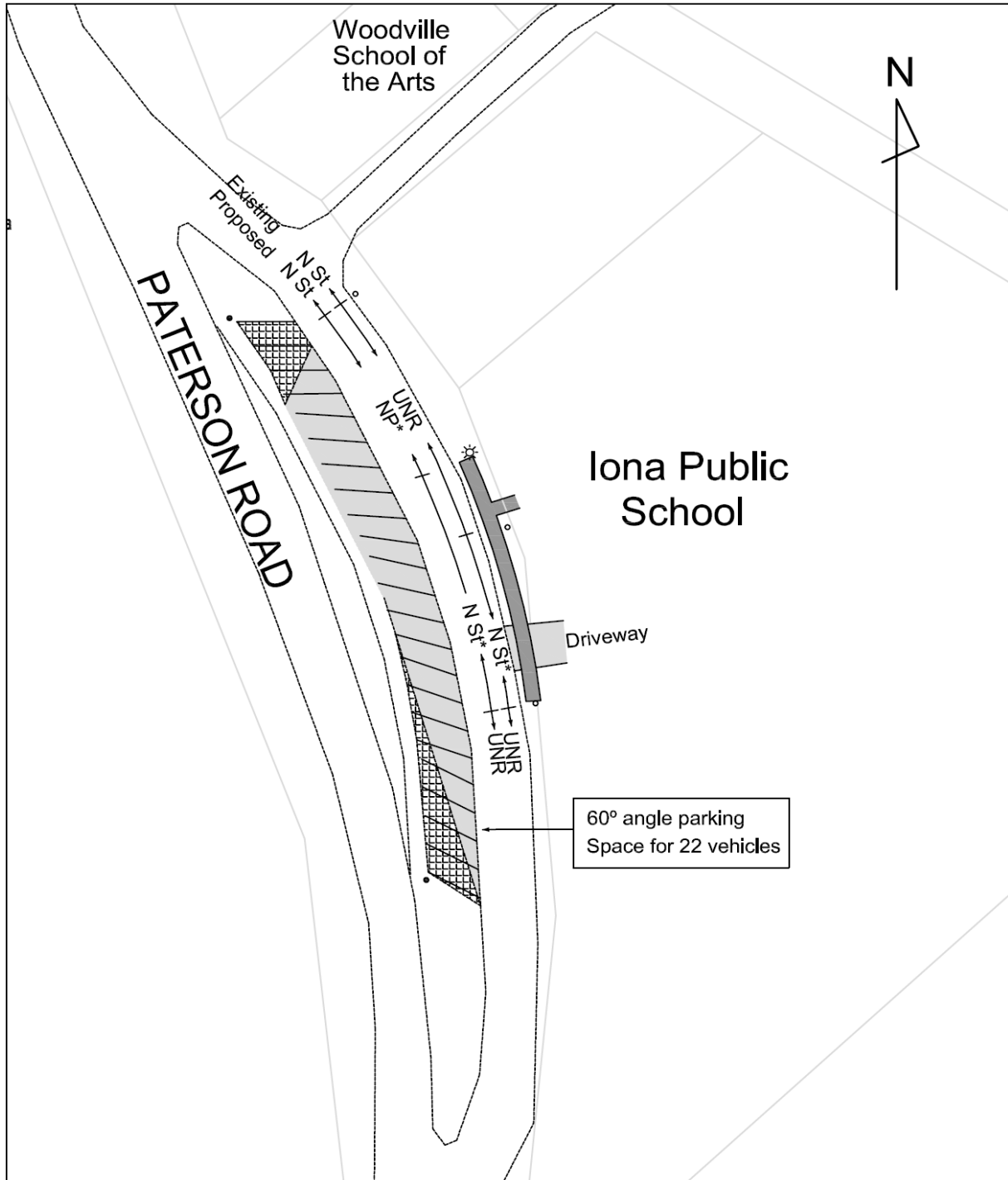
Install 'No Parking – 8-9.30am, 2.30-4pm School Days' signs at Iona School as shown on the attached sketch, Annexure A.

List the car park improvements as shown on the Forward Works Plan.

Discussion:

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

- | | | | | |
|-------|---|--|---|------------------------|
| NP* | = | No Parking - 8-9.30am, 2.30-4pm School Days | | |
| N St | = | No Stopping | | |
| UNR | = | Unrestricted Parking | | |
| N St* | = | No Stopping - 8-9.30am, 2.30-4pm School Days | | |
| ○ | = | Existing post | ● | = Proposed post |
| ▒ | = | Proposed additional Gravel | ■ | = Existing Gravel area |

C.3 Item: 21_06/11

STOCKTON STREET NELSON BAY - REQUEST FOR ACCESSIBLE PARKING OPPOSITE THE CHEMIST

Requested by: Cr Sally Dover
File: PSC2005-4189/040
Background:

Cr Dover has received representations from residents with mobility permits, wanting to be able to park close to the chemist in Stockton Street, Nelson Bay.

Comment:

The topography of Stockton Street does not allow compliance with the requirements of Australian Standard AS2890.5 – Parking Facilities for on-street parking. In particular the gradient is too steep to meet the maximum cross fall or longitudinal fall of 1:33, with the existing gradient being approximately 1:20.

The existing parking restrictions opposite the chemists are for 15 minute parking. Holders of mobility permits can park in '15 minute' spaces for up to 30 minutes and for up to 2 hours in '1 hour' parking spaces. The issue may be more with the availability of vacant spaces in close proximity to the chemist rather than actually having use of an accessible space.

Other requirements for accessible parking are that parallel accessible spaces must be 3.2m wide, 5.5m in length (minimum) and must be provided with 2 accessible kerb ramps. Available road width is approximately 7m from the rear of the angle-parking opposite to the kerb. This allows 3.8m for travel lane and vehicle manoeuvring which in a 10km/h shared zone would be acceptable. Provision of the kerb ramps may not be possible without severely restricting the width of available footpath and would require listing on Council's Forward Works Plan for funding provision.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 203 - Stopping in a parking area for people with disabilities
AS2890.5 – Parking Facilities – On-street parking
RTA signs database – R5-1-3
Traffic control devices installed under Part 4 Div. 1 Road Transport (STM) Act

Recommendation to the Committee:

For discussion

Discussion:

The Traffic Committee noted that the Australian Standard AS2890.5, is the standard to which all parking facilities for disabled access shall comply and that Port Stephens Council should not be installing sub-standard parking facilities that will expose Council to risk of litigation under the Disability Discrimination Act. The fact that permit holders have a range of mobility limitations and that some may be able to cope

MINUTES FOR ORDINARY MEETING – 9 AUGUST 2011

readily with a parking space that does not meet all the required standards does not mean that Council can reduce the standards for a particular installation.

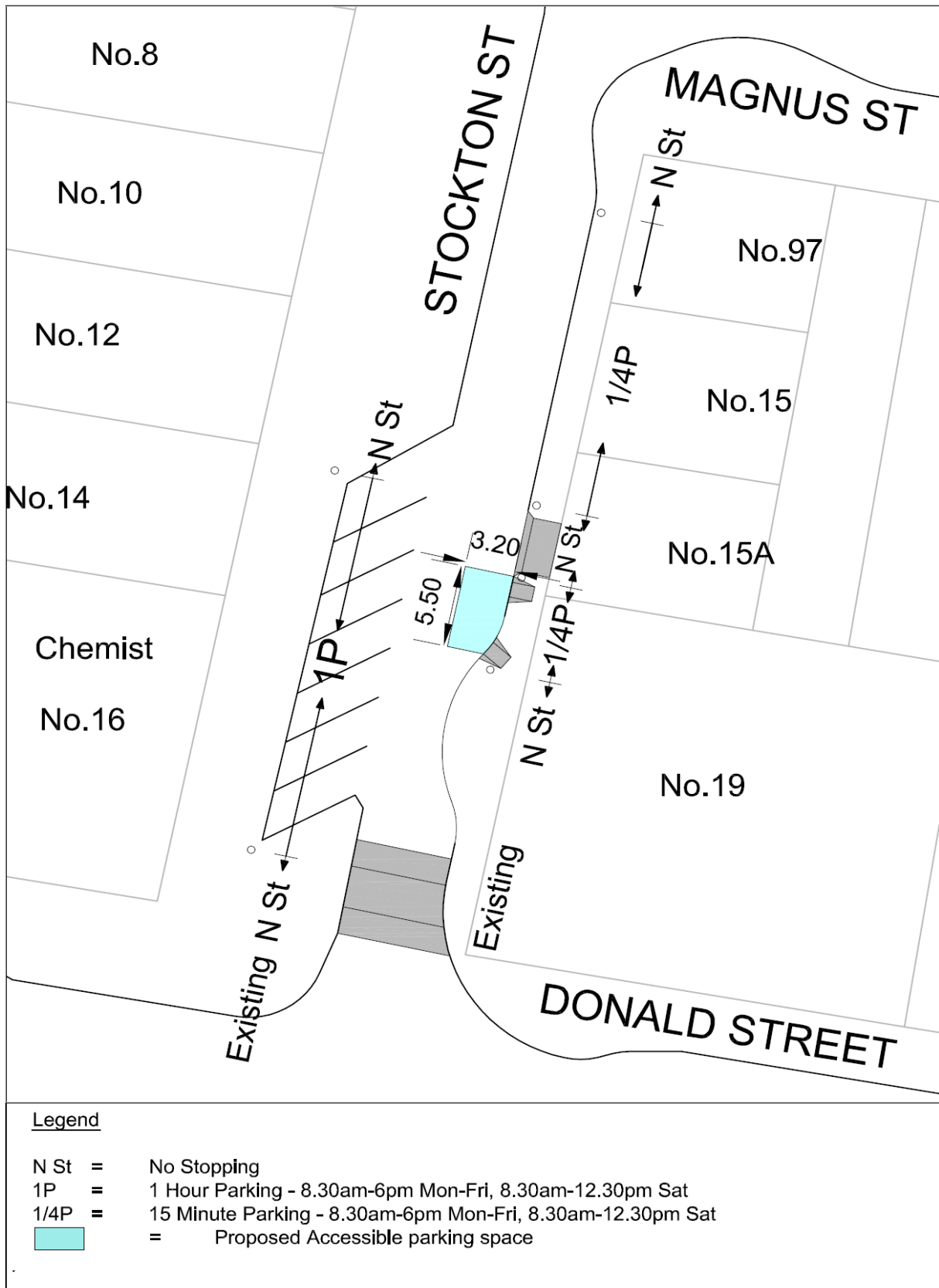
The Traffic Committee noted that there are 7 existing accessible parking spaces located within a 75 metre radius of the chemists and that even if another space were provided opposite that there is no guarantee that it would be available for customers of the chemist when required.

Committee's recommendation:

The Traffic Committee recommended that no action be taken in regard to installation of accessible parking in Stockton Street Nelson Bay.

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

- N St = No Stopping
- 1P = 1 Hour Parking - 8.30am-6pm Mon-Fri, 8.30am-12.30pm Sat
- 1/4P = 15 Minute Parking - 8.30am-6pm Mon-Fri, 8.30am-12.30pm Sat
- = Proposed Accessible parking space

C.4 Item: 22_06/11

SALT ASH AVENUE SALT ASH – REQUEST FOR INSTALLATION OF A MAIL ZONE

Requested by: Mr Lee Perrin – Australia Post

File: PSC2005-4189/041

Background:

Australia Post contacted Council to request installation of a mail zone at the Salt Ash School. Currently there is a mail box in front of the school and the mail contractor has difficulty parking close enough to allow easy transfer of parcels and mail.

Comment:

The mail zone is only required on a part time basis with the times restricted so as not to interfere with normal school zone operations.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule186 – Stopping in a mail zone

RTA signs database – R5-26

Traffic control devices installed under Part 4 Div. 1 Road Transport (STM) Act

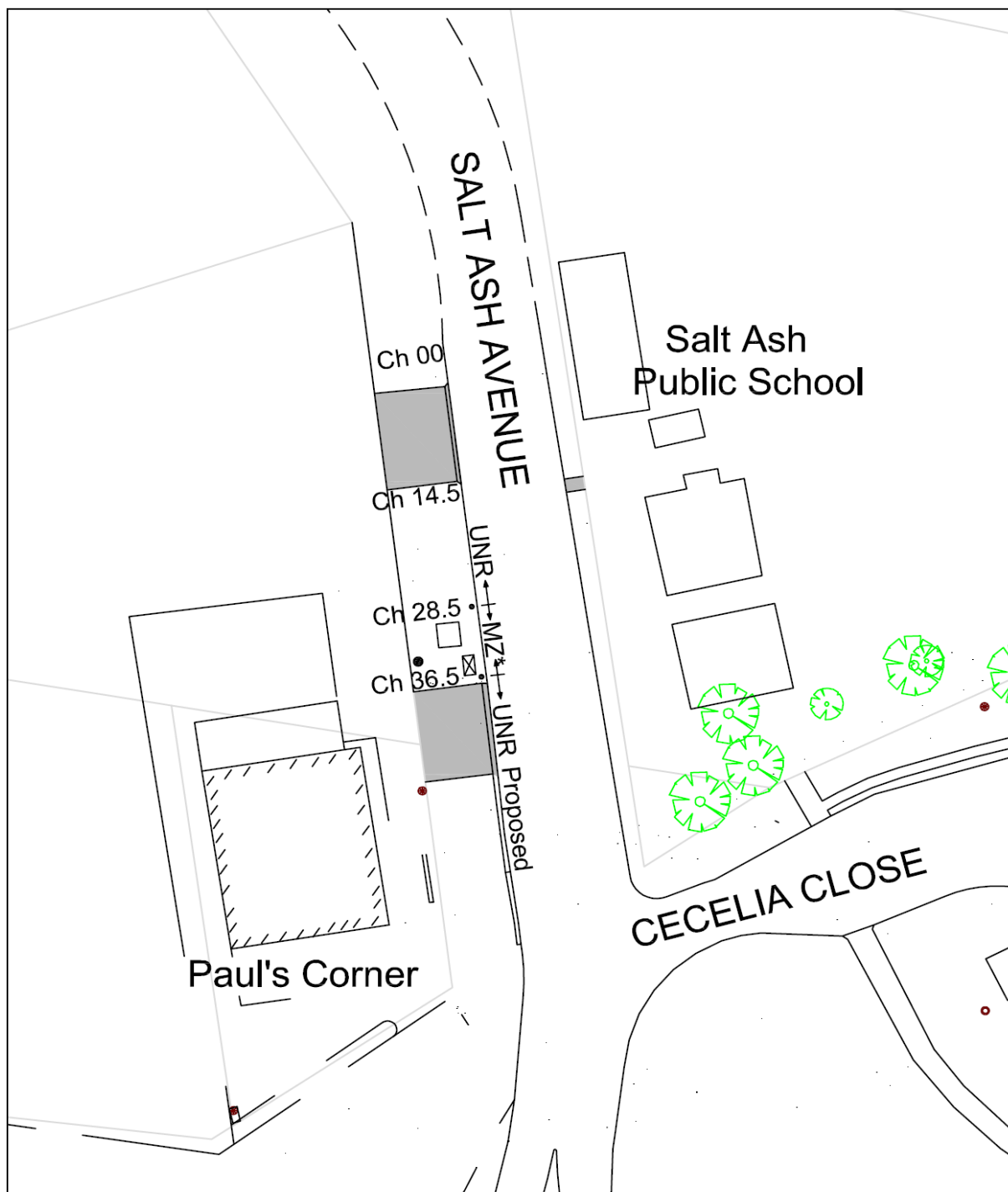
Recommendation to the Committee:

Approve installation of a 'Mail Zone' in Salt Ash Avenue Salt Ash, as shown on the attached sketch. The mail zone is to operate between the hours of 9.30am and 2.30pm only.

Discussion:

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

- MZ = Mail Zone - 9.30am-2.30pm, Mon-Fri
- UNR = Unrestricted parking

ITEM NO. 2

FILE NO: A2004-0242

QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2011

REPORT OF: DAMIEN JENKINS – FINANCIAL SERVICES MANAGER

GROUP: COMMERCIAL SERVICES

RECOMMENDATION IS THAT COUNCIL:

- 1) Notes the estimated Statement of Cash Position to 30/06/2011 as detailed in ATTACHMENT 1 to this report.
- 2) Notes the estimated Statement of Restricted Funds Movements to 30/06/2011 as detailed in ATTACHMENT 2 to this report.
- 4) Approve the discretionary changes to the adopted recurrent budget, (totalling \$280,510 a positive effect on revenue) as detailed under separate cover as TABLE 1 of DOCUMENT 1 to this report and vote the necessary funds to meet the expenditure.
- 5) Approve the discretionary changes to the adopted capital budget, (totalling \$6,236 a negative effect on revenue) as detailed under separate cover as TABLE 2 of DOCUMENT 1 to this report and vote the necessary funds to meet the expenditure.
- 6) Notes the identified issues, which may have a future budgetary impact, as identified under separate cover as TABLE 3 of DOCUMENT 1 to this report.
- 7) Notes the estimated surplus/(deficit) from ordinary activities before capital amounts of \$4,961,993.
- 8) Notes the Quarterly Budget Review comparing Budgets to Actuals as tabled under a separate cover as DOCUMENT 2 to this report.
- 9) Cap the Fleet Management (Plant) Restricted Fund at \$3,000,000 and reallocate any surplus funds in excess of \$3,000,000 to the Asset Rehabilitation Restricted Fund.
- 10) Transfer \$2,432,000 from the Invest Property Sinking Fund to the Business Development Restricted Fund.

COUNCIL COMMITTEE MEETING – 2 AUGUST 2011

RECOMMENDATION:

	Councillor Steve Tucker Councillor Shirley O'Brien	That the recommendation be adopted.
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ORDINARY COUNCIL MEETING – 9 AUGUST 2011

277	Councillor John Nell Councillor Ken Jordan	It was resolved that the recommendation be adopted.
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BACKGROUND

The purpose of this report is to amend the Budget by bringing to Council's attention the proposals and issues that have an impact on the 2010/2011 Budget.

Council adopted its Integrated Strategic Plan 2010/2014 (Council Minute 164) on the 8th June, 2010 this included budget estimates for the 2010/2011 financial year.

The major changes to the Recurrent Budget in this forecast, detailed in Table 1 of Document 1 are:

- Decreased income of \$700,599 for HIH affected claims previously raised as debtors (item 10).
- Increased income of \$389,918 for Investment Property fair value adjustment (item 20).
- Increased income of \$360,058 for interest received (item 21).
- Increased income of \$330,848 for Financial Assistance Grant for 2012 first quarter paid in advance (item 23).
- Decreased expenditure of \$105,814 for orders from previous years cancelled (item 24).
- Increased expenditure of \$158,878 for internal land rates for reporting purposes only (item 26).
- Increased income of \$1,788,977 for profit on sale of land (item 27).
- Decreased income of \$191,922 for onsite accommodation fees at Halifax Holiday Park (item 39).
- Decreased income of \$253,538 for onsite accommodation fees at Shoal Bay Holiday Park (item 41).
- Decreased expenditure of \$264,273 for reallocation of workers compensation (item 43).
- Increased expenditure of \$429,781 for salaries and reallocation of workers compensation (item 44).
- Increased expenditure of \$139,019 for salaries, security, electricity charges and asset maintenance (item 47).
- Increased income of \$439,202 and increased expenditure of \$439,202 for contributions from other Councils transferred to the Rural Fire Service not classified as Port Stephens income and expenditure (item 112).
- Decreased expenditure of \$193,711 for decrease of waste disposal contracts (item 116).
- Decreased expenditure of \$524,002 for domestic waste and recycling collection costs (item 117).
- Increased income of \$755,000 and increased expenditure of \$755,000 for RTA works at Tomago Road (item 122).

MINUTES FOR ORDINARY MEETING – 9 AUGUST 2011

- Decreased income of \$216,455 and increased expenditure of \$196,000 for lower than forecast private works (item 124).
- Increased expenditure of \$100,000 for administration costs of new component (item 125).
- Increased expenditure of \$175,000 for revised scope of work to include the funding of Safety Officer in Organisational Development (item 127).
- Decreased expenditure of \$224,942 for redistribution of overhead recovery and implementation of section restructure (item 128).
- Decreased expenditure of \$265,626 for lower than forecast scope of works to be completed (item 132).
- Decreased expenditure of \$241,341 for greater than forecast overhead recovery and implementation of section restructure (item 135).
- Decreased income of \$181,000 and decreased expenditure of \$361,576 for lower than forecast disposal activity (item 137).

The major transfers to the Recurrent Budget in this forecast, detailed in Table 1 of Document 1 are:

- Increased transfer of \$389,918 to the Business Development Restricted Fund (item 20).
- Increased transfer of \$200,000 to Restricted Cash (item 25).
- Increased transfer of \$158,878 from the Business Development Restricted Fund (item 26).
- Increased transfer of \$1,242,066 to the Business Development Restricted Fund and increased transfer of \$536,693 to Ward Funds (item 27).
- Decreased transfer of \$191,235 to the Business Operations Restricted Fund (item 39).
- Decreased transfer of \$304,861 to the Business Operations Restricted Fund (item 41).
- Decreased transfer of \$327,835 from the Business Operations Restricted Fund (item 43).
- Increased transfer of \$401,393 from the Business Operations Restricted Fund (item 44).
- Decreased transfer of \$193,711 from the Waste Management Restricted Fund (item 116).
- Decreased transfer of \$536,202 from the Waste Management Restricted Fund (item 117).

The major changes to the Capital Budget in this forecast, detailed in Table 2 of Document 1 are:

- Increased expenditure of \$140,750 for 155 Salamander Way, Salamander Bay (item 7).
- Increased expenditure of \$432,583 for property purchases and additions (item 8).
- Decreased expenditure of \$1,019,864 for Administration Building capital works (item 9).
- Increased expenditure of \$189,396 for sand removal at Halifax (item 16).
- Increased income of \$100,000 and increased expenditure of \$202,127 for Karuah Foreshore improvements (item 17).

MINUTES FOR ORDINARY MEETING – 9 AUGUST 2011

- Increased expenditure of \$225,450 for Fingal Bay Surf Club (item 18).
- Increased income of \$700,000 and increased expenditure of \$700,000 for upgrade of Masonite Road, Heatherbrae (item 20).
- Decreased expenditure of \$1,628,600 for Waste Depot rehabilitation works that have been delayed and will recommence next financial year (item 30).

The major transfers to the Capital Budget in this forecast, detailed in Table 2 of Document 1 are:

- Increased transfer of \$140,750 from the Business Development Restricted Fund (item 7).
- Increased transfer of \$432,583 from the Business Development Restricted Fund (item 8).
- Decreased transfer of \$1,019,864 from the Administration Building Sinking Fund (item 9).
- Increased transfer of \$225,450 from Section 94 (item 18).
- Decreased transfer of \$1,628,600 from the Waste Management Restricted Fund (item 30).

This report also foreshadows impacts on Council's future financial position.

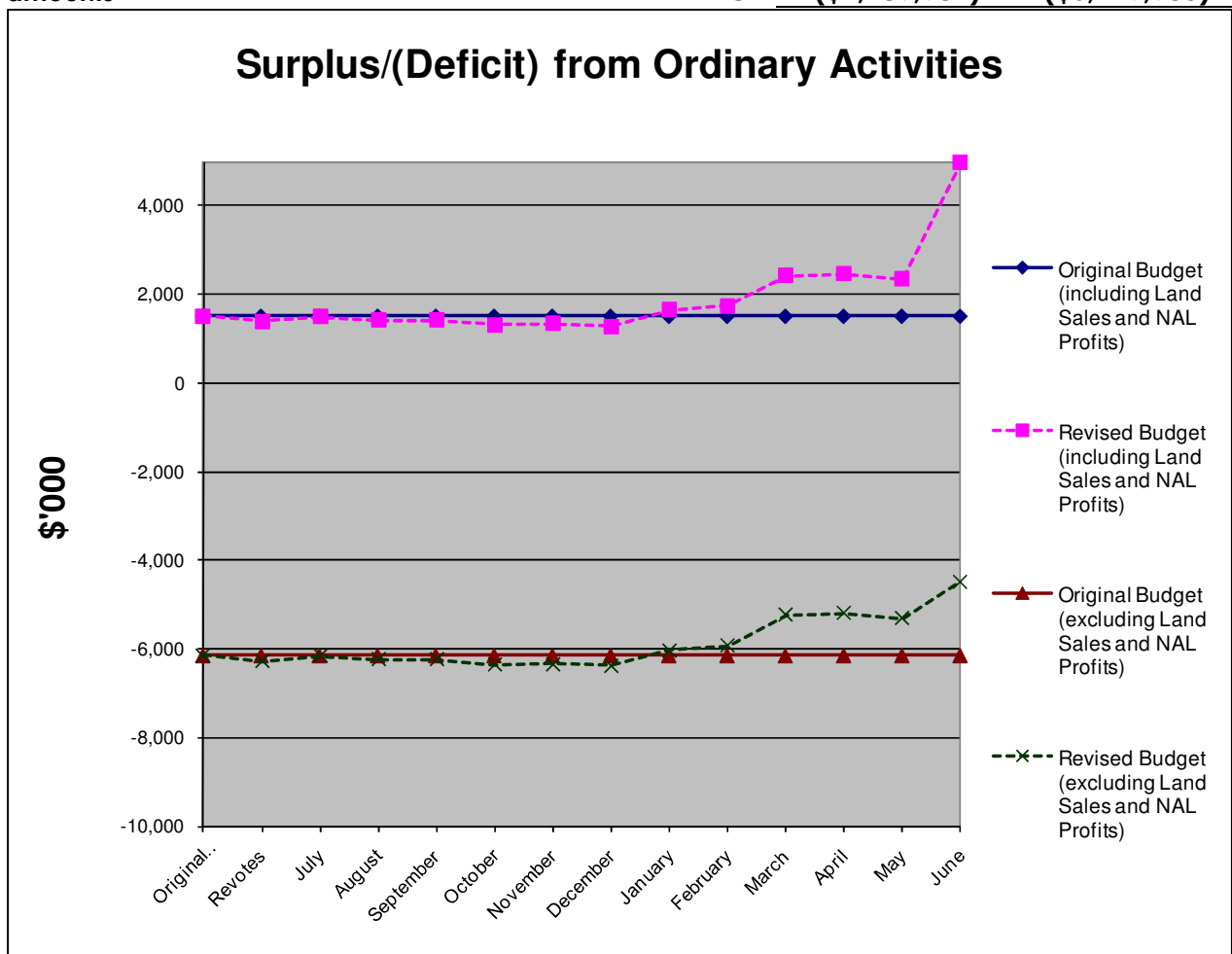
FINANCIAL/RESOURCE IMPLICATIONS

Council's Original 2010/2011 Budget estimate is a \$1,146,765 cash deficit after internal transfers, repayment of Capital lease and before depreciation of \$16.0 million. TABLE 1 of Document 1 of this report details the changes in this review. The net cash result of these changes is a projected cash deficit of \$614,114 (Ref N of Attachment 1), after 2011 revotes and carry forwards are taken into account and are shown in the table below;

IMPACT OF QUARTERLY BUDGET REVIEW ON COUNCIL'S ADOPTED BUDGET				
	Recurrent	Capital	Total	Ref
Document 1 Table 1	\$280,510	\$0	\$280,510	
Document 1 Table 2	\$0	(\$6,236)	(\$6,236)	
Previous Quarterly Budget Reviews	\$215,802	(\$102,000)	\$113,802	
Original Budget after transfers and before Revenue Loans and Depreciation	(\$60,108)	(\$263,700)	(\$323,808)	
Repayment of Capital Lease, Loans and Debtors		(\$328,452)	(\$328,452)	
Loan Funds to Revenue				
Net Available Surplus/(Deficit) Funds	\$436,204	(\$700,388)	(\$264,184)	
Revotes and Carry Forwards from previous year	(\$71,021)	(\$278,909)	(\$349,930)	
Revised 2010/2011 Cash Surplus (after transfers and before Depreciation)	\$365,183	(\$979,297)	(\$614,114)	N

PROJECTED FINANCIAL RESULT FOR 2010/2011

	Ref	After June Review	Original Budget
Total Operating Revenue	A	\$94,773,246	\$89,224,886
Less Total Operating Expenditure	B	(\$73,811,253)	(\$71,711,869)
Less Total Depreciation and Provisions Transferred	C	(\$16,000,000)	(\$16,000,000)
	D=B+C	(\$89,811,253)	(\$87,711,869)
Surplus/(Deficit) From Ordinary Activities Before Capital Amounts	E=A+D	\$4,961,993	\$1,513,017
Net Operating movement for June Review		\$2,542,958	
Total Budgeted Land Sales Profits	F	(\$5,788,977)	(\$4,000,000)
Total Budgeted Newcastle Airport (NAL) Profits	G	(\$3,663,000)	(\$3,663,000)
Surplus/(Deficit) From Ordinary Activities without Land Sale Profits, NAL Profits and Before Capital amounts	H=E-F-G	(\$4,489,984)	(\$6,149,983)



LEGAL, POLICY AND RISK IMPLICATIONS

The Local Government (General) Regulation 2005 Clause 203 requires that a Budget Review Statement be submitted to Council no later than two months after the end of each quarter and that all expenditure must be authorised and voted by Council before it is incurred. This report is submitted so that Council can review the impact of all issues, which will affect the Budget.

The General Manager has the delegated authority to approve changes up to \$10,000 within a Group.

The June Quarterly Budget Review Statement indicates that Council's financial position (excluding land sale profits) has improved by \$753,981. Council's financial position needs to be monitored closely with particular regard to those issues contained in TABLE 3 of Document 1. Long-term financial projections will also be reviewed.

SUSTAINABILITY IMPLICATIONS

Includes Social, Economic and Environmental Implications

Council's Budget is fundamental for operational sustainability and to the provision of facilities and services to the community.

CONSULTATION

- 1) Executive Group;
- 2) Section Managers.

OPTIONS

- 1) That Council accepts the discretionary changes to the adopted budget;
- 2) That Council rejects some or all of the discretionary changes to the adopted budget.

ATTACHMENTS

- 1) Estimated Statement of Cash Position to 30/06/2011;
- 2) Estimated Statement of Restricted Funds Movements to 30/06/2011.

COUNCILLORS ROOM

- 1) Document 2 of 2010-2011 Quarterly Budget Review for June 2011 comparing Budgets to Actuals.

TABLED DOCUMENTS

- 1) Document 1 of 2010-2011 Quarterly Budget Review for June 2011.
Table 1 - Discretionary Changes to the adopted Recurrent Budget.
Table 2 - Discretionary Changes to the adopted Capital Budget.
Table 3 - Identified issues, which may have a future budgetary impact.

ATTACHMENT 1

ESTIMATED STATEMENT OF RESTRICTED FUNDS MOVEMENTS TO 30/06/2011			
June 2011 Budget Forecast			
	Ref	June 2011 Budget Forecast	2011 Original Budget Forecast
Total Operating Revenue	A	\$94,773,246	\$89,224,886
Less Total Operating Expenditure	B	(\$73,811,253)	(\$71,711,869)
Less Total Depreciation and Provisions Transferred	C	(\$16,000,000)	(\$16,000,000)
	D=B+C	(\$89,811,253)	(\$87,711,869)
Surplus/(Deficit) From Ordinary Activities Before Capital Amounts	E=A+D	\$4,961,993	\$1,513,017
Add Back: Depreciation and Provisions Transferred	C	\$16,000,000	\$16,000,000
Less Councils Share of Newcastle Airport Profit	W	(\$3,663,000)	(\$3,663,000)
Cash Surplus From Operations	F=A+B+W	\$17,298,993	\$13,850,017
Transferred to Restricted Funds	G	\$16,933,810	\$13,910,125
	H=F-G	\$365,183	(\$60,108)
Cash Surplus / (Deficit) From Operations After Transfers			
Total Capital Income	I	\$12,506,276	\$9,984,500
Total Capital Expenditure	J	(\$25,833,223)	(\$29,678,903)
Surplus/(Deficit) From Capital Works	K=I+J	(\$13,326,947)	(\$19,694,403)
Transferred from Restricted Funds	L	(\$12,676,102)	(\$19,430,703)
Cash Surplus / (Deficit) From Capital Works After Transfers	M=K-L	(\$650,845)	(\$263,700)
Total Cash Surplus / (Deficit) After Transfers	N=H+M+X	(\$614,114)	(\$1,146,765)
RECONCILIATION OF CASH POSITION			
Estimated Cash Position as at 01/07/2010	O	\$16,702,326	\$16,702,326
Estimated Cash Position as at 30/06/2011	P	\$19,396,729	\$14,385,447
Increase/(Decrease) in Cash Balance	Q=P-O	\$2,694,403	(\$2,316,879)
Represented By:			
Opening Restricted Funds Balance	R	\$29,742,794	\$27,284,292
Closing Restricted Funds Balance	S	\$33,051,311	\$26,114,178
Increase/(Decrease) in Restricted Funds Balance	T=S-R	\$3,308,517	(\$1,170,114)
Balance sheet movements for Revenue	X	(\$328,452)	(\$822,957)
Total Cash Surplus/ (Deficit) from Operations & Capital	N=Q-T	(\$614,114)	(\$1,146,765)
Principal of Loan Funds Repaid From Reserves	U	(\$8,465,064)	(\$3,165,409)
Increase/(Decrease) in Cash Balance	Q=T+N	\$2,694,403	(\$2,316,879)

ATTACHMENT 2

ESTIMATED STATEMENT OF RESTRICTED FUNDS MOVEMENTS TO 30/06/2011					
June 2011 Budget Forecast					
RESTRICTED FUNDS	Balance as at 30/06/2010	Recurrent Budget	Capital Budget	Balance Sheet Movements	Estimated balance as at 30/06/2011
SECTION 94	\$11,271,700	\$395,690	\$696,500		\$12,363,890
DOMESTIC WASTE MANAGEMENT	\$1,225,137	\$2,224,492	(\$252,102)	(\$460,635)	\$2,736,892
Sub Total. Externally Restricted	\$12,496,837	\$2,620,182	\$444,398	(\$460,635)	\$15,100,782
BUSINESS DEVELOPMENT RESTRICTED FUND	(\$2,781,222)	\$4,165,576	(\$2,576,419)	\$924,896	(\$267,169)
INVESTMENT PROPERTIES DEPRECIATION FUND (INVESTMENT PROPERTIES SINKING FUND)	\$2,747,036	\$1,075,857	(\$413,431)		\$3,409,462
ASSET REHABILITATION RESERVE	(\$93,823)	\$518,245	(\$540,725)		(\$116,303)
FLEET MANAGEMENT (PLANT)	\$4,585,894	\$2,354,597	(\$3,241,003)	\$515,873	\$4,215,361
OTHER WASTE SERVICES	\$3,443,742	(\$15,000)	\$0		\$3,428,742
QUARRY DEVELOPMENT	\$742,167	(\$2,201)	\$0		\$739,966
BUSINESS OPERATIONS RESTRICTED FUND	(\$6,605,613)	\$1,425,163	(\$3,182,199)	(\$1,785,992)	(\$10,148,641)
EMPLOYEE LEAVE ENTITLEMENTS	\$6,542,838	\$0	\$0		\$6,542,838
BEACH VEHICLE PERMITS	(\$53,569)	\$53,569	\$0		\$0
DRAINAGE	\$337,053	\$871,280	(\$1,080,000)	(\$143,333)	(\$15,000)
INTERNAL LOAN	(\$150,203)	\$150,203	\$0		\$0
SUSTAINABLE ENERGY & WATER RESTRICTED FUND	\$0	\$225,000	\$0		\$225,000
TRANSPORT LEVY	\$48,774	\$400,000	(\$490,000)		(\$41,226)
ENVIRONMENTAL LEVY	\$271,413	(\$239,678)	\$0		\$31,735
ADMINISTRATION BUILDING SINKING FUND	\$1,090,192	\$404,066	(\$215,000)		\$1,279,258
DEPOT SINKING FUND	\$1,110,811	\$341,444	(\$60,000)		\$1,392,255
RTA BYPASS ROADS MTCE RESTRICTED FUND	\$1,846,180	\$47,039	(\$250,000)		\$1,643,219
RESTRICTED CASH ESTIMATED BALANCE	\$3,532,020	\$542,292	(\$941,667)	\$0	\$3,132,645
COUNCILLOR WARD FUNDS	(\$4,604)	\$1,721,693	(\$99,241)		\$1,617,848
INFORMATION TECHNOLOGY STRATEGY	\$322,325	\$6,815	(\$30,815)		\$298,325
PROVISION FOR LOCAL GOVT ELECTION	\$98,839	\$49,640	\$0		\$148,479
PARKING METER RESERVE	\$215,707	\$218,028	\$0		\$433,735
Sub Total. Internally Restricted	\$17,245,957	\$14,313,628	(\$13,120,500)	(\$488,556)	\$17,950,529
RESTRICTED FUNDS TOTAL	\$29,742,794	\$16,933,810	(\$12,676,102)	(\$949,191)	\$33,051,311
* Balance Sheet Movements are the repayments of the Principals on Loans and the funds from Loans received and the proceeds for land and fleet sales					

ITEM NO. 3

INFORMATION PAPERS

REPORT OF: TONY WICKHAM – EXECUTIVE OFFICER

GROUP: GENERAL MANAGERS OFFICE

RECOMMENDATION IS THAT COUNCIL:

Receives and notes the Information Papers listed below being presented to Council on 2 August 2011.

No:	Report Title	Page:
1	ALGWA CONFERENCE – CR G FRANCIS	
2	PETITION – COUNCIL MAKE AVAILABLE SUITABLE PARCEL OF LAND IN THE NELSON BAY AREA FOR THE CONSTRUCTION OF A FACILITY FOR THE PLAYING OF THE GAME OF BRIDGE	
3	PETITION – BUILDING OF AN ENCLOSED DOG EXERCISE YARD IN AT LEAST ONE OF THE OFF-LEASH DOG AREAS WITHIN THE SHIRE	

COUNCIL COMMITTEE MEETING – 2 AUGUST 2011

RECOMMENDATION:

	Councillor John Nell Councillor Sally Dover	That the recommendation be adopted.
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MATTER ARISING

	Councillor John Nell Councillor Bruce MacKenzie	That Council prepare a report on the availability of halls on the Tomaree Peninsula suitable for use by the Bridge Club.
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MINUTES FOR ORDINARY MEETING – 9 AUGUST 2011**ORDINARY COUNCIL MEETING – 9 AUGUST 2011**

278	Councillor Bruce MacKenzie Councillor Shirley O'Brien	It was resolved that Council: <ol style="list-style-type: none">1. Adopt the recommendation excluding Item 1.2. That Item 1 deferred and re-submitted to include Cr Peter Kafer and Cr Caroline De Lyall's report on the conference.3. Investigate hosting the 2013 Australian Local Government Women's Association Conference.
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MATTER ARISING

279	Councillor John Nell Councillor Bruce MacKenzie	It was resolved that Council prepare a report on the availability of halls on the Tomaree Peninsula suitable for use by the Bridge Club.
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MATTER ARISING

280	Councillor Glenys Francis Councillor John Nell	It was resolved that a report on passive and active activities for seniors be prepared and submitted to Council.
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COUNCIL COMMITTEE INFORMATION PAPERS



INFORMATION ITEM NO. 1

ALGWA CONFERENCE

REPORT OF: CR GLENYS FRANCIS
GROUP: GENERAL MANAGERS OFFICE

FILE: A2004-0034V2

BACKGROUND

The purpose of this report is to provide feedback in relation to the ALGWA Conference held at Blacktown on 26 – 28 May 2011 which was attended by Cr Francis, Cr De Lyall and Cr Kafer.

I must say it was probably the best conference I have attended both for the organisation and for the content.

A lot of discussion centred on commitment and leadership. Jill Baptist, President of Women Sport and Recreation NSW, ventured a new entry to the quadruple bottom line community leadership, social, environment, economic. Website for further information is www.womensportnsw.com.au.

Gosford Council have a high community profile with status of women's committee and they sponsor the Women in Business group.

Equity and equity group discussions were very enlightening. They stated that 50% of staff in Local Government are females, 25% elected members are females. Discussion ensued on promotion of Local Government being enshrined in the constitution. The Bronze Award for gender equity is the first step to equity awards. Information was obtained and sent to Anne Schmarr, Manager Organisation Development.

Ms Liz Ellis and Robin Moore were inspirational. One thing that Liz Ellis asked us all to think about was "what is your hole in the road?" What was significant enough to make you want to run for Council? I think this is a question we often need to ask ourselves in order to stay focussed and keep going.

The next conference is in Dubbo. I look forward to some of our female staff (and male staff who want to hear about good things, leadership and networking) to attend. Perhaps the Managers could encourage them – it looks a good place for a little holiday and only 4 hours drive. Many thanks for the support of the General Manager's office for the excellent organisation of the conference for those delegates who attended.

ATTACHMENTS

- 1) Conference Program.

ATTACHMENT 1



SWIFT
Strong Women Influencing Future Trends

Blacktown City Council

ALGWA LOCAL GOVERNMENT WOMEN'S ASSOCIATION
Celebrating 60 Years

2011
ALGWA CONFERENCE
NSW

diamond jubilee
event program

2011 ALGWA Conference
Hosted by Blacktown City Council
26 - 28 May 2011

MC & Key Note Speaker
ROBYN MOORE



Robyn Moore is a multi skilled communicator who has been changing peoples' perception through the power of the word for over 30 years.

She has sold millions of dollars worth of products for thousands of Australian companies, entertained millions of Australians in this country's longest running radio comedy, enchanted children in animation series that are seen in over 70 countries and is considered to be one of our top speakers at national and international conferences.

Special Guest Speaker
LIZ ELLIS



Liz is one of Australia's most successful netballers ever. Until her retirement in 2007, she was captain of the Australian Netball Team and surpassed the record for most test matches played for Australia.

Liz's career highlights include 3 World Championships, 2 Commonwealth Games Gold Medals and 4 National Premierships, as well as being named Aust's Most Valuable Player on four occasions.

In 2009, Liz became a Member of the Order of Australia (AM) in the Australia Day Honours for "services to netball and the encouragement of women in sport, and to the community through support for a range of charitable organizations".

And not forgetting, her past role as captain of the Sydney Swifts.

Key Note Speaker
DEBORAH WALLACE



Deborah's career with the Police Service spans 27 years including Detective Superintendent at the SouthEast Asian Crime Squad and presently Commander Middle Eastern Crime Squad, the first woman appointed to the position. Deborah is also involved with Father Chris Riley's Youth Off the Streets. In 2011 Deborah was awarded the Australian Police Medal (APM).





2011

ALGWA
CONFERENCE
NSW

CONFERENCE

Thursday 26 MAY 2011

TIME

2:00pm to 3:00pm

3:00pm to 5:00pm

VENUE

NOVOTEL - ROOTY HILL

33 Railway Street, Rooty Hill

NOVOTEL - CONCEPT ROOMS 1 & 2

Conference Registration

THURSDAY CONFERENCE

Master of Ceremonies

ROBYN MOORE

» Voice Over Artist



“SUCCESS WOMEN'S NETWORK”

» Formerly: Sydney Women's Network

WORKSHOPS by Success Women's Network

- Achieving worklife balance
- Networking
- Personal development and mindset

» Car parking facility available. Light refreshments provided

TIME

6:40pm

7:00pm to 8:30pm

VENUE

BLACKTOWN OLYMPIC PARK

AFL/CRICKET STADIUM

Eastern Road, Rooty Hill

» Coaches leave from the Novotel Reception for the Mayoral Reception

» 10 min trip

MAYORAL RECEPTION

» Hot & Cold Canapés and beverages

» Coaches leave for Novotel - Rooty Hill

» Car parking available via stadium entrance



2

THURSDAY

NOTE: Unless indicated, all items are included in conference package price.
Beverages include beer, wine & soft drinks.

Blacktown City Council





CONFERENCE

Friday 27 MAY 2011

FRIDAY

TIME	VENUE				
7:30am to 8:00am	NOVOTEL - BOOMERANG ROOM 33 Railway Street, Rooty Hill Heartmoves Proudly Sponsored by Emerton Leisure Centre Heartmoves is a gentle physical activity program for those individuals getting back into exercise. A great way to start your day.				
8:00am to 9:00am	NOVOTEL - CONCEPT ROOMS 1 & 2 <i>Friday Conference Registration</i> » Thursday delegates do not need to register				
9:00am to 5:00pm	FRIDAY CONFERENCE Welcome to Country JACINTA TOBIN <i>Winner of the 2011 Blacktown International Women's Day</i> MC & Keynote Speaker ROBYN MOORE <i>"The power of the word"</i> Guest/Keynote Speaker DEBORAH WALLACE <i>Detective Superintendent</i> <i>Be inspired by her stories</i> PANEL DISCUSSION An all womens panel sourced from local government will talk about this years conference theme "Strong Women Influencing Future Trends" SWIFT. This includes questions from the floor. What question would you like addressed? You can e-mail us before the conference at: swift2011@blacktown.nsw.gov.au » Car parking facility available. Light refreshments provided				
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	NOVOTEL - CONCEPT ROOMS 1 & 2 33 Railway Street, Rooty Hill INFORMAL BUFFET DINNER » Includes beverages » Car parking available at Venue				

NOTE: Unless indicated, all items are included in conference package price.
Beverages include beer, wine & soft drinks.







2011

ALGWA
CONFERENCE
NSW

SATURDAY 28 MAY 2011

TIME

7:15am

7:30am - 8:30am

8:30am - 10:30am

11:00am

TOURS

12:45pm

TIME

7:00pm to 11:00pm

VENUE

**BLACKTOWN OLYMPIC PARK
AFL/CRICKET STADIUM**

Eastern Road, Rooty Hill

- » Coaches leave from the Novotel Reception for the Conference Breakfast
- » 10 min trip

BUFFET BREAKFAST

SPECIAL GUEST SPEAKERS

Liz Ellis

Commentator - Network 10 & ONEHD/Netball Host



Darriea Turley

ALGWA National President
"50:50 Vision - Gender Pay Equity"

BLACKTOWN FESTIVAL

Flushcombe Road, Blacktown

STREETS ALIVE PARADE

**BLACKTOWN LEISURE CENTRE STANHOPE
and DENNIS JOHNSON LIBRARY**

or

ROUSE HILL HOUSE & FARM and THE PONDS

then

BLACKTOWN CITY COUNCIL ARTS CENTRE

Flushcombe Road, Blacktown

VENUE

NOVOTEL - WARATAH ROOM

33 Railway Street, Rooty Hill

FORMAL DINNER

- 3 Course Set Menu
- » This Includes pre-dinner canapés, drinks and beverages

WOMEN OF BLACKTOWN CITY

Special Screen Presentation

NOTE » Car parking available at Venue



4

NOTE: Unless indicated, all items are included in conference package price.
Beverages include beer, wine & soft drinks.





SPONSORSHIP

The conference organisers are seeking corporate support and in turn offer various benefits to companies for that support. There are varying levels of sponsorship as detailed in this proposal.

Should companies wish to “mix and match” within the various levels this can most certainly be negotiated.

Also, it should be noted that on the 28th May the Conference will be run in conjunction with the Streets Alive Fiesta , the concluding event for the Blacktown Festival. It is anticipated that companies who sponsor the conference could leverage support with brand awareness on all publications for the Festival.

On 28th May over 70,000 people will visit the streets of Blacktown where there will be over 350 market stalls, a street parade and 6 performance stages.



SPONSORS & SUPPORTERS

BLACKTOWN CITY COUNCIL

EMERTON LEISURE CENTRE

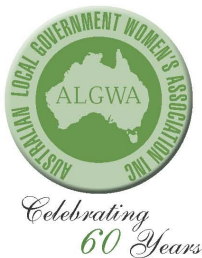
SUCCESS WOMEN'S NETWORK



5

- w) www.blacktown.nsw.gov.au
- e) swift2011@blacktown.nsw.gov.au

This is an information document for the 2011 ALGWA conference. The document is subject to change without notice. Contents will be updated on an ongoing basis. Please contact Council for further details on 9839 6000.



Strong Women Influencing Future Trends

INFORMATION ITEM NO. 2

**PETITION – COUNCIL MAKE AVAILABLE SUITABLE PARCEL OF LAND IN
NELSON BAY AREA FOR THE CONSTRUCTION OF A FACILITY FOR THE
PLAYING OF THE GAME OF BRIDGE**

REPORT OF: PETER GESLING – GENERAL MANAGER
GROUP: GENERAL MANAGERS OFFICE

FILE: A2004-0198

BACKGROUND

The purpose of this report is to advise Council of a petition with 121 signatures received from the local residents.

ATTACHMENTS

- 1) Letter of submission.
- 2) Petition without signatory pages.

ATTACHMENT 1



NELSON BAY BRIDGE CLUB INC
19 GOVERNMENT ROAD
NELSON BAY NSW 2315
PO BOX 67
NELSON BAY NSW 2315
SECRETARY: LEE PRESTON 4981 2974

12th July 2011

Mr P Gesling
General Manager, Port Stephens Council
P.O. Box 42
RAYMOND TERRACE, NSW 2324

Dear Mr Gesling

We enclose a petition to Council asking that Council makes available a suitable parcel of land in the Nelson Bay area on which the petitioners could construct an appropriate facility for playing the game of Bridge. Our reasons include:

- There are three Bridge Clubs in the Nelson Bay area: Nelson Bay Bridge Club, established in 1975, has 130 members; Port Stephens Bridge Club established in 1999, has 149 members; Nelson Bay Diggers Social Bridge Club, established in 1997, has 110 members.
- These Clubs provide a range of competitions in 9 regular day and night sessions from Monday to Saturday for 50 weeks of the year for approximately 340 players per week.
- Nelson Bay and Port Stephens Bridge Clubs and their members are affiliated with the Australian Bridge Federation, an internationally recognised organisation.
- The facility would be available to all three clubs for regular sessions, special events, State competitions, social play and also for lessons for beginners and more experienced players.
- Bridge is not weather-dependent so the facility would be used regularly.
- Bridge is an international game which is played by all age groups and is popular with and suited to an ageing population.
- The three Clubs welcome tourists and visitors from other areas of Australia and overseas. Week-end and multi-day events promote tourism.
- Current facilities are not always available for week-end or larger tournaments and offer no security of tenure for future planning and pose access problems for some elderly and disabled players.

We look forward to the Council's positive consideration of the petition.

Yours sincerely

Helen Jonés
President
Nelson Bay Bridge Club

Trish Thatcher
President
Port Stephens Bridge Club

Suzanne Sabados
President
NB Diggers Social
Bridge Club

ATTACHMENT 2

We petition Peter Gesling, General Manager of Port Stephens Council to make available a parcel of land in the Nelson Bay area so that we can construct a suitable building to provide bridge-playing facilities.

121 residents signed the petition

INFORMATION ITEM NO. 3

**PETITION – BUILDING OF AN ENCLOSED DOG EXERCISE YARD IN AT
LEAST ONE OF THE OFF-LEASH DOG AREAS WITHIN THE SHIRE**

REPORT OF: PETER GESLING – GENERAL MANAGER
GROUP: GENERAL MANAGERS OFFICE

FILE: PSC2011-02486

BACKGROUND

The purpose of this report is to advise Council of a petition with 288 signatures received from Port Stephens residents.

ATTACHMENTS

- 1) Petition without signatory pages.

ATTACHMENT 1

PETITION TO PORT STEPHENS COUNCIL

PORT STEPHENS COUNCIL
 15/08/2011-02486
 C Barber
 03 July 2011

The residents of Port Stephens URGENTLY request the building of an enclosed dog exercise yard in at least one of the off-leash dog areas in the municipality. The building of a designated dog exercise yard will:

- enable dog owners to practise vital recall skills in a safe area, thus producing dogs that are reliable in unfenced areas;
- enable dog owners who prefer to leave their dogs on-leash to do so and introduce their dogs to other dogs gradually by using the fence as a barrier;
- reassure the public that dogs are being trained to be reliable off lead before using other unfenced areas;
- keep the dogs and drivers safe by keeping dogs behind a fence near busy roads such as Gan Gan Rd, Anna Bay;
- have the potential to reduce the number of dog attacks on other dogs in the area;
- encourage dog owners to abide more strictly to on-leash and off-leash area legislation.

Name	Address	Email	Signature

288 residents signed the petition

NOTICES OF MOTION

NOTICE OF MOTION

ITEM NO. 1

FILE NO: A2004-0217

COUNCIL FINANCES

COUNCILLOR: DINGLE, KAfer, TUCKER

THAT COUNCIL:

- 1) Prepare a report on the following areas:
 - a) The value of funds that are locked in for twelve months or more;
 - b) What cash is readily available to Council and have we been using the \$2 million overdraft;
 - c) What is the exact value of section 94 funds;
 - d) What is the value of the Holiday Park Funds unencumbered that Council holds;
 - e) What is the exact value of our internal commitments and employee entitlements;
 - f) What are Council's external commitments and what is the value and details of the commitments;
 - g) What was the cost of carrying out the \$5.8 million debt for the period we did not have Sandvik cash less income from rental agreement;
 - h) How much has the Seabreeze Alternative Drainage System cost Council?
-

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

281	Councillor Geoff Dingle Councillor Peter Kafer	It was resolved that the Notice of Motion be adopted.
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BACKGROUND REPORT OF: DAMIEN JENKINS – FINANCIAL SERVICES MANAGER AND JEFF SMITH - GROUP MANAGER COMMERCIAL SERVICES

BACKGROUND

In order to provide this information to Councillors as soon as possible, it will be provided in two separate reports. Responses for items a), b), g) and h) will be provided by the end of August. Responses for items c), d) e), and f) and subject to the finalisation of the 2011 financial statements and will be provided by the end of October.

NOTICE OF MOTION

ITEM NO. 2

FILE NO: A2004-0217

LEISURE CENTRES

COUNCILLOR: JORDAN

THAT COUNCIL:

- 1) Invite an industry expert to brief Council and staff on the viability of redeveloping the pools at Council's leisure centres with the view to developing the area into a more fun interactive and child friendly water parks.
-

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

282	Councillor Ken Jordan Councillor Bruce MacKenzie	It was resolved that the Notice of Motion be adopted.
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BACKGROUND REPORT OF: JASON LINNANE – GROUP MANAGER FACILITIES & SERVICES

BACKGROUND

In recent years Council has undertaken a detailed review of all three (3) pools. A key finding of this process was that an investment in facilities that drive up incomes and push down costs is something that we need to investigate as a priority.

Council staff have commenced conversations with the current contractor and external parties to assist in furthering our plans for the development of all leisure centres. These conversations, while only in the infancy, are looking positive.

Councils existing strategic asset management plan for the leisure centres will also help guide our planning and development process.

Draft proposals are already included in Councils existing forward works plans and will be considered as part of next year's capital budget.

NOTICE OF MOTION

ITEM NO. 3

FILE NO: A2004-0217

BOOMERANG PARK

COUNCILLOR: JORDAN

THAT COUNCIL:

- 1) Investigate the possibility of improvements to Boomerang Park, Raymond Terrace, with possible uses being a BMX track, remote control car track, a croquet field near the Senior Citizens Hall, a childrens' play area and a perhaps a skatepark.

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

283	Councillor Ken Jordan Councillor Bruce MacKenzie	It was resolved that Council: 1. Investigate the possibility of improvements to Boomerang Park, Raymond Terrace, with possible uses being a BMX track, remote control car track, Men's shed, a croquet field near the Senior Citizens Hall, a childrens' play area and a perhaps a skatepark. 2. The Plan of Management be reviewed and re-exhibited in conjunction with the West Ward Councillors.
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BACKGROUND REPORT OF: JASON LINNANE – GROUP MANAGER FACILITIES & SERVICES

BACKGROUND

All of the works proposed would be consistent with the lands classification and the Council adopted Plan of Management.

If Council so decides, all aspects proposed can be costed and placed into the forward works plan so they can be considered as part of next years capital works program.

NOTICE OF MOTION

ITEM NO. 4

FILE NO: A2004-0217

NATIONAL LIBRARY CARD SYSTEM

COUNCILLOR: JORDAN

THAT COUNCIL:

- 1) Write to the Member for Paterson, Mr Bob Baldwin, and the Federal Government requesting a National Library Card System to eliminate red tape and provide uniformity across Australia.
-

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

284	Councillor Ken Jordan Councillor Bruce MacKenzie	It was resolved that the Notice of Motion be adopted.
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BACKGROUND REPORT OF: JASON LINNANE – GROUP MANAGER FACILITIES & SERVICES

BACKGROUND

Advice has been sought from the State Library of NSW to determine if there is a current movement and demand for a National Library Card System. A response has not been received at the time of preparing this advice for the Notice of Motion. Staff will report to Council when such advice is confirmed or otherwise.

NOTICE OF MOTION

ITEM NO. 5

FILE NO: A2004-0217

COUNCIL RECOGNITION

COUNCILLOR: KAFER, DE LYALL, DINGLE

THAT COUNCIL:

- 1) Officially recognise the significant contribution that has been made to the Port Stephens Community by Mr Kurt Lloyd;
 - 2) Approves the installation of a small plaque on a starting block or other appropriate location at the Lakeside Leisure Centre;
 - 3) Ensures that the wording of the plaque be developed by staff, West Ward Councillors and the family of Mr Lloyd.
-

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

285	Councillor Peter Kafer Councillor Glenys Francis	It was resolved that the Notice of Motion be adopted.
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BACKGROUND REPORT OF: JASON LINNANE – GROUP MANAGER FACILITIES & SERVICES

BACKGROUND

Mr Lloyd has been a long standing volunteer within the Port Stephens community. He has made a significant contribution to the sport of swimming in Raymond Terrace.

Recognition of this contribution is supported by staff.

NOTICE OF MOTION

ITEM NO. 6

FILE NO: A2004-0217

HUNTER DEVELOPMENT FUND

COUNCILLOR: JORDAN

THAT COUNCIL:

- 1) Make representations and/or write to the State Government and the Chair of the Hunter Development Fund requesting consideration that funds be provided to cover the Kings Hill Pacific Highway Fly Over with the funds plus 7% interest to be collected on the release of each block and returned to the Hunter Development Fund.
-

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

286	Councillor Ken Jordan Councillor Bruce MacKenzie	It was resolved that Council write to the State Government, through the State Member and the Chair of the Hunter Development Fund requesting consideration that funds be provided to cover the Kings Hill Pacific Highway Fly Over with the funds plus 7% interest to be collected on the release of each block and returned to the Hunter Development Fund.
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NOTICE OF MOTION

ITEM NO. 7

FILE NO: A2004-0217

ACCESS TO INFORMATION

COUNCILLOR: JORDAN

THAT COUNCIL:

- 1) Write to the State Government and request that Council's be able to introduce a charge where documents are of an urgent nature;
 - 2) Investigate possible funding to assist with archiving of Council records.
-

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

287	Councillor Ken Jordan Councillor Bruce MacKenzie	It was resolved that the Notice of Motion be adopted.
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BACKGROUND REPORT OF: TONY WICKHAM – EXECUTIVE OFFICER

BACKGROUND

Council will recall the introduction of the Government Information (Public Access) Act 2009 (GIPA), which came into force on 1 July 2010. This legislation replaced the Freedom of Information Act 1989 and Section 12 of the Local Government Act 1993.

The Office of the Information Commissioner was established with the introduction of the GIPA Act.

The GIPA Act provides for release of Council records in four (4) ways – mandatory release, proactive release, informal release and formal release. Council is required under the legislation to provide at least one free level of access to mandatory release documents (generally this would be achieved via the website). No application fees are able to be collected for informal applications, however photocopy charges may apply. The cost of a formal application under GIPA is \$30.00 with additional charges applicable as required depending on the volume of information requested, the time taken to produce and whether third party consultation is required. Formal applications should only be lodged as a last resort. Council has 20 working days to make a determination of a formal application.

Most applications received are processed as informal GIPA applications.

NOTICE OF MOTION

ITEM NO. 8

FILE NO: A2004-0217

PLANNING FOR ANZAC DAY 2015 – 100TH ANNIVERSARY

COUNCILLOR: JORDAN

THAT COUNCIL:

- 1) Commence planning for the 100th Anniversary ANZAC Day Celebrations in 2015 in conjunction with the local RSL Sub-Branches and the Department of Veteran Affairs;
 - 2) Write to the Member for Port Stephens and the Member for Paterson seeking their support.
-

ORDINARY COUNCIL MEETING – 9 AUGUST 2011

288	Councillor Ken Jordan Councillor Glenys Francis	It was resolved that the Notice of Motion be adopted.
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BACKGROUND REPORT OF: TONY WICKHAM – EXECUTIVE OFFICER

BACKGROUND

Council has in previous years been involved with ANZAC Day celebrations with Councillor representations across the Local Government area.

Council also waives the cost of any road closures on these occasions.

Questions Without Notice from Cr Dingle.

That an explanation be provided to Councillors with respect to the General Manager's absences.

There being no further business the meeting closed at 8.05pm.

I certify that pages 1 to 61 of the Open Ordinary Minutes of Council 09 August 2011 and the pages 62 to 85 of the Confidential Ordinary Minutes of Council 09 August 2011 were confirmed by Council at its meeting held on 23 August 2011.

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Cr Bob Westbury
MAYOR